



BOARD OF SUPERVISORS AGENDA ITEM REPORT
AWARDS / CONTRACTS / GRANTS

Award Contract Grant

Requested Board Meeting Date: August 2, 2022

* = Mandatory, information must be provided

or Procurement Director Award:

***Contractor/Vendor Name/Grantor (DBA):**

Arizona Department of Education

***Project Title/Description:**

Elementary and Secondary Education – Title IV

***Purpose:**

Funds from this grant will be used to pay for a portion of the salary and benefits of Pima Vocational High School's (PVHS) homeless liaison/youth specialist. This County position provides homeless students with valuable community resources. Title IV also pays for support services for students experiencing homelessness.

The Indirect Cost Rate is: 5.16% and the Indirect Cost Amount is \$492.14.

Attachment: Approved Request for Waiver of Indirect Costs

***Procurement Method:**

Not applicable.

***Program Goals/Predicted Outcomes:**

To give support to PVHS students that are economically disadvantaged and lack stable housing. To provide PVHS' homeless population with valuable community resources and support services.

***Public Benefit:**

Having a homeless liaison on-site at PVHS will ensure that homeless students have the support necessary to succeed and obtain their goal of receiving a high school diploma.

***Metrics Available to Measure Performance:**

Employee evaluations completed by the PVHS program coordinator, employee time and duty sheets submitted bi-weekly. In addition to, data exported and notes entered into Multi-Tiered System of Supports (MTSS) data system, Panorama, documenting services and interventions for PVHS homeless students.

***Retroactive:**

Yes. Turnaround time for this grant was fast and due by 5/15/22, guidance documents and Arizona Department of Education director approval were not received until June 10, 2022.

CME OK
AF 7/5/22

THE APPLICABLE SECTION(S) BELOW MUST BE COMPLETED

Click or tap the boxes to enter text. If not applicable, indicate "N/A". Make sure to complete mandatory (*) fields

Contract / Award Information

Document Type: _____ Department Code: _____ Contract Number (i.e., 15-123): _____
Commencement Date: _____ Termination Date: _____ Prior Contract Number (Synergen/CMS): _____
Expense Amount \$ _____ Revenue Amount: \$ _____

*Funding Source(s) required: _____

Funding from General Fund? Yes No If Yes \$ _____ % _____

Contract is fully or partially funded with Federal Funds? Yes No

If Yes, is the Contract to a vendor or subrecipient? _____

Were insurance or indemnity clauses modified? Yes No
If Yes, attach Risk's approval.

Vendor is using a Social Security Number? Yes No
If Yes, attach the required form per Administrative Procedure 22-10.

Amendment / Revised Award Information

Document Type: _____ Department Code: _____ Contract Number (i.e., 15-123): _____
Amendment No.: _____ AMS Version No.: _____
Commencement Date: _____ New Termination Date: _____
Prior Contract No. (Synergen/CMS): _____

Expense Revenue Increase Decrease Amount This Amendment: \$ _____

Is there revenue included? Yes No If Yes \$ _____

*Funding Source(s) required: _____

Funding from General Fund? Yes No If Yes \$ _____ % _____

Grant/Amendment Information (for grants acceptance and awards) Award Amendment

Document Type: GTAW Department Code: CR Grant Number (i.e., 15-123): 22*145
Commencement Date: 07/01/2022 Termination Date: 09/30/2023 Amendment Number: _____
Match Amount: \$ _____ Revenue Amount: \$ 10,029.87

*All Funding Source(s) required: United States Department of Education

*Match funding from General Fund? Yes No If Yes \$ _____ % _____

*Match funding from other sources? Yes No If Yes \$ _____ % _____

*Funding Source: _____

*If Federal funds are received, is funding coming directly from the Federal government or passed through other organization(s)?
Arizona Department of Education

Contact: Kayla Walker

Department: Community & Workforce Development

Telephone: 724-9402

Department Director Signature: [Signature] Date: 6/30/2022
Deputy County Administrator Signature: [Signature] Date: 8 Jul 2022
County Administrator Signature: [Signature] Date: 7/8/2022

FFATA & GSA Verification

Pima County (108601000) Charter District - FY 2023 - Medium Risk - ESEA Consolidated - Rev 0 - Title IV-A Student Support & Academic Enrichment

FFATA & GSA Verification

1. The district/organization has submitted OR will be submitting the annual General Statement of Assurance

* Yes

2. The district/organization understands that if ADE is not updated with the organization's SAM.gov information, including CCR expiration, that funding for the organization can be placed on hold.

* Yes

* 3. Please provide a short description of your project in one to two paragraphs:

The school employs a Youth Specialist to provide counseling and dropout prevention to homeless and near homeless students by improving academic achievement and attendance daily. The Youth Specialist works directly with students to set weekly goals for class attendance, resolving teen parenting, court-involved and homeless issues which are barriers to regular attendance and academic success. The Youth Specialist works closely in reviewing individual class completions and monitoring improvement in academic assessments. Refers students to additional resources such as tutoring and emergency assistance.

Budget

**Pima County (108601000) Charter District - FY 2023 - Medium Risk - ESEA Consolidated - Rev 0 - Title IV-A
Student Support & Academic Enrichment**

By checking this box the LEA is waiving allocation for this grant and acknowledges that choosing to waive this grant will result in the reallocation of these funds.

Indirect Cost

Total Allocation	\$10,029.87
Budgeted Amount (Contributing to Indirect Cost)	\$9,537.73
Excludable Costs	\$0.00
Indirect Cost Rate	5.16%
Max Indirect Cost based on Budgeted Amount	\$492.14
Max Indirect Cost based on Total Allocation	\$492.14

Budget By Function Codes

Object Code	Total
6100 - Salaries	\$6,669.74
6200 - Employee Benefits	\$2,867.99
6300 - Purchased Professional Services	\$0.00
6400 - Services	\$0.00
6500 - Other Purchased Services	\$0.00
6600 - Supplies	\$0.00

6731 - Supplies (Under \$5,000)	\$0.00
6732 - Supplies (Under \$5,000)	\$0.00
6734 - Supplies (Under \$5,000)	\$0.00
6735 - Supplies (Under \$5,000)	\$0.00
6737 - Supplies (Under \$5,000)	\$0.00
6738 - Supplies (Under \$5,000)	\$0.00
6733 - Capital (\$5,000 or Above)	\$0.00
6736 - Capital (\$5,000 or Above)	\$0.00
6739 - Capital (\$5,000 or Above)	\$0.00
6800 - Other Expenses	\$0.00
6910 - Indirect Cost Recovery	\$492.14
0190 - Capital Outlay	\$0.00
Total	\$10,029.87
Adjusted Allocation	\$10,029.87
Remaining	\$0.00

Budget Detail

Pima County (108601000) Charter District - FY 2023 - Medium Risk - ESEA Consolidated - Rev 0 - Title IV-A Student Support & Academic Enrichment

Indirect Cost

Total Allocation	\$10,029.87
Budgeted Amount (Contributing to Indirect Cost)	\$9,537.73
Excludable Costs	\$0.00
Indirect Cost Rate	5.16%
Max Indirect Cost based on Budgeted Amount	\$492.14
Max Indirect Cost based on Total Allocation	\$492.14

6100 - Salaries - \$6,669.74 ▼

Object Code	Function Code	Project Time (FTE)	Quantity	Salary, Rental, or Unit Cost	Line Item Total
6100 - Salaries	2100,2200,2600,2700 - Support Services (Students, Instr., Operation, Transport.) ▼		1.00	\$6,669.74	\$6,669.74

Narrative Description

Salary for a Youth Specialist to provide counseling and dropout prevention to homeless and near homeless students by improving academic achievement and attendance daily. The Youth Specialist works directly with students to set weekly goals for class attendance, resolving teen parenting, court-involved and homeless issues which are barriers to regular attendance and academic success. The Youth Specialist works closely in reviewing individual class completions and monitoring improvement in academic assessments. Refers students to additional resources such as tutoring and emergency assistance. This is a full time position that is split funded by Title IVA (15%), Classroom Site Dropout Prevention (40%) and County Support(45%) (\$50,788*0.15 = \$7618) (Reduced to \$6669.74 based on available funds)

Total for 6100 - Salaries	\$6,669.74
Total for all other Object Codes	\$3,360.13

Total for all Object Codes

\$10,029.87

Adjusted Allocation

\$10,029.87

Remaining

\$0.00

Budget Detail

Pima County (108601000) Charter District - FY 2023 - Medium Risk - ESEA Consolidated - Rev 0 - Title IV-A Student Support & Academic Enrichment

Indirect Cost

Total Allocation	\$10,029.87
Budgeted Amount (Contributing to Indirect Cost)	\$9,537.73
Excludable Costs	\$0.00
Indirect Cost Rate	5.16%
Max Indirect Cost based on Budgeted Amount	\$492.14
Max Indirect Cost based on Total Allocation	\$492.14

6200 - Employee Benefits - \$2,867.99 ▼

Object Code	Function Code	Project Time (FTE)	Quantity	Salary, Rental, or Unit Cost	Line Item Total
6200 - Employee Benefits	2100,2200,2600,2700 - Support Services (Students, Instr., Operation, Transport.) ▼		1.00	\$2,867.99	\$2,867.99

Narrative Description

Benefits related to Youth Specialist salary. \$6669.74 x 43% of salary (\$2867.99)

Total for 6200 - Employee Benefits	\$2,867.99
Total for all other Object Codes	\$7,161.88
Total for all Object Codes	\$10,029.87
Adjusted Allocation	\$10,029.87

Remaining

\$0.00

Budget Detail

Pima County (108601000) Charter District - FY 2023 - Medium Risk - ESEA Consolidated - Rev 0 - Title IV-A
 Student Support & Academic Enrichment

Indirect Cost

Total Allocation	\$10,029.87
Budgeted Amount (Contributing to Indirect Cost)	\$9,537.73
Excludable Costs	\$0.00
Indirect Cost Rate	5.16%
Max Indirect Cost based on Budgeted Amount	\$492.14
Max Indirect Cost based on Total Allocation	\$492.14

6910 - Indirect Cost Recovery - \$492.14 ▼

Object Code	Function Code	Project Time (FTE)	Quantity	Salary, Rental, or Unit Cost	Line Item Total
6910 - Indirect Cost Recovery	0000 - Other ▼		1.00	\$492.14	\$492.14

Narrative Description

Indirect costs on allowable direct cost items. \$492.14

Total for 6910 - Indirect Cost Recovery	\$492.14
Total for all other Object Codes	\$9,537.73
Total for all Object Codes	\$10,029.87
Adjusted Allocation	\$10,029.87
Remaining	\$0.00

Budget Overview

**Pima County (108601000) Charter District - FY 2023 - Medium Risk - ESEA Consolidated - Rev 0 - Title IV-A
Student Support & Academic Enrichment**

Function Code	2100,2200,2600,2700 - Support Services (Students, Instr., Operation, Transport.)	0000 - Other	Total
Object Code			
6100 - Salaries	6,669.74		6,669.74
6200 - Employee Benefits	2,867.99		2,867.99
6910 - Indirect Cost Recovery		492.14	492.14
Total	9,537.73	492.14	10,029.87
		Adjusted Allocation	10,029.87
		Remaining	0.00

Pima County (108601000) Charter District - FY 2023 - Medium Risk - ESEA Consolidated - Rev 0 - Title IV-A Student Support & Academic Enrichment

Program Information / Instructions

Authorized under subpart 1 of Title IV, Part A of the ESEA, the Student Support and Academic Enrichment (SSAE) program is intended to help by increasing the capacity of State educational agencies (SEAs), local educational agencies (LEAs), schools, and local communities to:

- 1) provide all students with access to a well-rounded education,
- 2) improve school conditions for student learning, and
- 3) improve the use of technology in order to improve the academic achievement and digital literacy of all students. (ESEA section 4101).

ADE and Title I stakeholders have determined that these funds will be awarded via formula based on their relative shares of funds under Title I, Part A for the preceding fiscal year.

Ensuring all students have access to a holistic well-rounded education is central to the shared work across programs in ESSA. Allowable uses of funds for the SSAE program under each of the three content areas may include, but are not limited to: direct services for students, professional development for teachers and administrators, salaries of personnel to carry out identified programs and services, and supplemental educational resources and equipment.

Title IV-A Student Support & Academic Enrichment Important Dates and Deadlines

- Project Start Date: July 1, 2021
- Project End Date: September 30, 2022
- Reimbursement Request Deadline: All Reimbursement Requests must be submitted and approved PRIOR to the project end date. Reimbursement Request deadlines will be set, as applicable, based on ADE/ADOA Accounting requirements for fiscal year and/or project end dates

Program Area Contact Information:

Sandra Skelton

602.542.4234

Sandra.Skelton@azed.gov

Program Narrative Questions

Pima County (108601000) Charter District - FY 2023 - Medium Risk - ESEA Consolidated - Rev 0 - Title IV-A Student Support & Academic Enrichment

Program Narrative Questions Resources:

- [Title IV-A Navigator: Program Narrative Questions](#)
- [Program Narrative #4: Scope of Work Resource](#)
- [School Safety Memo](#)

Program Narrative Questions

For questions 1-3, check applicable boxes and complete narrative response to better indicate how Title IV-A funds are being activated within the approved program areas of Well-Rounded Education, Safe & Healthy Students, and the Effective Use of Technology.

1. If applicable, describe the Activities to Support Well-Rounded Educational Opportunities to be carried out by the LEA.

Please check all Well-Rounded activities that apply. If you do not see your intended activity, please check "Other" and type in your planned activity.

- | | | | |
|--|--|--|--|
| <input type="checkbox"/> Foreign and Native Language Education | <input type="checkbox"/> Arts Education (Dance, Media Arts, Music, Theater, Visual Arts) | <input type="checkbox"/> College and Career Guidance and Counseling | <input type="checkbox"/> STEM/STEAM Education |
| <input type="checkbox"/> Volunteerism and Community Involvement Programs | <input type="checkbox"/> Gifted Education | <input type="checkbox"/> Robotics | <input type="checkbox"/> Accelerated Learning (AP/IB/Dual Enrollment Programs) |
| <input type="checkbox"/> Physical Education and | <input type="checkbox"/> Social & Emotional | <input type="checkbox"/> Civics/History/Economics/Geography/Government | <input type="checkbox"/> Environmental Education |

Health Education

Learning

Education

Project Based Learning

Field-Based Learning

Arts Integration & Cross-Disciplinary Learning

Other:

2. If applicable, describe the Activities to Support Safe and Healthy Students to be carried out by the LEA. Salary for a Youth Specialists to provide counseling and dropout prevention to homeless and near homeless students by improving academic achievement and attendance daily. The Youth Specialists works directly with students to set weekly goals for class attendance, resolving teen parenting, court-involved and homeless issues which are barriers to regular attendance and academic success. The Youth Specialist works closely in reviewing individual class completions and monitoring improvement in academic assessments. Refers students to additional resources such as tutoring and emergency assistance.

Please check all Safe & Healthy Students activities that apply. If you do not see your intended activity, please check "Other" and type in your planned activity.

Family & Community Engagement/Partnerships

Mental Health Services and Counseling

PBIS and Other Behavior Interventions

Dropout Prevention

Re-entry and Transition Services for Justice-Involved Youth

Drug & Violence Prevention

Campus Safety

Nutrition Education

Healthy, Active Lifestyle

Physical & Health Education

Bullying & Harassment Prevention

Suicide Prevention

Social & Emotional Learning

Trauma-Informed Classroom Management

Chronic Disease Management

Other:

3. If applicable, describe the Activities to Support the Effective Use of Technology to be carried out by the LEA.

Please check all Effective Use of Technology activities that apply. If you do not see your intended activity, please check "Other" and type in your planned activity.

PD to Personalize

PD to Improve the use

Personalized PD Using

PD to Support STEM,

Student Learning

of Educational Technology

Technology

Including Computer Science

Innovative Blended Learning Projects*

Building Technological Support and Infrastructure*

Rigorous Academic Courses and Curricula using Technology, Including Assistive Technology*

Digital Learning Support for Rural or Remote Students*

Other:

Items marked with an asterisk (*) may be subject to 15% Special Rule

*** 4. Briefly describe the program objectives and intended outcomes for identified activities, and how the LEA, or consortium of LEAs, will periodically evaluate the effectiveness of the activities carried out under this program based on these objectives and outcomes.**

Objectives: To work closely with highest at risk student of dropout to maintain enrollment and reduce barriers to continuing their education.

Intended Outcomes: The LEA's goal is to increase the academic achievement of high risk student's while decreasing the dropout rate.

Method of Evaluation: The LEA will evaluate and review student data (grades, attendance rates and dropout rates) quarterly to measure the effectiveness of the program.

Title IV-A Allocation Worksheet

Pima County (108601000) Charter District - FY 2023 - Medium Risk - ESEA Consolidated - Rev 0 - Title IV-A Student Support & Academic Enrichment

INSTRUCTIONS

1. If your Title IV-A allocation is **less than \$30,000.00**, please use the LEA ALLOCATION UNDER \$30,000.00 section. If your Title IV-A allocation is **\$30,000.00 or more**, please use the LEA ALLOCATION \$30,000.00 OR MORE section.
2. Depending on your allocation, enter total amounts budgeted under the three categories: Well-Rounded Education, Safe & Healthy Students, Effective Use of Technology.
3. Enter Technological Infrastructure expenses (hardware/software/equipment) separately. If an overage amount displays under the Technology Infrastructure section, you must adjust the expenditures appropriately.

*Note: The Effective Use of Technology category is a combination of Technology related PD (85%) and possibly Technological Infrastructure (15%). If purchasing Technological Infrastructure, you must ensure 85% budgeted within the Effective Use of Technology category is reserved for PD/programmatic instruction.

Note: Incoming Carryover does not activate the 20-20 portion rule.

Title IV-A Allocation Worksheet Resources

- [Title IV-A Navigator: Allocation Worksheet](#)
- [Title IV-A Carryover Memo](#)

BUDGET SUMMARY

Original Title IV-A Grant Allocation (including/excluding transfers):	\$ 10,029.87
Approved Carryover:	\$ 0.00

Miscellaneous Allocation Reductions	\$ 0.00
Total Allocation	\$ 10029.87

TITLE IV-A SPECIAL RULES

LEA Allocation under \$30,000.00

The 15% Special Rule for Technology Infrastructure

LEAs receiving an allocation that is LESS than \$30,000.00 may:

- a. Place the entire allocation in any ONE of the content categories, OR
- b. Activate any combination of the three categories (Well-Rounded Education, Safe & Healthy Students, Effective use of Technology*)

*** Of the portion allocated toward the Effective Use of Technology, only 15% may fund technological infrastructure expenses such as devices, equipment, software applications, platforms, digital instructional resources and/or other one-time IT purchases.**

LEA Allocation \$30,000.00 or more

The 20-20 Rule with 15% Special Rule for Technology Infrastructure

LEAs receiving an allocation of \$30,000.00 or MORE must:

- a. Allocate and expend no less than 20% toward Well-Rounded Education
- b. Allocate and expend no less than 20% toward Safe & Healthy Students
- c. Allocate and expend a portion of funds (up to maximum of 60%) to support Effective use of Technology*

*** Of the portion allocated toward the Effective Use of Technology, only 15% may fund technological infrastructure expenses such as devices, equipment, software applications, platforms, digital instructional**

resources and/or other one-time IT purchases.

LEA ALLOCATION UNDER \$30,000

Contact Name:

Leslie Laird

Email:

leslie.laird@pima.gov

Phone:

520-724-9014

Budget Categories - Allocation less than \$30,000.00:

Allocation	Well-Rounded Education	Safe & Healthy Students	Effective Use of Technology PD (85%)	Technology Infrastructure (hardware, software, equipment) (15%)	Direct or Indirect Costs (if applicable)	Optional Notes
Original Allocation:	\$	\$ 9,537.73	\$	\$	\$ 492.14	
Approved Carryover:	\$	\$ 0.00	\$	\$	\$ 0.00	
Totals	\$ 0.00	\$ 9,537.73	\$ 0.00	\$ 0.00	\$ 492.14	

Budgeted Expenditures with 15% Rule

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LEA Allocation Total (from Budget Summary section):	\$ 10,029.87
Total Budgeted Amount	\$ 10,029.87
Well-Rounded Education category	\$ 0.00
Safe & Healthy Students category	\$ 9,537.73
Effective Use of Technology* category	\$ 0.00
* 15% Maximum Technology Infrastructure limit based on amount allocated toward Technology PD (85%)	\$ 0.00
Amount budgeted on Technology Infrastructure	\$ 0.00
Reduce Technology Infrastructure (hardware/software/equipment) by this amount	\$ 0.00

Original Title IV-A Grant Allocation	\$ 10,029.87
Approved Carryover	\$ 0.00
Miscellaneous Allocation Reductions	\$ 0.00
Total Allocation	\$ 10,029.87

LEA ALLOCATION \$30,000 OR MORE

Contact Name:

Email:

Phone:

Budget Categories - Allocation \$30,000.00 or more:

Allocation	Well-Rounded Education	Safe & Healthy Students	Effective Use of Technology PD (85%)	Technology Infrastructure (hardware, software, equipment) (15%)	Direct or Indirect Costs(if applicable)	Optional Notes
Original Allocation:	\$	\$	\$	\$	\$	
Approved Carryover:	\$	\$	\$	\$	\$	
Totals:	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	

20-20 Rule for LEA Allocation \$30,000 or more

LEA Allocation Total (from Budget Summary section above)	\$ 10,029.87
Minimum 20% must be spent on Well-Rounded Education category	\$ 2,005.97
Minimum 20% must be spent on Safe & Healthy Students category	\$ 2,005.97

Subtotal	\$ 4,011.94
A portion of funds must be spent on the Effective Use of Technology* category (may be less than 60%)	\$ 6,017.93
* **15% Maximum Technology Infrastructure limit based on amount allocated toward Technology PD (85%)	\$ 0.00

Budgeted Expenditures with 15% Rule

Total Amount Budgeted:	\$ 0.00
Well-Rounded Education category	\$ 0.00
Safe & Healthy Students category	\$ 0.00
Effective Use of Technology* category	\$ 0.00
* 15% spending cap on Technology Hardware/Software/Equipment in this category	\$ 0.00
Amount budgeted on Technology Infrastructure	\$ 0.00
Reduce Technology Infrastructure (hardware/software/equipment) by this amount	\$ 0.00

Original Title IV-A Grant Allocation:	\$ 10,029.87
Approved Carryover:	\$ 0.00

Miscellaneous Allocation Reductions	\$ 0.00
Total Allocation	\$ 10,029.87

Eligible Private School Service

Pima County (108601000) Charter District - FY 2023 - Medium Risk - ESEA Consolidated - Rev 0 - Title IV-A Student Support & Academic Enrichment

Eligible Private School Service Resources

- Navigator: Eligible Private School Service

N/A - Please select if LEA is a Charter District

PPA Calculation

Title IV-A LEA Original Allocation		\$ 10,029.87
Title IV Private Schools Administrative Costs to Provide Private School Services <i>This Includes the cost to administer Title IV funds to private school. Examples: percentage of salaries of Federal Projects Director and/or Professional Learning Director administrative costs to provide services.</i>	*	\$
Title IV LEA Private Schools Administrative Indirect Cost to Provide Private School Services <i>Portion of funds for equitable Indirect Costs. if applicable</i>	*	\$
Miscellaneous Allocation Reductions		\$ 0.00
Title IV Adjusted LEA Total Allocation <i>This is the amount of Title IV funds remaining for the LEA to use.</i>		\$ 10029.87
Number of Total Students in LEA <i>Enter the total amount of all students enrolled within the LEA. This includes both Title I and Non-Title I students.</i>		50
Total Number of Students in Participating Private Schools <i>After consulting with the private schools, enter the number of ALL students enrolled in the participating private school(s).</i>	*	

Sum of Total Number of Both LEA and Private School Students

Title IV Adjusted Per Pupil Amount (PPA)

This is the sum of both LEA and private school students divided into the adjusted LEA Total Allocation.

\$

Determine Each Private School's Allocation

* Has the LEA provided consultation to participating private schools or at least tried to contact the private school a minimum of three times to establish consultation?

Yes

No

Non-Participating Private Schools

After contacting, or attempting to contact the private school, the LEA will enter every private school that is not participating and select a participation status, either "Not Participating" or "No Reply".

School	Participation Status
<input type="text"/>	<input type="text"/>

Participating Private Schools

After meeting with the private school, the LEA will list each participating private school below and enter their total number of private school students. The number of students for each private school is then multiplied by the total PPA to determine each private school's allocation.

School	Total Number of Students in Participating Private School	Approved Carryover	Private School Allocation
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

▼		\$	\$
Total Private School Allocation:			\$

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Assurances

Pima County (108601000) Charter District - FY 2023 - Medium Risk - ESEA Consolidated - Rev 0 - Title IV-A Student Support & Academic Enrichment

Title IV-A Assurances

Checking each box "Yes" assures that the statement is true.

Assurances Resources:

- [FY22 Title IV-A Navigator: Assurances | Arizona Department of Education \(azed.gov\)](#)

The Local Education Agency (LEA) hereby assures the State Education Agency (SEA) that the LEA:

1. **ADMINISTRATION:** Reserve not more than 2 percent for the direct administrative costs of carrying out the LEA's responsibilities under this program.

Yes

2. **DISTRIBUTION OF FUNDS:** Prioritize the distribution of funds to schools served by the LEA, or consortium of such agencies, that-

- a. are among the schools with the greatest needs, as determined by such local educational agency, or consortium;
- b. have the highest percentages or numbers of children counted under section 1124(c);
- c. are identified for comprehensive support and improvement under section 1111(c)(4)(D)(i);
- d. are implementing targeted support and improvement plans as described in section 1111(d)(2); or
- e. are identified as a persistently dangerous public elementary school or secondary school under section 8532

Yes

3. **PRIVATE SCHOOL EQUITABLE SERVICES:** Comply with section 8501 (regarding equitable participation by private school children and teachers).

Yes

4. SUPPLEMENT AND NOT SUPPLANT: Ensure funds made available under this program shall be used to supplement, and not supplant, non-Federal funds that would otherwise be used for activities authorized under this program.

Yes

5. CONSULTATION: Develop its application through consultation with parents, teachers, principals, other school leaders, specialized instructional support personnel, students, community-based organizations, local government representatives (which may include a local law enforcement agency, local juvenile court, local child welfare agency, or local public housing agency), Indian tribes or tribal organizations that may be located in the region served by the LEA (where applicable), charter school teachers, principals, and other school leaders (if such LEA or consortium of LEAs supports charter schools), and others with relevant and demonstrated expertise in programs and activities designed to meet the purpose of this program.

Yes

6. CONTINUED CONSULTATION: The LEA, or consortium of LEAs, shall engage in continued consultation with the entities described above in order to improve the local activities in order to meet the purpose of this program and to coordinate such implementation with other related strategies, programs, and activities being conducted in the community.

Yes

7. COMPREHENSIVE NEEDS ASSESSMENT: If the LEA receives an allocation of \$30,000 or higher:

Complete a Comprehensive Needs Assessment (CNA) in order to examine needs for improvement of:

- Access to, and opportunities for, a well-rounded education for all students;
- School conditions for student learning in order to create a healthy and safe school environment; and
- Access to personalized learning experiences supported by technology and professional development for the effective use of data and technology.

Yes

8. ALLOWABLE ACTIVITIES: If the LEA receives an allocation of \$30,000 or higher: (NOTE: Any LEA receiving an allocation in an amount less than \$30,000 shall be required to provide only one of the following assurances)

A. Use not less than 20 percent of funds received under this subpart to support one or more of the activities authorized under section 4107 (Activities to Support Well-Rounded Educational Opportunities);

B. User not less than 20 percent of funds received under this subpart to support one or more of the activities authorized under section 4108 (Activities to Support Safe and Healthy Students)

C. Use a portion of the funds received under this subpart to support one or more activities authorized under section 4109(a) (Activities to Support the Effective Use of Technology)

a. The LEA, or consortium of LEAs, shall not use more than 15 percent of funds for purchasing technology infrastructure as described in subsection (a)(2)(B) (purchasing devices, equipment, and software applications in order to address readiness shortfalls), which shall include technology infrastructure purchased for the activities under subsection (a)(4)(A) (planning activities, which may include development of new instructional models (including blended learning technology software and platforms), the purchase of digital instructional resources, initial professional development activities, and one-time information technology purchases, except that such expenditures may not include expenditures related to significant construction or renovation of facilities).

Yes to all (allocation \$30,000 or higher)

OR

Yes to following (allocation less than \$30,000); check as below as applicable

Assurance 8A: Well-Rounded Education

Assurance 8B: Safe & Healthy Students

Assurance 8C: Effective Use of Technology

9. REPORTING: Annually report to the State how funds are being used to meet the requirements of A, B and C, as

applicable. Information will be primarily reported through the grant application and Integrated Action Plan (IAP).

Name typed in this box acts as a signature assurance that the above has happened or will happen:

Leslie Laird

Capital Outlay Worksheet

Pima County (108601000) Charter District - FY 2023 - Medium Risk - ESEA Consolidated - Rev 0 - Title IV-A Student Support & Academic Enrichment

Subtotals by Object Code

Object Code	Subtotal
6731	\$ 0.00
6732	\$ 0.00
6733	\$ 0.00
6734	\$ 0.00
6735	\$ 0.00
6736	\$ 0.00
6737	\$ 0.00
6738	\$ 0.00
6739	\$ 0.00
0190	\$ 0.00
Total	\$ 0.00

Capital Outlay Worksheet

Quantity	Cost per Unit	Tax, Shipping & Handling	Object Code	Item Description	Purpose	Total
	\$	\$	Please select...			\$ 0.00
Grand Total						\$ 0.00

USFR for Arizona School Districts (6731-6739)

Expenditures for initial, additional, and replacement equipment in the categories below. Also, include the present value amount of capital leases of equipment in the year of acquisition. Periodic lease payments should be coded to expenditure object codes 6832 and 6842. Equipment should be classified in the applicable detailed object codes below and cannot be paid for from the M&O Fund.

EXPENDITURE OBJECT CODES

Cost Less than \$5,000*	Cost \$5,000 or More*	Equipment Categories
6731 and/or 6732	6733	Furniture and Equipment (see examples below)
6734 and/or 6735	6736	Vehicles (Buses, cars, trucks, vans, etc.)
6737 and/or 6738	6739	Technology-related Hardware and Software (see examples below)

* Arizona school districts do not use a dollar threshold for determining whether an item is equipment or a supply. The detailed equipment classifications above allow correct coding of equipment in accordance with Arizona requirements and separate identification of lower cost items for federal grant reporting, including indirect cost reporting.

An item should be coded as equipment if it is included in the examples below or if it meets all three equipment criteria below the tables. Items listed as equipment examples below should not be evaluated using the equipment criteria. The examples are provided to ensure consistent treatment by all districts. Also, the examples include certain items that are exceptions to the equipment criteria, such as component parts.

Furniture and Equipment Examples (Object codes 6731-6733)

<p>Athletic Equipment</p> <ul style="list-style-type: none"> • Blocking sleds • Chalk line dispensers • Fitness Machines • Goal posts (movable) • Helmets/Pads • Hurdles • Mats • Nets (Tennis/Volleyball) • Tackling dummies • Weights 	<p>Furniture/Furnishings</p> <ul style="list-style-type: none"> • Bookcases • Chairs • Desks • Filing Cabinets • Large area rugs • Tables <p>Component Parts</p> <ul style="list-style-type: none"> • A/C compressors • Automotive engines • Automotive transmissions 	<p>Fixtures</p> <ul style="list-style-type: none"> • Bleachers (indoor) • Ceiling fans • Chalkboards/Whiteboards • Drinking fountains • Hot water heaters • HVAC units • Light fixtures • Sinks • Toilets • Wall mirrors
<p>Other Equipment*</p> <ul style="list-style-type: none"> • Appliances (kitchen) • Battery chargers 	<ul style="list-style-type: none"> • Auto Diagnostic machines • Cameras (photo & video) 	<ul style="list-style-type: none"> • Bar code scanners • Cash registers

- Copiers (off-network)
- Key cutters
- Leaf blowers
- Paint sprayers
- Sewing machines
- TVs
- Washers/Dryers
- DVD/Blu-ray players
- Kilns
- Microwaves
- Power tools
- SPED assistance equipment
- Two-way radios
- Welders
- Floor jacks
- Laminators
- Musical Instruments
- Satellite dishes
- Telephones
- Vacuums

* Items may be coded to Technology-related Hardware and Software if connected to a computer network.

Technology-related Hardware & Software Examples (Object codes 6737-6739)

- Computers (tablets, laptops, etc.)
- Computer monitors
- Copiers (on-network)
- Network equipment
- Projectors
- Printers
- Scanners
- Smart Boards
- Software (Non-Instructional)

Equipment Criteria

If an item is not included in the examples above, it should be coded as equipment if it meets ALL of the following:

1. Typically has a useful life of at least one year.
2. Typically repaired rather than replaced when worn or damaged.
3. An independent unit that retains its original shape, appearance, and character with use and does lose its identity through fabrication or incorporation into a different or more complex unit or substance.

DISCLAIMER FOR CHARTER SCHOOLS

All capital items with a unit cost of \$5000 or greater MUST be coded as 0190 in your budget and included on this Capital Outlay Worksheet.

All capital items with a unit cost less than \$5000 MUST NOT be coded as 0190 in your budget and MUST NOT be included on this Capital Outlay Worksheet.

Related Documents

Pima County (108601000) Charter District - FY 2023 - Medium Risk - ESEA Consolidated - Rev 0 - Title IV-A Student Support & Academic Enrichment

ALL INFORMATION SUBMITTED TO ADE IS PUBLIC INFORMATION. Organizations uploading documents to GME must ensure that the information contained in the document **does not** include sensitive data such as student information, social security numbers, or any other information that could constitute a FERPA violation. Submission of such documents will result in delay of approval or other action in GME until the document is removed.

Optional Documents

Type	Document Template	Document/Link
Other	N/A	

Contacts

Pima County (108601000) Charter District - FY 2023 - Medium Risk - ESEA Consolidated - Rev 0 - Contacts

Required Contacts

Type	Contact(s)
ESEA Funding Application Contact [Select at least 1 contact(s)]	<u>Leslie Laird-Lynch</u>
Homeless Children Liaison [Select at least 1 contact(s)]	<u>Leslie Laird-Lynch</u>

Additional Contacts

Type	Contact(s)
Title I-D Coordinator	
Primary Title I LEA Coordinator	<u>Leslie Laird-Lynch</u>
Title II-A Coordinator	<u>Leslie Laird-Lynch</u>
Rural and Low-Income Coordinator	
Additional Title I LEA Contacts	
LEA Private School Contact	

Contact Details

Pima County (108601000) Charter District - FY 2023 - Medium Risk - ESEA Consolidated - Rev 0 - Contacts

Contact Details

Contact Type	Contact Name	Contact Title	Phone	Email
ESEA Funding Application Contact				
Homeless Children Liaison				
Primary Title I LEA Coordinator				
Title I-D Coordinator				
Title II-A Coordinator				
Rural and Low-Income Coordinator				
Additional Title I LEA Contacts				
Primary Title IV-A Coordinator				
Additional Title IV-A Contacts				
LEA Private School Contacts				

Substantially Approved Dates

Pima County (108601000) Charter District - FY 2023 - Medium Risk - ESEA Consolidated - Rev 0 - Substantially Approved Dates

Grant	Substantially Approved	Substantially Approved Date
Title I LEA	Yes ▼	Friday, July 1, 2022
Title I-D Delinquent LEA		Not Yet Substantially Approved
Title II Improving Teacher Quality	Yes ▼	Friday, July 1, 2022
Rural and Low-Income Schools		Not Yet Substantially Approved
Title IV-A Student Support & Academic Enrichment	Yes ▼	Friday, July 1, 2022

ESEA Consolidated Checklist

Pima County (108601000) Charter District - FY 2023 - Medium Risk - ESEA Consolidated - Rev 0 - ESEA Consolidated Checklist

This checklist is a means of communication between the ADE and LEAs regarding the allowability and allocability of the items submitted in the funding application. Please follow the steps below to ensure that the funding application contains items that are in compliance with program requirements.

- After the LEA submits the application, the ADE will review the application and mark each section as OK, Not Applicable, or Attention Needed. If the application contains no items that are marked as Attention Needed, the application approval process will continue.
- If the application contains items that are marked as Needs Attention, the application cannot be approved and will be returned to the LEA for edits. The LEA will review the checklist for items that are marked Attention Needed and make the necessary changes to those items. Only the checked items in the sections marked Attention Needed are to be corrected and/or explained. Each section marked Attention Needed also has a place where the ADE may provide notes to explain items needing attention. The LEA should check for notes and additional comments.
- Once the LEA has made the necessary adjustments, the LEA will resubmit the application. If the ADE determines that the item has been corrected, Attention Needed will be changed to OK by the ADE Reviewer. If the items needing attention still have not been corrected, the application will be returned again to the LEA with a status of Not Approved.
- Applications that contain no items that are marked Attention Needed can be moved forward through the approval process.

Checklist Description (Collapse All) Expand All			
<input type="checkbox"/>	1. General Statement of Assurance (GSA) has been submitted	OK ▼	Susan Eide 5/10/2022 8:06:11 AM
	1. GSA location to review submission status: GME Main Menu > Funding > Supplements > General Statement of Assurance 2. If no, contact Grants Management through history log and select No from dropdown of checklist		
<input type="checkbox"/>	2. FFATA & GSA Verification page has been completed	OK ▼	Susan Eide 5/10/2022 8:06:12 AM
	1. Description is included 2. All LEA information has been submitted		
<input type="checkbox"/>	3. Reviewed LEA for outstanding Issues	Not Applicable ▼	Susan Eide 5/10/2022 8:06:12 AM
	1. Outstanding Completion Report (s) 2. Outstanding Refund (s) 3. Programmatic Holds (s)		
<input type="checkbox"/>	4. Reviewed for High Risk Status	Not Applicable ▼	Susan Eide 5/10/2022 8:06:12 AM
	1. Is this LEA under a high risk status 2. Program area may need to apply additional monitoring		
<input type="checkbox"/>	5. General Statements	OK ▼	Susan Eide 5/10/2022 8:06:12 AM
	1. With stakeholders, complete the School Level Comprehensive Needs Assessment (CNA) to all School Integrated Action Plan's (SIAP) in GME - Planning Tool section. Align delivery methods and instructional programs to LEA Integrated Action Plan (LIAP) and School-level Integrated Action Plan(s) using Principles/Goals/Need Statements, Strategies and Action Steps. 2. Enter appropriately certified educator data into Teacher Input Application by assigned due date.		

3. Completed Assurances page. Ensure an action step is written for assurance 19 & 27.
4. Written procedures for Foster Children Transportation Plan have been uploaded into Monitoring Instrument and submitted by assigned due date.
5. Review and address the Validation warning messages in the GME System that apply.
6. Assurance 18 Poverty Criteria (for selecting schools as Title I) has been verified as completed.
7. Submission of Supplement Not Supplant Methodology to GME Related Documents. Exception: Single-Sites and LEAs that are total Title I district.

6. Title I Budget

OK ▼

Susan Eide

5/10/2022
8:06:12
AM

1. The preponderance of Title I funds must be for Instructional Services. Provide a justification in the history log for funding for other services that exceed funds for instructional services.
2. Enter Full Time Equivalency (FTEs) in appropriate category. Align number of FTE's to descriptions on program details page.
3. Enter amount of salaries in 6100 and corresponding benefits in 6200.
4. Describe Private School Administrative Activities that align to the amount on the Title I Set Aside Page.
5. Describe Private School Family/Community Engagement Activities and Professional Development that align to the amount on the Title I Set Aside Page.
6. Describe Private School Instructional Activities; amount must be equal to the private school allotted amount found on the Title I Set Aside Page. Simply providing instructional materials and supplies does not comply with the equitable services requirement.
7. Designate activities to support Targeted and/or Comprehensive schools and align to the amounts on the Title I Set Aside Page.
8. Describe Professional Development for Title I staff that aligns to Comprehensive Needs Assessment and Integrated Action Plan.
9. Describe Family/Community Engagement Activities; must equal at least 1% of the allocation, if the allocation is more than \$500,000.
10. Enter amount of Indirect costs.
11. Enter amount and description of Capital items. Please code computing devices as instructional supplies. Under \$5,000 code 6737, 6738. Over \$5,000 code 6739.

7. Title I School Eligibility Page

OK ▼

Susan Eide

5/10/2022
8:06:12
AM

1. Update the building school selection page with added or closed schools by making necessary revisions via School Finance (<http://www.azed.gov/finance/>) and drop a comment in history log
2. Enter all poverty and enrollment data for all schools.
3. Adjust rank order so all schools at 75% low income or above are listed as being served in descending order of low income.
4. Adjust rank order so all schools below 75% low income in descending order or sort order by grade span.
5. Correct skipped schools out of rank order by using the sort order. Please provide explanation in history log indicating reason of such action.
6. New schoolwide schools must be at/above 40% low income. Exception: If a school is a Comprehensive or Targeted school.
7. If applicable, enter explanation note in history log if a school was previously funded, is not eligible

this year but is funded due to hold harmless - eligible to be served for one additional year..

8. Select type of program for all schools: SW1, Targeted Assistance, SW2 (Consolidation of Funds Federal only*) SW3 (Consolidation of Funds State, Local and Federal only*), Not Funded. *Attach Consolidation of Funds for School Allocation Spreadsheet if opting for SW2 or SW3 to Related Documents.

8. Title I Set Aside Page

OK ▼

Susan Eide

5/31/2022

11:48:20

AM

1. Enter amount for LEA Administration equal to amount of Title I funds on the budget page.
2. Enter amount for Indirect costs equal to amount of Title I funds on the budget page.
3. Enter amount for Total Private School Pool of Funds.
4. Enter amount for Title I Services to Private Schools: Portion of funds for equitable Administrative Activities, if applicable.
5. Enter amount for Title I Services to Private Schools: Portion of funds for equitable Indirect Costs, if applicable.
6. Enter amount for Title I Services to Private Schools: Portion of funds for equitable Family/Community Engagement. If total allocation is greater than \$500,000, it is mandatory to set-aside funds for private schools based on formula.
7. Enter amount for Title I Services to Private Schools: Portion of funds for equitable Professional Development.
8. Enter amount for Title I Services to Private Schools: Portion of funds for equitable Instructional Services.
9. Enter amount for LEA Instructional Programs for LEA Summer School equal to amount of Title I funds on the budget page.
10. Enter amount for LEA Instructional Programs for LEA Intersession equal to amount of Title I funds on the budget page.
11. Enter amount for LEA Instructional Programs for LEA Preschool equal to amount of Title I funds on the budget page.
12. Enter amount for LEA Instructional Programs used to support Comprehensive and/or Targeted schools equal to amount of Title I funds on the budget page.
13. Enter amount for LEA Instructional Programs used to support Other programs.
14. Enter amount for Public School Choice Transportation for Comprehensive and/or Targeted Schools equal to amount of Title I funds on the budget page.
15. Enter amount for Financial incentives and rewards reservation (not to exceed more than 5 percent of funds received under Title I) for teachers who serve in Title I schools identified for comprehensive or targeted support and improvement activities under section 1111(d) for the purpose of attracting and retaining qualified and effective teachers. Sec. 1113(c)(4)
16. Enter amount of funds reserved for Services to Homeless Students equal to amount of Title I funds on the budget page.
17. Enter amount of funds reserved for services for Family/Community Engagement equal to amount of Title I funds on the budget page.
18. Enter amount for Professional Development for Title I Staff Only
19. Enter amount for Neglected and Delinquent Support
20. Verify that PPA calculation at 100% is correct; if any school below 35% is served, 125% rule will automatically appear

9. Title I School Allocation PPA List Page

OK ▼

Susan Eide

5/31/2022

11:48:59

1. Enter poverty counts; adjust PPA if necessary. If using variable PPA, rank order must be maintained.

2. PPA List 100% - Get as close to zero as possible in the remaining funds.

3. If 125% rule is enacted due to school under 35% free and reduced, please verify the school allocation and remaining amount for LEA (Set-Asides).

10. Private School Administration Page Susan Eide 5/10/2022 8:06:12 AM

1. Enter Building Names for Private Schools and identify District Status.

11. Title I Private School Service Page Susan Eide 5/10/2022 8:06:12 AM

1. Designate Participation Status of Private Schools based on Affirmation of Consultations.

12. Title I Program Details Susan Eide 5/31/2022 11:49:49 AM

1. a. Complete # of Teachers/Classified and Full Time Equivalent (FTE) (Instructional Staff) description table for each school.

2. Select Content for Well Rounded Education

13. Title I Related Documents Susan Eide 5/10/2022 8:06:12 AM

1. If applicable, attach Consolidation of Funds School Allocation spreadsheet; use template provided.

2. Upload Private School Affirmation of Consultations and Tribal Consultations as appropriate.

14. Title I - D Budget Susan Eide 5/10/2022 8:06:12 AM

1. Enter Full Time Equivalency (FTEs) in appropriate category.

2. Enter amount of salary benefits

3. Enter amounts for activities as outlined in project descriptions from Program Details

4. Enter amount of Indirect costs

5. Enter amount and description of Capital items

6. Three Presumptions of Supplement not Supplant were met by LEA.

15. Title I-D Program Details Susan Eide 5/10/2022 8:06:12 AM

1. Population to be Served and Its Needs - all 4 descriptions complete

2. Programming Goals, Quality, and Evaluation - all 4 items complete

3. Transition and Support Services - all 4 items complete

4. Coordination and Collaboration - 2 items complete

16. Title II Budget Page Susan Eide 5/10/2022 8:06:12 AM

1. All expenditures are allowable and appropriate per Title II-A Program Description.
2. Expenditures are aligned to the Integrated Action Plan (which is based on a Comprehensive Needs Assessment). Current documentation is provided in GME - Planning Tool section.
3. Three Presumptions of Supplement not Supplant were met by LEA.

17. Title II General Program Details OK Susan Eide 5/10/2022 8:06:13 AM

1. The LEA has completed the Title II-A Program Details page
2. The LEA has completed the required Title II-A portion of the assurances.
3. The LEA has outlined Private Schools expenditure for those Private Schools utilizing Title II-A allocations.

18. Title IV-A Budget Page OK Venesa Hernandez 5/9/2022 8:15:54 AM

1. All expenditures are allowable and appropriate per Title IV-A Program Description.
2. Expenditures are aligned to the Integrated Action Plan (which is based on a Comprehensive Needs Assessment). Current documentation is provided in GME - Planning Tool section.
3. Three Presumptions of Supplement not Supplant were met by LEA.

19. Title IV-A Program Narrative Questions and Assurances Pages OK Venesa Hernandez 5/9/2022 8:15:54 AM

1. The LEA has completed the Title IV-A Program Narrative Questions page
2. The LEA has completed the required Title IV-A Assurances page
3. The LEA has outlined Private Schools expenditure for those Private Schools utilizing Title IV-A allocations.
4. Three Presumptions of Supplement not Supplant were met by LEA.

20. RLIS Budget Not Applicable Susan Eide 5/10/2022 8:06:13 AM

1. Enter Full Time Equivalency (FTEs) in appropriate category.
2. Enter amount of salary benefits
3. Enter amounts for activities as outlined in project plans
4. Enter amount of Indirect costs
5. Three Presumptions of Supplement not Supplant were met by LEA.

Primary Approval

Pima County (108601000) Charter District - FY 2023 - Medium Risk - ESEA Consolidated - Rev 0 - Primary Approval

Grant Name	Program Specialist Approval	Director Approval
Title I LEA	Yes ▼	Yes ▼
Title II Improving Teacher Quality	Yes ▼	No ▼
Title IV-A Student Support & Academic Enrichment	Yes ▼	Yes ▼