



BOARD OF SUPERVISORS AGENDA ITEM REPORT
CONTRACTS / AWARDS / GRANTS

Requested Board Meeting Date: May 17, 2016

or Procurement Director Award

Contractor/Vendor Name (DBA): ISS Facility Services, Inc.

Project Title/Description:

Janitorial Services for Outlying A Facilities

Purpose:

Amendment of Award: Master Agreement No. MA-PO-12-652, Amendment No. Four (4). This contract amendment increases service fees for each site by 0.95%, updates Exhibit C: Service Site and Inventory Data - Outlying A (Add: Sam Lena Library, University of Arizona Laboratory, two (2) buildings on Mt. Lemmon, Walker Road Administration and 1313 S Mission Road #10. Discontinue: 1313 S Mission Road #17, Ellie Townsen Community Center, and Picture Rocks Community Center.), amends the County's living wage requirements, and increases award amount by \$67,000.00 to a cumulative amount of \$3,038,200.00 through the remainder of the term (06/30/2017). The additional funding is primarily due to services at several newly serviced County facilities (Library District: Sam Lena Library; Regional Wastewater Reclamation Department: University of Arizona Laboratory, two (2) buildings on Mt. Lemmon, and Walker Road Administration), and living wage price adjustment.

Administering Department: Facilities Management.

Procurement Method:

Pursuant to Pima County Procurement Code 11.12.010 Competitive Sealed Bidding, Solicitation #36839 was conducted. On 05/12/2012, the Board of Supervisors approved an award of six (6) contracts in a cumulative amount of \$12,786,500.00 with five (5) year terms. The award included the authority for the Procurement Director to reallocate the award amounts among the contracts without further action by the Board of Supervisors provided that the sum of the revised contract amounts did not exceed the sum of the contract award amounts. Master Agreement MA-PO-12-652 was approved for a cumulative 5-year contract amount of \$2,721,000.00.

Amendment 1: On 06/18/2013, the Board of Supervisors approved a contract amendment to increase service fees for each site by 3%, update Exhibit C: Service Site and Inventory Data - Outlying A, amend the County's living wage requirements, and increase award amount by \$75,000.00 to a cumulative amount of \$2,796,000.00.

Amendment 2: On 07/01/2014, the Board of Supervisors approved a contract amendment to increase service fees for each site by 2.5%, update Exhibit C: Service Site and Inventory Data - Outlying A, amend the County's living wage requirements, and increase award amount by \$89,400.00 to a cumulative amount of \$2,885,400.00.

Amendment 3: On 07/07/2015, the Board of Supervisors approved a contract amendment to increase service fees for each site by 1.5%, update Exhibit C: Service Site and Inventory Data - Outlying A, amend the County's living wage requirements, and increase award amount by \$85,800.00 to a cumulative amount of \$2,971,200.00.

Attachment: Master Agreement MA-PO-12-652, Amendment No. Four (4).

Program Goals/Predicted Outcomes:

County buildings will be cleaned on a regular basis.

Public Benefit:

County buildings will be clean and sanitary for public use.

Metrics Available to Measure Performance:

Services performed as scheduled with periodic inspections.

Retroactive:

No

Original Information

Document Type: _____ Department Code: _____ Contract Number (i.e.,15-123): _____

Effective Date: _____ Termination Date: _____ Prior Contract Number (Synergen/CMS): _____

Expense Amount: \$ _____ Revenue Amount: \$ _____

Funding Source(s): _____

Cost to Pima County General Fund: _____

Contract is fully or partially funded with Federal Funds? Yes No Not Applicable to Grant Awards

Were insurance or indemnity clauses modified? Yes No Not Applicable to Grant Awards

Vendor is using a Social Security Number? Yes No Not Applicable to Grant Awards

If Yes, attach the required form per Administrative Procedure 22-73.

Amendment Information

Document Type: MA Department Code: PO Contract Number (i.e.,15-123): 12-652

Amendment No.: 4 AMS Version No.: 13

Effective Date: 07/07/2016 New Termination Date: _____

Expense Revenue Increase Decrease Amount This Amendment: \$ 67,000.00

Funding Source(s): General Fund

Cost to Pima County General Fund: \$67,000.00

Contact: Julie K McWilliams, Commodity Contracts Officer *Julie K. McWilliams 4/20/2016 mlk 4/21/16*

Department: Procurement *May 20 4/21/16* Telephone: _____

Department Director Signature/Date: *[Signature]* 4/25/16

Deputy County Administrator Signature/Date: *[Signature]* 5-2-16

County Administrator Signature/Date: *[Signature]* 5/2/16
(Required for Board Agenda/Addendum Items)



MASTER AGREEMENT

PIMA COUNTY, ARIZONA

THIS IS NOT AN ORDER - TRANSMISSION CONSTITUTES CONTRACT EXECUTION

Master Agreement No: 1200000000000000652

MA Version: 13

Page: 1

Description: Janitorial Services Outlying A Facilities IFB 36839

I S S U E R	Pima County Procurement Department 130 W. Congress St. 3rd Fl Tucson AZ 85701
	Issued By: JULIE MCWILLIAMS
	Phone: 5207243718
	Email: julie.mcwilliams@pima.gov

T E R M S	Initiation Date: 07-07-2015
	Expiration Date: 06-30-2017
	NTE Amount: \$3,038,200.00
	Used Amount: \$2,330,975.78

V E N D O R	ISS FACILITY SERVICES INC	Contact: HOWARD KORN
	3860 S PALO VERDE STE 308	Phone: 520-514-5422
	TUCSON AZ 85714	Email: howard.korn@us.issworld.com
		Terms: 0.0000 %
		Days: 30

Shipping Method:	Vendor Method
Delivery Type:	STANDARD GROUND
FOB:	FOB Dest, Freight Prepaid
 Modification Reason	
Increase not to exceed (NTE) amount by \$67,000.00, increase unit pricing 0.95%, update service site and inventory data, and amend Pima County Living Wage effective 7/7/2016. All other terms and conditions remain unchanged. Attachments: Master Agreement, Amendment #4.	

This Master Agreement incorporates the attached documents, and by reference all instructions, Standard Terms and Conditions, Special Terms and Conditions, and requirements that are included in or referenced by the solicitation documents used to establish this agreement. All Transactions and conduct are required to conform to these documents.



MASTER AGREEMENT DETAILS

Master Agreement No: 1200000000000000652

MA Version: 13

Page: 2

Line	Description					
1	Janitorial Services Outlying A Facilities					
	Service Contract Amt			Service From	Service To	
	\$0.00			07-07-2015	06-30-2017	
2	FREE FORM Janitorial Services					
	Service Contract Amt			Service From	Service To	
	\$0.00			07-07-2015	06-30-2017	
3	Extra Svc Per Hour (includes washing ext grnd floor windows)					
	Discount	UOM	Unit Price	Stock Code	VPN	MPN
	0.0000 %	HOUR	\$14.87			
4	Extra Services Carpet Cleaning p/sqft					
	Discount	UOM	Unit Price	Stock Code	VPN	MPN
	0.0000 %	SQFT	\$0.09			
5	Extra Services Hard Floor Strip/Wax p/sqft					
	Discount	UOM	Unit Price	Stock Code	VPN	MPN
	0.0000 %	SQFT	\$0.16			
6	Minimum Service Charge (if less than one hour)					
	Discount	UOM	Unit Price	Stock Code	VPN	MPN
	0.0000 %	EA	\$27.04			
7	Cost for Power Wash of sidewalk p/job sm up to 1000 sq ft					
	Discount	UOM	Unit Price	Stock Code	VPN	MPN
	0.0000 %	EA	\$27.04			
8	Cost for Power Wash of sidewalk p/job mdm up to 2500 sq ft					
	Discount	UOM	Unit Price	Stock Code	VPN	MPN
	0.0000 %	EA	\$29.75			
9	Cost for Power Wash of sidewalk p/job lg over 2500-4000 sqft					
	Discount	UOM	Unit Price	Stock Code	VPN	MPN
	0.0000 %	EA	\$32.45			
10	Power Wash entry Sam Lena Library 1 X month					
	Discount	UOM	Unit Price	Stock Code	VPN	MPN
	0.0000 %	EA	\$59.5			
11	Complete cleaning of chairs per chair					
	Discount	UOM	Unit Price	Stock Code	VPN	MPN
	0.0000 %	EA	\$2.7			

**PIMA COUNTY DEPARTMENT OF FACILITIES
MANAGEMENT**

PROJECT: Janitorial Services for Outlying A Facilities

CONTRACTOR: ISS Facility Services, Inc.

CONTRACT NO.: MA-PO-12000000000000000652

CONTRACT AMENDMENT NO.: Four (04)

CONTRACT

NO. MA-PO-12-652

AMENDMENT NO. 04

This number must appear on all
invoices, correspondence and
documents pertaining to this
contract.

ORIG. CONTRACT TERM: 07/01/12 – 06/30/17	ORIG. CONTRACT AMOUNT:	\$ 2,721,000.00
TERMINATION DATE PRIOR AMENDMENT: 06/30/17	PRIOR AMENDMENTS:	\$ 250,200.00
TERMINATION THIS AMENDMENT: 06/30/17	AMOUNT THIS AMENDMENT:	\$ 67,000.00
	REVISED CONTRACT AMOUNT:	\$ 3,038,200.00

CONTRACT AMENDMENT

WHEREAS, COUNTY and CONTRACTOR entered into a Contract for services as referenced above; and

WHEREAS, CONTRACTOR and COUNTY, pursuant to Article III – Compensation and Payment, have agreed to add the funding anticipated to satisfy requirements for the janitorial services, and

WHEREAS, CONTRACTOR and COUNTY, pursuant to Article III – Compensation and Payment, have agreed to a 0.95% increase in Unit Price of Exhibit B; and

WHEREAS, CONTRACTOR and COUNTY, pursuant to Article III – Compensation and Payment, have agreed to update Exhibit C: Service Site and Inventory Data; and

WHEREAS, CONTRACTOR and COUNTY, pursuant to Article III – Compensation and Payment, have agreed to increase Living Wage in Exhibit D in order to be in compliance with COUNTY'S annual adjusted rate.

NOW, THEREFORE, it is agreed as follows:

CHANGE: ARTICLE III – COMPENSATION AND PAYMENT:

From: "...in amount not to exceed two million nine hundred seventy one thousand two hundred dollars (\$2,971,200.00)."

To: "...in amount not to exceed three million thirty-eight thousand two hundred dollars (\$3,038,200.00)."

And

Remove Exhibit B (AM03): Unit Prices (Net 30 Days Payment Term) in its entirety and replace with **Exhibit B (AM04): Unit Prices (Net 30 Days Payment Term) – Outlying A.**

And

Remove Exhibit C (AM03): Service Site and Inventory Data in its entirety and replace with **Exhibit C (AM04): Service Site and Inventory Data – Outlying A.**

And

Remove Exhibit D (AM03): Living Wage Requirements and Certificate in its entirety and replace with **Exhibit D (AM04): Living Wage Requirements and Certificate.**

The effective date of this Amendment shall be July 7, 2016.

All other provisions of the Contract, not specifically changed by this Amendment, shall remain in effect and be binding upon the parties.

IN WITNESS THEREOF, the parties have affixed their signatures to this Amendment on the dates written below.

PIMA COUNTY

Chair, Board of Supervisors

Date

CONTRACTOR



Authorized Officer Signature

Howard Kern G.A.

Printed Name and Title

4/18/16

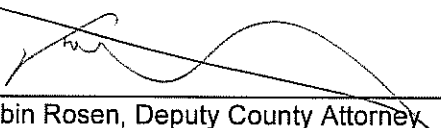
Date

ATTEST

Clerk of Board

Date

APPROVED AS TO FORM



Tobin Rosen, Deputy County Attorney

4/7/16

Date

EXHIBIT B (AM04): UNIT PRICES (NET 30 DAY PAYMENT TERMS) - OUTLYING A

Line #	Location Outlying A *Employees need security check clearance	Address	Current Freq. of Service (days)	Approximately Cleaning Sq. Ft.	Pricing for Standard Service*	Pricing for Full Service*	Extended Annual	Site Specific Services	Hours Available to Clean	Day Service	Night Service	Day Porter	Potential Weekly Minimum Manhours
1	Adult Probation - Broadway*	8180 E. Broadway	M-F	12,600	\$1,250.72	\$2,551.46	\$15,009.60	none	5 pm to 7 am		yes		20
2	Animal Control (multiple buildings)	4000 N Silverbell	M-Sat	6,800	\$1,231.63	\$2,512.93	\$14,781.95	3 X week (Sat.) trash, floors, clinic first no key	5 pm to 7 am		yes		16
3	Animal Control - Adm Trailer	4000 N Silverbell	M-F	2,200	\$389.09	\$793.74	\$4,669.08	none	5 pm to 7 am		yes		6.75
4	Fleet Services Hwy Equip Shop #12 (bldg 1,600 sq ft) Closed 10-01-15	1313 S. Mission Rd.	M-F	525	\$0.00	\$0.00	\$0.00	none	8 am to 7 pm	yes	yes		0
5	Fleet Services Offices #4,5,6,7 Closed 10-01-14	1313 S. Mission Rd.	M-F	2,600	\$0.00	\$0.00	\$0.00	none	8 am to 7 pm	yes	yes		0
6	Transportation - Mission Rd. #24, 28 (bldg space 32,000 sq ft)	1313 S. Mission	M-F	8128	\$689.04	\$1,426.04	\$8,386.45	none	5 pm to 7 am	yes	yes		23.5
7	Print Shop Bldg #27 b (bldg space 6,000 sq ft)	1313 S. Mission Rd.	M-F	5,484	\$739.15	\$1,507.66	\$8,609.79	none	7 am to 5 pm	yes	yes		8.5
8	IT Wireless Services Bldg # 27 c	1313 S. Mission Rd.	M-F	1,600	\$382.07	\$779.42	\$4,584.83	none	7 am to 5 pm	yes	yes		8.5
9	Superior Ct Warehouses #21	1313 S. Mission Rd.	M-F	700	\$249.18	\$509.34	\$2,990.22	Offices Only	5 pm to 7 am	yes			4.75
10	Trans - Houghton/Arvington	4751 S. Mesquite Ranch	1 X per week	2,000	\$380.80	\$777.04	\$4,570.81	none	5 pm to 7 am		yes		4.75
11	Mt. Lemmon Comfort Station	Mt. Lemmon	7 x per week	Rest Rm Only	\$1,031.36	\$1,257.78	\$15,093.11	Rest Rm Only, no dumpster, carry trash out	7 am to 5 pm	yes			15.75
12	Adult Probation - West*	3781 N Highway Dr #103	M-F	5,000	\$682.89	\$1,393.09	\$8,194.64	none	5 pm to 7 am		yes		20
13	Cooperative Extension	4220 N. Campbell	M-F 3 x full 6 RRK	8,000	\$780.62	\$1,592.47	\$9,367.49	3 X trash, floors, kitchen area heavy use	5 pm to 7 am		yes		14
14	Las Artes Learning Center (shop, showm clean by students 10k sq ft)	23 W. 27th Street	M-F	14,000	\$888.83	\$1,082.94	\$13,007.29	Shop no clean	4 pm to 7 am		yes		21.5
15	Health-North Side Clinic	3350 N. 1st	M-F	8,550	\$1,185.27	\$1,445.46	\$17,345.47	none	5 pm to 7 am		yes		23
16	Health-WWC Centro Del Sur	1631 S. 10th Avenue	M-F once a month Sat.	3,200	\$627.07	\$784.72	\$9,176.67	Sat. Clinic once a month, night clinics on Wed. or Thurs until midnight, must clean after clinic	5 pm to 7 am		yes		10
17	WIC - Romero Rd.	4500 N. Romero Rd.	M-F	2,440	\$625.81	\$640.99	\$7,601.88	none	5 pm to 7 am		yes		8.5
18	WWM-Ina Rd. Field Office (trailer is 1100 sq ft) site closed 4-01-14	5043 W. Ina Rd.	M-F	1,068	\$0.00	\$0.00	\$0.00	none	5 pm to 7 am		yes		6
19	Fleet Services Rest Rm Ina Rd	5092B W. Ina Rd.	2 x per week (Tu-F)	Rest Rm Only	\$238.45	\$468.45	\$2,661.44	Rest Rm Only	24 hrs		yes		3.5
20	Ina Rd. (Solid Waste) site suspended service 7-01-14	5301 W. Ina Rd.	M-F	1400	\$0.00	\$0.00	\$0.00	none	5 pm to 7 am		yes		4
21	Vocational High School	5025 W. Ina Rd.	M-F	6000	\$453.40	\$552.92	\$6,035.09	none	5 pm to 7 am		yes		11
22	Library-Bear Canyon	8559 E. Tanque Verde	M-Sat	14000	\$1,495.54	\$1,823.93	\$21,885.91	none	8 pm to 8 am		yes		23.5
23	Library-Catalina cs	15560 N. Oracle Rd.	M-Sat	2400	\$513.71	\$626.47	\$7,517.67	none	8 pm to 8 am		yes		7.5
24	Library-Marana and Marana Govt. Center cs	13370 Len Adams Rd.	Tue-Sat	8300	\$794.64	\$909.07	\$11,028.81	Community meetings held in evenings	6 pm to 8 am		yes		7.75
25	Library-Nanini	7300 N. Shannon Rd.	M-Sat	16000	\$1,677.62	\$2,045.88	\$24,550.56	none	8 pm to 8 am		yes		30.5
26	Library-River Center	5605 E. River Dr.	M-Sat	9400	\$1,004.74	\$1,225.30	\$14,703.54	none	8 pm to 8 am		yes		17
27	Library-Sam Lena	1607 S. 6th Avenue	M-Sat	7700	\$881.58	\$1,075.11	\$12,801.36	Power Wash entry 1X/month	8 pm to 8 am		yes		14.5
28	Sheriff Picture Hooks*	6265 N. Gandano Rd.	M-F	1700	\$493.32	\$1,006.37	\$5,919.81	none	8 am to 6 pm		yes		6.5
29	Nanini Govt. Center - Sheriff*	7300 N. Shannon Rd.	M-F	4500	\$560.64	\$1,143.70	\$6,727.63	3 X Week trash removal	5 pm to 7 am		yes		10
30	Hertford Judicial Center*	4855 N. Sharnock Place	M-F	8141	\$1,297.33	\$2,646.65	\$15,587.98	none	5 pm to 7 am		yes		13
31	Pima VHS - Sweetwater Rd. - building closed - site moved	2600 W. Sweetwater	M-F	3500	\$0.00	\$0.00	\$0.00	none	4 pm to 7 pm		yes		0
32	Roger Rd WW Treatment Plant Administration (includes guard shack) site closed	2600 Sweetwater Rd.	M-F	11,690	\$0.00	\$0.00	\$0.00	Mats to clean, special dusting, change urinal plug	7 am to 5 pm	yes			28.75
33	WWM - Richey Rd. Operation	3300 N. Richey Rd.	M-F	7500	\$914.53	\$1,805.63	\$10,074.30	escort after hrs for floors, takes 2 days	7 am to 5 pm		yes		14.75
34	WWM - Field Office Operations	3365 N Dodge	M-F	4000	\$643.36	\$1,312.45	\$7,720.31	escort after hrs for floors, takes 2 days	7 am to 5 pm		yes		18
35	Sheriff-Catalina Substation*	16134 N. Oracle Rd.	Tues, Fri	700	\$277.72	\$566.55	\$3,332.66	Full 2 days	5 pm to 7 am		yes		3.75
36	Sheriff-Rincon Substation*	8999 Tanque Verde	M-F	5400	\$620.92	\$1,266.68	\$7,451.08	none	5 pm to 7 am		yes		10.5
37	Tangerne Landfill Trailer - stop service June 1, 2013	Tangerne Rd. / I - 10	Thursday full	1200	\$0.00	\$0.00	\$0.00	none	5 pm to 7 am		yes		0
38	Woods Branch Library	3455 N. 1st Avenue	M-Sat	10900	\$1,177.00	\$1,435.36	\$17,224.36	none	8 pm to 8 am		yes		22
39	Himmel Park Library	1035 N. Treat	M-Sat	6500	\$738.55	\$900.67	\$10,809.01	none	8 pm to 8 am		yes		14.75
40	Wilmet Branch Library	530 N. Wilmet Rd.	7 X week	19000	\$1,896.40	\$2,312.69	\$27,752.24	none	6 pm to 8 am		yes	Sunday afternoon	44
41	Martha Cooper Library	1377 N. Catalina	M-Sat	7700	\$889.54	\$1,084.81	\$13,017.67	High air ducts must be wiped clean monthly	6 pm to 8 am		yes		17
42	Pima County Health East Side, Recorders, 4 suites	6920 E. Broadway	M-F	11000	\$1,309.40	\$1,595.83	\$19,161.83	Sat. clean clinic space only	5 pm to 7 am		yes		45.75
43	Taft Abbott Library	7800 N. Stovler Dr.	M-Sat	20000	\$1,759.34	\$2,145.54	\$25,746.50	Interior glass spoil cleaned regularly	8 am to 8 am		yes		62.5
44	Flowing Wells Library	1730 W. Wetmore	M-Sat	5000	\$612.87	\$747.40	\$8,968.84	none	8 pm to 8 am		yes		14.25

EXHIBIT B (AM04): UNIT PRICES (NET 30 DAY PAYMENT TERMS) - OUTLYING A

Line #	Location Outlying A *Employees need security check clearance	Address	Current Freq. of Service (days)	Approximately Cleaning Sq. Ft.	Pricing for Standard Service*	Pricing for Full Service*	Extended Annual	Site Specific Services	Hours Available to Clean	Day Service	Night Service	Day Porter	Potential Weekly Minimum Manhours
46	Jackson Re-Employment Center (includes exterior classrooms) (green services building)	400 E. 26th Street	M-F	8500	\$855.55	\$1,418.93	\$9,346.65	Building requires green cleaning policy	5 am to 7 am		yes		12
46	Lindsey Education Center (includes inner courtyard)	1602 S. 3rd Ave	M-F	3000	\$495.30	\$1,010.41	\$5,843.57	none	5 pm to 7 am		yes		7.25
47	Catalina CCS Community Services, including food bank	3535 E. Hawser	M-F	2600	\$819.61	\$1,254.01	\$7,435.37	includes cleaning of food bank as needed	5 pm to 7 am		yes		12.75
48	Catalina PCHD Health Services	3535 E. Hawser	M-F	1800	\$542.74	\$616.75	\$7,400.97	none	5 pm to 7 am		yes		12.75
49	WWM ROMP Lab (new bldg) site to full service 12-01-15	3035 W El Camino del Cerro	M-F	40,000	\$2,513.78	\$5,178.83	\$30,165.40	none	5 pm to 7 am		yes		49
50	#10 Transportation - offices and bathroom started April 1st 2014	1313 S Mission Rd	M-F	5803	\$908.80	\$1,853.95	\$10,905.63	includes bathrooms at rear of building	7 am to 3 pm		yes		8.5
51	RWRD Field Engineering	1313 S Mission Rd #17	3 X week full	2600	\$456.88	\$1,013.03	\$5,962.51	none	5 pm to 7 am		yes		6
52	Ora Valley Library	1305 W Naranja Dr.	6 X week full	24,752	n/a	\$3,218.75	\$38,801.04	none	8 pm to 1 am		yes		6
53	Fleet Administration and Shops	1291 S Mission Rd	2 full 5 RRK	13874	\$2,238.16	\$4,565.88	\$29,858.13	hand soap for mechanics	5 pm to 7 am		yes		29.5
54	Transportation start 1-1-15	1313 S Mission Rd #11	2 full 5 RRK	10524	\$1,397.70	\$2,851.32	\$16,772.48	none	5 pm to 7 am		yes		22
55	Transportation start 1-1-15	1313 S Mission Rd #9	2 full 5 RRK	8300	\$966.30	\$1,971.25	\$11,595.58	none	5 pm to 7 am		yes		19
56	Transportation start 1-1-15	1313 S Mission Rd #109 cont	2 full 5 RRK	1240	\$504.83	\$1,030.06	\$6,059.20	none	5 pm to 7 am		yes		4
57	U of A Laboratory	2959 E. Calle Agua Nueva	M-F full	21932	\$2,105.54	\$4,295.31	\$25,266.53	none	5 pm to 7 am		yes		19
58	Sam Lena Library midday cleaning	1607 S. 6th Avenue	RR only daily 1 pm	130	\$454.28	\$926.72	\$5,451.30	none	5 pm to 7 am		yes		
59	Mt. Lemmon building WW	12533 N Sabino Canyon	once a week	132	\$237.04	\$483.56	\$2,844.49	none	5 pm to 7 am		yes		
60	Mt. Lemmon trailer Ww	12533 N Sabino Canyon	once a week	350	\$222.88	\$454.26	\$2,672.11	none	5 pm to 7 am		yes		
61	Walker Rd Adm WW	4527 Walker Rd	2 full 5 RRK	10000	\$1,449.89	\$2,957.37	\$17,396.31	none	5 pm to 7 am		yes		
62	Total Monthly Cost Current Service Listed Above					\$54,706.27							
63	Total Yearly Cost Listed Above (Line #57 x 12 MO)					\$656,475.19							
64	Add'l Services Listed Below Total Yearly Cost (Line #71)					\$51,325.22							
65	2016-2017 Annual Total (Line #58 + #59)					\$707,800.41							863

	Unit Price	Est. Monthly Usage Qty	Price Month	
66	Extra Services Rate Per Hour (includes washing ext gmd floor windows)	\$14.87	60	\$892.48
67	Extra Services Carpet Cleaning p/sqft	\$0.09	4,012	\$369.99
68	Extra Services Hard Floor Strip/Wax p/sqft	\$0.16	4,012	\$651.01
69	Minimum Service Charge (if less than one hour)	\$27.04	10	\$270.44
70	Cost for Power Wash of sidewalk p/job sm up to 1000 sq ft	\$27.04	10	\$270.44
71	Cost for Power Wash of sidewalk p/job mdm up to 2500 sq ft	\$29.75	10	\$297.49
72	Cost for Power Wash of sidewalk p/job lg over 2500 - 4000 sq ft	\$32.45	20	\$649.08
73	Power Wash entry Sam Lena Library 1 X month	\$59.50	12	\$713.97
74	Complete cleaning of chairs per chair	\$2.70	60	\$162.26
75	Add'l Services Total Monthly Cost			\$4,277.10
76	Add'l Services Total Yearly Cost			\$51,325.22

Information provided on this sheet is as close to accurate as possible but the COUNTY cannot guarantee its veracity and recommends verification by vendor

Potential Minimum Weekly Manhours is provided as a guideline but not intended to suggest what the actual hours may be.

* Yellow area (shaded) represents current service level. The bid will be evaluated by current service level. Please provide alternate pricing for increased or reduced service level for possible future adjustments.

EXHIBIT D (AM04): LIVING WAGE REQUIREMENTS AND CERTIFICATE

This solicitation is subject to the Pima County living wage requirements as provided in the Pima County Procurement Code section 11.38 which specifies that a living wage requirement be included in County contracts for specific services.

Contractors entering into eligible contracts with Pima County for the covered services shall pay a living wage to their eligible employees for the hours expended providing services to Pima County. Eligible employees shall receive a wage not less than \$11.85 per hour. A contractor may pay its eligible employees a wage of no less than \$10.55 per hour if the contractor provides health benefits with a monthly value at least as high as the difference between that wage and a monthly wage based on \$11.85 per hour. Contractors shall include all costs necessary for complete compliance to the living wage requirement. Pima County Title 11, Chapter 38, *Pima County Living Wage* can be referenced at the following link.

https://www.municode.com/library/az/pima-county/codes/code-of-ordinances?nodeId=TIT11PICOPRCO_CH11.38PICOLIWA

In bid preparation, Contractors will need to consider the possibility of increased administrative costs. The following is a brief description of key Living Wage reporting requirements. These are not limited to but include:

One time reports: Due at the beginning term of each contract/renewal

- > Payroll calendar
- > Certificate of Living Wage Payments Form
- > Master Listing of employees eligible to work on Pima County jobs
- > Listing of Subcontractors to be used (if applicable)

Staffing Plans, Including Subcontractors (work schedules): Due **prior** to work performed to enable the Compliance Officer to rate check and interview employees; *If there is not sufficient time prior to performing work, then a plan must be submitted as soon as possible after work is performed.*

- > Name of employee(s) who will be working
- > Where work is performed
- > Approximate time-frame work will be performed
- > Revised plan IF any information changed from the original staffing plan

Payroll Reports: Must be provided to the Compliance Officer 7 days after EVERY pay period

- > Statement of Compliance
- > Payroll Summary Reports:
 - *Name of all employees on a Pima County job*
 - *Total hours worked/rate of pay/gross pay/paycheck number*
 - *Support documentation for this information*
 - *Signed "Statement of Compliance" even if no payroll performed*

Subcontracted Labor (if applicable): Packets are required to be submitted to Pima County's Compliance Officer as soon as the Subcontractor is issued payment. This includes:

- > A letter signed by subcontractor indicating that laborers associated with the work billed on their attached invoice were paid at or above the Living Wage required rate.
- > the check # and date which this invoice was paid should be noted.
- > Attach the appropriate staffing plans (work schedules) of the subcontractor to this invoice. The subcontractor employee payroll check# needs to be noted beside their employee (s) name.

(Remainder of page intentionally left blank)



PIMA COUNTY PROCUREMENT
 130 W. CONGRESS ST., 3RD FLOOR
 TUCSON, ARIZONA 85701-1317
 TELEPHONE (520) 724-8101, FAX (520) 222-1484

CERTIFICATION OF LIVING WAGE PAYMENTS

This firm certifies that it will meet all specifications, terms, and conditions contained in the Living Wage Contract Ordinance; **AND** that if labor is subcontracted, subcontractors will be held to the exact terms that are required of this firm.

Yes No If no, you must explain all deviations in writing.

Company Name: ISS Facility Services, Inc.

Description of Services: Sanitation Services

Job Location: AFU, Av., Outlying A, Outlying B, Downtown Stags.

(PLEASE CHECK ONE(S) THAT APPLY)

I do hereby agree to pay all eligible employees working on the above listed contract at least eleven dollars and eighty-five cents (\$11.85) per hour.

AND/OR

I do hereby agree to pay all eligible employees working on the above contract a wage of no less than ten dollars and fifty-five cents (\$10.55) per hour **and** provide health benefits with a monthly value at least as high as the difference between a monthly wage based on eleven dollars and eighty-five cents (\$11.85) per hour and the requested monthly wage if no less than ten dollars and fifty-five cents (\$10.55) per hour. In essence, the **employer paid portion** of benefits must have a *monthly* value of two-hundred twenty-five dollars and thirty-three cents (\$225.33). This equals the one dollar and thirty cents (\$1.30) per hour difference.

Providers Name: _____

Address: _____

Phone: _____ Fax: _____

Plan or Program Number: _____ Type of Benefit: _____

Total premium paid per month: _____ Amount paid by employee: _____

(Attach pages if needed for additional providers)

COMPANY NAME: ISS Facility Services, Inc.

AUTHORIZED SIGNATURE: [Signature] DATE: 9/1/11

Howard Kern
 PRINTED NAME

General Manager
 TITLE OF AUTHORIZED