



## BOARD OF SUPERVISORS AGENDA ITEM REPORT AWARDS / CONTRACTS / GRANTS

☒ Award ☐ Contract ☐ Grant

Requested Board Meeting Date: 02/06/2024

\* = Mandatory, information must be provided

or Procurement Director Award: ☐

**\*Contractor/Vendor Name/Grantor (DBA):**

AAA Cab Service, Inc. dba AAA Full Transportation

**\*Project Title/Description:**

Short Distance Transportation Services for Asylum Seekers

**\*Purpose:**

Amendment of Award: Master Agreement No. MA-PO-22-026, Amendment No. 09. This Amendment extends the termination date to 08/15/2024. No additional funds are required at this time. Administering Department: Fleet Services

**\*Procurement Method:**

Pursuant to Pima County Procurement Code 11.12.060, Emergency and other limited competition procurement, on 08/13/2021, the Procurement Director approved an award of contract for an initial term of six (6) months in the not-to-exceed award amount of \$250,000.00 with four (4) six-month renewal options.

Effective 02/16/2022, the Procurement Officer processed Amendment No. 01, which extended the termination date to 08/15/2022. No additional funds were added and the contract not-to-exceed amount remained at \$250,000.00. Three (3) six-month renewal options remained.

On 04/19/2022, the Board of Supervisors approved Amendment No. 02, which increased the award amount by \$250,000.00 for a cumulative not-to-exceed contract amount of \$500,000.00.

On 07/29/2022, the Procurement Director approved Amendment No. 03, which extended the termination date to 02/15/2023. No additional funds were added and the contract not-to-exceed amount remained at \$500,000.00. Two (2) six-month renewal options remained.

On 12/20/2022, the Board of Supervisors approved Amendment No. 04, which increased the award amount by \$525,000.00 for a cumulative not-to-exceed contract amount of \$1,025,000.00 and added the Forced Labor of Ethnic Uyghurs provision to the contract.

On 02/08/2023, the Procurement Director approved Amendment No. 05, which extended the termination date to 08/15/2023. No additional funds were added and the contract not-to-exceed amount remained at \$1,025,000.00. One (1) six-month renewal option remained.

On 06/29/2023, the Procurement Director approved Amendment No. 06, which was for a one-time increase in the amount of \$500,000.00 for a cumulative not-to-exceed contract amount of \$1,525,000.00 pursuant to Procurement Code 11.12.060, Emergency and other limited competition procurement and the Emergency Procurement Authorization – Title 42 Rescission and Southwest Border Asylum Seeker Surge signed by the County Administrator on 12/04/2022, which granted approval to the Procurement Director to waive normal procurement practices and make emergency procurements of materials and/or services to support the surge of asylum seekers once Title 42 was lifted.

On 08/15/2023, the Procurement Director approved Amendment No. 07, which extended the termination date to 02/15/2024. No additional funds were added and the contract not-to-exceed amount remained at \$1,525,000.00.

On 09/21/2023, the Procurement Director approved amendment No. 08, which was for a one-time increase in the amount of \$350,000.00 for a cumulative not-to-exceed contract amount of \$1,875,000.00 pursuant to Procurement Code 11.12.060, Emergency and other limited competition procurement and the Emergency Procurement Authorization – Title 42 Rescission and Southwest Border Asylum Seeker Surge signed by the County Administrator on 12/04/2022, which granted approval to the Procurement Director to waive normal procurement practices and make emergency procurements of materials and/or services to support the surge of asylum seekers once Title 42 was lifted.

PRCUID: 420762

Attachment: Master Agreement.

**\*Program Goals/Predicted Outcomes:**

Provide safe transportation to asylum seekers from point to point within the greater Tucson Metropolitan area.

10: COB 1-23-24 (1)

vers: 11

Pgs: 2

**\*Public Benefit:**

Passengers are safely transported to destinations within the greater Tucson Metropolitan area.

**\*Metrics Available to Measure Performance:**

Transport services are timely ensuring passengers arrive at their destination at scheduled time.

**\*Retroactive:**

No.

**THE APPLICABLE SECTION(S) BELOW MUST BE COMPLETED**

Click or tap the boxes to enter text. If not applicable, indicate "N/A". Make sure to complete mandatory (\*) fields

**Contract / Award Information**

Document Type: \_\_\_\_\_ Department Code: \_\_\_\_\_ Contract Number (i.e., 15-123): \_\_\_\_\_  
 Commencement Date: \_\_\_\_\_ Termination Date: \_\_\_\_\_ Prior Contract Number (Synergen/CMS): \_\_\_\_\_  
☐ Expense Amount \$ \_\_\_\_\_ \* ☐ Revenue Amount: \$ \_\_\_\_\_

**\*Funding Source(s) required:** \_\_\_\_\_

Funding from General Fund? ☐ Yes ☐ No If Yes \$ \_\_\_\_\_ % \_\_\_\_\_

Contract is fully or partially funded with Federal Funds? ☐ Yes ☐ No

If Yes, is the Contract to a vendor or subrecipient? \_\_\_\_\_

Were insurance or indemnity clauses modified? ☐ Yes ☐ No

If Yes, attach Risk's approval.

Vendor is using a Social Security Number? ☐ Yes ☐ No

If Yes, attach the required form per Administrative Procedure 22-10.

**Amendment / Revised Award Information**

Document Type: MA Department Code: PO Contract Number (i.e., 15-123): 22-026  
 Amendment No.: 09 AMS Version No.: 11  
 Commencement Date: 02/16/24 New Termination Date: 08/15/24  
 Prior Contract No. (Synergen/CMS): \_\_\_\_\_

☒ Expense ☐ Revenue ☐ Increase ☐ Decrease

Amount This Amendment: \$ \_\_\_\_\_

Is there revenue included? ☐ Yes ☒ No If Yes \$ \_\_\_\_\_

**\*Funding Source(s) required: FEMA CBP FY23 Shelter and Services**

Funding from General Fund? ☐ Yes ☒ No If Yes \$ \_\_\_\_\_ % \_\_\_\_\_

**Grant/Amendment Information** (for grants acceptance and awards)

☐ Award ☐ Amendment

Document Type: \_\_\_\_\_ Department Code: \_\_\_\_\_ Grant Number (i.e., 15-123): \_\_\_\_\_  
 Commencement Date: \_\_\_\_\_ Termination Date: \_\_\_\_\_ Amendment Number: \_\_\_\_\_  
☐ Match Amount: \$ \_\_\_\_\_ ☐ Revenue Amount: \$ \_\_\_\_\_

**\*All Funding Source(s) required:** \_\_\_\_\_

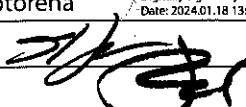
\*Match funding from General Fund? ☐ Yes ☐ No If Yes \$ \_\_\_\_\_ % \_\_\_\_\_

\*Match funding from other sources? ☐ Yes ☐ No If Yes \$ \_\_\_\_\_ % \_\_\_\_\_

\*Funding Source: \_\_\_\_\_

\*If Federal funds are received, is funding coming directly from the Federal government or passed through other organization(s)?

Contact: Procurement Officer: Kelsey Braun-Shirley Digitally signed by Kelsey Braun-Shirley  
Date: 2024.01.17 17:38:25 -07'00' Division Manager: Ana Wilber Digitally signed by Ana Wilber  
Date: 2024.01.18 07:41:47 -07'00'  
 Department: Procurement Director: Terri Spencer Digitally signed by Terri Spencer  
Date: 2024.01.18 12:35:02 -07'00' Telephone: (520)724-7466

Department Director Signature: Ray Ochotorena Digitally signed by Ray Ochotorena  
Date: 2024.01.18 13:49:37 -07'00' Date: \_\_\_\_\_  
 Deputy County Administrator Signature:  Date: 1-19-2024  
 County Administrator Signature: \_\_\_\_\_ Date: 1/19/2024



# MASTER AGREEMENT

## PIMA COUNTY, ARIZONA

THIS IS NOT AN ORDER - TRANSMISSION CONSTITUTES  
CONTRACT EXECUTION

Master Agreement No: 2200000000000000026

MA Version: 11

Page: 1 of 2

Description: Short Distance Transportation Services for Asylum Seekers

I S S U E R	Pima County Procurement Department	T E R M S	Initiation Date: 02-16-2024
	150 W. Congress St. 5th Fl		Expiration Date: 08-15-2024
	Tucson AZ 85701		
	Issued By: Kelsey Braun-Shirley		
	Phone: 5207247466		
	Email: kelsey.braun-shirley@pima.gov		
			<div>NTE Amount: \$1,875,000.00</div> <div>Used Amount: \$1,722,525.55</div>

V E N D O R	AAA Cab Service Inc	Contact: JOE DIBAZAR
	DBA: AAA Full Transportation System	Phone: 480-966-8377
	PO BOX 591	Email: joe@aaayellowaz.com
	TEMPE AZ 85280	Terms: 0.00 %
		Days: 30

Shipping Method: Vendor Method

Delivery Type:

FOB: FOB Dest, Freight Prepaid

#### Modification Reason

Amendment No. 09 extends the termination to 08/15/2024. No additional funds are required at this time.

This Master Agreement incorporates the attached documents, and by reference all instructions, Standard Terms and Conditions, Special Terms and Conditions, and requirements that are included in or referenced by the solicitation documents used to establish this agreement. All transactions and conduct are required to conform to these documents.



# MASTER AGREEMENT DETAILS

Master Agreement No: 2200000000000000026

MA Version: 11

Page: 2 of 2

Line	Description					
1	Group 1: Transportation using vehicles w/ capacity up to 3					
	Discount	UOM	Unit Price	Stock Code	VPN	MPN
	0.0000 %	MI	\$3.95			
2	Group 1: vehicles w/ capacity up to 3 minimum trip charge					
	Discount	UOM	Unit Price	Stock Code	VPN	MPN
	0.0000 %	EA	\$25.00			
3	Group 1: vehicles w/ capacity up to 3 no-show/cancellation					
	Discount	UOM	Unit Price	Stock Code	VPN	MPN
	0.0000 %	EA	\$35.00			
4	Group 1: vehicles w/ capacity up to 3 wait time					
	Discount	UOM	Unit Price	Stock Code	VPN	MPN
	0.0000 %	HOUR	\$60.00			
5	Group 2: Transportation using vehicles w/ capacity up to 12					
	Discount	UOM	Unit Price	Stock Code	VPN	MPN
	0.0000 %	MI	\$5.00			
6	Group 2: vehicles w/ capacity up to 12 minimum trip charge					
	Discount	UOM	Unit Price	Stock Code	VPN	MPN
	0.0000 %	EA	\$60.00			
7	Group 2: vehicles w/ capacity up to 12 no-show/cancellation					
	Discount	UOM	Unit Price	Stock Code	VPN	MPN
	0.0000 %	EA	\$45.00			
8	Group 2: vehicles w/ capacity up to 12 wait time					
	Discount	UOM	Unit Price	Stock Code	VPN	MPN
	0.0000 %	HOUR	\$60.00			