



BOARD OF SUPERVISORS AGENDA ITEM SUMMARY

Requested Board Meeting Date: 1/20/2015

ITEM SUMMARY, JUSTIFICATION & SPECIAL CONSIDERATIONS:

Recorder's office Document Storage & Retrieval Fund Report(s) for the following month(s):

NOVEMBER 2014

CONTRACT NUMBER (If applicable): _____

STAFF RECOMMENDATION(S):

Pursuant to Resolution No. 1993-200, request ratification by the Pima County Board of Supervisors of the Document Storage and Retrieval Fund Report(s) for NOVEMBER 2014

FUNDING SOURCE(S): _____
(i.e., General Fund, State Grant Fund, Federal Fund, Stadium Dist. Fund, etc.)

ADVERTISED PUBLIC HEARING: YES NO

BOARD OF SUPERVISORS DISTRICT: 1 2 3 4 5 All

IMPACT:

IF APPROVED:

Fulfills agreement between Board of Supervisors and Recorder's office pursuant to Resolution 1993-200.

IF DENIED:

Would not fulfill agreement between Board of Supervisors and Recorder's office pursuant to the Resolution.

DEPARTMENT NAME: Recorder's Office

CONTACT PERSON: Pamela Franklin TELEPHONE NO.: 724-4356

P. O. Box 3145
Tucson, AZ 85702-3145

Located in the Old Courthouse at:
115 North Church Avenue, Tucson, AZ
<http://www.recorder.pima.gov>



F. Ann Rodriguez
Pima County Recorder

Recording history one document at a time.

Christopher J. Roads
Chief Deputy Recorder
Registrar of Voters

Document Recording: (520) 724-4350
Voter Registration: (520) 724-4330
Fax: (520) 623-1785

DOCUMENT STORAGE & RETRIEVAL FUND
NOVEMBER 2014

BEGINNING BALANCE AS OF 11/01/2014

\$717,028.09

REVENUE

Conversion Fee	\$46,540.00
Interest	316.97

TOTAL REVENUE	\$46,856.97
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SUBTOTAL

\$763,885.06

EXPENDITURES

Salaries & Benefits	52,885.73
Professional Services	11,310.00
Telephone	<u>652.78</u>

TOTAL EXPENDITURES	(\$64,848.51)
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FUND ENDING BALANCE

\$699,036.55

DOCUMENT STORAGE & RETRIEVAL FUND
NOVEMBER 2014

EXPLANATION OF EXPENDITURES:

PROFESSIONAL SERVICES

QUEUE CORP 11,310.00 Contracted services for development/testing of database system

TELEPHONE

VERIZON WIRELESS	55.27	425-7576 PDA for IT staff for constant contact capability and for receiving system failure alerts
VERIZON WIRELESS	55.27	404-9781 PDA for IT staff for constant contact capability and for receiving system failure alerts.
VERIZON WIRELESS	40.01	237-1886 Broadband card for using PDA as modem to access internet with laptop for remote site access/network troubleshooting
VERIZON WIRELESS	40.01	237-5389 Broadband card for using PDA as modem to access internet with laptop for remote site access/network troubleshooting
VERIZON WIRELESS	55.27	490-7455 PDA for IT staff for constant contact capability and for receiving system failure alerts.
VERIZON WIRELESS	40.01	404-7087 Broadband card for using PDA as modem to access internet with laptop for remote site access/network troubleshooting.
VERIZON WIRELESS	40.01	269-0598 Broadband card for using PDA as modem to access internet with laptop for remote site access/network troubleshooting.
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PIMA COUNTY FINANCE	1.04	Monthly long distance
PIMA COUNTY FINANCE	.04	Monthly long distance

652.78