



BOARD OF SUPERVISORS AGENDA ITEM REPORT

Requested Board Meeting Date: 1/5/2016

Title: Recorder's report for September 2015 for the Document Storage and Retrieval Fund

Introduction/Background:

Pursuant to Resolution No. 1993-200, request ratification by the Pima County Board of Supervisors of the Document Storage and Retrieval Report for September 2015

Discussion:

See attached report

Conclusion:

Recommendation:

Ratify Recorder's Report for September 2015 on the Document Storage and Retrieval Fund

Fiscal Impact:

none

Board of Supervisor District:

1 2 3 4 5 All

Department: Recorder

Telephone: 520-724-4356

Department Director Signature/Date:

J. A. Rodriguez 12-14-15

Deputy County Administrator Signature/Date: _____

County Administrator Signature/Date: _____



Mailing Address
P. O. Box 3145
Tucson, AZ 85702-3145

F. Ann Rodriguez
Pima County Recorder

County Public Service Center
240 North Stone Avenue, 1st Floor
Tucson, AZ

Recording history one document at a time.

Christopher J. Roads
Chief Deputy Recorder
Registrar of Voters

Document Recording: (520) 724-4350
Voter Registration: (520) 724-4330
Fax: (520) 623-1785
www.recorder.pima.gov

DOCUMENT STORAGE & RETRIEVAL FUND
SEPTEMBER 2015

BEGINNING BALANCE AS OF 9/01/2015

\$809,133.67

REVENUE

Conversion Fee	\$59,008.00
Interest	818.43

TOTAL REVENUE

\$59,826.43

SUBTOTAL

\$868,960.10

EXPENDITURES

Salaries & Benefits	46,704.32
Professional Services	6,225.00
Software	6,449.82
Telephone	135.96
Advertising	<u>311.80</u>

TOTAL EXPENDITURES

59,826.90

FUND ENDING BALANCE

\$809,133.20

**DOCUMENT STORAGE & RETRIEVAL FUND
SEPTEMBER 2015**

EXPLANATION OF EXPENDITURES:

PROFESSIONAL SERVICES

QUEUE CORP	6,225.00	Contracted services for development/testing of database system
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SOFTWARE

SHI, INTERNATIONAL	6,449.82	Windows exchange server licenses
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TELEPHONE

VERIZON WIRELESS	55.94	490-7455 PDA for IT staff for constant contact capability and for receiving system failure alerts.
VERIZON WIRELESS	40.01	237-1886 Broadband card for using PDA as modem to access Internet with laptop for remote site access/network troubleshooting
VERIZON WIRELESS	<u>40.01</u>	237-5389 Broadband card for using PDA as modem to access Internet with laptop for remote site access/network troubleshooting

135.96

ADVERTISING

ARIZONA DAILY STAR	311.80	Advertising for vacant IT position
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