



**BOARD OF SUPERVISORS AGENDA ITEM REPORT
CONTRACTS / AWARDS / GRANTS**

Award Contract Grant

Requested Board Meeting Date: 05/17/2022

* = Mandatory, information must be provided

or Procurement Director Award

***Contractor/Vendor Name/Grantor (DBA):**

Jot Properties, LLC

***Project Title/Description:**

Hotel Shelter Services

***Purpose:**

Amendment of Award: Master Agreement No. MA-PO-22-030, Amendment No. 3. This Amendment adds \$2,800,000.00 for a cumulative not-to-exceed contract amount of \$7,608,000.00, effective May 17, 2022, and exercises the renewal option to extend the termination date to December 18, 2022. Two (2) six-month renewal options remain.

Administering Departments: Health and Community Workforce & Development.

***Procurement Method:**

Pursuant to Pima County Procurement Code 11.12.060, Emergency and other limited competition procurement, on August 19, 2021, the Chair, Board of Supervisors approved an award of contract for an initial term of four (4) months with an award amount of \$2,008,000.00 with four (4) six-month renewal options. The Board of Supervisors ratified this contract on September 7, 2021.

On December 21, 2021, the Board of Supervisors approved Amendment No. 01, which extended the termination date to June 18, 2022, and added \$2,800,000.00 for a cumulative not-to-exceed contract amount of \$4,808,000.00, and added additional hotel shelter services for individuals experiencing, or at risk of experiencing homelessness due to evictions. Three (3) six-month renewal options remained.

On January 21, 2022, the Procurement Director approved Amendment No. 02, which added a second hotel, Comfort Suites, and decreased the daily room rate from \$130 to \$104 for all rooms on this contract.

PRCUID: 424000

Attachment: Contract Amendment No. 3.

***Program Goals/Predicted Outcomes:**

Provide safe hotel sheltering for COVID-19 exposed and/or COVID-19 positive asylum seekers including medical care needed during quarantine and isolation in preparation for onward travel.

***Public Benefit:**

Providing shelter, food and supportive services to COVID-19 exposed and/or COVID-19 positive asylum seekers will mitigate the spread of COVID-19 in Pima County.

***Metrics Available to Measure Performance:**

Daily count of persons provided nights of shelter, spreadsheet reflecting expenses incurred, receipts from vendor reflecting nights of shelter provided, date and costs, and proof of payment to vendor for nights of shelter provided.

***Retroactive:**

No. *to: COB 4/29/22*
VERS: 05
pgs: 4

Contract / Award Information

Document Type: _____ Department Code: _____ Contract Number (i.e., 15-123): _____

Commencement Date: _____ Termination Date: _____ Prior Contract Number (Synergen/CMS): _____

Expense Amount: \$* _____ Revenue Amount: \$ _____

***Funding Source(s) required:**

Funding from General Fund? Yes No If Yes \$ _____ % _____

Contract is fully or partially funded with Federal Funds? Yes No

If Yes, is the Contract to a vendor or subrecipient?

Were insurance or indemnity clauses modified? Yes No

If Yes, attach Risk's approval.

Vendor is using a Social Security Number? Yes No

If Yes, attach the required form per Administrative Procedure 22-10.

Amendment / Revised Award Information

Document Type: MA Department Code: PO Contract Number (i.e., 15-123): 22-030

Amendment No.: 03 AMS Version No.: 05

Commencement Date: 05/17/22 New Termination Date: 12/18/22

Prior Contract No. (Synergen/CMS): _____

Expense or Revenue Increase Decrease Amount This Amendment: \$ 2,800,000.00

Is there revenue included? Yes No If Yes \$ _____

***Funding Source(s) required:** FEMA EFSP Humanitarian Fund.

Funding from General Fund? Yes No If Yes \$ _____ % _____

Grant/Amendment Information (for grants acceptance and awards) Award Amendment

Document Type: _____ Department Code: _____ Grant Number (i.e., 15-123): _____

Commencement Date: _____ Termination Date: _____ Amendment Number: _____

Match Amount: \$ _____ Revenue Amount: \$ _____

***All Funding Source(s) required:**

*Match funding from General Fund? Yes No If Yes \$ _____ % _____

*Match funding from other sources? Yes No If Yes \$ _____ % _____

*Funding Source: _____

***If Federal funds are received, is funding coming directly from the Federal government or passed through other organization(s)?**

Contact: Nancy Page, Procurement Officer Digitally signed by Nancy Page Date: 2022.04.27 16:18:36 -07'00' Nancy Page Digitally signed by Ana Wilber Date: 2022.04.27 16:33:45 -07'00' Ana Wilber Division Manager:

Department: Procurement Director: Terri Spencer Digitally signed by Terri Spencer Date: 2022.04.27 16:54:23 -07'00' Telephone: (520)724-3563

Department Director Signature/Date: [Signature] April 28, 2022

Deputy County Administrator Signature/Date: [Signature] 28 April 2022

County Administrator Signature/Date: [Signature] 4/28/22
(Required for Board Agenda/Addendum Items)

Pima County Department of Procurement

Project: Hotel Shelter Services

Contractor: Jot Properties
11856 Mariposa Bay Lane
Northridge, CA 91326

Contract No.: MA-PO-22-030

Contract Amendment No.: Three (03)

Orig. Contract Term: 08/19/2021 - 12/18/2021	Orig. Amount:	\$2,008,000.00
Termination Date Prior Amendment: 06/18/2022	Prior Amendments Amount:	\$2,800,000.00
Termination Date This Amendment: 12/18//2022	This Amendment Amount:	\$2,800,000.00
	Revised Total Amount:	\$7,608,000.00

CONTRACT AMENDMENT

The parties agree to amend the above-referenced contract as follows:

1. Background and Purpose.

1.1. **Background.** On August 19, 2021, Pima County and Jot Properties ("Contractor") entered into the above referenced agreement to provide Hotel Shelter Services for COVID-19 Positive Asylum Seekers. The Contract has been modified to shelter additional guests, improve security services, add a new hotel and decrease room rates. The Contract provides that it may be renewed for up to four (4) additional six-month renewal options, and on December 19, 2021, one six-month renewal option was exercised for a current termination date of June 18, 2022.

1.2. **Purpose.** County is continuing to provide hotel shelter services and is extending the Contract for an additional six (6) month period and adding the required funding to support the expenses associated with the extended Contract term.

2. Term. The County is exercising the second extension option to renew the contract for a six (6) month period commencing on June 19, 2022 and terminating on December 18, 2022. If the commencement date is before the Effective Date of this amendment, the parties will for all purposes, deem the amendment to have been in effect as of the commencement date.

3. Maximum Payment Amount. The maximum amount County will spend under this Contract is increased by \$2,800,000.00. County's total payments to Contractor under this contract will not exceed \$7,608,000.00.

All other provisions of the Contract not specifically changed by this Amendment remain in effect and are binding upon the parties.

PIMA COUNTY

Chair, Board of Supervisors

Date

JOT PROPERTIES



Authorized Officer Signature

Hannik Biat

Printed Name and Title

4/26/22

Date

ATTEST

Clerk of the Board

Date

APPROVED AS TO FORM



Neil Poston, Deputy County Attorney

04/21/22

Date