



BOARD OF SUPERVISORS AGENDA ITEM REPORT

Requested Board Meeting Date: 8/5/2025

**= Mandatory, information must be provided*

Click or tap the boxes to enter text. If not applicable, indicate "N/A".

***Title:**

Justice Court Green Valley Special Revenue Fund – Use of Contingency Request

***Introduction/Background:**

Justice Court Green Valley is requesting \$40,000 in additional budget authority from the Justice Court Green Valley Special Revenue Fund contingency to fund an operational reorganization to address an increase in cases and provide optimal response time imposed by Superior Court rules and Supreme Court Mandates.

***Discussion:**

In accordance with Board of Supervisors Policy D22.15 – Use of Contingency, Elected Officials and the various Courts, any use of contingency requires approval of the Board of Supervisors. Justice Court has the cash in the Justice Court Green Valley Special Revenue Fund but are lacking budget authority which is creating the contingency use request.

***Conclusion:**

Approval of the contingency request will allow Justice Court Green Valley to execute on their reorganization in an effort to provide enhanced services to the Community and comply with Superior Court rules and Supreme Court Mandates.

***Recommendation:**

Approval of the use of Special Revenue Fund Contingency in the amount of \$40,000 is recommended.

***Fiscal Impact:**

Justice Court Green Valley Special Revenue Fund Contingency will be reduced by \$40,000 to provide budget authority to Justice Court Green Valley and will have a remaining fund balance of \$325,000. The Justice Court will need to adjust their budget in future years to accommodate the ongoing funding or submit a supplemental budget request for the funding.

***Board of Supervisor District:**

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Department Director Signature: _____

Date: 7-25-2025

Deputy County Administrator Signature: _____

Date: _____

County Administrator Signature: _____

Date: 7/25/2025