



BOARD OF SUPERVISORS AGENDA ITEM REPORT
CONTRACTS / AWARDS / GRANTS

☐ Award ☒ Contract ☐ Grant

Requested Board Meeting Date: August 16, 2021

*** = Mandatory, information must be provided**

or Procurement Director Award ☐

***Contractor/Vendor Name/Grantor (DBA):**

SER-Jobs for Progress of Southern Arizona, Inc.

***Project Title/Description:**

Homeless Veterans' Reintegration Program (HVRP). HVRP's focus is to help homeless veterans obtain career training and gain other skills needed to gain meaningful employment.

***Purpose:**

This contract, with subrecipient SER-Jobs for Progress of Southern Arizona, Inc., is designed to provide HVRP services to eligible Pima County homeless veterans in order to gain employment. Additionally, outreach services will be provided to homeless veterans in Pima County. This amendment will provide additional funding and extend the contract for the period July 1, 2021 to June 30, 2022.

Attachment: Contract Number CT-CR-21-112 (Amendment 1)

***Procurement Method:**

Pursuant to Pima County Procurement Code 11.12.020, Competitive sealed proposals, RFP No. RFP-CSET-HVRP-2017-11 was conducted with delegated authority.

***Program Goals/Predicted Outcomes:**

SER will:

- 1) Provide outreach services to a minimum of sixty (60) unsheltered homeless veterans.
- 2) Refer and enroll a minimum of thirty (30) unsheltered homeless veterans into HVRP.
- 3) Place a minimum of eight (8) participants in jobs.

***Public Benefit:**

The program provides the resources necessary for homeless veterans to obtain employment and become self-sufficient. The program also supports Pima County's economic development by helping to develop a trained and productive labor force that meets employers' needs.

***Metrics Available to Measure Performance:**

SER will provide monthly and final summary reports including:

- 1) Names and contact information of homeless veterans referred to HVRP;
- 2) Locations where outreach was conducted; and
- 3) List of events for the homeless and veterans where outreach was conducted.

***Retroactive:**

Yes, due to receiving the U.S Department of Labor Notice of Award/Grant Modification for HVRP on June 29, 2021. The negative impact of not approving this amendment would be that Pima County homeless veterans might not receive assistance to find housing and meaningful employment.

TO: COB 8-4-21 (1)
Vers: 2
pgs: 3

Contract / Award Information

Document Type: _____ Department Code: _____ Contract Number (i.e., 15-123): _____

Commencement Date: _____ Termination Date: _____ Prior Contract Number (Synergen/CMS): _____

☐ Expense Amount: \$* _____ ☐ Revenue Amount: \$ _____***Funding Source(s) required:**Funding from General Fund? ☐ Yes ☐ No If Yes \$ _____ % _____Contract is fully or partially funded with Federal Funds? ☐ Yes ☐ No**If Yes, is the Contract to a vendor or subrecipient?**Were insurance or indemnity clauses modified? ☐ Yes ☐ No*If Yes, attach Risk's approval.*Vendor is using a Social Security Number? ☐ Yes ☐ No*If Yes, attach the required form per Administrative Procedure 22-10.***Amendment / Revised Award Information**Document Type: CT Department Code: CR Contract Number (i.e., 15-123): 21-112Amendment No.: 1 AMS Version No.: 2Commencement Date: 7/1/21 New Termination Date: 6/30/22

Prior Contract No. (Synergen/CMS): _____

☒ Expense or ☐ Revenue ☒ Increase ☐ Decrease Amount This Amendment: \$ 61,863.10Is there revenue included? ☐ Yes ☒ No If Yes \$ _____***Funding Source(s) required:** U.S. Department of Labor - Veterans Employment and Training ServicesFunding from General Fund? ☐ Yes ☒ No If Yes \$ _____ % _____**Grant/Amendment Information** (for grants acceptance and awards) ☐ Award ☐ Amendment

Document Type: _____ Department Code: _____ Grant Number (i.e., 15-123): _____

Commencement Date: _____ Termination Date: _____ Amendment Number: _____

☐ Match Amount: \$ _____ ☐ Revenue Amount: \$ _____***All Funding Source(s) required:*****Match funding from General Fund?** ☐ Yes ☐ No If Yes \$ _____ % _____***Match funding from other sources?** ☐ Yes ☐ No If Yes \$ _____ % _____***Funding Source:** _____***If Federal funds are received, is funding coming directly from the Federal government or passed through other organization(s)?** _____Contact: Rise HartDepartment: Community & Workforce Development Telephone: 724-5723Department Director Signature/Date: [Signature] 07/22/21Deputy County Administrator Signature/Date: [Signature] 2 Aug 2021County Administrator Signature/Date: [Signature] 8/2/2021

(Required for Board Agenda/Addendum Items)

Pima County Department of Community & Workforce Development**Project:** Homeless Veterans' Reintegration Program ("HVRP")**Subrecipient:** SER-Jobs for Progress of Southern Arizona, Inc.
40 West 28th Street
Tucson, AZ 85713**Contract No.:** CT-CR-21-112**Contract Amendment No.:** One

Original Contract Term:	07/01/20 – 06/30/21	Orig. Contract Amount:	\$61,863.10
Termination Date Prior Amendment:	N/A	Prior Amendments Amount:	N/A
Termination Date This Amendment:	6/30/22	This Amendment Amount:	\$61,863.10
		Revised Contract Amount:	\$123,728.20

DUNS No.: 964816636		SAM Registration Date: 3/4/21	
Research or Development:		<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
Contract No.: HV-35312-20-60-5-4		Award Date:	2020
Required Match:	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Match Amount:	
Indirect Cost Rate:	<input type="checkbox"/>	<input type="checkbox"/> NICR	<input type="checkbox"/> de minimis <input checked="" type="checkbox"/> None
Status of Contractor:	<input checked="" type="checkbox"/> Subrecipient		<input type="checkbox"/> Contractor

CFDA	Grant Program	National Funding	Pima County Award
17.805	Homeless Veterans Reintegration Program	\$53,000,000.00	\$195,607.00

GRANT FUNDING AGREEMENT – AMENDMENT ONE**1. BACKGROUND AND PURPOSE.**

- 1.1. **Background.** On October 6, 2020, Pima County ("County") and SER-Jobs for Progress of Southern Arizona, Inc. ("the Subrecipient"), entered into the above-referenced contract to provide services to homeless veterans.
- 1.2. **Purpose.** The Homeless Veterans Reintegration Program ("HVRP"), administered by the U.S. Department of Labor Veterans Employment and Training Service, was created to assist reintegrating homeless veterans into housing, meaning employment and access to benefits. County finds that it is in the best interests of the Pima County residents to continue to provide workforce development services to the residents of Pima County. County has reviewed Subrecipient's performance of the services and finds it satisfactory.

2. **TERM AND EXTENSIONS.** Pursuant to Paragraph 2.2, County exercises the second of four available extension options. The commencement date for this Amendment No. 1 is July 1, 2021.

3. **COMPENSATION AND PAYMENT.** Paragraph 3.1 is amended to increase "the Maximum Allocated Amount" from \$61,863.10 to \$123,728.20.

4. **EXHIBIT A – SCOPE OF WORK, BUDGET.** Paragraph 7.1 is revised to read:

Subrecipient will be paid on a Cost Reimbursement basis for services provided July 1, 2021 through June 30, 2022.

Description	Amount
Operating Budget	
Salaries/Fringe Benefits	\$46,332.00
Staff Development	-0-
Travel	\$89.00
Equipment	-0-
Supplies	-0-
Communications	-0-
Space	-0-
Operating Services	\$4,642.10
Total Operating Budget	\$51,063.10
Other Allocation(s)	
OJT Contracts	\$10,800.00
TOTAL BUDGET	\$61,863.10

SIGNATURE PAGE TO FOLLOW

All other provisions of this Agreement, not specifically changed by this amendment, will remain in effect and be binding upon the parties.

IN WITNESS WHEREOF, the parties do hereby affix their signatures and do hereby agree to carry out the terms of this Amendment and of the original Contract cited herein:

PIMA COUNTY:

Sharon Bronson
Chair, Pima County Board of Supervisors

Date: _____

ATTEST:

Clerk of the Board Date

APPROVED AS TO CONTENT:

Daniel Sullivan, Director
Community & Workforce Development

APPROVED AS TO FORM:

Stacey Roseberry, Deputy County Attorney

SUBRECIPIENT:

Authorized Signature

ERNEST URITE, Director
Printed Name & Title

Date: 16 July 2021