



**BOARD OF SUPERVISORS AGENDA ITEM REPORT
AWARDS / CONTRACTS / GRANTS**

Award Contract Grant

Requested Board Meeting Date: 9/3/2024

** = Mandatory, information must be provided*

or Procurement Director Award:

***Contractor/Vendor Name/Grantor (DBA):**

Arizona Department of Economic Security (ADES)

***Project Title/Description:**

Housing Support Services – Pima County and Balance of State

***Purpose:**

The funds will be used to support the Emergency Eviction Legal Services Emergency Housing program, which provides temporary, noncongregate shelter, ongoing case management, and other supportive services to individuals and families who have recently been evicted or are fleeing domestic violence and have nowhere to stay or who are otherwise homeless and unsheltered. The program, which began operation in January 2022, has had over 80% of clients exit to positive housing destinations. The Community & Workforce Development (CWD) department will use these grant funds to provide Emergency Shelter beds for program clients. This amendment is to extend the contract term from July 1, 2024 to June 30, 2025.

Indirect cost: 10%

Attachment: CTR066291 (Amendment 1)

***Procurement Method:**

This grant amendment did not require Pima County Attorney’s Office review or signature.

***Program Goals/Predicted Outcomes:**

To provide Emergency Shelter beds and ongoing case management for homeless individuals and families through the Emergency Eviction Legal Services Emergency Housing program.

Note: ADES Amendment 1 incorrectly identifies Pima County – Health Department as the Contractor. The Contractor is Pima County – Community & Workforce Development Department (CWD).

***Public Benefit:**

Funds will prevent homelessness for Pima County households at risk of eviction and homelessness.

***Metrics Available to Measure Performance:**

Program data as recorded in the Homeless Management Information System (HMIS).

***Retroactive:**

Yes. The county received Amendment 1 from ADES on July 9, 2024. The amendment could not be processed until July 15, when the department was granted access to the County’s new enterprise system (Workday). For that reason, and due to a high volume of financial transactions held during the cutover period, the first available Board meeting is September 3. The negative impact of not approving this amendment is individuals and families experiencing homelessness in Pima County may not receive emergency shelter and case management services.

*LeWIS approv's
MC 8/16/24*

THE APPLICABLE SECTION(S) BELOW MUST BE COMPLETED

Click or tap the boxes to enter text. If not applicable, indicate "N/A". Make sure to complete mandatory (*) fields

Contract / Award Information

Document Type: _____ Department Code: _____ Contract Number (i.e., 15-123): _____
Commencement Date: _____ Termination Date: _____ Prior Contract Number (Synergen/CMS): _____
Expense Amount \$ _____ Revenue Amount: \$ _____

*Funding Source(s) required: _____

Funding from General Fund? Yes No If Yes \$ _____ % _____

Contract is fully or partially funded with Federal Funds? Yes No

If Yes, is the Contract to a vendor or subrecipient? _____

Were insurance or indemnity clauses modified? Yes No
If Yes, attach Risk's approval.

Vendor is using a Social Security Number? Yes No
If Yes, attach the required form per Administrative Procedure 22-10.

Amendment / Revised Award Information

Document Type: _____ Department Code: _____ Contract Number (i.e., 15-123): _____

Amendment No.: _____ AMS Version No.: _____

Commencement Date: _____ New Termination Date: _____

Prior Contract No. (Synergen/CMS): _____

Expense Revenue Increase Decrease

Amount This Amendment: \$ _____

Is there revenue included? Yes No If Yes \$ _____

*Funding Source(s) required: _____

Funding from General Fund? Yes No If Yes \$ _____ % _____

Grant/Amendment Information (for grants acceptance and awards)

Award Amendment

Document Type: Grant Amendment Department Code: CWD Grant Number (i.e., 15-123): 70940

Commencement Date: 7/1/2024 Termination Date: 6/30/2025 Amendment Number: 1

Match Amount: \$ _____ Revenue Amount: \$ 0

*All Funding Source(s) required: U.S. Department of Housing and Urban Development

*Match funding from General Fund? Yes No If Yes \$ _____ % _____

*Match funding from other sources? Yes No If Yes \$ _____ % _____

*Funding Source: N/A

*If Federal funds are received, is funding coming directly from the Federal government or passed through other organization(s)?
Arizona Department of Economic Security

Contact: Lenora Anderson, Division Manager

Department: Community & Workforce Development

Telephone: 724-9646

Department Director Signature: [Signature] Date: 8/14/2024

Deputy County Administrator Signature: [Signature] Date: 16 Aug 2024

County Administrator Signature: [Signature] Date: 8/19/2024



CONTRACT AMENDMENT

Arizona Department of Economic Security

1789 W Jefferson Street,
Mail Drop 1541,
Phoenix, AZ 85007

CONTRACT NUMBER:		AMENDMENT NUMBER:	
CTR066291		One (1)	
DESCRIPTION/ LABEL:	Housing Support Services - Pima County and Balance of State		
CONTRACTOR NAME:	Pima County – Health Department		

THE ABOVE REFERENCED CONTRACT IS HEREBY MODIFIED AS FOLLOWS:

In accordance with the Special Terms and Conditions, Section 13., Contract Term and Option to Extend, the Contract term is extended from July 1, 2024 through June 30, 2025.

ALL OTHER REQUIREMENTS, SPECIFICATIONS, AND TERMS AND CONDITIONS REMAIN UNCHANGED

ACKNOWLEDGEMENT AND AUTHORIZATION

This Amendment shall be fully executed by means of electronic approval in APP.