



BOARD OF SUPERVISORS AGENDA ITEM REPORT AWARDS / CONTRACTS / GRANTS

☐ Award ☒ Contract ☐ Grant

Requested Board Meeting Date: 9/05/2023

* = Mandatory, information must be provided

or Procurement Director Award: ☐

***Contractor/Vendor Name/Grantor (DBA):**

Bosse Rollman, PC

***Project Title/Description:**

Pima County Sheriff's Department Employee Disciplinary Matters

***Purpose:**

Contractor will continue to provide as-needed legal advice to, and legal representation on behalf of, the Pima County Sheriff's Department concerning employee disciplinary matters.

***Procurement Method:**

Legal services for pending or anticipated litigation are exempt under Procurement code 11.04.020.

***Program Goals/Predicted Outcomes:**

Contractor will continue to provide necessary legal advice and representation to the Sheriff.

***Public Benefit:**

Contractor will be available in the event of a conflict of interest.

***Metrics Available to Measure Performance:**

Contractor will invoice County on a monthly basis unless a different billing period is set forth. County must receive invoices no more than 30 days after the end of the billing period in which Contractor delivered the invoiced products or services to County.

***Retroactive:**

No.

To: COB 8-22-2023 (1)
Vers.: 9
pgs.: 3

THE APPLICABLE SECTION(S) BELOW MUST BE COMPLETED

Click or tap the boxes to enter text. If not applicable, indicate "N/A". Make sure to complete mandatory (*) fields

Contract / Award Information

Document Type: _____ Department Code: _____ Contract Number (i.e., 15-123): _____
Commencement Date: _____ Termination Date: _____ Prior Contract Number (Synergen/CMS): _____
☐ Expense Amount \$ _____ ☐ Revenue Amount: \$ _____

***Funding Source(s) required:** _____

Funding from General Fund? ☐ Yes ☐ No If Yes \$ _____ % _____

Contract is fully or partially funded with Federal Funds? ☐ Yes ☐ No

If Yes, is the Contract to a vendor or subrecipient? _____

Were insurance or indemnity clauses modified? ☐ Yes ☐ No

If Yes, attach Risk's approval.

Vendor is using a Social Security Number? ☐ Yes ☐ No

If Yes, attach the required form per Administrative Procedure 22-10.

Amendment / Revised Award Information

Document Type: CT Department Code: FNC Contract Number (i.e., 15-123): 21*197
Amendment No.: 7 AMS Version No.: 9
Commencement Date: 9/20/2023 New Termination Date: 9/19/2024
Prior Contract No. (Synergen/CMS): CT-FN-17*123
☒ Expense ☐ Revenue ☒ Increase ☐ Decrease Amount This Amendment: \$ 25,000.00

Is there revenue included? ☐ Yes ☒ No If Yes \$ _____

***Funding Source(s) required: Contingency Fund**

Funding from General Fund? Yes ☒ No ☒ If Yes \$ _____ % _____

Grant/Amendment Information (for grants acceptance and awards)

☐ Award ☐ Amendment

Document Type: _____ Department Code: _____ Grant Number (i.e., 15-123): _____
Commencement Date: _____ Termination Date: _____ Amendment Number: _____
☐ Match Amount: \$ _____ ☐ Revenue Amount: \$ _____

***All Funding Source(s) required:** _____

***Match funding from General Fund?** ☐ Yes ☐ No If Yes \$ _____ % _____

***Match funding from other sources?** ☐ Yes ☐ No If Yes \$ _____ % _____

***Funding Source:** _____

***If Federal funds are received, is funding coming directly from the Federal government or passed through other organization(s)?**

Contact: Stefanie Gillie

Department: PCAO Civil Division

Telephone: (520) 724-4026

Department Director Signature: [Signature] Date: 8/09/2023

Deputy County Administrator Signature: [Signature] Date: _____

County Administrator Signature: [Signature] Date: 8/17/23

Pima County Attorney's Office

Project: Pima County Sheriff's Department Employee Disciplinary Matters

Contractor: Bosse Rollman, PC
3507 North Campbell Ave, Ste 111
Tucson AZ 85719

Contract No.: CT-FNC-21*197 (formerly known as CT-FN-17*123)

Contract Amendment No.: 07

Orig. Contract Term: 9/20/2016 – 9/20/2018	Orig. Amount:	\$ 50,000.00
Termination Date Prior Amendment: 9/19/2023	Prior Amendments Amount:	\$ 50,000.00
Termination Date This Amendment: 9/19/2024	This Amendment Amount:	\$ 25,000.00
	Revised Total Amount:	\$ 125,000.00

CONTRACT AMENDMENT # 7

The parties agree to amend the above-referenced contract as follows:

1. Background and Purpose.

1.1. Background. On September 20, 2016, County and Contractor entered into the above referenced agreement to provide legal advice to and legal representation of the Pima County Sheriff regarding disciplinary matters pertaining to Pima County Sheriff's Department Employees.

1.2. Purpose. County requires additional funds for the provision of legal advice and representation.

2. Term. The parties agree to extend the contract term for one additional year commencing on September 20, 2023 and terminating on September 19, 2024. If the commencement date is before the Effective Date of this amendment, the parties will, for all purposes, deem the amendment to have been in effect as of the commencement date.

3. Maximum Payment Amount. The maximum amount the County will spend under this Contract, as set forth in Section 5.2, is increased by \$25,000.00. County's total payments to Contractor under this contract, including any sales taxes, will not exceed \$125,000.00.

4. Forced Labor of Ethnic Uyghurs. Pursuant to A.R.S. § 35-394, if Contractor engages in for-profit activity and has 10 or more employees, Contractor certifies it is not currently using, and agrees for the duration of this Contract to not use (1) the forced labor of ethnic Uyghurs in the People's Republic of China; (2) any goods or services produced by the forced labor of ethnic Uyghurs in the People's Republic of China; and (3) any contractors, subcontractors or suppliers that use the forced labor or any goods or services produced by the forced labor of ethnic Uyghurs in the People's Republic of China. If Contractor becomes aware during the term of the Contract that the Contractor is not in compliance with A.R.S. § 35-394, Contractor

must notify the County within five business days and provide a written certification to County regarding compliance within one hundred eighty days.

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All other provisions of the Contract not specifically changed by this Amendment remain in effect and are binding upon the parties.

PIMA COUNTY

Chair, Board of Supervisors

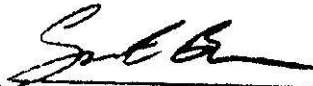
Date

ATTEST

Clerk of the Board

Date

APPROVED AS TO FORM AND CONTENT



Chief Civil Deputy

8/09/2023

Date

CONTRACTOR


Authorized Officer Signature

Richard M. Rollman, PC
Printed Name and Title

8-15-2023
Date