



BOARD OF SUPERVISORS AGENDA ITEM REPORT

Requested Board Meeting Date: December 1, 2020

Title: Revisions of Pima County Code, Title 10, Traffic and Highways, Chapter 10.45 Special Events in County Rights of Way

Introduction/Background:

A special event permit from the Department of Transportation is required for a public activity that interferes with the normal use of the public road right of way. The County Engineer is responsible for review and approval of the event permit and associated traffic control plan and determining if a road closure is necessary. Special event road closures are approved by the Board of Supervisors (BOS). County Code requires special event applications to be submitted 90-days before the start of the event. The 90-day lead time has proven to be difficult for applicants to meet resulting in events being delayed or canceled.

Discussion:

The County Engineer is responsible for determining if a special event road closure is required in accordance with the Federal Highway Administration, Manual of Uniform Traffic Control Devices and submitting to the BOS the closure for their consideration and approval (County Code 10.45.060(17)). A 90-day lead time is required in order to meet the BOS approval process (Per County Code 10.45.050). The 90-day lead time has been difficult for promoters and organizers of events to meet. Delegating approval of short term road closures to the County Engineer will allow for flexibility in the processing and approval of event permits reducing delays and cancellations.

Conclusion:

By authorizing the County Engineer approval of special event road closures of up to 30-days, the Department will be able to better accommodate the timelines required of special event promoters and organizers reducing delays and cancellations.

Recommendation:

Pima County Department of Transportation recommends amending Pima County Code, Chapter 10.45 to allow the County Engineer approval of special event road closures of up to 30-days.

Fiscal Impact:

Minimal

Board of Supervisor District:

1 2 3 4 5 All

Department: Transportation Admin Contact - Larelle - 4-6470 Telephone: (520) 724-6410

Contact: Robert Johnson, PE Telephone: (520) 724-6461

Department Director Signature/Date: Anam. Alvarin 11/12/2020

Deputy County Administrator Signature/Date:  11/13/2020

County Administrator Signature/Date: C. D. Dickett 11/13/2020

AN ORDINANCE OF THE BOARD OF SUPERVISORS OF PIMA COUNTY, ARIZONA, RELATING TO TRAFFIC AND HIGHWAYS; AMENDING THE PIMA COUNTY CODE BY AMENDING CHAPTER 10.45 (SPECIAL EVENTS IN COUNTY RIGHTS OF WAY) TO ALLOW FOR THE COUNTY ENGINEER TO APPROVE ROAD CLOSURES FOR SPECIAL EVENT PERMITS

The Board of Supervisors of Pima County, Arizona, finds that:

1. On December 18, 2007, the Pima County Board of Supervisors adopted Ordinance No. 2007-114, recorded in Docket 13207, Page 1582 in the Office of the Pima County Recorder, adding Chapter 10.45 to Title 10 to the Pima County Code and creating the Special Events in County Rights of Way code.
2. It is in the best interest of the County to amend certain provisions of the Pima County Traffic and Highways Code, Section 10.45 to authorize the County Engineer to establish a road closure of up to 30 days for special events allowing for the expeditious processing of permits, more efficient utilization of staff time, and afford time to meet permitting requirements.

BE IT ORDAINED BY THE BOARD OF SUPERVIORS OF PIMA COUNTY, ARIZONA:

SECTION 1. Pima County Code, Section 10.45.060(17) is amended to read as follows:

**Chapter 10.45
SPECIAL EVENTS IN COUNTY RIGHTS OF WAY**

...

10.45.060 Standards for issuance.

17. If a road closure is deemed necessary by the County Engineer or designated representative, the County Engineer is hereby authorized to establish a road closure of up to 30 days. A Resolution will be submitted to the Board of Supervisors for their consideration and approval. for a road closure greater than 30 days. All road closures approved by the County Engineer or Board of Supervisors shall take effect when and to the extent that proper signs are posted.

SECTION 2. This Ordinance becomes effective 30 days from the date of adoption.

PASSED AND ADOPTED by the Board of Supervisors, Pima County, Arizona, this _____ day of _____, 2020.

Chairman, Pima County Board of Supervisors

ATTEST:

APPROVED AS TO FORM:



Clerk of the Board

Deputy County Attorney