



BOARD OF SUPERVISORS AGENDA ITEM REPORT
CONTRACTS / AWARDS / GRANTS

Requested Board Meeting Date: 6/7/2016

or Procurement Director Award ☐

Contractor/Vendor Name: Catholic Community Services of Southern Arizona Inc.
(DBA): Pio Decimo Center

Project Title/Description:
Child Care for the Working Poor

Purpose:

Catholic Community Services of Southern Arizona Inc, dba Pio Decimo Center provides working parents, who do not qualify for DES child care, assistance with scholarships and financial assistance on a sliding fee scale for full day child care for preschoolers and out of school care. This amendment increases funding by \$8,200 as recommended by the Outside Agency Advisory Committee through the re-allocation of existing funds.

Procurement Method:

N/A

Program Goals/Predicted Outcomes:

The goal is to utilize the Outside Agency funding for the provision of increased individual or family stability and improved wellbeing through increased social competence.

Public Benefit:

These programs preserve the economic welfare of the County by ensuring that low to moderate income families are able to maintain a job or stay in school.

Metrics Available to Measure Performance:

A total of eleven families will receive child care financial assistance allowing them to retain their employment and six additional children for a total of eighteen children participating in the out of school program will improve their developmental competencies for their next grade level.

Retroactive:

Original Information

Document Type: Department Code: Contract Number (i.e.,15-123):

Effective Date: Termination Date: Prior Contract Number (Synergen/CMS):

☐ Expense Amount: ☐ Revenue Amount: \$

Funding Source(s):

Cost to Pima County General Fund:

Contract is fully or partially funded with Federal Funds? ☐ Yes ☐ No ☐ Not Applicable to Grant Awards

Were insurance or indemnity clauses modified? ☐ Yes ☐ No ☐ Not Applicable to Grant Awards

Vendor is using a Social Security Number? ☐ Yes ☐ No ☐ Not Applicable to Grant Awards

If Yes, attach the required form per Administrative Procedure 22-73.

Amendment Information

Document Type: CT Department Code: CD Contract Number (i.e.,15-123): 15000000000000000292

Amendment No.: 2

AMS Version No.: 15

Procure Dept 05/19/16 PM 10:16

To: COB 5-19-16 (2) pgs.-4

Effective Date: 6/7/2016

New Termination Date:

☒Expense ☐Revenue ☒Increase ☐Decrease

Amount This Amendment: \$8,200

Funding Source(s): General Fund

Cost to Pima County General Fund: This is an Outside Agency reallocation of funds; there is no impact to the FY15/16 general funds

Contact: Ana Durazo, Program Coordinator

Department: Community Development & Neighborhood Conservation

Telephone: 724-6750

Department Director Signature/Date:

Margaret M. Kue

05/17/2016

Deputy County Administrator Signature/Date:

Paul

5/18/2016

County Administrator Signature/Date:

(Required for Board Agenda/Addendum Items)

C. R. DeCebay 5/19/16

**PIMA COUNTY COMMUNITY
DEVELOPMENT AND NEIGHBORHOOD
CONSERVATION DEPARTMENT**

**AGENCY: Catholic Community Services of
Southern Arizona, Inc. dba Pio
Decimo Center
848 S. 7th Avenue
Tucson, Arizona 85701**

PROJECT: Child Care for the Working Poor

CONTRACT NO.: 15*292

AMENDMENT NO. TWO (2)

CONTRACT

NO. CT-CD-15-292

AMENDMENT NO. 02

This number must appear on all
invoices, correspondence and
documents pertaining to this
contract.

Original Contract Term: 07/01/2014-06/30/2015	Original Contract Amount:	\$100,500.00
Termination Date This Amendment: 06/30/2016	Amount Prior Amendment:	\$92,200.00
	Amount This Amendment	\$8,200.00
	Revised Contract Amount:	\$200,900.00

AMENDMENT TWO

Recitals

- A. Pima County ("COUNTY") and Catholic Community Services of Southern Arizona, Inc. dba Pio Decimo Center ("AGENCY") have entered into the above-described contract.
- B. On April 21, 2016 the Pima County Outside Agency ("OA") Advisory Committee passed a motion to recommend the reallocation of \$8,200.00 of OA funding from Casa de los Niños to Catholic Community Services of Southern Arizona, Inc. dba Pio Decimo Center.
- C. COUNTY has reviewed AGENCY's performance and finds it has the capacity to provide additional services.
- D. The Pima County Board of Supervisors has determined that it is in the best interests of COUNTY to reallocate the OA funds for AGENCY to provide for additional youth services.

NOW, THEREFORE, THE PARTIES AGREE AS FOLLOWS:

1. **ARTICLE III – COMPENSATION AND PAYMENT**, Paragraph A is amended to change the total payment amount:

FROM: \$192,700.00

TO: \$200,900.00

2. **EXHIBIT A** is amended as follows for **Pima County Outside Agency Program Fiscal Year 2015-2016**:

- 2.1. **Section III – Program Requirements**, Paragraph D is replaced with **Paragraph D, Deliverables and Public Benefits** attached to this Amendment.

2.2. **Section IV – Budget** is replaced with the following:

Activity	FY 2014-2015 Award (\$)	FY 2015-2016 Additional Funds (\$)*
Administration	8,040.0	7,376.00
Personnel	-0-	-0-
Fringe Benefits	-0-	-0-
Space	-0-	-0-
Operating	-0-	-0-
Travel	-0-	-0-
Support Services	92,460.00	93,024.00
Staff Development	-0-	-0-
Materials & Supplies	-0-	-0-
Professional & Outside Services	-0-	-0-
TOTAL	\$100,500.00	\$100,400.00

*See attached Pima County Outside Agency Budget Detail for 2015-2016

All other provisions of this Contract, including the provisions set forth in the Exhibits and attachments, not specifically changed by this Amendment, shall remain in effect and be binding upon the parties.

IN WITNESS THEREOF, the parties have affixed their signatures to this Contract on the dates written below.

PIMA COUNTY

AGENCY

Chair, Board of Supervisors

Margaret Schum
Authorized Signatory

Date: _____

CBD
Title

Date: 5/10/2014

ATTEST:

Clerk of the Board

Date

APPROVED AS TO CONTENT:

Margaret M. Kul 05/03/2016
Director, Community Development & Neighborhood Conservation

APPROVED AS TO FORM:

Karen S. Friar
Karen S. Friar, Deputy County Attorney

D. 2015-2016 Deliverables and Public Benefits

Deliverable 1: Financial Assistance		Public Benefit 1: Improve Individual Stability: Individual or Family	
Units: <u>\$44,057.00</u> (#) <input type="checkbox"/> Hours <input type="checkbox"/> Classes <input type="checkbox"/> Days <input type="checkbox"/> Items (Describe: _____) <input type="checkbox"/> Nights (housing or shelter) <input type="checkbox"/> Dollars <input type="checkbox"/> Repairs/structural modifications <input type="checkbox"/> Screenings or Assessments	Delivered to: <u>11</u> (#) <input type="checkbox"/> unduplicated individuals <input type="checkbox"/> unduplicated households <input type="checkbox"/> unduplicated housing units	Metric: <ul style="list-style-type: none"> • Individual Assessment • Case Notes 	Expected Performance: <p>A minimum of 10 families receiving childcare financial assistance will retain or improve economic self-sufficiency through employment opportunities.</p> <p><i>Average per household=\$7,080.00</i></p>
Units: <u>\$48,967.00</u> (#) <input type="checkbox"/> Hours <input type="checkbox"/> Classes <input type="checkbox"/> Days <input type="checkbox"/> Items (Describe: _____) <input type="checkbox"/> Nights (housing or shelter) <input type="checkbox"/> Dollars <input type="checkbox"/> Repairs/structural modifications <input type="checkbox"/> Screenings or Assessments	Delivered to: <u>18</u> (#) <input checked="" type="checkbox"/> unduplicated individuals <input type="checkbox"/> unduplicated households <input type="checkbox"/> unduplicated housing units	Metric: <ul style="list-style-type: none"> • GOLD assessments • End of Year Survey • Parent Report 	Expected Performance: <p>A minimum of 16 children participating in an out-of-school program will move on to their next grade level with appropriate developmental competencies.</p> <p><i>Average per child= \$3,100.00</i></p>

Pima County Outside Agency Budget Detail

FY2015-2016

Agency: Catholic Community Services of Southern Arizona dba Pio Decimo Center

Program Name: Child Care for the Working Poor

Section I Salaries & Training Specific to OA Budget								
Position Title	% of FTE	Hourly Wage	Hourly ERE	# hours per year dedicated to OA only	Yearly Staff Development Costs (OA)	List Other Specific Costs to OA	Total FY Program Position Costs	
Section I Total								
Section II General Program Costs Determination								
Program shares space, equipment with other programs?								
Total Program Space is divided by TOTAL AVAILABLE SPACE								
Total PROGRAM FTE's is divided by TOTAL Agency/Site FTE's								
Other Method. Please Describe:								
Costs	Yearly Agency Total	Yearly Program Total	Description					
Rent								
Utilities								
Operating								
Section II Total								
Section III All specific costs for program materials, supplies, support services, outside professional services that can be tracked directly to program utilization								
Type	Amount							
Support Services	\$93,024.00	Direct Support for Clients-Child care financial assistance and out-of-school scholarships						
Materials & Supplies								
Other Professional Services								
Section III Total	\$93,024.00							
Section IV Program Administration Costs								
A portion of salaries for director and admin staff not directly attributable to program: telephone, rent, utilities, and maintenance for overall operations. Maximum of 15% of OA request.								
Section IV Total		\$7,376.00						
Total OA Program Budget		\$100,400.00						