



**BOARD OF SUPERVISORS AGENDA ITEM REPORT**  
**CONTRACTS / AWARDS / GRANTS**

☒ Award ☐ Contract ☐ Grant

Requested Board Meeting Date: 08/02/2022

\* = Mandatory, information must be provided

or Procurement Director Award ☐

**\*Contractor/Vendor Name/Grantor (DBA):**

Home Depot USA, Inc.

**\*Project Title/Description:**

Building Materials

**\*Purpose:**

Amendment of Award: Master Agreement No. MA-PO-20-105, Amendment No. 03. This Amendment increases the annual award amount by \$150,000.00 from \$250,000.00 to \$400,000.00 for a cumulative not-to-exceed contract amount of \$1,022,000.00.

Administering Department: Natural Resources, Parks and Recreation.

**\*Procurement Method:**

Pursuant to Pima County Procurement Code 11.24.010, Cooperative procurement authorized, on 01/15/20, the Procurement Director approved an award of contract for an initial term of one (1) year and an annual award amount of \$250,000.00 with four (4) one-year renewal options.

Effective 01/18/21, the Procurement Officer processed Amendment No. 01, which extended the termination date to 01/17/22, and added a partial annual award amount of \$122,000.00 for a cumulative not-to-exceed contract amount of \$372,000.00. Three (3) renewal options remained.

Effective 01/18/22, the Procurement Officer processed Amendment No. 02, which extended the termination date to 01/17/23, and added the annual award amount of \$250,000.00 for a cumulative not-to-exceed contract amount of \$622,000.00. Two (2) renewal options remained.

This increase is required to accommodate expanded contract usage for Facilities Management due to termination of existing Master Agreement Contract No. MA-PO-17-330 for roofing materials and supplies.

PRCUID: 360902

Attachment: Master Agreement.

**\*Program Goals/Predicted Outcomes:**

To purchase materials and supplies needed for the construction & maintenance of existing and new County owned properties at competitive prices.

**\*Public Benefit:**

Continued safe use of existing and new public facilities.

**\*Metrics Available to Measure Performance:**

Contractors adherence to the terms and conditions of the contract.

**\*Retroactive:**

No.

To COB: 7/14/22  
ver. 7  
4 pages

**Contract / Award Information**

Document Type: \_\_\_\_\_ Department Code: \_\_\_\_\_ Contract Number (i.e., 15-123): \_\_\_\_\_

Commencement Date: \_\_\_\_\_ Termination Date: \_\_\_\_\_ Prior Contract Number (Synergen/CMS): \_\_\_\_\_

☐ Expense Amount: \$\* \_\_\_\_\_ ☐ Revenue Amount: \$ \_\_\_\_\_**\*Funding Source(s) required:**Funding from General Fund? ☐ Yes ☐ No If Yes \$ \_\_\_\_\_ % \_\_\_\_\_Contract is fully or partially funded with Federal Funds? ☐ Yes ☐ No**If Yes, is the Contract to a vendor or subrecipient?**Were insurance or indemnity clauses modified? ☐ Yes ☐ No*If Yes, attach Risk's approval.*Vendor is using a Social Security Number? ☐ Yes ☐ No*If Yes, attach the required form per Administrative Procedure 22-10.***Amendment / Revised Award Information**Document Type: MA Department Code: PO Contract Number (i.e., 15-123): 20-105Amendment No.: 03 AMS Version No.: 07Commencement Date: 08/02/2022 New Termination Date: \_\_\_\_\_

Prior Contract No. (Synergen/CMS): \_\_\_\_\_

☒ Expense or ☐ Revenue ☒ Increase ☐ Decrease Amount This Amendment: \$ 150,000.00Is there revenue included? ☐ Yes ☒ No If Yes \$ \_\_\_\_\_**\*Funding Source(s) required:** General FundFunding from General Fund? ☒ Yes ☐ No If Yes \$ \_\_\_\_\_ % 100**Grant/Amendment Information** (for grants acceptance and awards) ☐ Award ☐ Amendment

Document Type: \_\_\_\_\_ Department Code: \_\_\_\_\_ Grant Number (i.e., 15-123): \_\_\_\_\_

Commencement Date: \_\_\_\_\_ Termination Date: \_\_\_\_\_ Amendment Number: \_\_\_\_\_

☐ Match Amount: \$ \_\_\_\_\_ ☐ Revenue Amount: \$ \_\_\_\_\_**\*All Funding Source(s) required:****\*Match funding from General Fund?** ☐ Yes ☐ No If Yes \$ \_\_\_\_\_ % \_\_\_\_\_**\*Match funding from other sources?** ☐ Yes ☐ No If Yes \$ \_\_\_\_\_ % \_\_\_\_\_**\*Funding Source:** \_\_\_\_\_**\*If Federal funds are received, is funding coming directly from the Federal government or passed through other organization(s)?**Contact: Procurement Officer: Stephen M. Romero Digitally signed by Stephen M. Romero  
Date: 2022.07.13 15:19:44 -07'00' Division Manager: Ana Wilber Digitally signed by Ana Wilber  
Date: 2022.07.13 16:26:05 -07'00'Department: Procurement Director: Terri Spencer Digitally signed by Terri Spencer  
Date: 2022.07.13 16:51:17 -07'00' Telephone: 520-724-3021Department Director Signature/Date:  7/14/2022Deputy County Administrator Signature/Date:  7/14/2022County Administrator Signature/Date: \_\_\_\_\_ 7/14/2022  
*(Required for Board Agenda/Addendum Items)*



# MASTER AGREEMENT

## PIMA COUNTY, ARIZONA

THIS IS NOT AN ORDER - TRANSMISSION CONSTITUTES  
CONTRACT EXECUTION

Master Agreement No: 20000000000000000105

MA Version: 7

Page: 1 of 2

Description: Building Materials

I S S U E R	Pima County Procurement Department	T E R M S	Initiation Date: 08-02-2022				
	150 W. Congress St. 5th Fl		Expiration Date: 01-17-2023				
	Tucson AZ 85701						
	Issued By: STEPHEN ROMERO						
	Phone: 5207243021						
	Email: stephen.romero@pima.gov						
			<table border="1"><tr><td>NTE Amount:</td><td>\$1,022,000.00</td></tr><tr><td>Used Amount:</td><td>\$328,166.67</td></tr></table>	NTE Amount:	\$1,022,000.00	Used Amount:	\$328,166.67
NTE Amount:	\$1,022,000.00						
Used Amount:	\$328,166.67						

V E N D O R	HOME DEPOT USA INC	Contact: ROB HAGEL
	PO BOX 6031 DEPT 32-2540621244	Phone: 520-309-9756
	THE LAKES NV 88901-6031	Email: robert_hagel2@homedepot.com
		Terms: 0.00 %
		Days: 30

Shipping Method:	Vendor Method
Delivery Type:	
FOB:	FOB Dest, Freight Prepaid
Modification Reason	
Amendment No.03 increases the annual award amount by \$150,000.00 from \$250,000.00 to \$400,000.00 for a cumulative not-to-exceed contact amount of \$1,022,000.00.	

This Master Agreement incorporates the attached documents, and by reference all instructions, Standard Terms and Conditions, Special Terms and Conditions, and requirements that are included in or referenced by the solicitation documents used to establish this agreement. All transactions and conduct are required to conform to these documents.



# MASTER AGREEMENT DETAILS

Master Agreement No: 20000000000000000105

MA Version: 7

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Line	Description					
1	Building Materials					
	Discount	UOM	Unit Price	Stock Code	VPN	MPN
	0.0000 %		\$0.00	22765		