



**BOARD OF SUPERVISORS AGENDA ITEM REPORT  
CONTRACTS / AWARDS / GRANTS**

Requested Board Meeting Date: February 7, 2017

or Procurement Director Award

**Contractor/Vendor Name (DBA):** Tucson Preparatory School, Inc.

**Project Title/Description:**

United States Housing and Urban Development (USHUD) Continuum of Care Program - La Casita

**Purpose:**

Amendment is to increase funding for rental assistance for homeless youth and young adults.

**Procurement Method:**

**Program Goals/Predicted Outcomes:**

Provide rental assistance to a minimum of 16 participants.

**Public Benefit:**

Supports in the economic development by helping to develop a trained and productive labor force and reduce homeless in Pima County.

**Metrics Available to Measure Performance:**

Homeless Management Information System (HMIS) and Pima County databases

**Retroactive:**

N/A

**Original Information**

Document Type: \_\_\_\_\_ Department Code: \_\_\_\_\_ Contract Number (i.e., 15-123): \_\_\_\_\_

Effective Date: \_\_\_\_\_ Termination Date: \_\_\_\_\_ Prior Contract Number (Synergen/CMS): \_\_\_\_\_

Expense Amount: \$ \_\_\_\_\_  Revenue Amount: \$ \_\_\_\_\_

Funding Source(s): \_\_\_\_\_

Cost to Pima County General Fund: \_\_\_\_\_

Contract is fully or partially funded with Federal Funds?  Yes  No  Not Applicable to Grant Awards

Were insurance or indemnity clauses modified?  Yes  No  Not Applicable to Grant Awards

Vendor is using a Social Security Number?  Yes  No  Not Applicable to Grant Awards

If Yes, attach the required form per Administrative Procedure 22-73.

**Amendment Information**

Document Type: CT Department Code: CS Contract Number (i.e., 15-123): 16-306

Amendment No.: 1 AMS Version No.: 4

Effective Date: Upon execution New Termination Date: N/A

Expense  Revenue  Increase  Decrease Amount This Amendment: \$3,456.00

Funding Source(s): United States Housing and Urban Development (USHUD)-Continuum of Care (CoC) Program

Cost to Pima County General Fund: N/A

Procure Dept 01/19/17 AM09:02

*TO: COB 1-19-17  
Ver.: 4 pgs.: 3*

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Contact: Rise Hart

Department: Community Services

Telephone: 724-5723

Department Director Signature/Date: *Sean M. Lopez, designee* 1-18-17

Deputy County Administrator Signature/Date: *[Signature]* 1-18-2017

County Administrator Signature/Date: *C. D. [Signature]* 1/18/17

(Required for Board Agenda/Addendum Items)

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**PIMA COUNTY COMMUNITY SERVICES,  
EMPLOYMENT AND TRAINING DEPARTMENT  
SULLIVAN JACKSON EMPLOYMENT CENTER (SJEC)  
PROFESSIONAL SERVICES CONTRACT**

Program Name: United States Housing and Urban  
Development Continuum of Care Program –  
La Casita

Awardee: Tucson Preparatory School, Inc.  
104 E. Prince Road  
Tucson, AZ 85705

Contract No: CT-CS-16-306

Amendment No: 01

Funding: United States Housing and Urban  
Development (USHUD)-Continuum of Care  
(CoC) Program

**CONTRACT**

NO. CT-CS-16-306

AMENDMENT NO. 01

This number must appear on all  
invoices, correspondence and  
documents pertaining to this  
contract.

Original Contract Term:	07/01/16 – 06/30/17	Original Contract Amount:	\$134,517.00
Term This Amendment:	n/a	Amount This Amendment:	\$ 3,456.00
		Revised Contract Amount:	\$137,973.00

Pima County, a body politic and corporate of the State of Arizona ("County") and Tucson Preparatory School, Inc., an Arizona non-profit corporation ("Awardee") have entered into the above referenced contract to provide supportive services and rental assistance to the homeless in Pima County.

**AMENDMENT ONE**

- A. Funding for the contract is from the United States Housing and Urban Development ("HUD").
- B. HUD appropriated additional funds for rental assistance.
- C. County has reviewed the performance of Awardee and finds it satisfactory and finds that Awardee has the capacity to increase the level of housing assistance provided.
- D. The Pima County Board of Supervisors finds that the increased funds for rapid rehousing assistance to county homeless residents is in the best interests of the County.

NOW, THEREFORE, County and Awardee agree to amend the Contract as follows:

1. **SECTION 3.0 – COMPENSATION AND PAYMENT**, paragraph 3.1 is amended as to increase the Maximum Allocated Amount:

FROM: \$134,517.00

TO: \$137,973.00

2. **SECTION 33.0 – ISRAEL BOYCOTT CERTIFICATION** is added to read:

Awardee hereby certifies that it is not currently engaged in, and will not for the duration of this Agreement engage in, a boycott of Israel as defined by A.R.S. § 35-393.01. Violation of this certification by Awardee may result in action by County up to and including termination of this Agreement.

3. **EXHIBIT A – SCOPE OF WORK** is amended as follows:
- 3.1. **SECTION 2 - PROGRAM ACTIVITIES – AWARDEE OUTCOMES**, paragraph 2.1.4 – Housing Assistance is amended to increase the number of participants served:
- FROM: **at least fifteen (15)**  
TO: **at least sixteen (16)**
- 3.2. **SECTION 5 – PROGRAM GOALS/PREDICTED OUTCOMES**, paragraph 5.1 is amended to increase the minimum number of participants to receive case management and associated services:
- FROM: 15  
TO: 16

**REMAINDER OF PAGE INTENTIONALLY LEFT BLANK**

