

BOARD OF SUPERVISORS AGENDA ITEM SUMMARY

Requested Board Meeting Date: 6/18/13

ITEM SUMMARY, JUSTIFICATION and/or SPECIAL CONSIDERATIONS

Amendment of Award: MA#12000000000000000073, Version 25, SHI International, Corp, to provide "As Required" Computer Software and Related Items, to increase contract amount by \$600,000.00, Funding Source: General Fund, Administering Department(s): Information Technology.

BACKGROUND

The contract was initially awarded by the BOS on 9/6/11 in the annual amount of \$2,000,000.00 and included four one-year renewals of which 1 has been previously executed. The current annual award amount is \$2,000,000.00. The contract's current termination date is 8/31/13, historical requirements and expenditures average about \$217,000.00 per month, and as of 5/31/13 the contract has an unused contract amount of \$227,000.00. Major users of this contract are all County departments. Contract is administered by Information Technology.

If the requested action is approved the resulting annual award amount will be \$2,600,000.00

This contract amendment is required to continue the provision of the services and products as stated above.

Spending has increased over the past twelve months based on critical software migrations and County technology projects. For example, the move from Office 2003 to Office 2010 has accounted for 25% of the total MA spending. In addition, the migration from Windows XP to Windows 7 has required many other software packages to be upgraded across the County. Approval of this request will allow County Departments to continue to upgrade unsupported software through the August 2013 timeframe.

Effective Date: 06/18/13

Termination Date: 08/31/13

Original Contract Amount: \$2,000,000.00

Prior Amendment Amounts: \$2,000,000.00

This Amendment Amount: \$600,000.00

Revised Contract Amount: \$4,600,000.00

Contract Officer: (Ana Wilber, 724-8166) Procurement Department

Payment System: AMS Financial System

CLERK OF BOARD USE ONLY: BOS MTG. _____ ITEM NO. _____