



BOARD OF SUPERVISORS AGENDA ITEM REPORT
CONTRACTS / AWARDS / GRANTS

Award Contract Grant

Requested Board Meeting Date: 06/05/2018

or Procurement Director Award

* = Mandatory, information must be provided

***Contractor/Vendor Name/Grantor (DBA):**

Grantor - Institute of Museum and Library Services Library Services and Technology Act (LSTA) funds passed through the Arizona State Library.

***Project Title/Description:**

PCPL Staff Development Day

***Purpose:**

Funds will be used to implement a Staff Development Day, including paying for venue space to fit all available staff, and provide for external consultants and presenters, which will allow all staff to participate in workshops.

***Procurement Method:**

Not applicable to grant awards.

***Program Goals/Predicted Outcomes:**

The goal of this project is to contribute to the excellent customer service provided by our staff, but offering a chance to expand on soft and hard skills in a group setting.

***Public Benefit:**

Community members will benefit from the increased capability and awareness staff have of certain actions and reactions, including personal self-awareness, cultural competency, and digital literacy.

***Metrics Available to Measure Performance:**

Pre and post surveys will determine if there have been changes in engagement and/or behavior based on learned objectives, and specific highlights from keynote speakers and breakout sessions.

***Retroactive:**

Yes. Funding cycle for Library Services and Technology Act projects begins May 18 -- Library District will request funds according to grant time line(s) and after requested board meeting date.

Contract / Award Information

Document Type: _____ Department Code: _____ Contract Number (i.e., 15-123): _____

Effective Date: _____ Termination Date: _____ Prior Contract Number (Synergen/CMS): _____

Expense Amount: \$* _____ Revenue Amount: \$ _____

***Funding Source(s) required:**

Funding from General Fund? Yes No If Yes \$ _____ % _____

Contract is fully or partially funded with Federal Funds? Yes No

***Is the Contract to a vendor or subrecipient?**

Were insurance or indemnity clauses modified? Yes No

If Yes, attach Risk's approval

Vendor is using a Social Security Number? Yes No

If Yes, attach the required form per Administrative Procedure 22-73.

Amendment / Revised Award Information

Document Type: _____ Department Code: _____ Contract Number (i.e., 15-123): _____

Amendment No.: _____ AMS Version No.: _____

Effective Date: _____ New Termination Date: _____

Prior Contract No. (Synergen/CMS): _____

Expense or Revenue Increase Decrease Amount This Amendment: \$ _____

Is there revenue included? Yes No If Yes \$ _____

***Funding Source(s) required:**

Funding from General Fund? Yes No If Yes \$ _____ % _____

Grant/Amendment Information (for grants acceptance and awards) Award Amendment

Document Type: GTAW Department Code: LIB Grant Number (i.e., 15-123): 18_093

Effective Date: May 18, 2018 Termination Date: August 2, 2019 Amendment Number: _____

Match Amount: \$ 12,000.00 Revenue Amount: \$ 16,890.00

***All Funding Source(s) required:** Library Services and Technology Act Subgrant from the Az. State Library: Library District funds - 2051

***Match funding from General Fund?** Yes No If Yes \$ _____ % _____

***Match funding from other sources?** Yes No If Yes \$ 12,000.00 % _____

***Funding Source:** Library District funds- 2051

***If Federal funds are received, is funding coming directly from the Federal government or passed through other organization(s)?** LSTA is federal funding passed through the Arizona State Library.

Contact: Beth Matthias-Loghry

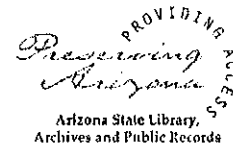
Department: Library Telephone: 520-594-5613

Department Director Signature/Date: *Ambur W. Mathewson* 5-4-18

Deputy County Administrator Signature/Date: _____

County Administrator Signature/Date: _____

(Required for Board Agenda/Addendum Items)



Award Notification for LSTA Subgrants

Library Name & Address: Pima County Public Library 101 North Stone Ave Tucson, AZ 85701-1501	State Project Number: 2018-0340-2	
Project Name: PCPL Staff Development Day	Project Manager: Em Lane	
CFDA Number: 45.310	Amount Awarded: \$16,890	
DUNS: 074477969	Indirect Cost Rate: \$0.00	
Period of Performance: May 18, 2018 to August 2, 2019	Final Report Due: September 6, 2019	
Contact for LSTA grant questions: Janet "Jaime" Ball, Library Development Administrator	Phone: 602-542-6266	Email: jball@azlibrary.gov

Enclosures:

- General Assurances and Certifications
- Internet Safety Certification
- Non-Construction Assurances
- Grant Recipient Information Packet

Holly Henley

Holly Henley, State Librarian & Director of Library Services

5/1/18

Date