



# BOARD OF SUPERVISORS AGENDA ITEM REPORT

Requested Board Meeting Date: 6/7/2022

\*= Mandatory, information must be provided

Click or tap the boxes to enter text. If not applicable, indicate "N/A".

**\*Title:**

Proposed Changes to Board of Supervisors Policy C 2.3, Board of Supervisor's Policy Employee Compliance

**\*Introduction/Background:**

Proposed revisions to Board of Supervisors Policy C 2.3, Board of Supervisor's Policy Employee Compliance

**\*Discussion:**

1) Change name of policy to delete redundancy; 2) Change County Manager to County Administrator; 3) Delete the sunset clause.

**\*Conclusion:**

The revisions are required to align policy with practice.

**\*Recommendation:**

That the Board of Supervisors approve the Board of Supervisors Policy C 2.3, Employee Compliance modifications as outlined, to become effective upon approval.

**\*Fiscal Impact:**

None.

**\*Board of Supervisor District:**

1    2    3    4    5    All

Department: Human Resources

Telephone: 520-724-2732

Contact: Jason D Parrish

Telephone: 520-724-3365

Department Director Signature: \_\_\_\_\_

Date: \_\_\_\_\_

5/24/2022

Deputy County Administrator Signature: \_\_\_\_\_

Date: \_\_\_\_\_

County Administrator Signature: \_\_\_\_\_

Date: \_\_\_\_\_

5/24/2022



# PIMA COUNTY, ARIZONA BOARD OF SUPERVISORS POLICY

<b>Subject:</b> <b>Board of Supervisor's Policy Employee Compliance</b>	<b>Policy Number</b>	<b>Page</b>
	C 2.3	1 of 1

**Purpose**

To establish a policy which regulates employee compliance with both Pima County ~~ADMINISTRATOR~~Manager Ordinance Chapter 2.12.090 (Non-Interference) and Pima County Board policy on Non-Interference in Administrative Affairs.

**Background**

The Board of Supervisors of Pima County intend to supplement the County ~~ADMINISTRATOR~~Manager's authority to route eCounty business through appropriate channels. This policy succinctly requires Administrative officers to abide by the dictates of both the Ordinance and the Policy. The policy, ~~once approved,~~ provides an unequivocal message that the Board of Supervisors specifically support this reporting **STRUCTURE**.

**Policy**

It is the policy of the Board of Supervisors that:

No County employee or appointed officer shall take any action based on an order, instruction or request for action by any individual member of the Board of Supervisors or any member of the supervisor's staff in violation of the above described ordinance and policy.

**Responsible Department**

~~4.~~ County ~~ADMINISTRATION~~Manager

**Sunset Provision**

~~This policy will be reviewed for continuance by 12-31-93.~~

Effective Date: 10/30/90

**REVISED: JUNE 7, 2022**



# PIMA COUNTY, ARIZONA BOARD OF SUPERVISORS POLICY

<b><u>Subject:</u></b> Employee Compliance	<b>Policy Number</b>	<b>Page</b>
	C 2.3	1 of 1

## **Purpose**

To establish a policy which regulates employee compliance with both Pima County Administrator Ordinance Chapter 2.12.090 (Non-Interference) and Pima County Board policy on Non-Interference in Administrative Affairs.

## **Background**

The Board of Supervisors of Pima County intend to supplement the County Administrator's authority to route County business through appropriate channels. This policy succinctly requires Administrative officers to abide by the dictates of both the Ordinance and the Policy. The policy provides an unequivocal message that the Board of Supervisors specifically support this reporting structure.

## **Policy**

It is the policy of the Board of Supervisors that:

No County employee or appointed officer shall take any action based on an order, instruction or request for action by any individual member of the Board of Supervisors or any member of the supervisor's staff in violation of the above described ordinance and policy.

## **Responsible Department**

County Administration

Effective Date: 10/30/90

Revised: June 7, 2022