



BOARD OF SUPERVISORS AGENDA ITEM REPORT

Requested Board Meeting Date: 4/16/2024

*= Mandatory, information must be provided

Click or tap the boxes to enter text. If not applicable, indicate "N/A".

***Title:**

Classification and Compensation Matters - New Job Classifications

***Introduction/Background:**

The Human Resources Department has created ten new job classifications to be added to our Classification System.

***Discussion:**

The new job classifications are:

1. Assistant Director – Development Services
2. Engineering Assistant III
3. Engineering Division Manager
4. Epidemiology Program Manager
5. Groundskeeper II - KSC
6. Licensed Master Social Worker
7. Real Property Services Chief Real Estate Appraiser
8. Real Property Services Manager
9. Property Appraiser III
10. Property Technician III

***Conclusion:**

The proposed new job classifications will provide an accurate description of the work assigned to these positions within the user department. Furthermore, the proposed new job classifications have been assigned salary grades appropriate to the body of work inherent to the positions and the qualifications required to perform it.

***Recommendation:**

It is recommended the following job classification be approved for use within the County’s classification system:

Class Code: 2010, Class Title: Assistant Director – Development Services, Pay Grade: 19, Salary Range: \$102,213 - \$153,320, EEO Code: 1 (Officials-Administrators), FLSA Code: Exempt (not paid overtime).

Class Code: 6012, Class Title: Engineering Assistant III, Pay Grade: 15, Salary Range: \$66,536 - \$93,150, EEO Code: 2 (Professionals), FLSA Code: Exempt (not paid overtime).

Class Code: 2011, Class Title: Engineering Division Manager, Pay Grade: 19, Salary Range: \$102,213 - \$153,320, EEO Code: 2 (Professionals), FLSA Code: Exempt (not paid overtime).

Class Code: 2013, Class Title: Epidemiology Program Manager, Pay Grade: 15, Salary Range: \$66,536 - \$93,150, EEO Code: 2 (Professionals), FLSA Code: Exempt (not paid overtime).

Class Code: 6016, Class Title: Groundskeeper II - KSC, Pay Grade: 05, Salary Range: \$39,820 - \$53,757, EEO Code: 8 (Service-Maintenance), FLSA Code: Non-Exempt (paid overtime).

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