

**MEETING SUMMARY REPORT - THE MINUTES WILL BE POSTED  
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SUPERVISORS**

**Pima County Board of Supervisors' Meeting  
130 W. Congress St., Hearing Room, 1st Fl.  
April 19, 2022 9:00 a.m.**

- 1. ROLL CALL**
- 2. PLEDGE OF ALLEGIANCE**
- 3. LAND ACKNOWLEDGEMENT STATEMENT**
- 4. PAUSE 4 PAWS**

**PRESENTATION/PROCLAMATION**

- 5.** Presentation of a proclamation to Diane Alexander, President, and Linda Hurst, Team Evaluator, Pet Partners of Southern Arizona, proclaiming the day of Saturday, April 30, 2022 to be: "NATIONAL THERAPY ANIMAL DAY"  
approve
- 6. CALL TO THE PUBLIC (eComments can also be submitted to  
COB\_mail@pima.gov)**

**BOARD OF SUPERVISORS SITTING AS OTHER BOARDS**

**FLOOD CONTROL DISTRICT BOARD**

- 7. Contract**  
Arizona Board of Regents, University of Arizona, Amendment No. 1, to provide for project services and related research, education and employment and amend contractual language, Flood Control Tax Levy Fund, contract amount \$100,000.00 (CT-FC-19-154)  
approve

## **LIBRARY DISTRICT BOARD**

8.

### **Award**

Amendment of Award: Master Agreement No. MA-PO-19-17, Amendment No. 6, BiblioCommons, Inc., to provide for BiblioCommons Website Platform. This amendment incorporates the "BiblioEmail - Tier C" service into this agreement, exercises the annual renewal option to extend the termination date to 4/27/23, increases the annual award amount by \$20,000.00 from \$250,000.00 to \$270,000.00, and adds the revised annual award amount of \$270,000.00 for a cumulative not-to-exceed contract amount of \$978,000.00. One (1) renewal option remains. Funding Source: Library District Ops Fund. Administering Department: Library.  
**approve**

## **SITTING AS THE BOARD OF SUPERVISORS**

### **COUNTY ADMINISTRATOR**

10.

### **Approval Process for Modifications to Line Items for American Rescue Plan Act Coronavirus State and Local Fiscal Recovery Funds**

Staff recommends approval of the proposed approval process for modifications to line items in the American Rescue Plan Act Coronavirus State and Local Fiscal Recovery Funds, establishing a 10 percent threshold for additional review and approval.  
**approve**

11.

### **Intergovernmental Agreements for the Provision of Animal Care and Related Services**

Staff recommends the new intergovernmental agreements retain licensing fee revenues continue to be collected on behalf of the partner jurisdiction to offset licensing and related enforcement expenses and request the balance of services including sheltering, veterinary care and community programming be funded through a direct general fund appropriation.  
**approve**

## CLERK OF THE BOARD

12. **Compromising Taxes, Interest and Penalties**  
Pursuant to A.R.S. §42-18124 and Board of Supervisors Policy C 4.4, Sterling Real Estate Investment, L.L.C., is requesting that the Board compromise taxes, interest and penalties incurred for the following:

**Parcel Nos./Tax Years**

134-27-0040/1986 - 2021  
134-27-0050/1986 - 2021  
134-27-0060/1986 - 2021  
134-27-0070/1986 - 2021  
134-27-0090/1986 - 2021

Meeting date: Future Board of Supervisors Meeting

**continue**

## FLEET SERVICES

13. (Clerk's Note: This item requires a unanimous vote of approval per Board of Supervisors Policy No. D 29.11.)

**Donation of Surplus Property**

Staff recommends approval of the donation of a surplus vehicle to Marana Domestic Water Improvement District, to safely haul tools and materials needed to support the water services provided to their customers.

**approve**

## REAL PROPERTY

14. **Abandonment by Vacation**  
RESOLUTION NO. 2022 - **19**, of the Board of Supervisors, for the disposition of a portion of Avra Valley Road, a public roadway, as Pima County Road Abandonment No. A-0061, within Sections 8 & 9, T12S, R12E, G&SRM, Pima County, Arizona. (District 3)  
**approve**

## SUPERIOR COURT

15. UNFINISHED BUSINESS (3/15/22 and 4/5/22)

**Initial Court Appearances**

Staff requests approval of a ten (10) year extension for the Intergovernmental Agreement between Superior Court, Justice Court, and the City of Tucson Court, to provide for joint participation and pro-rata cost sharing for initial appearances and/or misdemeanor arraignments.

Meeting date: 5/3/2022

continue

### \*\*\* HEARINGS \*\*\*

Individuals wishing to address the Board on a Public Hearing item, but wish to participate remotely, can contact the Clerk of the Board's Office at 520-724-8449, to obtain remote access information.

## FRANCHISE/LICENSE/PERMIT

16. **Hearing - Liquor License**

Job No. 188063, Phuljit Singh, Border Chevron, 195 S. Sonoyta Way, Why, Series 10, Beer and Wine Store, New License.

approve

## DEVELOPMENT SERVICES

17. **Hearing - Conditional Use Permit**

P22CU00001, FOREST INVESTMENTS, L.L.C. - N. SABINO CANYON PARK

Request of Diana Osborne, representing Forest Investments, L.L.C., on property located at 12849 & 12857 N. Sabino Canyon Park in the RVC (Rural Village Center) zone, for a Type II Conditional Use Permit for an expansion of the Mount Lemmon Lodge (outdoor garden), in accordance with Section 18.41.040 of the Pima County Zoning Code. Staff and the Hearing Administrator recommend **APPROVAL**. (District 4)

approve

## **FINANCE AND RISK MANAGEMENT**

- 18.                   Hearing - Code Text Amendment**  
ORDINANCE NO. 2022 - **8**, of the Board of Supervisors, relating to Risk Management; amending the Pima County Code, Title 3, Revenue and Finance, Chapter 3.04, Section 3.04.120, to increase the approval authority amounts for the settlement of claims.  
**approve**
- 19.       ADJOURNMENT**

## **ADDENDUM 1**

### **PRESENTATION/PROCLAMATION**

1. Presentation of a proclamation to Jeff Conn, Acting Superintendent, and Cam Juarez, Community Engagement/Outreach Coordinator, Saguaro National Park, proclaiming the week of April 24 through 30, 2022 to be: "NATIONAL PARK SERVICE WEEK"  
**approve**

### **EXECUTIVE SESSION**

2. Pursuant to A.R.S. §38-431.03(A) (3) and (4), for legal advice, and for discussion or consideration of any matter within the scope of A.R.S. §38-431.03(A) (1), regarding the employment contract for County Administrator Jan Leshner. As required by A.R.S. §38-431.03(D), any legal action must be taken in public session. (District 3)  
**no Board action taken**

### **BOARD OF SUPERVISORS**

3. **Employment Contract for County Administrator**  
Discussion/Action regarding the employment contract for County Administrator Jan Leshner. (District 3)  
**approve**
4. (Clerk's Note: This item will be heard at a time certain of 10:00 a.m.)  
**Employment Contract of Former County Administrator Chuck Huckelberry**  
Discussion/Direction/Action regarding the events, involved Pima County staff, pertinent documentation, and any other items or individuals with knowledge of the employment contract of former Pima County Administrator Chuck Huckelberry.  
  
This item will also allow, include, and not be limited to matters related to Mr. Huckelberry's changed employment status effective July 4, 2021, and the events surrounding it, as well as his resignation. All documents pertinent to this item are requested for review. Further, it is requested that representatives of the Human Resources and Payroll Departments who are familiar with these details be present. Mr. Huckelberry's personal attorneys are invited to answer questions regarding their client's employment contract. (District 4)  
**no Board action taken**

5.

**Board of Supervisor Policy Regarding Senior Leadership  
Notification and Consent of Retirement and Return-to-Work**

Discussion/Direction/Action: Directing the County Administrator and County staff to draft a new Board of Supervisors' Policy/Policies or Administrative Policy/Policies - for Board approval - to outline the protocols and procedures necessary for when a member of the senior County leadership (deputy department director or higher on the organizational chart) or a "highly paid employee" in any department (defined as earning 60% or more above the County's median wage for a full-time employee) chooses to retire and return to work for Pima County, either full or part-time, for any period of time, per ASRS rules and state statute. (District 2)

**motion died for lack of second**

6.

**Personnel Policy - Change in Employment Status**

Discussion/Direction/Action: Directing the County Administrator and County staff to draft a new personnel policy - or amend existing policy/policies as necessary - regarding protocols and notice expectations for an employee looking to retire, resign, take a paid or unpaid leave of absence, or otherwise leave their post indefinitely or for an extended period.

An employee wishing to initiate such a change in their employment status, if eligible, must provide written notice to their department director, Human Resources, and the County Administrator, and receive written acknowledgment or approval of same, before initiating the change. In the case of the County Administrator or Clerk of the Board, such written notice shall be delivered to the full Board of Supervisors, both by email and hard copy, at least 90 days prior to the desired date of such change. (District 2)

**motion withdrawn**

**COUNTY ADMINISTRATOR**

7.

**Education Reimbursement Program**

Staff recommends approval of \$500,000.00 in General Funds be set aside each fiscal year to support the Education Reimbursement Program. Reimbursement would be made to employees on a first-come, first-reimbursed basis until the funds are exhausted for that fiscal year. Should the Board of Supervisors approve the dedicated funding, the Education Reimbursement Program Administrative Procedure will be implemented for the 2022/23 fiscal year.

**approve**

8. **Recommendation for Additional Sick Leave for Those Negatively Affected by the April 2020 Stay-At-Home Order**  
Staff recommends approval of 80 hours of supplemental sick leave for full-time employees and 40 hours of sick leave for part-time and intermittent employees who were required to use their leave accruals during the Governor's Stay-At-Home Order in 2020.  
**approve**

9. **Appointment of Pima County Public Defender**  
Staff recommends the appointment of Megan Page as Pima County Public Defender.  
**approve**

## **TREASURER**

10. **Certificate of Removal and Abatement - Certificate of Clearance**  
Staff requests approval of the Certificates of Removal and Abatement/Certificates of Clearance in the amount of \$442,228.54.  
**approve**

## **CONTRACT AND AWARD**

### **COUNTY ATTORNEY**

11. Struck Love Bojanowski & Acedo, P.L.C., Amendment No. 4, to provide for legal representation of Pima County in Taylor v. Pima County, et al., and amend contractual language, Risk Management Tort Fund, contract amount \$200,000.00 (CT-FN-21-151)  
**approve**

## **FACILITIES MANAGEMENT**

12. Southern New Hampshire University, Amendment No. 4, to provide for a lease agreement for property located at 97 E. Congress Street and amend contractual language, contract amount \$1,521,928.14 revenue decrease (CTN-FM-20-32)  
**approve**

## **BOARD, COMMISSION AND/OR COMMITTEE**

13. **Public Art and Community Design Committee**  
Appointment of Mel Dominguez, to replace Lucia Lagarda. No term expiration. (District 2)  
**approve**
14. **Election Integrity Commission**  
Reappointment of Levoy Hurley. Term expiration: 4/2/24. (District 4)  
**approve**



## **CONSENT CALENDAR**

### **Approval of the Consent Calendar**

see items below

## **CONTRACT AND AWARD**

### **Attractions and Tourism**

1. Metropolitan Tucson Convention and Visitors Bureau, d.b.a. Visit Tucson, Amendment No. 1, to provide for the promotion and enhancement of tourism, business travel, film production and youth, amateur, semi-professional and professional sports development and marketing and amend contractual language, General Fund, contract amount \$900,000.00 (CT-ED-21-510)  
**approve on the Consent Calendar**

### **Community and Workforce Development**

2. Child-Parent Centers, Inc., Amendment No. 1, to provide for the Pima Early Education Program Extended Day Head Start, amend contractual language and scope of services, no cost (CT-CR-21-496)  
**approve**
3. Nancy Chow, Amendment No. 3, to provide for academic tutoring services and amend contractual language, State Equalization Fund, contract amount \$1,500.00 (CT-CR-21-353)  
**approve on the Consent Calendar**

### **County Attorney**

4. Epidaurus, d.b.a. Amity Foundation, Amendment No. 5, to provide for the Specialty Courts Initiative - Residential Treatment, extend contract term to 4/14/23 and amend contractual language, DTAP-SAMHSA/Drug Court (\$40,000.00) and DOJ BJA (\$20,000.00) Funds, contract amount \$60,000.00 (CT-PCA-19-407)  
**approve on the Consent Calendar**

### **Elections**

5. Town of Marana, to provide for election services, contract amount \$77,346.00 revenue/3 year term (CTN-EL-22-121)  
**approve on the Consent Calendar**

## Procurement

- 6. Award**  
Award: Purchase Order No. PO-PO-22-39, Johnson Controls, Inc. (Headquarters: Milwaukee, WI), to provide for two (2) new 800 ton chillers for downtown central plant. This contract is for a one-time award in the discrete amount of \$976,197.70 (including sales tax). Funding Source: Capital Improvement Project Fund. Administering Department: Facilities Management.  
**approve on the Consent Calendar**
- 7. Award**  
Amendment of Award: Master Agreement No. MA-PO-22-26, Amendment No. 2, AAA Cab Service, Inc., d.b.a. AAA Full Transportation, to provide for short distance transportation services for asylum seekers. This amendment increases the award amount by \$250,000.00 for a cumulative not-to-exceed contract amount of \$500,000.00. Funding Source: General Fund. Administering Department: Fleet Services.  
**approve**
- 8.** StreetLight Data, Inc., d.b.a. StreetLight Data, Amendment No. 4, to provide for traveler mobility data and analysis interface, extend contract term to 6/12/23 and amend contractual language, Transportation Ops Fund, contract amount \$325,000.00 (MA-PO-19-207) Transportation  
**approve on the Consent Calendar**
- 9.** Tucson Recycling & Waste Services, L.L.C., Amendment No. 4, to provide for outsourcing of landfill and transfer station operations, extend contract term to 5/31/33 and amend contractual language, General Fund, contract amount \$4,051,080.00 (MA-PO-13-513) Environmental Quality  
**approve on the Consent Calendar**
- 10.** Borderland Construction Company, Inc., Amendment No. 9, to provide for Construction Manager at Risk Services for Old Nogales Interceptor/Aerospace Corridor/Park Avenue Sewer Augmentation Project No. 3ASC15 and amend contractual language, RWRD Obligations Fund, contract amount \$829,240.50 (CT-WW-16-208) Regional Wastewater Reclamation  
**approve on the Consent Calendar**

## **Real Property**

11. I-10 Avra Valley Mining and Development, L.L.C., to provide for an exchange agreement, Special Warranty Deed and Quit Claim Deed, for 4.0358 acres of property located at Avra Valley Road and Interstate 10, in connection with Avra Valley Gateway Specific Plan Co23-07-01, Finance Special Projects Fund, contract amount \$7,700.00 (CT-RPS-22-313)  
**approve on the Consent Calendar**

## **Sheriff**

12. City of Tucson, to provide for the Pima County Mapping Administrator position, contract amount \$60,000.00 estimated revenue (CTN-SD-22-122)  
**approve on the Consent Calendar**

## **GRANT APPLICATION/ACCEPTANCE**

13. **Acceptance - Community and Workforce Development**  
U.S. Department of Housing and Urban Development, Amendment No. 1, to provide for the HUD Continuum of Care Program - One Stop Rapid Rehousing and extend grant term to 11/30/22, no cost (GTAM 22-63)  
**approve on the Consent Calendar**
14. **Acceptance - Sheriff**  
Arizona Department of Education - Health and Nutrition Services Division, to provide for Supply Chain Assistance Funds, \$5,000.00 (GTAW 22-105)  
**approve on the Consent Calendar**

## **SPECIAL EVENT LIQUOR LICENSE/TEMPORARY EXTENSION OF PREMISES/ PATIO PERMIT/WINE FAIR/WINE FESTIVAL/JOINT PREMISES PERMIT APPROVED PURSUANT TO RESOLUTION NO. 2019-68**

15. **Special Event**  
Edward P. Sheffer, St. Thomas the Apostle Roman Catholic Parish  
Tucson, 5150 N. Valley View Road, Tucson, April 2, 2022.  
**approve on the Consent Calendar**

## FINANCE AND RISK MANAGEMENT

### 16. **Duplicate Warrants - For Ratification**

The Primavera Foundation, Inc. \$5,552.17; The Primavera Foundation, Inc. \$1,423.12; HSL Skyline Gateway Properties, L.L.C. \$7,682.81; HSL Skyline Gateway Properties, L.L.C. \$6,896.00; Casa De Los Ninos, Inc. \$743.75; Casa De Los Ninos, Inc. \$63.75; City of Tucson \$84,761.27; City of Tucson \$45,501.45; HSL Montebella Properties, L.L.C. \$5,317.17; HSL Montebella Properties, L.L.C. \$7,257.31; BW Capital, L.L.C. \$3,711.14; Funeraria Azahares, L.L.C. \$2,455.00; Funeraria Azahares, L.L.C. \$3,700.00; City of Tucson \$83,810.48.  
**approve on the Consent Calendar**

## SUPERIOR COURT

### 17. **Judge Pro Tempore Appointments**

Appointments of Judges Pro Tempore of the Superior Court for the period of July 1, 2022 through June 30, 2023:

#### **Judges Pro Tempore (Voluntary Attorneys/Without Pay)**

Michael Aaron; John Aboud; Michael Aboud; Gustavo Aragon; Rebecca Assini; J. Emory Barker; Richard Beck; Laura Belleau; Elizabeth Benavidez; Mark Bockel; John Bolt; John Brady; Suzanne Brei; Lindsay Brew; Caleb Brown; Luke Brown; Victoria Lea Buchinger; Dan Cavett; Dean Christoffel; Douglas H. Clark; Peter Collins, Jr.; Danielle Constant; Roger Contreras; Katrina Conway; Suzanne Diaz; James Egbert; Melissa Errico; Erin Fox; Roberto C. Garcia; Abbe Goncharsky; Ann Haralambie; Phoebe Harris; Megan Hill; Daniel Huff; Gary (Todd) Jackson; Jane Jacobs; Michael Johnson; Daniel Jurkowitz; Leonard Karp; Shaun Kenney; Thabet N. Khalidi; Brian Kimminau; Kevin Kinghorn; Reagen Kulseth; Zelma Letarte; Robert Lewis; Jennifer Manzi; Analisa Masunas; Peter Matiatos; Kathleen McCarthy; Lisa McNorton; Timothy Medcoff; Andrew Meshel; Kathryn Nelson; Karen Nygaard; Natalie Ann Evans Parkman; J.C. Patrascioiu; Alyce Pennington; Riisa Petersen Mandel; Karen Pollins; Terri Pones; Carrie Rednour; Annie Rolfe; Nathan Seth Rothschild; Dee-Dee Samet; Susan Marie Schauff; Ted Schmidt; Denise Shepherd; Dev Sethi; Marissa Sites; Russell Stowers; Grant Lamond Stratton; Edina Strum; Merle Turchik; David Burr Udall; Geoffry Knapp Ulreich; Erika Volpiano; Nanette Warner; Robert Way; James Whitehill; Paul Willman; Jeffrey Wohlford; Sarah Wright; Dawn Deann Wyland; Kaytlyn Yrun-Duffy; Ronald Zack; Raymond Zirkle

#### **Court Commissioners to serve as Judges Pro Tempore (With Pay)**

John Assini; Randi Burnett; Lisa Bibbens; Jane Butler; Julia Connors; Jennifer Espino; Geoffrey Ferlan; Patricia Green; Lori Jones; Nicholas Knauer; Jennifer Langford; Cathleen Linn; Bunkye Olson; Deborah Pratte; Gilbert Rosales; Lisa Schrinier Lewis; Helena Seymour

**Judges Pro Tempore/Hearing Officer (With Pay)**

Howard Fell; Teresa Godoy; Renee Hampson; June Harris; Lee Ann  
Roads

approve on the Consent Calendar

**RATIFY AND/OR APPROVE**

**18.**

Minutes: March 1, 2022

approve on the Consent Calendar