



BOARD OF SUPERVISORS AGENDA ITEM REPORT  
AWARDS / CONTRACTS / GRANTS

Award  Contract  Grant

Requested Board Meeting Date: November 19, 2024

\* = Mandatory, information must be provided

or Procurement Director Award:

**\*Contractor/Vendor Name/Grantor (DBA):**

Helping Ourselves Pursue Enrichment, Inc. (HOPE, Inc.)

**\*Project Title/Description:**

Pima CARES (Coordinated, Accessible, Responsive, Equitable and Safe)

**\*Purpose:**

Amendment #1 extends the end date of this agreement by one year to 8/31/2025, adds \$179,999.90 to the funding amount, amends Exhibit A, Project Purpose paragraph, and includes the Heat Injury Clause. Pima CARES is aimed at reducing overdose deaths and injury. The purpose of this subrecipient agreement to a CDC grant is to support individuals who are at risk of experiencing an overdose and are simultaneously involved in the justice system or are in an emergency medical setting to prevent overdoses and enhance linkages, engagement, and retention to care. Through this contract, services will be delivered by trained Forensic Peer Support Staff in a variety of justice system and emergency medicine settings.

**\*Procurement Method:**

This Subrecipient Agreement is a non-Procurement contract and not subject to Procurement rules.

**\*Program Goals/Predicted Outcomes:**

The goals for the contract with HOPE, Inc. include:

1. To reduce the occurrence of fatal and non-fatal drug overdoses.
2. To enhance linkages to substance use and support services for individuals at risk of an overdose who are involved with the justice system or who present to the hospital or emergency department.
3. To increase engagement and retention to substance use treatment and/or harm reduction programs.
4. To refer individuals to long-term substance use treatment programs, such as intensive outpatient programs, residential treatment, medical detoxification, and medication-assisted treatment.

**\*Public Benefit:**

The contract with HOPE Inc. provides services to community members who are at increased risk of an overdose. The period after release from a justice system or emergency medicine setting can be a period of heightened risk of an overdose for individuals who are using substances. Strengthening linkages in those critical periods can help reduce fatal and non-fatal overdoses and engage individuals in treatment as needed. HOPE Inc. will also help individuals remain in substance use treatment and/or support programs that can help improve the wellness of the individual and the community.

**\*Metrics Available to Measure Performance:**

Monthly reports will include at minimum the following information:

1. Total number of individuals encountered and number of individuals retained in drug court programs and/or substance use disorder (SUD) treatment programs.
2. Number of individuals referred to medication-assisted treatment (MAT).
3. Number of individuals successfully linked to SUD services.

**\*Retroactive:**

Yes. This amendment takes effect on 09/01/2024 so this agreement is retroactive. If not approved, HOPE will not be able to continue to provide these essential services on this subrecipient agreement.

To: COB, 11-5-24 (1)  
Vers: 2  
Pgs: 5

6 MI apprv's  
11/1/24 (PUC)

NOV04\*24AM1035 PD

THE APPLICABLE SECTION(S) BELOW MUST BE COMPLETED

Click or tap the boxes to enter text. If not applicable, indicate "N/A". Make sure to complete mandatory (\*) fields

**Contract / Award Information**

Document Type: \_\_\_\_\_ Department Code: \_\_\_\_\_ Contract Number (i.e., 15-123): \_\_\_\_\_  
Commencement Date: \_\_\_\_\_ Termination Date: \_\_\_\_\_ Prior Contract Number (Synergen/CMS): \_\_\_\_\_  
 Expense Amount \$ \_\_\_\_\_ \*  Revenue Amount: \$ \_\_\_\_\_

\*Funding Source(s) required: \_\_\_\_\_

Funding from General Fund?  Yes  No If Yes \$ \_\_\_\_\_ % \_\_\_\_\_

Contract is fully or partially funded with Federal Funds?  Yes  No

If Yes, is the Contract to a vendor or subrecipient? \_\_\_\_\_

Were insurance or indemnity clauses modified?  Yes  No

If Yes, attach Risk's approval.

Vendor is using a Social Security Number?  Yes  No

If Yes, attach the required form per Administrative Procedure 22-10.

**Amendment / Revised Award Information**

Document Type: PO Department Code: HD Contract Number (i.e., 15-123): CT 24\*239  
Amendment No.: 01 AMS Version No.: 02  
Commencement Date: 09/01/2024 New Termination Date: 08/31/2025  
Prior Contract No. (Synergen/CMS): CT-HD-24\*239  
 Expense  Revenue  Increase  Decrease Amount This Amendment: \$ 179,999.90

Is there revenue included?  Yes  No If Yes \$ \_\_\_\_\_

\*Funding Source(s) required: U.S. Dept. of Health and Human Services, Centers for Disease Control and Prevention.

Funding from General Fund?  Yes  No If Yes \$ \_\_\_\_\_ % \_\_\_\_\_

**Grant/Amendment Information** (for grants acceptance and awards)

Award  Amendment

Document Type: \_\_\_\_\_ Department Code: \_\_\_\_\_ Grant Number (i.e., 15-123): \_\_\_\_\_  
Commencement Date: \_\_\_\_\_ Termination Date: \_\_\_\_\_ Amendment Number: \_\_\_\_\_  
 Match Amount: \$ \_\_\_\_\_  Revenue Amount: \$ \_\_\_\_\_

\*All Funding Source(s) required: \_\_\_\_\_

\*Match funding from General Fund?  Yes  No If Yes \$ \_\_\_\_\_ % \_\_\_\_\_

\*Match funding from other sources?  Yes  No If Yes \$ \_\_\_\_\_ % \_\_\_\_\_

\*Funding Source: \_\_\_\_\_

\*If Federal funds are received, is funding coming directly from the Federal government or passed through other organization(s)?  
\_\_\_\_\_

Contact: Sharon Grant

Department: Health

Telephone: 724-7842

Department Director Signature: \_\_\_\_\_

Date: 10-23-24

Deputy County Administrator Signature: \_\_\_\_\_

Date: 31 Oct 2024

County Administrator Signature: \_\_\_\_\_

Date: 11-1-24

**Pima County Department of Health**

**Project:** Pima CARES

**Subrecipient name and address:** Helping Ourselves Pursue Enrichment, Inc. (HOPE, Inc.)  
 1200 North Country Club Road  
 Tucson, Arizona 85712

**Amount:** \$509,991.90

**Contract No.:** PO-CT\_24-239 (Formerly CT-HD-24-239)

**Amendment No.:** 01

<b>Subrecipient Unique Entity Identifier (UEI):</b>	ZN8EX96YZ853	<b>SAM expiration date (if applicable):</b>	01/02/2025
<b>Federal Award Identification Number (FAIN)</b>	NH28CE003541	<b>Federal award date</b>	08/23/2023
<b>Subaward term/ period of performance start and end date</b>	09/01/2023 – 08/31/2025	<b>Subaward budget period start and end date</b>	09/01/2023 – 08/31/2025
<b>Amount of federal funds obligated by this action by the pass-through entity to the subrecipient (amount of this amendment)</b>			\$179,999.90
<b>Total amount of federal funds obligated to the subrecipient by the pass-through entity including the current financial obligation (amount of original agreement, plus any prior amendments, including this amendment)</b>			\$509,991.90
<b>Total amount of the federal award committed to the subrecipient by the pass-through entity (amount of original agreement, plus any prior amendments, plus any match, plus any future budget periods, if applicable)</b>			\$509,991.90
<b>Federal award project description (descriptive project title)</b>	Prevent overdoses and provide support: enhance linkages, engagement, and retention to care for individuals at risk of an overdose in Pima County, with specific focus on individuals involved in the justice-system or individuals who present in emergency departments.		
<b>Funding agency</b>	U.S. Department of Health and Human Services, Centers for Disease Control and Prevention		
<b>Pass-through entity (primary recipient)</b>	Pima County Health Department		
<b>Pass-through entity (secondary recipient, if applicable)</b>	N/A		
<b>Assistance listing number and title (applies to 100% of this sub-award, including all disbursements)</b>	93.136, Injury Prevention and Control Research and State and Community Based Programs		
<b>Is this subaward for research and development?</b>			Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
<b>Subrecipient indirect cost rate and methodology</b>	<input type="checkbox"/> Negotiated Indirect Cost Rate Agreement	<input checked="" type="checkbox"/> De minimis rate	<input type="checkbox"/> No Indirect
<b>Required match</b>	<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO	<b>Match amount</b>	\$0.00

## SUBAWARD AMENDMENT

### 1. BACKGROUND AND PURPOSE.

- 1.1. Background. On September 1, 2023, County and Subrecipient (collectively "Parties") entered into the above referenced agreement to prevent overdoses and provide support to individuals at risk of an overdose.
- 1.2. Purpose. The parties wish to provide these services for an additional year.

2. **TERM.** The County is exercising the first extension option to renew the contract for one additional year commencing on 09/01/2024 and terminating on 08/31/2025. If the commencement date is before the Effective Date of this amendment, the parties will, for all purposes, deem the amendment to have been in effect as of the commencement date.

### 3. COMPENSATION AND PAYMENT.

- 3.1. Maximum Payment Amount. The maximum amount the County will spend under this Contract, as set forth in Section 8.1 of the original agreement, is increased by \$179,999.90. County's total payments to Subrecipient under this contract, including any sales taxes, will not exceed \$509,991.90.
- 3.2. Budget Adjustment. The budget in Exhibit B is replaced in its entirety with the attached **Exhibit B.1 – Compensation and List of Unallowable Costs** (2 pages). This budget will remain in effect throughout the term unless otherwise adjusted and formally agreed to.

4. **SCOPE OF SERVICES.** The parties have revised the Scope of Services, **Exhibit A**. The first paragraph, Project Purpose, is amended to read as follows:

Helping Ourselves Pursue Enrichment, Inc. (HOPE, Inc.) will work with the Pima County Health Department (PCHD) Community Mental Health & Addiction Program (CMHA) for the provision of drug overdose prevention services. Services will be delivered by trained Forensic Peer Support Staff, to support individuals who are at risk of experiencing an overdose and are simultaneously involved in the justice system or are in an emergency medicine setting. The position will operate inside various settings, including: 1) Pima County Superior Court in coordination with drug and mental health court staff, specialty diversion courts, Supportive Treatment and Engagement Programs (STEPS), pretrial services, and adult probation, 2) Pima County Adult Detention Complex, 3) Tucson City Court in coordination with specialty courts, including Mental Health Courts and Community Court, 4) Tucson Medical Center in the Emergency Department, and 5) in the community to re-engage in services and courts. Specific project activities are funded by a grant awarded to the PCHD through the U.S. Department of Health and Human Services, Centers for Disease Control and Prevention (CDC) for Overdose Data to Action: Limiting Overdose through Collaborative Actions in Localities (OD2A: LOCAL). The primary objective for this project is to prevent overdoses and provide support through enhancing linkages, engagement, and retention to care for individuals at risk of an overdose in Pima County, with specific focus on individuals involved in the justice-system or individuals who present in emergency departments.

The remainder of Exhibit A is unchanged.

5. **HEAT INJURY AND ILLNESS PREVENTION AND SAFETY PLAN.** Pursuant to Pima County Procurement Code 11.40.030, Contractor hereby warrants that if Contractor's employees perform work in an outdoor environment under this Contract, Contractor will keep on file a written Heat Injury and Illness Prevention and Safety Plan. At County's request, Contractor will provide a copy of this plan and documentation of heat safety and mitigation efforts implemented by Contractor to prevent heat-related illnesses and injuries in the workplace. Contractor will post a copy of the Heat Injury and Illness Prevention and Safety Plan where it is accessible to employees. Contractor will further ensure that each subcontractor who performs any work for Contractor under this Contract complies with this provision.

All other provisions of the Agreement not expressly modified in this Amendment will remain in effect and be binding on the parties.  
 This agreement may be executed in counterparts, each of which, when taken together, will constitute one original agreement.

**PIMA COUNTY**

**SUBRECIPIENT**

\_\_\_\_\_  
 Chair, Board of Supervisors

D.P.C. Haley  
 Authorized Officer Signature

\_\_\_\_\_  
 Date

Daniel Lee Haley  
 Printed Name and Title

ATTEST

10/21/24  
 Date

\_\_\_\_\_  
 Clerk of the Board

\_\_\_\_\_  
 Date

APPROVED AS TO FORM

APPROVED AS TO CONTENT

[Signature]  
 Deputy County Attorney

[Signature]  
 Department Representative

**Jonathan Pinkney**

\_\_\_\_\_  
 Print DCA Name

10/23/24  
 Date

10/23/24  
 Date

**Exhibit B.1 (2 Pages)**  
**Compensation and List of Unallowable Costs**

**1. BUDGET PERIODS**

- 1.1. Budget Period Year 1: 09/01/2023 – Ongoing, due to carryover permission established through Expanded Authority.
- 1.2. Budget Period Year 2: 09/01/2024 – 08/31/2025 - 12 months

**2. COMPENSATION**

- 2.1. County will reimburse Subrecipient's expenses in accordance with the budget set forth below. Invoices submitted with monthly reports must contain adequate supporting documentation to verify the amount and nature of expenditures. Invoices shall be submitted to the County no later than the 10th of the month following the end of the month being invoiced for. County will pay invoices no later than 30 days from receipt of invoice and monthly report. County reserves the right to audit Subrecipient's financial records as relates to the performance of duties under this Agreement.
- 2.2. Total amount for Budget Period Year 2 is \$431,398.80.
- 2.3. Subrecipient uses the Federal de minimis indirect cost rate of 10%.
- 2.4. The budget for Year 1 and Year 2 is as follows:

Budget Line Items – Year 1	Total Direct Cost
Salaries and Wages	\$53,309.10
Fringe Benefits	\$ 6,610.07
Supplies	\$ 4,899.59
Travel	\$ 3,276.22
Other	\$ 3,353.29
<b>Total Direct Costs</b>	<b>\$71,448.27</b>
Indirect Costs (MTDC x 10% de minimis rate)	\$7,144.83
<b>TOTAL BUDGET (Total Direct Costs + Indirect Costs)</b>	<b>\$78,593.10</b>

Budget Line Items – Year 2	Total Direct Cost
Salaries and Wages	\$166,709.90
Fringe Benefits	\$ 71,628.93
Supplies	\$ 62,190.41
Travel	\$ 2,504.78
Other	\$ 89,146.71
<b>Total Direct Costs</b>	<b>\$392,180.73</b>
Indirect Costs (MTDC x 10% de minimis rate)	\$39,218.07
<b>TOTAL BUDGET (Total Direct Costs + Indirect Costs)</b>	<b>\$431,398.80</b>

**3. VARIANCE OR REPROGRAMMING**

Reallocation(s) or budget variance(s) between budget categories must be approved by Pima County Grants Management & Innovation Director.

4. **UNALLOWABLE COSTS:**

- Alcoholic beverages
- Entertainment
- Fines, penalties, damages, and other settlements
- Pre-award costs
- Lobbying activities
- Research
- Establishing a new Syringe Services Program (SSPs)
- Infrastructure costs for SSPs except when contributing to co-location of treatment (funds may be used for additional expenses associated with co-location)
- Provision of equipment solely intended for illegal drug use, such as syringes, cookers/spoons, syringes, and pipes
- Procurement of other equipment intended for preparing drugs for illegal drug injection, such as sterile water, filters, tourniquets, razors, straws, plastic cards, and tiny spoons
- Safe injection sites and developing educational outreach and guidance or materials about supervised injection facilities
- Purchasing and distributing fentanyl test strips for testing in biological samples for clinical decision-making purposes
- Purchasing basic food, health, or personal items if not intended to support outreach or engage individuals in venue-based programs (e.g. meal or grocery cards, first aid kits, hygiene items, clothes, etc.)
- Pharmacy voucher program that provides participants with vouchers redeemable for free syringes at participating pharmacies.
- Drug disposal
- Purchase of handheld drug testing machines for the purpose of reducing possible law enforcement exposure to fentanyl
- Purchasing, leasing or renting equipment intended to help EMS and other clinicians treat and manage overdose
- Provision of SUD treatment that includes Medications for Opioid Use Disorder (MOUD).
- Directly funding or expanding the provision of substance use treatment
- Paying for fees associated with clinicians obtaining waived status for DATA waivers
- Financial incentives to encourage clinicians to participate in educational sessions and training activities
- Paying for the following services (only referral or linkage to them is allowed):
  - Treatment for substance use disorder (MOUD)
  - Behavioral therapy
  - Housing assistance
  - Food assistance
  - Medical care
- Funding or subsidizing costs associated with programs other than those specifically targeting overdose prevention
- Childcare and childcare-related purchases
- Furniture or equipment (purchase or leasing vehicles may be allowable expenses for linkage to care activities)
- Research
- Prevention of Adverse Childhood Experiences (ACEs) as a standalone activity.