



BOARD OF SUPERVISORS AGENDA ITEM REPORT
AWARDS / CONTRACTS / GRANTS

☒ Award ☐ Contract ☐ Grant

Requested Board Meeting Date: 05/03/2022

* = Mandatory, information must be provided

or Procurement Director Award: ☐

***Contractor/Vendor Name/Grantor (DBA):**

Everbridge, Inc

***Project Title/Description:**

Mass Notification System

***Purpose:**

Amendment of Award: Master Agreement No. MA-PO-16-331, Amendment No. 07. This Amendment extends the termination date to 05/29/2023 and adds a partial annual award amount of \$125,000.00 for a cumulative not-to-exceed contract amount of \$1,190,225.00. Administering Department: Office of Emergency Management.

***Procurement Method:**

Pursuant to Pima County Procurement Code 11.24.010, Cooperative procurement authorized, on June 07, 2016, the Procurement Director approved an award of contract for an initial term of one (1) year and an annual award amount of \$175,000.00 with four (4) one-year renewal options.

Effective May 30, 2017, the Procurement Officer processed Amendment No. 01, which extended the termination date to 05/29/2018 and added the annual award amount of \$175,000.00 for a cumulative not-to-exceed contract amount of \$350,000.00. Three (3) renewal options remained.

Effective May 30, 2018, the Procurement Officer processed Amendment No. 02, which extended the termination date to 05/29/2019 and added the annual award amount of \$175,000.00 for a cumulative not-to-exceed contract amount of \$525,000.00. Two (2) renewal options remained.

Effective May 30, 2019, the Procurement Officer processed Amendment No. 03, which extended the termination date to 05/29/2020 and added the annual award amount of \$175,000.00 for a cumulative not-to-exceed contract amount of \$700,000.00. One (1) renewal option remained.

Effective May 30, 2020, the Procurement Officer processed Amendment No. 04, which extended the termination date to 05/29/2021 and added the annual award amount of \$175,000.00 for a cumulative not-to-exceed contract amount of \$875,000.00. No renewal options remained.

Effective March 02, 2021, the Board of Supervisors approved Amendment No. 05, which extended the termination date to 05/29/2022 and added the annual award amount of \$175,000.00 for a cumulative not-to-exceed contract amount of \$1,050,000.00.

Effective June 22, 2021, the Board of Supervisors approved Amendment No. 06, which provided a one-time increase of \$15,225.00 for a cumulative not-to-exceed contract amount of \$1,065,225.00.

This extension is required to continue operating the current Mass Notification System beyond the 6th year of the contract. The Mass Notification System is a crucial communication lifeline between the County and county residents, visitors, agencies and businesses in potential emergency situations.

PRCUID: 214664

Attachment: Master Agreement.

***Program Goals/Predicted Outcomes:**

Subscribe to a cloud-based mass notification system to manage contacts and send notification messages on a 24/7/365 basis.

***Public Benefit:**

County will be able to send timely notifications to target individuals, agencies, and businesses within Pima County, the notifications of a nature ranging from casually informational to extremely urgent. Additionally, County will be able to interface with the Federal Emergency Management Agency's Integrated Public Alert & Warning System to create and send Wireless Emergency Alert messages to a broader audience.

***Metrics Available to Measure Performance:**

Reports containing a broad range of statistics for comprehensive assessments of system and user performance.

***Retroactive:**

No.

TO: COB 4-20-22⁽¹⁾
VERS: 14
PGS: 2

THE APPLICABLE SECTION(S) BELOW MUST BE COMPLETED

Click or tap the boxes to enter text. If not applicable, indicate "N/A". Make sure to complete mandatory (*) fields

Contract / Award Information

Document Type: _____ Department Code: _____ Contract Number (i.e., 15-123): _____
 Commencement Date: _____ Termination Date: _____ Prior Contract Number (Synergen/CMS): _____
☐ Expense Amount \$ _____ ☐ Revenue Amount: \$ _____

***Funding Source(s) required:** _____

Funding from General Fund? ☐ Yes ☐ No If Yes \$ _____ % _____

Contract is fully or partially funded with Federal Funds? ☐ Yes ☐ No

If Yes, is the Contract to a vendor or subrecipient? _____

Were insurance or indemnity clauses modified? ☐ Yes ☐ No

If Yes, attach Risk's approval.

Vendor is using a Social Security Number? ☐ Yes ☐ No

If Yes, attach the required form per Administrative Procedure 22-10.

Amendment / Revised Award Information

Document Type: MA Department Code: PO Contract Number (i.e., 15-123): 16-331
 Amendment No.: 07 AMS Version No.: 14
 Commencement Date: 5/30/2022 New Termination Date: 5/29/2023
 Prior Contract No. (Synergen/CMS): _____

☒ Expense ☐ Revenue ☒ Increase ☐ Decrease

Amount This Amendment: \$ \$125,000.00

Is there revenue included? ☐ Yes ☒ No If Yes \$ _____

***Funding Source(s) required:** General Fund

Funding from General Fund? ☒ Yes ☐ No If Yes \$ _____ % 100

Grant/Amendment Information (for grants acceptance and awards)

☐ Award ☐ Amendment

Document Type: _____ Department Code: _____ Grant Number (i.e., 15-123): _____
 Commencement Date: _____ Termination Date: _____ Amendment Number: _____
☐ Match Amount: \$ _____ ☐ Revenue Amount: \$ _____

***All Funding Source(s) required:** _____

***Match funding from General Fund?** ☐ Yes ☐ No If Yes \$ _____ % _____

***Match funding from other sources?** ☐ Yes ☐ No If Yes \$ _____ % _____

***Funding Source:** _____

***If Federal funds are received, is funding coming directly from the Federal government or passed through other organization(s)?**

Contact: Brandon Morgan, Procurement Officer Brandon Morgan Digitally signed by Brandon Morgan Date: 2022.04.18 12:20:10 -0700 Division Manager Ana Wilber
 Department: Procurement Director Terri Spencer Digitally signed by Terri Spencer Date: 2022.04.13 13:45:14 -0700 Telephone: 520-724-9510
 Department Director Signature: [Signature] Date: 4/19/22
 Deputy County Administrator Signature: [Signature] Date: 4/19/2022
 County Administrator Signature: _____ Date: _____



MASTER AGREEMENT

PIMA COUNTY, ARIZONA

THIS IS NOT AN ORDER - TRANSMISSION CONSTITUTES
CONTRACT EXECUTION

Master Agreement No: 16000000000000000331

MA Version: 14

Page: 1 of 2

Description: Mass Notification System

I S S U E R	Pima County Procurement Department 150 W. Congress St. 5th Fl Tucson AZ 85701 Issued By: BRANDON MORGAN Phone: 5207249510 Email: brandon.morgan@pima.gov	T E R M S	Initiation Date: 05-03-2022 Expiration Date: 05-29-2023 <table><tr><td>NTE Amount:</td><td>\$1,190,225.00</td></tr><tr><td>Used Amount:</td><td>\$1,063,050.00</td></tr></table>	NTE Amount:	\$1,190,225.00	Used Amount:	\$1,063,050.00
NTE Amount:	\$1,190,225.00						
Used Amount:	\$1,063,050.00						

V E N D O R	Everbridge Inc 155 N Lake Ave, Fl 9 Pasadena CA 91101 Contact: Joanna Burlison Phone: 781-859-4197 Email: Joanna.Burlison@everbridge.com Terms: 0.00 % Days: 30
----------------------------	------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------

Shipping Method:	Vendor Method
Delivery Type:	
FOB:	FOB Dest, Freight Prepaid
Modification Reason This Amendment extends the termination date to 05/29/2023 and adds a partial annual award amount of \$125,000.00 for a cumulative not-to-exceed contract amount of \$1,190,225.00. Attachment: Quote # Q-95535	

This Master Agreement incorporates the attached documents, and by reference all instructions, Standard Terms and Conditions, Special Terms and Conditions, and requirements that are included in or referenced by the solicitation documents used to establish this agreement. All transactions and conduct are required to conform to these documents.



MASTER AGREEMENT DETAILS

Master Agreement No: 16000000000000000331

MA Version: 14

Page: 2 of 2

Line	Description					
1	Annual Subscription - Mass Notification System					
	Discount	UOM	Unit Price	Stock Code	VPN	MPN
	0.0000 %	EA	\$115,000.00			
2	Everbridge Community Engagement					
	Discount	UOM	Unit Price	Stock Code	VPN	MPN
	0.0000 %	EA	\$25,000.00			
3	Free Form Line for Services					
	Discount	UOM	Unit Price	Stock Code	VPN	MPN
	0.0000 %		\$0.00			