



BOARD OF SUPERVISORS AGENDA ITEM REPORT
CONTRACTS / AWARDS / GRANTS

☐ Award ☒ Contract ☐ Grant

Requested Board Meeting Date: May 18, 2021

* = Mandatory, information must be provided

or Procurement Director Award ☐

***Contractor/Vendor Name/Grantor (DBA):**

Pima Community College

***Project Title/Description:**

Workforce Development Education. The contract and amendments can be found in OnBase by searching Contracts CT-CR-20*393 in Doc_ID_AMS.

***Purpose:**

Pima Community College (PCC) provides workforce development, educational assessment and student services, and high school equivalence testing to adults, dislocated workers, and youth under the Workforce Innovation and Opportunity Act (WIOA).

This amendment allows PCC with additional funding for the period July 1, 2021 to June 30, 2022 and allows PCC to continue to provide workforce development education services for another year.

Attachment: Contract Number CT-CR-20-393 (Amendment 2)

***Procurement Method:**

This IGA is a non-Procurement contract and not subject to Procurement rules.

***Program Goals/Predicted Outcomes:**

The program's goal is to prepare job seekers for current and projected demand occupations that offer wages that allow self-sufficiency or that have a clear career path leading to self-sufficiency.

***Public Benefit:**

This program supports Pima County's economic development by helping to develop a trained and productive labor force that meets employers' needs.

***Metrics Available to Measure Performance:**

Student progress reports, financial aid reports, and report listing job seekers who have earned a college degree or certificate.

***Retroactive:**

No

TO: COB 5-13-21 (1)
Vers: 6
pgs: 4

Procure Dept 05/12/21 11:08:43

Contract / Award Information

Document Type: _____ Department Code: _____ Contract Number (i.e.,15-123): _____

Commencement Date: _____ Termination Date: _____ Prior Contract Number (Synergen/CMS): _____

☐ Expense Amount: \$* _____ ☐ Revenue Amount: \$ _____***Funding Source(s) required:**

Funding from General Fund? Yes No If Yes \$ _____ % _____

Contract is fully or partially funded with Federal Funds? ☐ Yes ☐ No**If Yes, is the Contract to a vendor or subrecipient?** _____Were insurance or indemnity clauses modified? ☐ Yes ☐ No*If Yes, attach Risk's approval.*Vendor is using a Social Security Number? ☐ Yes ☐ No*If Yes, attach the required form per Administrative Procedure 22-10.***Amendment / Revised Award Information**Document Type: CT Department Code: CR Contract Number (i.e.,15-123): 20-393Amendment No.: 2 AMS Version No.: 6Commencement Date: 7/1/21 New Termination Date: 6/30/22Prior Contract No. (Synergen/CMS): CT-CS-19-437☒ Expense or ☐ Revenue ☒ Increase ☐ Decrease Amount This Amendment: \$ 958,596.00Is there revenue included? ☐ Yes ☒ No If Yes \$ _____***Funding Source(s) required:** U.S. Department of Labor, Arizona Department of Economic Security, and Pima County General FundsFunding from General Fund? ☒ Yes ☐ No If Yes \$ 10,720.00 % _____**Grant/Amendment Information** (for grants acceptance and awards) ☐ Award ☐ Amendment

Document Type: _____ Department Code: _____ Grant Number (i.e.,15-123): _____

Commencement Date: _____ Termination Date: _____ Amendment Number: _____

☐ Match Amount: \$ _____ ☐ Revenue Amount: \$ _____***All Funding Source(s) required:*****Match funding from General Fund?** ☐ Yes ☐ No If Yes \$ _____ % _____***Match funding from other sources?** ☐ Yes ☐ No If Yes \$ _____ % _____***Funding Source:** _____***If Federal funds are received, is funding coming directly from the Federal government or passed through other organization(s)?** _____Contact: Rise HartDepartment: Community & Workforce Development Telephone: 724-5723Department Director Signature/Date: *Dominic P. [Signature]* 5/7/21Deputy County Administrator Signature/Date: *[Signature]* 11 May 2021County Administrator Signature/Date: *C. [Signature]* 5/11/21
(Required for Board Agenda/Addendum Items)

Intergovernmental Agreement (IGA) Between Pima County Community & Workforce Development Department and Pima Community College District

Project: Workforce Development Education

College: Pima County Community College District
Pima Community College
4905 E. Broadway Blvd.
Tucson, AZ 85709-1145

Contract No.: CT-CR-20-393

Contract Amendment No: Two

Original Contract Term:	07/01/19 – 06/30/20	Orig. Contract Amount:	\$956,526.00
Termination Date Prior Amendment:	06/30/21	Prior Amendments Amount:	\$958,596.00
Termination Date This Amendment:	06/30/22	This Amendment Amount:	\$958,596.00
		Revised Contract Amount:	\$2,873,718.00

DUNS No.: 068414630	SAM Registration Date: 9/2/20		
Research or Development:	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		
Federal or State Contract No.:	DI21-002286	Award Date:	2020
Required Match:	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Match Amount:	
Indirect Cost Rate:	<input checked="" type="checkbox"/> 40%	<input type="checkbox"/> NICR	<input type="checkbox"/> de minimis <input type="checkbox"/> None
Status of Contractor:	<input checked="" type="checkbox"/> College		<input type="checkbox"/> Contractor

CFDA	Grant Program	Federal Funding	Pima County Award
17.258	U.S. Department of Labor ("DOL")/Arizona Department of Economic Security ("ADES") Workforce Innovation and Opportunity Act ("WIOA") - Adult	\$854,649,000.00	\$3,183,523.00
17.278	WIOA - Dislocated Worker	\$1,322,912,000.00	\$4,353,722.00
17.259	WIOA - Youth	\$913,130,000.00	\$3,167,684.00

AMENDMENT TWO

1. BACKGROUND AND PURPOSE.

1.1 **Background.** On August 8, 2019, Pima County ("County") and Pima County Community College District ("College"), entered into the above-referenced contract to provide workforce development education for adult, dislocated worker and youth job seekers. County, as Grantee, receives federal WIOA grant funds and provides them to subrecipients, including College, to provide eligible workforce development education. The WIOA grant ends June 30, 2025.

1.2 **Purpose.** County operates a workforce development program at Pima County ARIZONA@WORK (an American Job Center, formerly the Pima County One Stop). County has reviewed College's performance of the services and finds it satisfactory.

2. TERMS AND EXTENSIONS. Pursuant to Paragraph 1.2, County exercises the second of four available extension options. The commencement date for this Amendment No. 2 is July 1, 2021.

3. SCOPE OF SERVICES. The table in Paragraph 2.1 is deleted in its entirety and replaced with the following:

Work Statement No.	Activity or Program	Amount Allocated		
		2019-2020	2020-2021	2021-2022
1	Workforce Development Education - Tuition and Fees	\$768,794.00	\$768,794.00	\$768,794.00
2	TABE Testing	\$12,000.00	\$36,000.00	\$36,000.00
3	High School Equivalency (HSE) Testing	\$52,800.00	\$30,870.00	\$30,870.00
4	Staff at County's ARIZONA@WORK	\$72,932.00	\$72,932.00	\$72,932.00
5	Grant Writing Partnership	-0-	-0-	-0-
6	Customized training development and delivery	\$50,000.00	\$50,000.00	\$50,000.00
TOTAL		\$956,526.00	\$958,596.00	\$958,596.00

4. **COMPENSATION AND PAYMENT.** Paragraph 3.1 is amended to increase “the Maximum Allocated Amount” from \$1,915,122 to \$2,873,718. In addition, the table in Paragraph 3.2 is deleted in its entirety and replaced with the following:

Funding Source	Maximum Amount Allocated		
	7/1/19 – 6/30/20	7/1/20 – 6/30/21	7/1/21 – 6/30/22
DOL WIOA	\$905,806.00	\$947,876.00	\$947,876.00
Pima County General Funds	\$50,720.00	\$10,720.00	\$10,720.00
Anticipated Expenditure TOTAL	\$956,526.00	\$958,596.00	\$958,596.00

5. **EXHIBIT A – SCOPE OF WORK** is amended as follows:

- 5.1 **WORK STATEMENT NO. 1.** The table in Paragraph 9.1 is deleted and replaced with the following:

Contract Year	Maximum Allocated Amount
2019-2020	\$768,794.00
2020-2021	\$768,794.00
2021-2022	\$768,794.00

- 5.2 **WORK STATEMENT NO. 2** is amended as follows:

- 5.2.1. Paragraph 6.1 is amended to read for Projected 2021-2022 expenditures by Funding Source:

WIOA Adult	WIOA Dislocated Worker	WIOA Youth	Pima County General Funds	TOTAL
\$11,760.00	\$11,760.00	\$11,760.00	\$720.00	\$36,000.00

- 5.2.2. Paragraph 6.2 is amended to read for activities conducted during the contract year:

- 5.3 **WORK STATEMENT NO. 3** is amended as follows:

- 5.3.1. The table in Paragraph 8.1 is deleted in its entirety and replaced with the following:

Projected 2021-2022 expenditures by Funding Source:

WIOA Adult	WIOA Dislocated Worker	WIOA Youth	Pima County General Funds	TOTAL
\$3,000.00	\$3,000.00	\$24,870.00	-0-	\$30,870.00

- 5.3.2. The table in Paragraph 8.2 is deleted in its entirety and replaced with the following:

Activity or Service	Rate	Maximum Authorized			Total Allocation		
		2019-2020	2020-2021	2021-2022	2019-2020	2020-2021	2021-2022
Examiner (when College conducts a group test <u>exclusively for County job seekers</u>)	\$75.00/hour	Eight (8) hrs/month for 12 months	Four (4) hours each month for (12) months	Four (4) hours each month for (12) months	\$7,200.00	\$3,600.00	\$3,600.00
Test Administration	\$35.00 per academic subject	300 job seekers x 4 subjects per job seeker	180 job seekers x 4 subjects per job seeker	180 job seekers x 4 subjects per job seeker	\$42,000.00	\$25,200.00	\$25,200.00
	\$15.00 per retest	60 job seekers	30 job seekers	30 job seekers	\$900.00	\$450.00	\$450.00
	\$9.00 per civics test	300 job seekers	200 job seekers	200 job seekers	\$2,700.00	\$1,620.00	\$1,620.00
Not to exceed amount					\$52,800.00	\$30,870.00	\$30,870.00

5.3.3. **WORK STATEMENT NO. 4.** The table in Paragraph 9.1 is deleted and replaced with the following:

Total payment, in the form of tuition and/or fee vouchers, for this Work Statement No. 4 will not exceed the amounts set forth below:

Contract Year	Maximum Allocated Amount
2019-2020	\$72,932.00
2020-2021	\$72,932.00
2021-2022	\$72,932.00

5.4 **WORK STATEMENT NO. 6.** The table in Paragraph 7.1 is deleted in its entirety and replaced with the following:

Contract Year	WIOA Adult	WIOA Dislocated Worker	WIOA Youth	Pima County General Funds	TOTAL
2019-2020	-0-	-0-	-0-	\$50,000.00	\$50,000.00
2020-2021	\$13,500.00	\$13,500.00	\$13,000.00	\$10,000.00	\$50,000.00
2021-2022	\$13,500.00	\$13,500.00	\$13,000.00	\$10,000.00	\$50,000.00

SIGNATURE PAGE TO FOLLOW

All other provisions of the Contract not expressly modified in this Amendment will remain in effect and be binding on the parties.

THIS AMENDMENT MAY BE EXECUTED IN COUNTERPARTS, each of which, when taken together, will constitute one original contract.

IN WITNESS THEREOF, the parties execute this Agreement:

PIMA COUNTY

PIMA COUNTY COLLEGE DISTRICT

Sharon Bronson
Chair, Board of Supervisors

Chancellor

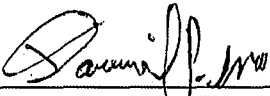
Date

Date

ATTEST

Clerk, Board of Supervisors

APPROVED AS TO CONTENT




Daniel Sullivan, Director
Community & Workforce Development

The foregoing Intergovernmental Agreement between Pima County and Pima County Community College District has been reviewed pursuant to A.R.S. §11-952 by the undersigned Deputy County Attorney and the Attorney for Pima County Community College District, who have determined that it is in proper form and is within the powers and authority granted under the laws of the State of Arizona to those parties to the Agreement represented by Pima County and the Pima County Community College District.

PIMA COUNTY

PIMA COMMUNITY COLLEGE DISTRICT



Stacey Roseberry, Deputy County Attorney

Pima County Community College District
Legal Counsel