



BOARD OF SUPERVISORS AGENDA ITEM REPORT AWARDS / CONTRACTS / GRANTS

☐ Award ☒ Contract ☐ Grant

Requested Board Meeting Date: 08/02/2022

* = Mandatory, information must be provided

or Procurement Director Award: ☐

***Contractor/Vendor Name/Grantor (DBA):**

Joseph M. Casey

***Project Title/Description:**

Academic Tutoring Services

***Purpose:**

Contractor will provide one-to-one tutoring in math, English Language Arts (ELA), social studies, and electives, to formerly out-of-school youth. This amendment will provide continued provision of academic tutoring services, as needed, in mathematics and computer science, for the 2022-23 school year. The contract can be found in OnBase by searching Contracts CT-CR-21*351 (Formerly CT-CS-20*340) in DOC_ID_AMS.

Amendment (04) reason: extend term one year and add funds of \$62,400.00 for SY 2022-23.

Attachment: Contract Number CT-CT-21*351 (Amendment 04)

***Procurement Method:**

Processed per Pima County Board of Supervisors Policy 29.6, III-A, RFP-CSET-PVHS-2020-01.

***Program Goals/Predicted Outcomes:**

Youth participants will improve their academic performance, sufficiently, to pass math, ELA, social studies, and elective courses. Students will demonstrate mastery on state subject area tests and progress toward a high school diploma.

***Public Benefit:**

Youth participants will complete their high school education, improve skills needed to obtain sustainable employment, and continue onto post-secondary education, career training and/or employment.

***Metrics Available to Measure Performance:**

The tutor will be evaluated by the PVHS program coordinator, by reviewing student academic improvement, measured by weekly comprehension assessments, course final exams, and state standardized tests.

***Retroactive:**

Yes. Processing time took longer than expected, due to a delay in the contractor receiving his UEI number in sam.gov. The contractor has already submitted his request and is just waiting to be assigned a number. A clause has been added to the amendment addressing the issue.

OK GMI
AF 7/14/22 TO: COB 7-20-22 (1)
VERS: 12
Pgs: 4

JUL15'22PH0211 PO

THE APPLICABLE SECTION(S) BELOW MUST BE COMPLETED

Click or tap the boxes to enter text. If not applicable, indicate "N/A". Make sure to complete mandatory (*) fields

Contract / Award Information

Document Type: _____ Department Code: _____ Contract Number (i.e., 15-123): _____
Commencement Date: _____ Termination Date: _____ Prior Contract Number (Synergen/CMS): _____
☐ Expense Amount \$ _____ ☐ Revenue Amount: \$ _____

***Funding Source(s) required:** _____

Funding from General Fund? ☐ Yes ☐ No If Yes \$ _____ % _____

Contract is fully or partially funded with Federal Funds? ☐ Yes ☐ No

If Yes, is the Contract to a vendor or subrecipient? _____

Were insurance or indemnity clauses modified? ☐ Yes ☐ No
If Yes, attach Risk's approval.

Vendor is using a Social Security Number? ☐ Yes ☐ No
If Yes, attach the required form per Administrative Procedure 22-10.

Amendment / Revised Award Information

Document Type: CT Department Code: CR Contract Number (i.e., 15-123): 21*351
Amendment No.: 04 AMS Version No.: 12
Commencement Date: 07/01/2022 New Termination Date: 06/30/2023
Prior Contract No. (Synergen/CMS): CT-CS-20*340

☒ Expense ☐ Revenue ☒ Increase ☐ Decrease

Amount This Amendment: \$ 62,400.00

Is there revenue included? ☐ Yes ☒ No If Yes \$ _____

***Funding Source(s) required: State Equalization**

Funding from General Fund? ☐ Yes ☒ No If Yes \$ _____ % _____

Grant/Amendment Information (for grants acceptance and awards)

☐ Award ☐ Amendment

Document Type: _____ Department Code: _____ Grant Number (i.e., 15-123): _____
Commencement Date: _____ Termination Date: _____ Amendment Number: _____
☐ Match Amount: \$ _____ ☐ Revenue Amount: \$ _____

***All Funding Source(s) required:** _____

*Match funding from General Fund? ☐ Yes ☐ No If Yes \$ _____ % _____

*Match funding from other sources? ☐ Yes ☐ No If Yes \$ _____ % _____

*Funding Source: _____

*If Federal funds are received, is funding coming directly from the Federal government or passed through other organization(s)?

Contact: Kayla Walker

Department: Community & Workforce Development

Telephone: 724-9402

Department Director Signature: [Signature] Date: 7/13/2022
Deputy County Administrator Signature: [Signature] Date: 15 Jul 22
County Administrator Signature: [Signature] Date: 7/15/2022

Pima County Department of Community & Workforce Development (Pima Vocational High School)

Project: Academic Tutoring Services

Contractor: Joseph M. Casey
2534 E. Blanton
Tucson, AZ 85716

Contract No.: CT-CR-21*351

Contract Amendment No.: Four (04)

Funding: State Equalization

Orig. Contract Term: 07/01/2020 - 06/30/2021	Orig. Amount:	\$ 35,000.00
Termination Date Prior Amendment: 06/30/2022	Prior Amendments Amount:	\$ 53,500.00
Termination Date This Amendment: 06/30/2023	This Amendment Amount:	\$ 62,400.00
	Revised Total Amount:	\$ 150,900.00

PROFESSIONAL SERVICE CONTRACT – AMENDMENT FOUR

The parties agree to amend the above-referenced contract as follows:

1. Background and Purpose.

1.1 Background. On July 1, 2020, County and Joseph M. Casey ("Contractor") entered into the above referenced agreement to provide substitute teachers for Pima Vocational High School, ("PVHS").

1.2 Purpose. County requires continuing academic tutoring services for the 2022-2023 school year. This amendment will provide continued funds for tutoring services in mathematics and computer coding to support students during the 2022-2023 school year.

2. Term, Section 2. County is exercising the second extension option to renew the Contract for one additional year commencing July 1, 2022 and terminating on June 30, 2023. If the commencement date is before the Effective Date of this amendment, the parties will, for all purposes, deem the amendment to have been in effect as of the commencement date.

3. Compensation and Payment, Section 5. Paragraph 5.2 is amended to increase the NTE from \$88,500.00 to \$150,900.00.

4. Scope of Services, Exhibit A is replaced in its entirety with attached Exhibit A.

5. Compensation and Payment, Exhibit B is amended to increase the number of hours to 2080 hours and increase the rate of pay from \$25.00 per hour to \$30.00 per hour, commencing on July 1, 2022 and terminating on June 30, 2023.

6. Suspension and Debarment, is added at Section 8.

6.1. This Contract is a covered transaction for purposes of 2 C.F.R. part 180. As such, Contractor is required to verify that none of Contractor's principals (defined at 2 C.F.R. § 180.995) or its affiliates (defined at 2 C.F.R. § 180.905) are excluded (defined at 2 C.F.R. § 180.940), suspended (defined at 2 C.F.R. § 180.1015) or disqualified (defined at 2 C.F.R. § 180.935).

6.2. Contractor agrees to comply with 2 C.F.R. art. 180, subpart C, throughout the term of this Contract, and to include a requirement to comply with these regulations in any lower tier covered transaction Contractor enters into.

6.3. Contractor agrees to obtain a Unique Entity Identifier (UEI) from the System for Award Management at SAM.gov, so that County may verify SAM Exclusions status for this UEI. This Contract will be subject to cancellation 30 days following execution if a UEI has not been provided.

All other provisions of the Contract not expressly modified in this Amendment will remain in effect and be binding on the parties.

SIGNATURE PAGE TO FOLLOW

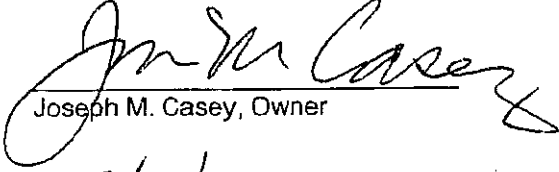
IN WITNESS WHEREOF, the parties do hereby affix their signatures and do hereby agree to carry out the terms of this Amendment and of the original Contract cited herein:

PIMA COUNTY

Chair, Board of Supervisors

Date

CONTRACTOR


Joseph M. Casey, Owner

7/11/22
Date

ATTEST

Clerk of the Board

Date

APPROVED AS TO FORM


County Attorney

July 8, 2022
Date

APPROVED AS TO CONTENT


Daniel Sullivan, Director
Community & Workforce Development

7/13/2022
Date

EXHIBIT A

1. Provide on-site academic teaching and tutoring services as follows:

PVHS Students	Academic Tutoring Services for PVHS students. With an emphasis in teaching mathematics and computer science classes.	Contractor must be available Monday through Friday 8:30 a.m. – 2:30 p.m. on all school scheduled days during the 2022 – 2023 school year. Contractor is also required to attend all staff Professional Development training.
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2. Provide on-site academic teaching and tutoring services at the campus located at:

175 W. Irvington Rd.
Tucson, AZ 85714

3. Review student academic improvement as measured by weekly comprehension assessments, course final exams, and state standardized tests.

End of Exhibit A