



BOARD OF SUPERVISORS AGENDA ITEM REPORT  
AWARDS / CONTRACTS / GRANTS

☐ Award ☐ Contract ☒ Grant

Requested Board Meeting Date: January 4, 2022

\* = Mandatory, information must be provided

or Procurement Director Award: ☐

**\*Contractor/Vendor Name/Grantor (DBA):**

State of Arizona Department of Forestry and Fire Management (DFFM)

**\*Project Title/Description:**

DFFM Post-Fire Flood Mitigation, Bighorn Fire Project- Sandbagger and Trailers

**\*Purpose:**

The Post-Fire Flood Mitigation funding provided by the State of Arizona Department of Forestry and Fire Department will provide for the purchase of one (1) motorized four station sandbagger machine and two (2) C2T tilt trailers. The Sandbagger machine will be utilized to fill sandbags deployed as a mitigation measure to post fire flooding risk for areas at risk from the Bighorn fire scar. This motorized sandbagger machine will augment and expedite filling at least 1600 bags per hour. The sandbagger machines currently on hand, are manual and sandbag operations are often delayed due to compacting of sand in the unit, requiring manual assistance to operate. A motorized sandbag machine will allow for constant movement of sandbags being filled. The two C2T trailers will allow for timely mobilization of sandbagger machines and not require heavy equipment to lift and load the machines, allowing for expeditious deployment from Pima County Department of Transportation's yard where equipment will be housed and centrally located, ready for placement. The purchasing of additional equipment will increase flood protection measures to needed flood prone areas preventing or reducing damage and increasing protection for Pima County properties and lives.

**\*Procurement Method:**

Not applicable – Grant funding

**\*Program Goals/Predicted Outcomes:**

Increase mitigation efforts to the citizens of Pima County during flooding to protect property and lives.

**\*Public Benefit:**

Mobile sandbagger equipment will provide additional, effective flood fighting tools strengthening public safety during floods.

**\*Metrics Available to Measure Performance:**

Increase flood protection measures by obtaining additional sandbagger with tilt trailers for ease and quickness of deployment to needed flood prone areas preventing or reducing damage and increasing protection for property and lives.

**\*Retroactive:**

No

PMI Approved 12/15/21 ELS

**THE APPLICABLE SECTION(S) BELOW MUST BE COMPLETED**

Click or tap the boxes to enter text. If not applicable, indicate "N/A". Make sure to complete mandatory (\*) fields

**Contract / Award Information**

Document Type: \_\_\_\_\_ Department Code: \_\_\_\_\_ Contract Number (i.e., 15-123): \_\_\_\_\_  
 Commencement Date: \_\_\_\_\_ Termination Date: \_\_\_\_\_ Prior Contract Number (Synergen/CMS): \_\_\_\_\_  
☐ Expense Amount \$ \_\_\_\_\_ \* ☐ Revenue Amount: \$ \_\_\_\_\_

**\*Funding Source(s) required:** \_\_\_\_\_

Funding from General Fund? ☐ Yes ☐ No If Yes \$ \_\_\_\_\_ % \_\_\_\_\_

Contract is fully or partially funded with Federal Funds? ☐ Yes ☐ No

**If Yes, is the Contract to a vendor or subrecipient?** \_\_\_\_\_

Were insurance or indemnity clauses modified? ☐ Yes ☐ No

*If Yes, attach Risk's approval.*

Vendor is using a Social Security Number? ☐ Yes ☐ No

*If Yes, attach the required form per Administrative Procedure 22-10.*

**Amendment / Revised Award Information**

Document Type: \_\_\_\_\_ Department Code: \_\_\_\_\_ Contract Number (i.e., 15-123): \_\_\_\_\_  
 Amendment No.: \_\_\_\_\_ AMS Version No.: \_\_\_\_\_  
 Commencement Date: \_\_\_\_\_ New Termination Date: \_\_\_\_\_  
 Prior Contract No. (Synergen/CMS): \_\_\_\_\_

☐ Expense ☐ Revenue ☐ Increase ☐ Decrease

Amount This Amendment: \$ \_\_\_\_\_

Is there revenue included? ☐ Yes ☐ No If Yes \$ \_\_\_\_\_

**\*Funding Source(s) required:** \_\_\_\_\_

Funding from General Fund? ☐ Yes ☐ No If Yes \$ \_\_\_\_\_ % \_\_\_\_\_

**Grant/Amendment Information** (for grants acceptance and awards)

☒ Award ☐ Amendment

Document Type: GTAW Department Code: OEM Grant Number (i.e., 15-123): 22\*67  
 Commencement Date: 01/01/2022 Termination Date: 12/31/2022 Amendment Number: \_\_\_\_\_  
☐ Match Amount: \$ \_\_\_\_\_ ☒ Revenue Amount: \$ 36,749.90

**\*All Funding Source(s) required:** \_\_\_\_\_

**\*Match funding from General Fund?** ☐ Yes ☒ No If Yes \$ \_\_\_\_\_ % \_\_\_\_\_

**\*Match funding from other sources?** ☐ Yes ☒ No If Yes \$ \_\_\_\_\_ % \_\_\_\_\_

**\*Funding Source:** \_\_\_\_\_

**\*If Federal funds are received, is funding coming directly from the Federal government or passed through other organization(s)?**

Contact: Paige Knott

Department: Office of Emergency Management

Telephone: 724-9314

Department Director Signature: \_\_\_\_\_ Date: 12/14/21

Deputy County Administrator Signature: \_\_\_\_\_ Date: \_\_\_\_\_

County Administrator Signature: \_\_\_\_\_ Date: 12/15/2021



**Douglas A. Ducey**  
Governor

# Office of the State Forester

## Arizona Department of Forestry and Fire Management



**David Tenney**  
State Forester

### Process flow for Distributing Post-Fire Funding – DFFM and DEMA

**Purpose – Address the needs of local jurisdictions and landowners for post-fire flooding activities.**

1. Local jurisdictions and landowners will submit a resource request for financial assistance for mitigation projects to address post-fire flooding to their County Emergency Management Agency.
  - a. Mitigation projects must be for fires that were active on or after July 1, 2020.
2. County Emergency Management will verify that the request is not currently being requested through other emergency funding sources and is in compliance with House Bill 2001, Section A., paragraphs 3 and 4.
3. County Emergency Management will submit a 213RR in the “DFFM Post-Fire Flood Mitigation” incident in WebEOC. DEMA Logistics will route the request to the State of Arizona Department of Forestry and Fire Management after vetting the request to ensure all information needed is included.
  - a. The 213RR Resource Request must include the following:
    - i. Fire Name
    - ii. Please include “this request is for DFFM Post-Fire Funding”
    - iii. Item to be purchased
      1. 1 resource per 213RR
    - iv. Quantity of item
    - v. Estimated Cost per item
      1. If possible, include a quote in the attachment
    - vi. Estimated time of item deployment (if rental)
    - vii. Intended purpose or scope of work
    - viii. The location where the item will be deployed
    - ix. Prioritization of the resource requested (life safety, property protection, etc.)
4. DEMA and DFFM will meet to discuss the resource requests and determine which items are approved for final review by DFFM, which items will be reserved for future requests, and/or denied.

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1110 West Washington Street, Suite 100 ® Phoenix, Arizona 85007 ® Main: (602) 771-1400 ® Fax: (602) 771-1421

5. DFFM will update the 213RR with the decision and DEMA will notify the County Emergency Management of items approved or denied (add an explanation for denial).
  - a. The county emergency management will confer with the local jurisdiction on approved or denied items.
6. The local jurisdiction will submit to DFFM ([financialadmin@dffm.az.gov](mailto:financialadmin@dffm.az.gov) and [tvogt@dffm.az.gov](mailto:tvogt@dffm.az.gov)) copies of invoices for item(s) procured and in need of payment within 10 days of receipt of invoice.
  - a. If there are multiple invoices they should be packaged and organized by the 213-RR Tracking number.
  - b. The 213-RR Tracking number must be included on all invoices submitted.
7. DFFM will distribute funding to local jurisdictions for the eligible approved item(s).
  - a. Notation is made in the 213-RR of date funds were distributed by DFFM
8. The local jurisdiction will submit proof of payment to DFFM no later than 14 days after payment was made.
9. DFFM will make another notation in the 213-RR of receipt of all documents and change the status to "Complete".

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# Post-Wildfire Infrastructure Assistance Program

## Background

On June 18, 2021, Governor Ducey signed HB 2001 which provides \$100 million dollars to address Arizona wildfires and some of fire's effects on the people of Arizona.

- **\$25 million for the Healthy Forest Initiative**
  - The Healthy Forest Initiative (HFI) addresses one of the contributing factors to wildfire-excessive fuels on the landscape. The HFI is a partnership between DFFM and the Department of Corrections, Rehabilitation, and Reentry which will employ over 700 Arizona inmates to clear dangerous fuels near communities and across the state.
- **\$19 Million for wildfire suppression**
  - This money is used to pay for fire suppression and to position fire suppression. resources where they are needed the most.
- **\$10 Million for state capital expenditures and equipment associated with fire suppression**
  - This money will be used to better equip DFFM and the 12 inmate wildland firefighting crews that we use to suppress fires.
- **\$36 Million in funding for mitigation projects to address post fire flooding and other damage that may occur as a result of fires or fire suppression activities**
  - DFFM has partnered with the Department of Emergency Management to distribute this money.
  - Local governments, through their county emergency management offices can apply for this money to fund flood mitigation projects and equipment.
  - Money is also available for post-flood debris removal.
  - Emergency monies to address flooding are available to both public and private landowners.
  - Emergency Shelter/wrap around and support services
  - Applicants should contact their respective county emergency managers.
- **\$10 Million for financial assistance to public and private landowners emergency infrastructure repairs for infrastructure damage resulting from fires or fire suppression activities**
  - These monies will be distributed via a grant program that will be available to public and private landowners on August 20, 2021.
  - These monies are intended to address infrastructure damage caused during a fire.
  - HB 2001 stipulates that DFFM must be the payor of last resort and requires that these monies be used to supplement, not supplant any federal monies. We interpret this meaning that applicants will have to exhaust all other funding sources before we can fund their project.

This \$10 million is dedicated to assist private and public landowners with emergency infrastructure repairs for infrastructure damage resulting from fires or fire suppression activities. The Post-Wildfire Infrastructure Assistance Program will be taking applications soon.

## Grant Information

The Arizona Department of Forestry and Fire Management invites proposals from public and private landowners for emergency repairs for infrastructure damaged by fires or fire suppression activities which occurred on July 1, 2020, and after. The Post-Wildfire Infrastructure Assistance Program goal is to assist in infrastructure repairs to physical systems, operational structures, and facilities needed for the use of urban, rural, agricultural, cultural, and natural resources.

The Arizona Post-Wildfire Infrastructure Assistance Program will allocate \$10,000,000 to support infrastructure recovery efforts to mitigate the impact of Arizona wildfires. Awards will be limited to those applicants most significantly impacted, on a first-come, first-served basis. Applicants will be those whose needs were not met by other funding sources, such as insurance, federal agencies, etc. and who can demonstrate the DFFM Post-Wildfire Infrastructure Assistance Program is the payer of last resort. Awards will be limited to a minimum of \$5,000 and a maximum of \$500,000 per award. Some projects may be offered only partial funding depending on the severity of demonstrated need and funding availability at the time of the request.

## How to Apply


Applications will be accepted starting August, 20, 2021. At that time a link will be posted with application information and instructions. Once all funds have been expended the application period will close.

Please review the [Request for Proposal Guidance \(link is external\)](#) for additional information on eligibility requirements, program goals, application process and submission.

## Grants

- [Community Forestry Grants](#)
- [Forest Health Grants](#)
- [Training and Equipment](#)
- [Hazard Fuels Mitigation](#)
- [Forest Utilization Grants](#)
- [Landscape Scale Restoration Grants](#)
- [Post-Wildfire Infrastructure Assistance Program](#)



 Arizona State Seal

[Contact Us](#)


Department of Forestry and Fire Management

1110 West Washington St #500

Phoenix, AZ 85007

[Find in Google Maps \(link is external\)](#)

Phone: (602) 771-1400

 Map Image

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- [Statewide Policies](#)
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# Order Desk (ICS-213RR)

Last Update: 07/01/2021 16:25:56

## Resource Request Message

Purpose: The Resource/Mission Request is used by all incident personnel to request tactical and non-tactical resources

1. Incident Name:  
DFFM Post-Fire Flood Mitigation

Date/Time:  
06/30/2021 10:07:35

3. Resource Request #  
R-2297929

4. ORDER Note: \*\*\*Use additional forms when requesting different resource source of supply\*\*\*

### Request Details

### Routing: State of Arizona Department of Forestry and Fire Management

a. Short Qty	b. Description	c. Kind	d. NIMS Category	e. Priority U or R	f. Detailed item description (vital characteristics, brand, specs, experience, etc.) and, if applicable, purpose/use, diagrams, and other info.
1	Sandbagger	Equipment	(Select)	(Select)	<p><b>Fire: Bighorn</b>  <b>This request is for DFFM Post-Fire Funding</b>  <b>Item: Motorized 4 station Sandbagger</b>  <b>Qty: 1</b>            This unit is being purchased, rental timeline is not applicable            Purpose: This unit will be utilized to fill sandbags deployed as a mitigation measure to post fire flooding risk for areas at risk from the Bighorn fire scar. This unit will augment and expedite filling to at least 1600 bags per hour. The unit we currently have is a manual unit and sandbag operations are often delayed due to compacting of sand in unit which required manual disturbance to operate. This motorized unit will keep wat materials flowing.            Prioritization is for protection of property and life safety.</p>

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Location	g. Requested Reporting: Date/Time	h. Order # (LSC)	i. ETA (LSC)	j. Cost
1313 S. Mission Road, Bldg 24 Tucson, AZ 85713				

5. Suggested Source(s) of supply - POC phone number if known and suitable substitutes:  
The Sandbagger, LLC- quote attached

Request POC  
Sandra R Espinoza  
Request Status  
Assigned

Request POC Number  
520-465-4128

### Deployments

Deployment#	Qty	Kind	Type	Details
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### Comments

Position	Name	Date/Time	Comment
DEMA - LOG Order Desk	Sabrina Lehrke	07/01/2021 23:25:19	Notified Sandra Espinoza of decision via email.
State of Arizona Department of Forestry and Fire Management	John Richardson	07/01/2021 22:22:59	DFFM approves.
DEMA - LOG Order Desk	Sabrina Lehrke	06/30/2021 23:39:26	Per conversation with Sandra, the quote is for a new sandbagger; the quote is dated 6/30/2021 today and is the most recent quote.
			Routed back to DFFM.
DEMA - LOG Order Desk	Sabrina Lehrke	06/30/2021 22:17:26	Routed back to Pima County for additional information and documentation. Notified Sandra via email.

# Order Desk (ICS-213RR)

Last Update: 07/01/2021 16:24:58

## Resource Request Message

1. Incident Name:  
DFFM Post-Fire Flood Mitigation

Purpose: The Resource/Mission Request is used by all incident personnel to request tactical and non-tactical resources

Date/Time:  
06/30/2021 09:11:57

3. Resource Request #  
R-3906568

4. ORDER Note: \*\*\*Use additional forms when requesting different resource source of supply\*\*\*

### Request Details

### Routing: State of Arizona Department of Forestry and Fire Management

a. Short Qty    b. Description Type    c. Kind    d. NIMS Category    e. Priority U or R

f. Detailed item description (vital characteristics, brand, specs, experience, etc.) and, if applicable, purpose/use, diagrams, and other info.

Fire: Bighorn

This request is for DFFM Post-Fire Funding  
Item: C2T Tilt trailer towing package to transport sandbagger machines

Qty: 2

This unit is being purchased, rental timeline is not applicable

Purpose: transport units will allow for timely mobilization of sandbagger units and not require heavy equipment to lift and load. These trailers tilt and with mounted pulley allow for load and unload of sandbagger expeditiously for unit deployment.

Units will allow for deployment from PCDOT mission yard, to areas at risk of post fire flooding

Prioritization is for protection of property and life safety.

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2    Tilt Angle Trailer    Equipment    (Select)    (Select)

g. Requested Reporting:

Location  
1313 S. Mission Road  
Tucson, AZ 85713

h. Order # (LSC)    i. ETA (LSC)    j. Cost

5. Suggested Source(s) of supply - POC phone number if known and suitable substitutes:  
The Sandbagger, LLC- quote attached

Request POC  
Sandra R Espinoza

Request POC Number  
520-465-4128

Request Status

Assigned

### Deployments

Deployment#	Qty	Kind	Type	Details
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### Comments

Position	Name	Date/Time	Comment
DEMA - LOG Order Desk	Sabrina Lehrke	07/01/2021 23:23:57	Notified Sandra Espinoza of decision via email.
State of Arizona Department of Forestry and Fire Management	John Richardson	07/01/2021 22:22:30	DFFM approves.
DEMA - LOG Order Desk	Sabrina Lehrke	06/30/2021 23:36:35	Per conversation with Sandra, Quote 0602021 from The Sandbagger, LLC) had both the Sandbagger- Model II Motorized for unit price of \$20,785 and (2) C2T trailers for unit price of \$5,145 total \$10,290.
			Routed back to DFFM.
DEMA - LOG Order Desk	Sabrina Lehrke	06/30/2021 22:16:02	Routed back to Pima County for additional information and documentation. Notified Sandra via email.
DEMA - LOG Order Desk	Sabrina Lehrke	06/30/2021 16:26:31	Routed to DFFM and notified John Richardson via email.