



## BOARD OF SUPERVISORS AGENDA ITEM REPORT AWARDS / CONTRACTS / GRANTS

☐ Award ☒ Contract ☐ Grant

Requested Board Meeting Date: 5-6-2025

\* = Mandatory, information must be provided

or Procurement Director Award: ☐

**\*Contractor/Vendor Name/Grantor (DBA):**

City of Tucson

**\*Project Title/Description:**

Intergovernmental Agreement between Pima County and the City of Tucson for Historic Preservation Services for Fort Lowell Historic Structures and Other Properties Related to the City of Tucson Proposition 407 for Parks & Connections Bond Approved by Voters in 2018

**\*Purpose:**

Amendment No. 1. This amendment increases the COT reimbursed amount by \$1,870,000.00 for a total of \$4,620,000 to the County for project expenses. This includes increasing the County project management costs to a total of \$71,660.00. Additionally, this also updates the Pima County contacts.

The City and the County have established this agreement in order to set forth their respective responsibilities for the funding and implementation of the described Project, which lies entirely within the jurisdictional limits of the City and is located within Zone 1 (Historic Fort Lowell) of the 2009 Fort Lowell Park Master Plan, developed by the County and adopted by the City.

**\*Procurement Method:**

This IGA is a non-Procurement contract and not subject to Procurement rules.

**\*Program Goals/Predicted Outcomes:**

Because of the County's earlier development of the Fort Lowell Master Plan and earlier restoration and preservation efforts at the park the City has asked the County to take primary responsibility for oversight and implementation of additional improvements to the historic buildings, using City bonds and grant funds. The County is being asked to be responsible for Project oversight, including administration of the design and construction contracts. Project oversight also includes verification of quantities, quality of workmanship, contract change orders, and Project modifications as necessary. County will provide the following services for the Project: design and construction advertisement, contract award and execution, project management, public engagement, construction administration, and interpretation planning and content development regarding design, archaeological studies, restoration, construction, and interpretation of certain historic structures and grounds located at Fort Lowell Park owned by City. Priorities include restoration of the Commissary complex and Donaldson House and a new protective structure over the Hospital Ruins, among other improvements.

**\*Public Benefit:**

The preservation, restoration, and interpretation of historic Fort Lowell will ensure that the property continues to be an important cultural and educational resource, both for the citizens of Pima County and for its many visitors.

**\*Metrics Available to Measure Performance:**

The metrics available are the quality of work, work completed within budget, and within a timely manner.

**\*Retroactive:**

No

TO: COB 4-22-25 (3)  
Vers: 1  
PGS: 2

APR 18 2 58 PM '25

THE APPLICABLE SECTION(S) BELOW MUST BE COMPLETED

Click or tap the boxes to enter text. If not applicable, indicate "N/A". Make sure to complete mandatory (\*) fields

**Contract / Award Information**

Document Type: \_\_\_\_\_ Department Code: \_\_\_\_\_ Contract Number (i.e., 15-123): \_\_\_\_\_  
Commencement Date: \_\_\_\_\_ Termination Date: \_\_\_\_\_ Prior Contract Number (Synergen/CMS): \_\_\_\_\_  
☐ Expense Amount \$ \_\_\_\_\_ \* ☐ Revenue Amount: \$ \_\_\_\_\_

**\*Funding Source(s) required:** \_\_\_\_\_

Funding from General Fund? ☐ Yes ☒ No If Yes \$ \_\_\_\_\_ % \_\_\_\_\_

Contract is fully or partially funded with Federal Funds? ☐ Yes ☒ No

If Yes, is the Contract to a vendor or subrecipient? \_\_\_\_\_

Were insurance or indemnity clauses modified? ☐ Yes ☒ No

If Yes, attach Risk's approval.

Vendor is using a Social Security Number? ☐ Yes ☒ No

If Yes, attach the required form per Administrative Procedure 22-10.

**Amendment / Revised Award Information**

Document Type: CT Department Code: CLR Contract Number (i.e., 15-123): CTN-SUS-23\*112-1  
Amendment No.: 1 AMS Version No.: 1  
Commencement Date: 5/6/2025 New Termination Date: 3/20/2028  
Prior Contract No. (Synergen/CMS): CTN-SUS-23\*112

☐ Expense ☒ Revenue ☐ Increase ☐ Decrease

Amount This Amendment: \$ 1,870,000

Is there revenue included? ☒ Yes ☐ No If Yes \$ 1,870,000

**\*Funding Source(s) required: COT Parks Bond and Historic Grant**

Funding from General Fund? ☐ Yes ☒ No If Yes \$ \_\_\_\_\_ % \_\_\_\_\_

**Grant/Amendment Information** (for grants acceptance and awards)

☐ Award ☐ Amendment

Document Type: \_\_\_\_\_ Department Code: \_\_\_\_\_ Grant Number (i.e., 15-123): \_\_\_\_\_  
Commencement Date: \_\_\_\_\_ Termination Date: \_\_\_\_\_ Amendment Number: \_\_\_\_\_  
☐ Match Amount: \$ \_\_\_\_\_ ☐ Revenue Amount: \$ \_\_\_\_\_

**\*All Funding Source(s) required:** \_\_\_\_\_

**\*Match funding from General Fund?** ☐ Yes ☐ No If Yes \$ \_\_\_\_\_ % \_\_\_\_\_

**\*Match funding from other sources?** ☐ Yes ☐ No If Yes \$ \_\_\_\_\_ % \_\_\_\_\_

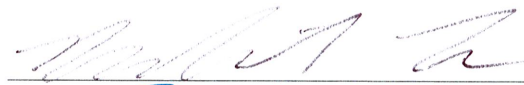
**\*Funding Source:** \_\_\_\_\_

**\*If Federal funds are received, is funding coming directly from the Federal government or passed through other organization(s)?**

Contact: Ken Imoehl

Department: PD&C

Telephone: 520-724-7467

Department Director Signature: 

Date: 4/16/25

Deputy County Administrator Signature: 

Date: 4/17/2025

County Administrator Signature: \_\_\_\_\_

Date: 4/17/2025

**First Amendment to Intergovernmental Agreement  
between Pima County and the City of Tucson  
for Historic Preservation Services for Fort Lowell Historic Structures  
and Other Properties Related to the City of Tucson Proposition 407 for Parks &  
Connections Bond Approved by Voters in 2018**

**1. Background and Purpose.**

- 1.1. The City's Prop 207: Parks + Connections Bond program originally allocated \$3,150,000 for historic preservation work on the structures in the Fort Lowell Park (the "Project").
  - 1.2. The City of Tucson ("City") and Pima County ("County") entered into an intergovernmental agreement effective March 21, 2023 (the "IGA"), in which County agreed to carry out the Project.
  - 1.3. In Section 2(a) of the IGA, City agreed to provide the County with up to \$2,750,000 for the Project. In Section 2(b), City agreed to pay County \$28,000 for interpretive content development, and 2% of the estimated construction cost up to \$50,000.
  - 1.4. The development of more detailed designs, the discovery of the need for more significant specialized construction, and some unexpected occurrences necessitating significant repair work on the Fort Lowell Museum, have caused the Project cost to increase. The County has obtained bids for the work needed to finish the improvements to the Donaldson House and Commissary Apartments.
  - 1.5. The parties wish to amend the IGA to provide additional funding to County for the Project.
2. **Additional Funding.** Instead of the amounts listed in Section 2(a) of the IGA, City will reimburse County for eligible Project expenses up to a total amount of \$4,620,000. That amount includes the \$300,000 from the State grant, which must be used as provided in the grant. The amount for interpretive content development in Section 2(b) of the IGA will remain the same, \$28,000. The not-to-exceed amount for project management as set forth in Section 2(b), which is based on 2% of estimated construction costs, is increased to \$71,660.
3. **County Notice Addresses.** County's addresses for notifications under the IGA, as set forth in Section 20 of the IGA, are changed to the following:

Rod Lane, Director  
Project Design & Construction  
201 N. Stone Avenue, 2nd Floor  
Tucson, AZ 85701

Kris Gade, Director  
Conservation, Lands & Resources  
201 N. Stone Avenue, 6th Floor  
Tucson, AZ 85701

4. **Effective Date.** This Amendment will be effective as of the date the last party executes it.
5. **Other Provisions Unchanged.** All provisions of the IGA remain the same except as specifically modified above.

**CITY OF TUCSON**

  
\_\_\_\_\_  
Regina Romero, Mayor

April 8, 2025  
\_\_\_\_\_  
Date

ATTEST

  
\_\_\_\_\_  
Suzanne Mesich, City Clerk

**PIMA COUNTY**

\_\_\_\_\_  
Chair of the Board of Supervisors

\_\_\_\_\_  
Date

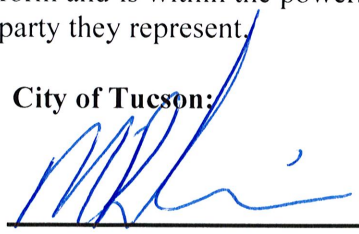
ATTEST

\_\_\_\_\_  
County Clerk of the Board

**Intergovernmental Agreement Determination**

The foregoing Amendment to Intergovernmental Agreement between the City of Tucson and Pima County has been reviewed by the undersigned, each of whom has determined that it is in proper form and is within the powers and authority granted under the laws of the State of Arizona to the party they represent.

**City of Tucson:**

  
\_\_\_\_\_  
Mike Rankin, City Attorney

April 8, 2025  
\_\_\_\_\_  
Date

**Pima County:**

  
\_\_\_\_\_  
Deputy Pima County Attorney

*Bobby Yu*