



**BOARD OF SUPERVISORS AGENDA ITEM REPORT**  
**CONTRACTS / AWARDS / GRANTS**

Award  Contract  Grant

Requested Board Meeting Date: 5/15/2018

\* = Mandatory, information must be provided

or Procurement Director Award

**\*Contractor/Vendor Name/Grantor (DBA):**

Tucson Electric Power Company

**\*Project Title/Description:**

TEP Low Income Weatherization Program

**\*Purpose:**

This contract provides additional utility funding that leverages and supports the Pima County Home Repair & Weatherization Program administered by Community Development & Neighborhood Conservation Department. Term of contract will be until December 31, 2018, grant revenue from TEP will be up to \$45,000.

**\*Procurement Method:**

This IGA is a non- Procurement contract and not subject to procurement rules.

**\*Program Goals/Predicted Outcomes:**

Installation of energy efficient measures for homes of income eligible Households that are TEP customers including elderly, persons with disabilities, and families with children in unincorporated Pima County and Towns of Marana, Oro Valley and Sahuarita.

**\*Public Benefit:**

Improved housing stock by providing eligible persons with energy efficient home repair and weatherization services.

**\*Metrics Available to Measure Performance:**

Number of completed jobs and funds expended as required by funder.

**\*Retroactive:**

Yes, Contract was not received until 4/1/2018. The contract was then approved on 4/23/18 by the County Attorney.

**Contract / Award Information**

Document Type: \_\_\_\_\_ Department Code: \_\_\_\_\_ Contract Number (i.e., 15-123): \_\_\_\_\_

Effective Date: \_\_\_\_\_ Termination Date: \_\_\_\_\_ Prior Contract Number (Synergen/CMS): \_\_\_\_\_

Expense Amount: \$\* \_\_\_\_\_  Revenue Amount: \$ \_\_\_\_\_

**\*Funding Source(s) required:**

Funding from General Fund?  Yes  No If Yes \$ \_\_\_\_\_ % \_\_\_\_\_

Contract is fully or partially funded with Federal Funds?  Yes  No

**\*Is the Contract to a vendor or subrecipient?**

Were insurance or indemnity clauses modified?  Yes  No

*If Yes, attach Risk's approval*

Vendor is using a Social Security Number?  Yes  No

*If Yes, attach the required form per Administrative Procedure 22-73.*

**Amendment / Revised Award Information**

Document Type: \_\_\_\_\_ Department Code: \_\_\_\_\_ Contract Number (i.e., 15-123): \_\_\_\_\_

Amendment No.: \_\_\_\_\_ AMS Version No.: \_\_\_\_\_

Effective Date: \_\_\_\_\_ New Termination Date: \_\_\_\_\_

Prior Contract No. (Synergen/CMS): \_\_\_\_\_

Expense or  Revenue  Increase  Decrease Amount This Amendment: \$ \_\_\_\_\_

Is there revenue included?  Yes  No If Yes \$ \_\_\_\_\_

**\*Funding Source(s) required:**

Funding from General Fund?  Yes  No If Yes \$ \_\_\_\_\_ % \_\_\_\_\_

**Grant/Amendment Information** (for grants acceptance and awards)  Award  Amendment

Document Type: GTAM Department Code: CD Grant Number (i.e., 15-123): 18-039

Effective Date: 4/1/2018 Termination Date: 12/31/2018 Amendment Number: 1

Match Amount: \$ \_\_\_\_\_  Revenue Amount: \$ 45,000.00

**\*All Funding Source(s) required:** Tucson Electric Power

**\*Match funding from General Fund?**  Yes  No If Yes \$ \_\_\_\_\_ % \_\_\_\_\_

**\*Match funding from other sources?**  Yes  No If Yes \$ \_\_\_\_\_ % \_\_\_\_\_

**\*Funding Source:** \_\_\_\_\_

**\*If Federal funds are received, is funding coming directly from the Federal government or passed through other organization(s)?** \_\_\_\_\_

Contact: Jesus O. Duran; Housing Rehabilitation Supervisor

Department: CDNC Telephone: 724-6787

Department Director Signature/Date: [Signature] for Margaret M. Kist 4.25.18

Deputy County Administrator Signature/Date: [Signature] 4-26-2018

County Administrator Signature/Date: [Signature] 4/26/18  
*(Required for Board Agenda/Addendum Items)*



## AMENDMENT NO. 1

### Agreement for Low Income Weatherization Program Implementation Between Pima County through its Community Development and Neighborhood Conservation Department and Tucson Electric Power Company

Amendment Number 1 to the Low Income Weatherization Program Implementation Agreement (the "**Amendment**") is made as of April 1, 2018 (the "**Effective Date**") under this Agreement effective by and between Tucson Electric Power Company, ("**TEP**") and Pima County through its Community Development and Neighborhood Conservation Department, ("**CDNC**" or "**County**"). For the purposes of this Amendment, TEP and CDNC are sometimes referred to individually as "**Party**" and collectively as "**Parties**." Capitalized terms shall have the meaning ascribed to them in the Agreement unless otherwise defined herein.

#### RECITALS

TEP and CDNC entered into an Agreement for Low Income Weatherization Program Implementation effective as of February 1, 2018.

The Parties desire to modify the Agreement as set forth in this Amendment.

#### AGREEMENT

For good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the Parties hereby agree as follows:

- **Section 5.1.:** Replace the first sentence in its entirety with the following:

"For budget year 2018,, TEP will reimburse County up to **\$45,000.00** for weatherization services provided under this Agreement."

- **Section 5.2.1.:** Replace the first sentence in its entirety with the following:

"Administration costs may not to exceed 10% of the total amount invoiced up to a maximum total of **\$4,090.90.**"

If for any reason, this Amendment is suspended or terminated, all provisions of the Agreement shall remain in full force and effect. The Agreement is not amended or modified in any manner

whatsoever except as expressly and specifically provided herein. All rights, duties and obligations of TEP and County set forth in the Agreement shall remain in full force and effect unless amended or modified herein.

IN WITNESS WHEREOF, the authorized representatives of both Parties have executed this Amendment No. 1, effective as of the date first above written:

**PIMA COUNTY:**

**TUCSON ELECTRIC POWER COMPANY:**

\_\_\_\_\_  
Chairman, Board of Supervisors                      Date

\_\_\_\_\_  
Catherine Ries, Vice President                      Date  
Customer & Human Resources

ATTEST:

\_\_\_\_\_  
Clerk, Board of Supervisors                      Date

APPROVED AS TO CONTENT:

*Daniel Gurti* for *MARGARET M. KISH*  
\_\_\_\_\_  
Director, Community Development                      Date  
and Neighborhood Conservation

APPROVED AS TO FORM:

*Karen S. Friar*                      *4-23-18*  
\_\_\_\_\_  
Karen S. Friar, Deputy County Attorney                      Date