



BOARD OF SUPERVISORS AGENDA ITEM REPORT
CONTRACTS / AWARDS / GRANTS

☐ Award ☒ Contract ☐ Grant

Requested Board Meeting Date: January 4, 2022

* = Mandatory, information must be provided

or Procurement Director Award ☐

***Contractor/Vendor Name/Grantor (DBA):**

Cope Community Service Inc. dba Rise, L.L.C.

***Project Title/Description:**

Workforce Development Services in the ARIZONA@WORK - Workshops.

***Purpose:**

This amendment allows Cope Community Service Inc. dba Rise, L.L.C., a subrecipient, with additional funding for the period January 1, 2022 through December 31, 2022 and allows the subrecipient to continue to provide workshops to adults, dislocated workers, and youth job seekers.

Attachment: Contract Number CT-CR-20-408 (Amendment 8)

***Procurement Method:**

Pursuant to Pima County Procurement Code 11.12.020, Competitive sealed proposals, RFP No. RFP-CSET-WS-2015-09 was conducted with delegated authority.

***Program Goals/Predicted Outcomes:**

90% of the participants will complete the module taken and be able to navigate to find job leads, prepare on-line applications and résumés.

***Public Benefit:**

Workshops, labs and other group activities are a cost-effective method of providing workforce services that support Pima County's economic development by helping to develop a trained and productive labor force that meets employers' needs.

***Metrics Available to Measure Performance:**

Participants will provide evaluations indicating satisfaction with the workshop and recommendations for improvement.

***Retroactive:**

Yes, due to delays in processing this agreement. The negative impact of not approving this agreement is the subrecipient would not be able to provide workforce development workshops to Pima County residents.

27-12-21 12:01:03

TO: COB 12-27-21 (4)
NEWS: 11
PGS: 3

Contract / Award Information

Document Type: _____ Department Code: _____ Contract Number (i.e., 15-123): _____

Commencement Date: _____ Termination Date: _____ Prior Contract Number (Synergen/CMS): _____

☐ Expense Amount: \$* _____ ☐ Revenue Amount: \$ _____***Funding Source(s) required:**Funding from General Fund? ☐ Yes ☐ No If Yes \$ _____ % _____Contract is fully or partially funded with Federal Funds? ☐ Yes ☐ No**If Yes, is the Contract to a vendor or subrecipient?** _____Were insurance or indemnity clauses modified? ☐ Yes ☐ No*If Yes, attach Risk's approval.*Vendor is using a Social Security Number? ☐ Yes ☐ No*If Yes, attach the required form per Administrative Procedure 22-10.***Amendment / Revised Award Information**Document Type: CT Department Code: CR Contract Number (i.e., 15-123): 20-408Amendment No.: 8 AMS Version No.: 11Commencement Date: 1/1/22 New Termination Date: 12/31/22Prior Contract No. (Synergen/CMS): CT-CS-16-307☒ Expense or ☐ Revenue ☒ Increase ☐ Decrease Amount This Amendment: \$ 60,616.08Is there revenue included? ☐ Yes ☒ No If Yes \$ _____***Funding Source(s) required:** U.S. Department of Labor Workforce Innovation and Opportunity Act (WIOA), AZ Dept. of Economic Security; Pima County General FundsFunding from General Fund? ☒ Yes ☐ No If Yes \$ 24,852.60 % _____**Grant/Amendment Information** (for grants acceptance and awards) ☐ Award ☐ Amendment

Document Type: _____ Department Code: _____ Grant Number (i.e., 15-123): _____

Commencement Date: _____ Termination Date: _____ Amendment Number: _____

☐ Match Amount: \$ _____ ☐ Revenue Amount: \$ _____***All Funding Source(s) required:*****Match funding from General Fund?** ☐ Yes ☐ No If Yes \$ _____ % _____***Match funding from other sources?** ☐ Yes ☐ No If Yes \$ _____ % _____***Funding Source:** _____***If Federal funds are received, is funding coming directly from the Federal government or passed through other organization(s)?** _____Contact: Rise HartDepartment: Community & Workforce Development Telephone: 724-5723Department Director Signature/Date: [Signature] 12/21/21Deputy County Administrator Signature/Date: [Signature] 22 Dec 2021County Administrator Signature/Date: [Signature] 12/24/21
(Required for Board Agenda/Addendum Items)

Pima County Department of Community & Workforce Development**Project:** Workforce Development Services in the ARIZONA@WORK – Workshops**Subrecipient:** Cope Community Service Inc. *dba* Rise, L.L.C.
1134 S. Park Avenue
Tucson, AZ 85719**Contract No.:** CT-CR-20-408**Contract Amendment No.:** 08

Original Contract Term:	07/01/16 – 06/30/17	Orig. Contract Amount:	\$10,880.00
Termination Date Prior Amendment:	12/31/21	Prior Amendments Amount:	\$301,870.08
Termination Date This Amendment	12/31/22	This Amendment Amount:	\$60,616.08
		Revised Total Amount:	\$373,366.16

DUNS No.: 625140330		SAM Registration Date: 12/14/21	
Research or Development:		<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
Federal Contract No.:	DI21-002286	Award Date:	2021
Required Match:	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Match Amount:	
Indirect Cost Rate:	<input type="checkbox"/>	<input type="checkbox"/> NICR	<input type="checkbox"/> de minimis <input checked="" type="checkbox"/> None
Status of Contractor:	<input type="checkbox"/> Subrecipient		<input checked="" type="checkbox"/> Contractor

CFDA	Grant Program	National Funding	Pima County Award
17.258	U.S. Department of Labor ("DOL")/AZ Department of Economic Security ("ADES") Workforce Innovation and Opportunity Act (WIOA)-Adult	\$854,649,000	\$2,932,167
17.278	WIOA-Dislocated Worker	\$1,322,912,000	\$3,701,237
17.259	WIOA-Youth	\$913,130,000	\$2,994,879

AMENDMENT EIGHT**1. BACKGROUND, PURPOSE, AND AUTHORITY.**

- 1.1. **Background.** Pima County ("County"), as Grantee, receives federal WIOA grant funds and provides them to various subrecipients, including Cope Community Service Inc. *dba* Rise, L.L.C. ("Subrecipient"), to provide eligible workforce development services. The WIOA grant ends June 30, 2025. Subrecipient was selected following a competitive Request for Proposals (RFP) process in 2016. On April 19, 2016, County and Subrecipient, entered into the above-referenced contract to provide workshops for adults, dislocated workers, and youth. The Contract was amended July 1, 2021, with no additional renewals remaining. County is preparing to issue a new competitive RFP for the period 2021-2026, but due to the COVID-19 public-health emergency, departmental restructuring, and changes to the RFP process, additional time is needed to complete that process. County has reclassified the substance of the agreement as a procurement contract per 2 CFR 200.331.
- 1.2. **Purpose.** County operates a workforce development program at Pima County ARIZONA@WORK (an American Job Center, formerly the Pima County One Stop). County finds that it is in the best interests of Pima County to continue to provide workforce

development services to the residents of Pima County. County has reviewed Subrecipient's performance of the services and finds it satisfactory.

- 1.3. **Authority.** County may extend this subaward under 2 C.F.R. § 200.332(b) because Subrecipient was originally chosen through a competitive process and because County finds Subrecipient's performance to date has been satisfactory. This amendment is necessary to ensure the continued delivery of important public services while allowing the time necessary to complete the RFP process.
2. **TERMS and EXTENTIONS.** The parties are adding a fifth extension option so that County can complete the RFP process. The commencement date for this Amendment No. 8 is January 1, 2022. This Agreement will terminate on December 31, 2022.
3. **COMPENSATION AND PAYMENT.** Paragraph 3.1 is amended to increase the Maximum Allocated Amount from \$312,750.08 to \$373,366.16. In addition, the table in Paragraph 3.2 is deleted in its entirety and replaced with the following:

Maximum Amount Allocated January 1, 2022 - December 31, 2022	
Funding Source	Anticipated Expenditure
WIOA grant	\$35,763.48
Pima County General Funds	\$24,852.60
Anticipated Allocations TOTAL	\$60,616.08

4. **EXHIBIT A – BUDGET.** The table is revised for January 1, 2022 through December 31, 2022 as follows:

Workshop Program	Maximum Number of Workshops	Maximum Number of Workshop Hours/per Workshop	Cost per Workshop	Maximum Payment
Basic Computer Skills for Job Seekers	42	20	\$1,443.24	\$60,616.08

SIGNATURE PAGE TO FOLLOW

All other provisions of the Contract not expressly modified in this Amendment will remain in effect and be binding on the parties.

IN WITNESS WHEREOF, the parties do hereby affix their signatures and do hereby agree to carry out the terms of this Amendment and of the original Contract cited herein:

PIMA COUNTY

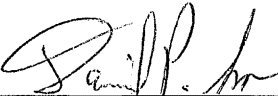
Sharon Bronson
Chair, Pima County Board of Supervisors

Date: _____

ATTEST:


Clerk of the Board Date

APPROVED AS TO CONTENT:




Daniel Sullivan, Director or designee
Community & Workforce Development

APPROVED AS TO FORM:



Stacey Roseberry, Deputy County Attorney

CONTRACTOR

DocuSigned by:

57C4A99B6FA74D9...

Authorized Signature

Rodney Cook, Chief Executive Officer _____
Printed Name & Title

12/17/2021
Date: _____