



**BOARD OF SUPERVISORS AGENDA ITEM REPORT  
CONTRACTS / AWARDS / GRANTS**

Requested Board Meeting Date: February 21, 2017

or Procurement Director Award

**Contractor/Vendor Name (DBA):** Heinfeld, Meech, & CO. P.C.

**Project Title/Description:**

Audit services for the Health Benefits Trust Fund audit.

**Purpose:**

Amendment for the FY 2016-17 financial audit.

**Procurement Method:**

Not applicable

**Program Goals/Predicted Outcomes:**

To ensure the County provides audited financial statements in compliance with ARS 11-981(B)(3).

**Public Benefit:**

Assures compliance with Board of Supervisors directive that the Health Benefits Trust Fund be separately audited.

**Metrics Available to Measure Performance:**

Financial audit completed by October 31st.

**Retroactive:**

No

RECEIVED  
FEB 22 2017  
12:50 PM

**Original Information**

Document Type: \_\_\_\_\_ Department Code: \_\_\_\_\_ Contract Number (i.e., 15-123): \_\_\_\_\_

Effective Date: \_\_\_\_\_ Termination Date: \_\_\_\_\_ Prior Contract Number (Synergen/CMS): \_\_\_\_\_

Expense Amount: \$ \_\_\_\_\_  Revenue Amount: \$ \_\_\_\_\_

Funding Source(s): \_\_\_\_\_

Cost to Pima County General Fund: \_\_\_\_\_

Contract is fully or partially funded with Federal Funds?  Yes  No  Not Applicable to Grant Awards

Were insurance or indemnity clauses modified?  Yes  No  Not Applicable to Grant Awards

Vendor is using a Social Security Number?  Yes  No  Not Applicable to Grant Awards

If Yes, attach the required form per Administrative Procedure 22-73.

**Amendment Information**

Document Type: CT Department Code: FN Contract Number (i.e., 15-123): 15 - 126

Amendment No.: 3 AMS Version No.: 7

Effective Date: June 30, 2017 New Termination Date: June 30, 2018

Expense  Revenue  Increase  Decrease Amount This Amendment: \$ 16,500.00

Funding Source(s): Charges for services from the Health Benefits Trust fund.

Cost to Pima County General Fund: \$0

*To: COB - 2-15-17 (1)  
pgs. - 2 Addendum*

Procure Dept 02/15/17 PM 02:18

Contact: Andy Welch, Divison Manager

Department: Finance - Financial Control and Reporting

Telephone: 724-8305

Department Director Signature/Date:  2/13/2017

Deputy County Administrator Signature/Date:  2-14-17

County Administrator Signature/Date:  2/15/17  
(Required for Board Agenda/Addendum Items)

<p><b>PIMA COUNTY DEPARTMENT OF FINANCE AND RISK MANAGEMENT DEPARTMENT</b></p> <p><b>PROJECT: FINANCIAL AUDIT SERVICES for HEALTH BENEFITS TRUST FUND</b></p> <p><b>CONTRACTOR: HEINFELD, MEECH &amp; CO. P.C.</b></p> <p><b>CONTRACT NO.: CT-FN-15000000000000000126</b></p> <p><b>CONTRACT AMENDMENT NO.: THREE (#03)</b></p>	<table border="1"> <tr> <td align="center" colspan="2"><b>CONTRACT</b></td> </tr> <tr> <td><b>NO.</b></td> <td><u>CT-FN-15-126</u></td> </tr> <tr> <td><b>AMENDMENT NO.</b></td> <td><u>03</u></td> </tr> <tr> <td colspan="2"> <small>This number must appear on all invoices, correspondence and documents pertaining to this contract.</small> </td> </tr> </table>	<b>CONTRACT</b>		<b>NO.</b>	<u>CT-FN-15-126</u>	<b>AMENDMENT NO.</b>	<u>03</u>	<small>This number must appear on all invoices, correspondence and documents pertaining to this contract.</small>	
<b>CONTRACT</b>									
<b>NO.</b>	<u>CT-FN-15-126</u>								
<b>AMENDMENT NO.</b>	<u>03</u>								
<small>This number must appear on all invoices, correspondence and documents pertaining to this contract.</small>									

<b>ORIG. CONTRACT TERM:</b> 07/01/2014 - 06/30/2015	<b>ORIG. CONTRACT AMOUNT:</b> \$16,500.00
<b>TERMINATION DATE PRIOR AMENDMENT:</b> 06/30/17	<b>PRIOR AMENDMENTS:</b> \$33,000.00
<b>TERMINATION THIS AMENDMENT:</b> 06/30/2018	<b>AMOUNT THIS AMENDMENT:</b> \$16,500.00
	<b>REVISED CONTRACT AMOUNT:</b> \$66,000.00

**CONTRACT AMENDMENT**

WHEREAS, COUNTY and CONTRACTOR entered into a Contract for services as referenced above; and

WHEREAS, CONTRACTOR and COUNTY, pursuant to Article I - Term, have agreed to extend the Contract term for a period of one year; and

WHEREAS, CONTRACTOR and COUNTY have agreed to increase the contract amount to allow payment for the continued provision of auditing services for fiscal year 2016-2017 for the Health Benefits Trust Fund during the extended term of the contract.

NOW, THEREFORE, it is agreed as follows:

**CHANGE: ARTICLE I - TERM:**

From: "... shall terminate on the 30<sup>th</sup> day of June, 2017..."

To: "... shall terminate on the 30<sup>th</sup> day of June, 2018..."

**CHANGE: ARTICLE III - PAYMENT:**

From: "Total payment for this Contract shall not exceed \$49,500.00."

To: "Total payment for this Contract shall not exceed \$66,000.00."

The effective date of this Amendment shall be June 30, 2017.

(THE REMAINDER OF THIS PAGE IS INTENTIONALLY LEFT BLANK)

All other provisions of the Contract, not specifically changed by this Amendment, shall remain in effect and be binding upon the parties.

IN WITNESS THEREOF, the parties have affixed their signatures to this Amendment on the dates written below.

**APPROVED:**

\_\_\_\_\_  
Chair, Board of Supervisors

\_\_\_\_\_  
Date

**CONTRACTOR:**

  
\_\_\_\_\_  
Signature

*Corey Arvizu, Partner*  
\_\_\_\_\_  
Name and Title (Please Print)

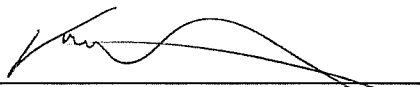
*1/27/17*  
\_\_\_\_\_  
Date

**ATTEST**

\_\_\_\_\_  
Clerk of Board

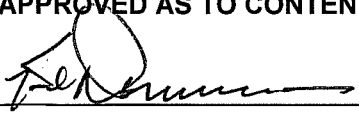
\_\_\_\_\_  
Date

**APPROVED AS TO FORM:**

  
\_\_\_\_\_  
Deputy County Attorney **TOBIN ROSEN**

*1/24/17*  
\_\_\_\_\_  
Date

**APPROVED AS TO CONTENT**

  
\_\_\_\_\_  
Department Head

*2/13/17*  
\_\_\_\_\_  
Date

(if required by County Department or delete)