



Pima County

Meeting Agenda

Board of Supervisors

MEETING LOCATION
Administration Bldg - East
130 W. Congress Street
1st Floor
Tucson, AZ 85701
Public Access to Hearing
Room at 8:40 a.m.

Tuesday, December 5, 2023

9:00 AM

Board of Supervisors' Hearing Room

PIMA COUNTY BOARD OF SUPERVISORS

Adelita S. Grijalva, Chair, District 5
Rex Scott, Vice Chair, District 1
Dr. Matt Heinz, Member, District 2
Vacant, Member, District 3
Steve Christy, Member, District 4

AGENDA/ADDENDUM AND BROADCAST INFORMATION

At least 24 hours before each scheduled meeting, the agenda/addendum is available online at www.pima.gov and in the Clerk of the Board's Office, 33 N. Stone Ave., Suite 100, Tucson, AZ 85701, Mon-Fri, 8am to 5pm.
Cable Channels: Cox 96 Webcast: www.pima.gov

PUBLIC PARTICIPATION SPEAKERS ARE LIMITED UP TO 3 MINUTES

To address the Board of Supervisors, please complete a Speaker's Card. Clearly print your name/address, the item number and other requested information. Speaker Card(s) are required for Call to the Public and Public Hearing Items. Once completed submit your Speaker Card(s) to Clerk staff. When the Chair announces your name, step forward to the podium and state your name for the record.

The Chair reserves the right to ensure all testimony is pertinent or non-repetitive so matters are handled fairly and expeditiously. All attendees are advised that the Board of Supervisors strongly adhere to the rules of civility and decorum. Outbursts, breaches of peace, boisterous conduct or other unlawful interference will result in that individual being asked to leave the meeting room. Any questions pertaining to the meeting can be directed to Melissa Manriquez, Clerk of the Board.

HEARING ROOM NOTICE

Law permits that a video and/or audio recording of all or part of this meeting may be made if doing so does not interfere with the conduct of the meeting. Pima County has no control over the use and distribution of any such recordings. In addition to the official meeting proceedings, these recordings may include images of and comments made by the public prior to the start, during a recess and after adjournment of the meeting, and may be posted on social media or other internet sites.

ACCESSIBILITY

The Board Hearing Room is wheelchair and handicapped accessible. Any person who is in need of special services (e.g., assistive listening device, Braille or large print agenda material, signer for hearing impaired, accessible parking, etc.) due to any disability will be accommodated. Please contact the Clerk of the Board at (520) 724-8449 for these services at least three (3) business days prior to the Board Meeting.

Clerk's Note: Members of the Pima County Board of Supervisors will attend either in person or by telephone, video or internet conferencing.

The meeting can be streamed via the following links: BOS Agenda December 5, 2023 (http://pima.granicus.com/ViewPublisher.php?view_id=3), on YouTube (<https://www.youtube.com/c/PimaCountyArizona/>), or via Cox Cable Channel 96. Television viewing will be available in the lobby at 130 West Congress, 1st Floor.

1. ROLL CALL
2. PLEDGE OF ALLEGIANCE
3. LAND ACKNOWLEDGEMENT STATEMENT

To be offered by Lindsey Curley, Librarian, Valencia Library.

4. PAUSE 4 PAWS

PRESENTATION

5. Presentation of the 2023 Small Business Commission Awards to:
 - Vail Coffee Stop, Small Business Rural Award
 - HEM & HER Bridal, Small Business Urban Award
 - Sister Jose Women's Center, Small Business Nonprofit Award.

Attachments: [PRES_SmallBusinessCommissionAwards](#)

6. CALL TO THE PUBLIC

Individuals wishing to participate telephonically at Call to the Public must contact the Clerk of the Board's Office at 520-724-8449, to register their request and obtain remote access information, by the deadline of Monday, December 4, 2023 at 5:00 p.m. Call to the Public shall be scheduled for one hour each meeting unless extended by a majority vote of the Board of Supervisors. Speakers shall have up to three minutes to speak. However, for any meeting where 20 or more individuals have submitted speaker cards, each speaker's time shall be limited to two minutes. Please be aware that you may not be called upon to speak if the time for Call to the Public expires and is not extended by a majority vote of the Board of Supervisors. eComments can also be submitted to COB_mail@pima.gov.

Attachments: [CalltothePublic_Griffith_12-5-23](#)

[CalltothePublic_Jacks_12-5-23](#)

[CalltothePublic_Pettifer_12-5-23](#)

EXECUTIVE SESSION

(Clerk's Note: As of the posting date of 11/29/23, no executive session item has been placed on the regular agenda. However, this is subject to any addendum. Pursuant to A.R.S. §38-431.03(A)(3) the Board of Supervisors, or the Board sitting as other boards, may vote to go into executive session for the purpose of obtaining legal advice from its counsel with respect to any item listed on this agenda or any addendum thereto.)

BOARD OF SUPERVISORS SITTING AS OTHER BOARDS**FLOOD CONTROL DISTRICT BOARD**

7. **Request for Drainage Easement**
Staff recommends approval of a drainage easement to Tucson Electric Power Company, for property located along the alignment of the Santa Cruz River, lying within Section 26, T14S, R13E, G&SRM, Pima County, Arizona, \$500.00 revenue. (District 5)
Attachments: [FC DrainageEasementTEP SantaCruzRiver](#)
8. **Contract**
Borderland Construction Company, Inc., Hunter Contracting Co., KE&G Construction, Inc., Rummel Construction, Inc. and SMS Construction, L.L.C., Amendment No. 2, to provide for a job order master agreement: flood control and drainage improvement services and amend contractual language, no cost (MA-PO-23-2) Administering Department: Regional Flood Control District
Attachments: [MA-PO-23-2](#)

SITTING AS THE BOARD OF SUPERVISORS

9. **APPROVAL OF CONSENT CALENDAR**

BOARD OF SUPERVISORS

- 10. Outside Agency Program Funding**
Discussion/Direction/Action: Increasing the overall budget for the Outside Agency Program social services category grants (CWD grants) for FY25 from the current \$3.26M to \$3.86M, an increase of \$600,000.00. As we know, the pandemic exacerbated long-standing inequalities in American society, including here in Pima County. Those who experienced the greatest hardship in terms of housing, employment, food insecurity and more, were those who already were among the most vulnerable in our community. The needs, therefore, for additional support for our community members who are low-income, elderly, disabled, and the young, are greater than ever before. The Outside Agency Program is funded through the General Fund. All programs are administered by nonprofit partners across the county through a competitive RFP process. (District 2)
- Attachments:** [BOS OutsideAgencyFunding District2Submittal](#)
[BOS_OAFundingRecommendationsforFY24_District2Submittal](#)
[BOS OutsideAgencyFunding CommentLetter 12-4-23 Redacted](#)
[BOS OutsideAgencyFunding CommentLetter 12-5-23 Redacted](#)
- 11. Board of Supervisors, District 3**
Discussion/Direction/Action regarding an update on the Board of Supervisors, District 3 vacancy.
- Attachments:** [BOS District3Vacancy CommentLetter 12-4-23 Redacted](#)
[BOS Memo 12-4-23](#)
[BOS District3Vacancy CommentLetter 12-5-23 Redacted](#)
- 12. Community Food Bank of Southern Arizona Presentation**
Presentation by Malea Chavez, Chief Executive Officer of the Community Food Bank of Southern Arizona, to provide an update on the Community Food Bank and an overview of the services it offers. (District 5)
- Attachments:** [BOS_CommunityFoodBankofSouthernAZPres_Dist5Submittal](#)
[BOS_CommunityFoodBankofSouthernAZPres 12-4-23](#)

COUNTY ADMINISTRATOR

- 13. Medical and Dental Insurance for County Employees - Fiscal Year 2024/25**
Staff recommends approval of the recommendations detailed in the County Administrator's Memorandum dated December 5, 2023.
- Attachments:** [CA_CAMemo_Medical&DentalInsuranceforCountyEmplopyeesFY24-25](#)

14. (Clerk's Note: This item will be heard at a time certain of 10:30 a.m.)
Prosperity Initiative Report and Proposed Board of Supervisors Policy
Staff recommends the following:
1. Acceptance of the Prosperity Initiative Report.
 2. Adoption of Board of Supervisors Policy No. E 36.2 - Reducing Generational Poverty and Improving Individual and Community Wealth.
- Attachments:** [CA CAMemo ProsperityInitiativeReport&ProposedBOSPolicyE36.2](#)
[CA_UnitedWayCommentLetter](#)
[CA_ChildandFamilyResourcesCommentLetter](#)
[CA_ProspertyInitiativeBOSPolicyCommentLetter](#)
[CA_SmallBusinessCommissonCommentLetter_11-30-23](#)
[CA_ArizonaDigitalInclusionNetworkCommentLetter_12-4-23](#)
[CA_CenterforEconomicIntegrityCommentLetter_12-4-23](#)
[CA_PrimaveraFoundationCommentLetter](#)
[CA_ProspertyInitiativeReportPres_12-4-23](#)
[CA_TucsonMetroChamber CommentLetter_12-5-23](#)

ATTRACTIONS AND TOURISM

15. **Board of Supervisors Policy**
Staff recommends adoption of Board of Supervisors Policy No. D 31.2, Review of Requests and Monitoring of Contracts for Discretionary Funds Allocated to Outside Agencies for Attractions and Tourism.
- Attachments:** [AT_BOSPolicyD31.2](#)

COMMUNITY AND WORKFORCE DEVELOPMENT

16. **One-Time-Only Outside Agency Award Request for Fiscal Year 2023/2024**
Staff recommends approval of a one-time-only award increase of \$21,510.00 to Youth On Their Own (YOTO Stipends Program) in the Youth, Young Adult and Family Support Service category.
- Attachments:** [CR_OutsideAgencyAwardRequest](#)
[CR_CAMemo_One-Time-OnlyOAAwardIncrease_12-1-23](#)
[CR_OutsideAgencyAwardRequest CommentLetter_12-4-23 Redacted](#)
17. **Revisions to Board of Supervisors Policy**
Staff recommends approval of the proposed revisions to Board of Supervisors Policy No. E 36.1, Review of Requests and Monitoring of Contracts for Discretionary Funds Allocated to Outside Agencies for Economic Development, Health and Social Services.
- Attachments:** [CR_RevisionstoBOSPolicyE36.1](#)

DEVELOPMENT SERVICES

18. **Final Plat Without Assurances**
P23FP00012, Uptown, Lots 1, 2, 8, 10, 13, 20, 23, 26 and 29. (District 1)
Attachments: [DSD_P23FP00012Uptown](#)

FINANCE AND RISK MANAGEMENT

19. **Justice of the Peace - Judicial Productivity Credits**
In accordance with A.R.S. §22-125, the Supreme Court has provided the Judicial Productivity Credits for Fiscal Year 2023. Staff recommends approval of the salary adjustments for the Justices of the Peace, effective January 1, 2024, as listed in the County Administrator's Memorandum dated November 13, 2023.
Attachments: [FN_JudicialProductivityCreditsforCalendarYear2024](#)
[FN_CAMemo_JudicialProductivityCreditsforFY2024](#)

20. **Quarterly Report on Collections**
Staff recommends acceptance of the Quarterly Report on Collections for the period ending September 30, 2023.
Attachments: [FN_QuarterlyReportonCollections](#)

PROCUREMENT

21. UNFINISHED BUSINESS (11/21/23)
Contract
ADP, Inc. (formerly ADP, L.L.C.), Amendment No. 11, to provide for HR/Payroll, benefits and eTime management, amend contractual language and scope of services, no cost (MA-PO-13-202) Administering
Department: Human Resources
Attachments: [MA-PO-13-202](#)
[MA-PO-13-202 AdditionalInformation 11-20-23](#)

REAL PROPERTY

22. **Conveyance of Dedicated Drainageway**
Staff recommends approval of conveyance of dedicated drainageway to the Town of Marana, for Ina Road to the Cañada Del Oro Wash located at Section 6, T13S, R13E, G&SRM, Pima County, Arizona. (District 3)
Attachments: [RP_ConveyanceDedicatedDrainageway](#)

CONTRACT AND AWARD**County Attorney**

23. (Clerk's Note: This item will be heard at a time certain of 11:00 a.m.)
Tucson Unified School District, to provide an intergovernmental agreement for firearm safety at TUSD schools, no cost (CTN-PCA-24-77)
Attachments: [CTN-PCA-24-77](#)
[CTN-PCA-24-77_CommentLetter_12-4-23_Redacted](#)

Facilities Management

24. Dave Eckenrode, d.b.a. Daveck Properties, L.L.C., Amendment No. 2, to provide a lease for Adult Probation West located at 3781 N. Highway Drive, extend contract term to 12/31/27 and amend contractual language, General Fund, contract amount \$516,325.96 (CT-FM-18-14)
Attachments: [CT-FM-18-14](#)

Procurement

25. **Award**
Amendment of Award: Master Agreement No. MA-PO-22-203, Amendment No. 2, Airwave Communication Enterprises, Inc. and Arizona Emergency Products, Inc., d.b.a. American Emergency Products, to provide for emergency code equipment parts and services. This amendment adds two (2) additional contractors, Lamoine Waterhouse, d.b.a. Complete Auto Restore, L.L.C. (Headquarters: Tucson, AZ) and The Specialist on Oracle, Inc. (Headquarters: Tucson, AZ) to this contract as backup providers. No cost. Administering Department: Fleet Services and Sheriff.
Attachments: [PO_AwardMA-PO-22-203](#)
26. **Award**
Amendment of Award: Master Agreement No. MA-PO-18-349, Amendment No. 7, Senergy Petroleum, L.L.C., to provide for gasoline, diesel and diesel exhaust fluid. This amendment extends the termination date to 2/29/24. No additional funds are required. The cumulative not-to-exceed contract amount of \$12,478,384.58 remains the same. Administering Department: Fleet Services.
Attachments: [PO_AwardMA-PO-18-349](#)

27. Brown and White, Inc. and Canyon Fence Company, Inc., to provide for a job order master agreement: fencing services, Various Funds, contract amount \$750,000.00 (MA-PO-24-70) Administering Department: Facilities Management

Attachments: [MA-PO-24-70](#)

28. Arizona Communications Experts, Inc., to provide for Pima County Elections 114SM Fiber Connection (CLMP24) Project, American Rescue Plan Act Coronavirus State & Local Fiscal Recovery Fund, contract amount \$953,809.00 (CT-IT-24-246) Administering Department: Information Technology

Attachments: [CT-IT-24-246](#)

Real Property

29. Lazy C. Water Service, to provide for a Non-Exclusive Right-of-Way Use License for Public Utility Facilities, no cost/25 year term (CTN-RPS-24-71)

Attachments: [CTN-RPS-24-71](#)

30. LS Cattle Company, L.L.C., Amendment No. 2, to provide for the Sands Ranch Management Agreement (File LCP-0085), extend contract term to 12/15/28 and amend contractual language, no cost (CTN-RPS-24-72)

Attachments: [CTN-RPS-24-72](#)

Regional Wastewater Reclamation

31. Robson Ranch Quail Creek, L.L.C., Amendment No. 2, to provide an agreement for Effluent Reuse, extend contract term to 11/25/43 and amend contractual language, contract amount \$10,320,000.00/revenue (CTN-WW-22-19)

Attachments: [CTN-WW-22-19](#)

GRANT APPLICATION/ACCEPTANCE

32. **Acceptance - Behavioral Health**
Department of Justice, Bureau of Justice Assistance, Amendment No. 1, to provide for improving substance use disorder treatment and recovery outcomes for adults in reentry and amend grant language, no cost (GTAM 24-34)

Attachments: [GR_GTAM 24-34](#)

- 33. Acceptance - Environmental Quality**
United States Environmental Protection Agency, Amendment No. 1, to provide for the EPA-R-OAR-CAA-23-09 Clean Air Act/Inflation Reduction Act Funding, extend grant term to 6/30/25 and amend grant language, no cost (GTAM 24-30)
Attachments: [GR GTAM 24-30](#)
- 34. Acceptance - Grants Management and Innovation**
U.S. Department of Homeland Security Federal Emergency Management Agency/Grant Programs Directorate, to provide for the Fiscal Year 2023 Shelter and Services Program (EMW-2023-SP-05067), \$12,093,182.00 (GTAW 24-39)
Attachments: [GR GTAW 24-39](#)
[GR GTAW 24-39 CommentLetters 12-4-23 Redacted](#)
[GR GTAW 24-39 CAMemo 12-5-23](#)
[GR GTAW 24-39 CommentLetters 12-5-23 Redacted](#)
- 35. Acceptance - Grants Management and Innovation**
Arizona Department of Emergency and Military Affairs, FY23 2023 Border Security Fund, to provide for the Pima County Drexel Congregate Facility, \$3,100,000.00 (GTAW 24-79)
Attachments: [GR GTAW 24-79](#)
[GR GTAW 24-79 CommentLetters 12-4-23 Redacted](#)
[GR GTAW 24-79 CommentLetters 12-5-23 Redacted](#)

***** HEARINGS *****

Individuals wishing to address the Board on a Public Hearing item, but wish to participate remotely, can contact the Clerk of the Board's Office at 520-724-8449, to obtain remote access information.

FRANCHISE/LICENSE/PERMIT

- 36. Hearing - Liquor License**
Job No. 263166, Jui Hui Kuang, Mr. An's Teppan Steak & Seafood, 6091 N. Oracle Road, Tucson, Series 12, Restaurant, New License.
Attachments: [FLP_LLMrAn'sTeppanSteak&Seafood](#)

DEVELOPMENT SERVICES

37. **Hearing - Type III Conditional Use Permit**
P23CU00013, TIN CUP PROPERTIES, L.L.C. - S. BROADMONT DRIVE
Tin Cup Properties, L.L.C., represented by Ross Guenther, request a Type III Conditional Use Permit for a Marijuana Product Manufacturing Location, in accordance with Sec. 18.43.030.B of the Pima County Zoning Code, on property at 3450 S. Broadmont Drive, in the CI-2 (General Industrial) Zone. On motion, the Planning and Zoning Commission voted 7-0 (Commissioners Maese, Cook, and Gungle were absent) to recommend **APPROVAL SUBJECT TO STANDARD AND SPECIAL CONDITIONS**. The Hearing Administrator recommends **APPROVAL SUBJECT TO STANDARD AND SPECIAL CONDITIONS**. (District 2)

Attachments: [DSD_P23CU00013](#)

[DSD_P23CU00013_CommentLetter_11-30-23_Redacted](#)

38. ADJOURNMENT

POSTED: 1st Floor, 33 N. Stone Avenue, Tucson, AZ 85701

Pima County Homepage: www.pima.gov

DATE/TIME POSTED: 11/29/23 @ 3:00 p.m.

DATE/TIME REPOSTED (additional attachments only): 11/30/23 @ 12:00 p.m.

DATE/TIME REPOSTED (additional attachments only): 11/30/23 @ 2:15 p.m.

DATE/TIME REPOSTED (additional attachments only): 12/1/23 @ 1:45 p.m.

DATE/TIME REPOSTED (additional attachments only): 12/4/23 @ 3:20 p.m.

DATE/TIME REPOSTED (additional attachments only): 12/4/23 @ 4:40 p.m.

DATE/TIME REPOSTED (additional attachments only): 12/4/23 @ 5:00 p.m.

DATE/TIME REPOSTED (additional attachments only): 12/5/23 @ 3:30 p.m.

**CONSENT
CALENDAR
DECEMBER 5, 2023**

CONSENT CALENDAR, DECEMBER 5, 2023**BOARD, COMMISSION AND/OR COMMITTEE**

1. **Tucson-Pima County Historical Commission**
Appointment of Julia Date, to fill a vacancy created by Norma Niblett. Term expiration: 12/31/24. (District 1)
Attachments: [BCC_TucsonPimaCountyHistoricalCommissionAppt](#)

**SPECIAL EVENT LIQUOR LICENSE/TEMPORARY EXTENSION OF PREMISES/
PATIO PERMIT/WINE FAIR/WINE FESTIVAL/JOINT PREMISES PERMIT APPROVED
PURSUANT TO RESOLUTION NO. 2019-68**

2. **Special Event**
 - Aaron Michael Cooper, International Sonoran Desert Alliance, Parjaro Street, Ajo, December 2, 2023.
 - Edward Lucero, Roman Catholic Church of St. Elizabeth Ann Seton - Tucson, Gym and Parish Hall, 8650 N. Shannon Road, Tucson, February 10, 2024.
3. **Temporary Extension**
06100203, Jeffrey Craig Miller, Hot Rods Old Vail, 10500 E. Old Vail Road, Tucson, January 18-21, 25-28 and February 1-2, 2024.

ELECTIONS

4. **Precinct Committeemen**
Pursuant to A.R.S. §16-821B, approval of Precinct Committeemen resignations and appointments:

RESIGNATION-PRECINCT-PARTY:
Dawn Barkman-009-REP, Patricia Wilkinson-046-REP, Madeleine Beiser-096-REP, Leslie Call-127-REP, Terry Chick-127-REP, Barbara Hall-163-REP, Daniel Seifried-172-REP, Tracy Seifried-172-REP, Monica Hills-178-REP, John Holley-184-REP, Sean Makens-195-REP, Neville Campbell-213-REP, Faith Partington-218-REP, Jeanne Cates-229-REP, Raymond Cossette-252-REP, David Thomas-146-LBT

APPOINTMENT-PRECINCT-PARTY:
David Ladow-012-DEM, John Ling-012-DEM, Gretchen Winters-012-DEM, Cynthia Daulton-013-REP, Harry Denton-092-REP, Andrew Dockery-106-REP, Scott Parfrey-127-REP, Thomas Campbell-158-REP, Duane Janssen-165-REP, Patti Julagay-175-REP, Monica Hills-177-REP, Julie Harrod-184-REP, Edna Eavenson-208-REP, Stephen Eavenson-208-REP, Robyn Nicholson-212-REP, Leonor Peterson-214-REP, Douglas Everett-241-REP, Faith Bright-262-REP,

David Thomas-060-LBT, Sue Ann Christenson-146-LBT

Attachments: [EL_PrecinctCommitteemen](#)

SUPERIOR COURT

5. Judge Pro Tempore Appointment

Appointment of Judges Pro Tempore of the Superior Court for the period of November 1, 2023 through March 31, 2024: Hon. Susan A. Kettlewell (Ret.)

Attachments: [SC_JudgeProTemporeAppt](#)

TREASURER

6. Fill the Gap

Staff requests approval of the annual certification, as directed by A.R.S. §42-2421, that the five percent set-aside "Fill-the-Gap" funds in the amount of \$1,067,913.89, be transferred to the Local Courts Assistance Fund for supplemental aid to Superior and Justice Courts for processing of criminal cases.

Attachments: [TO_FilltheGap](#)

7. Duplicate Warrants - For Ratification

Tax Lien Capital Investment Club \$856.40.

Attachments: [TO_DuplicateWarrants](#)

RATIFY AND/OR APPROVE

8. Minutes: September 19, 2023

Warrants: November, 2023

Attachments: [CL_09-19-23DraftMinutes](#)