



BOARD OF SUPERVISORS AGENDA ITEM REPORT

Requested Board Meeting Date: 2/1/2022

**= Mandatory, information must be provided*

Click or tap the boxes to enter text. If not applicable, indicate "N/A".

***Title:**

Recorder's Report for December 2021 for the Document Storage and Retrieval Fund

***Introduction/Background:**

Pursuant to Resolution No. 1993-200, request ratification by the Pima County Board of Supervisors of the Document Storage and Retrieval Report for December 2021

***Discussion:**

See attached report

***Conclusion:**

Ratify Recorder's report for December 2021 on the Document Storage and Retrieval Fund

***Recommendation:**

Ratify Recorder's report for December 2021 on the Document Storage and Retrieval Fund

***Fiscal Impact:**

None

***Board of Supervisor District:**

☐ 1 ☐ 2 ☐ 3 ☐ 4 ☐ 5 ☒ All

Department: Recorder

Telephone: (520) 724-4356

Contact: Pamela Franklin

Telephone: (520) 724-4356

Department Director Signature: _____

Date: 1/19/2021

Deputy County Administrator Signature: _____

Date: _____

County Administrator Signature: _____

Date: _____

Public Service Center Building
240 N. Stone Ave., 1st Floor
Tucson, AZ 85701

Doc. Recording: (520) 724-4350
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Mailing Address:
PO Box 3145
Tucson, AZ 85702-3145
Social: @PimaRecorder
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GABRIELLA CAZARES-KELLY, Recorder

*DOCUMENT STORAGE AND RETRIEVAL FUND
December 2021*

BEGINNING BALANCE AS OF 12/01/2021 ***\$1,642,955.39***

REVENUE

Conversion Fee \$91,883

Interest \$400.14

TOTAL REVENUE \$92,283.14

SUBTOTAL ***\$1,735,238.53***

EXPENDITURES

Salaries & Benefits \$50,002.19

Computer Equipment < \$1K \$1453.43

TOTAL EXPENDITURES \$51,455.62

FUND ENDING BALANCE ***\$1,683,782.91***

DOCUMENT STORAGE & RETRIEVAL FUND
December 2021

EXPLANATION OF EXPENDITURES:

COMPUTER EQUIPMENT<\$1K

HP, INC

1,453.43

HP LASERJET 550-Sheet Paper Feeder (Qty. 5)