



**BOARD OF SUPERVISORS AGENDA ITEM REPORT  
CONTRACTS / AWARDS / GRANTS**

Award  Contract  Grant

Requested Board Meeting Date: June 19, 2018

\* = Mandatory, information must be provided

or Procurement Director Award

**\*Contractor/Vendor Name/Grantor (DBA):**

Old Pueblo Community Services

**\*Project Title/Description:**

Arizona Department of Housing - Pima County Links, a housing and employment program for people experiencing homelessness in Pima County. The original contract may be found under CT-CS-17\*441. Search contract number 17%441 in eContracts.

**\*Purpose:**

This amendment with Old Pueblo Community Services (OPCS), a partner agency with Pima County Links, is designed to connect at least 60 people experiencing chronic homelessness to the Sullivan Jackson Employment Center (SJEC) by providing bridge housing.

There is a need for temporary housing to stabilize chronically homeless individuals while arrangements are made for permanent housing or Section 8. The bridge housing in Pima County Links will create a community resource for chronically homeless individuals to come off the streets and stabilize for up to 30 days before moving into a pre-arranged permanent supportive housing program.

A standardized assessment tool is used to match participants to SJEC. OPCS will provide bridge housing to people who have been experiencing homelessness for more than 12 months and provide case management to facilitate timely transition into permanent housing.

This amendment will provide additional funding and extend the contract for one year for the period June 1, 2018 to May 31, 2019.

Attachment: Contract Number CT-CS-17-441 (Amendment 1)

**\*Procurement Method:**

RFP-CSET- 2015-5 per Pima County Board of Supervisors Policy D29.6 - Selection and Contracting of Professional Services.

**\*Program Goals/Predicted Outcomes:**

The program will provide bridge housing to a minimum of 60 participants (a homeless family is considered one participant). Old Pueblo Community Services will serve 65% of households within the first six months of the contract and ensure that 95% of households will exit to permanent housing within 60 days.

**\*Public Benefit:**

The program provides the resources necessary for households experiencing homelessness in Pima County to obtain employment and housing.

**\*Metrics Available to Measure Performance:**

Arizona Department of Housing requires its programs to enter information, provide reports, and track program participants through the Homeless Management Information System (HMIS).

**\*Retroactive:**

Yes. The County received the revenue agreement from Arizona Department of Housing (ADOH) on May 11, 2018. The ADOH revenue agreement is scheduled to be approved at the June 12, 2018 Pima County Board of Supervisors' Meeting. The negative impact of this amendment not being approved is Pima County homeless residents would not receive resources for employment and housing.

05/11/2018 11:00 AM

To: COB - 4-12-18  
yfs - 3  
(1) Attachment

**Contract / Award Information**

Document Type: \_\_\_\_\_ Department Code: \_\_\_\_\_ Contract Number (i.e., 15-123): \_\_\_\_\_

Effective Date: \_\_\_\_\_ Termination Date: \_\_\_\_\_ Prior Contract Number (Synergen/CMS): \_\_\_\_\_

Expense Amount: \$\* \_\_\_\_\_  Revenue Amount: \$ \_\_\_\_\_

**\*Funding Source(s) required:**

Funding from General Fund?  Yes  No If Yes \$ \_\_\_\_\_ % \_\_\_\_\_

Contract is fully or partially funded with Federal Funds?  Yes  No

**If Yes, is the Contract to a vendor or subrecipient?**

Were insurance or indemnity clauses modified?  Yes  No

*If Yes, attach Risk's approval.*

Vendor is using a Social Security Number?  Yes  No

*If Yes, attach the required form per Administrative Procedure 22-73.*

**Amendment / Revised Award Information**

Document Type: CT Department Code: CS Contract Number (i.e., 15-123): 17-441

Amendment No.: 1 AMS Version No.: 2

Effective Date: 6/1/18 New Termination Date: 5/31/19

Prior Contract No. (Synergen/CMS): \_\_\_\_\_

Expense or  Revenue  Increase  Decrease Amount This Amendment: \$ 101,359.00

Is there revenue included?  Yes  No If Yes \$ \_\_\_\_\_

**\*Funding Source(s) required:** State of Arizona Housing Program Fund (HPF)

Funding from General Fund?  Yes  No If Yes \$ \_\_\_\_\_ % \_\_\_\_\_

**Grant/Amendment Information** (for grants acceptance and awards)  Award  Amendment

Document Type: \_\_\_\_\_ Department Code: \_\_\_\_\_ Grant Number (i.e., 15-123): \_\_\_\_\_

Effective Date: \_\_\_\_\_ Termination Date: \_\_\_\_\_ Amendment Number: \_\_\_\_\_

Match Amount: \$ \_\_\_\_\_  Revenue Amount: \$ \_\_\_\_\_

**\*All Funding Source(s) required:**

\*Match funding from General Fund?  Yes  No If Yes \$ \_\_\_\_\_ % \_\_\_\_\_

\*Match funding from other sources?  Yes  No If Yes \$ \_\_\_\_\_ % \_\_\_\_\_

\*Funding Source: \_\_\_\_\_

**\*If Federal funds are received, is funding coming directly from the Federal government or passed through other organization(s)?**

Contact: Rise Hart

Department: Community Services Telephone: 724-5723

Department Director Signature/Date: Charles Jones 6/6/18

Deputy County Administrator Signature/Date: [Signature] 6/11/18

County Administrator Signature/Date: [Signature] 6/14/18  
*(Required for Board Agenda/Addendum Items)*

**PIMA COUNTY COMMUNITY SERVICES,  
EMPLOYMENT AND TRAINING DEPARTMENT  
SULLIVAN JACKSON EMPLOYMENT CENTER (SJEC)  
PROFESSIONAL SERVICES CONTRACT**

Program Name: Arizona Department of Housing – Pima  
County Links Rapid Rehousing

Awardee: Old Pueblo Community Services  
4501 E. 5<sup>th</sup> Street  
Tucson, AZ, 85711

DUNS: 002623366

SAM Registration Date: 1/16/18

Contract No: CT-CS-17-441

Amendment No: 01

Funding: State of Arizona Housing Program Fund  
(HPF)

<b>CONTRACT</b>
NO. <u>CT-CS-17-441</u>
AMENDMENT NO. <u>01</u>
This number must appear on all invoices, correspondence and documents pertaining to this contract.

Is this a Research and Development Contract: No

Awardee is a X Subrecipient \_\_\_ Contractor

Match NO Indirect Costs NO

ADOH Agreement No. 524-18

Award Date	CFDA	Program Description	State Funding	Pima County Award
2018	N/A	Arizona Department of Housing – Pima County Links Rapid Rehousing Project	\$2,000,000.00	\$400,000.00

Term Prior Amendment:	06/20/17 – 05/31/18	Prior Amended Amount:	\$88,000.00
Term This Amendment	06/01/18 – 05/31/19	Amount This Amendment:	\$101,359.00
		Revised Contract Amount:	\$189,359.00

Pima County (“County”), a body politic and corporate of the State of Arizona, and Old Pueblo Community Services (“Awardee”), an Arizona non-profit corporation, have entered into the above referenced contract to provide supportive services and rental assistance to the homeless in Pima County.

**AMENDMENT ONE**

- A. Funding for the contract is from the Arizona Department of Housing (“ADOH”).
- B. ADOH has awarded grant funds to County for an additional year of services for the homeless.
- C. The Pima County Board of Supervisors finds that it is in the best interests of the residents of Pima County to provide an additional year of Rapid Rehousing (“RRH”) services.
- D. County has reviewed Awardee’s performance and finds it satisfactory.

NOW, THEREFORE, County and Awardee agree to amend the Contract as follows:

1. **SECTION 1.0 – TERMS AND EXTENIONS**, is amended as follows:

1.1 **Paragraph 1.1** is amended to change the termination date:

FROM: May 31, 2018

TO: May 31, 2019

1.2 **Paragraph 1.2**, the number of remaining Extension Options is decreased:

FROM: up to three (3) 12-month periods or any portion thereof

TO: up to two (2) 12-month periods or any portion thereof

2. **SECTION 3.0 – COMPENSATION AND PAYMENT**, **paragraph 3.1** is amended to increase "the Maximum Allocated Amount":

FROM: \$88,000.00

TO: \$189,359.00

3. **SECTION 26.0 – COORDINATION** is amended to add:

Awardee's contact in this regard will be:

Steven Nelson

520-724-7306

[Steven.Nelson@pima.gov](mailto:Steven.Nelson@pima.gov)

4. **EXHIBIT A – SCOPE OF WORK** is amended as follows:

4.1. **SECTION 5 – PROGRAM GOALS/PREDICTED OUTCOMES**, is deleted in its entirety and replaced with the following :

5. **SECTION 5 – PROGRAM GOALS/PREDICTED OUTCOMES**

5.1 Awardee will provide BRH services, case management and associated services as follows:

<b>Contract year</b>	<b>Minimum number of participants* served</b>
<u>2017-2018</u>	<u>40</u>
<u>2018-2019</u>	<u>60</u>

\* A homeless family is considered one (1) participant.

5.2 Participants in BRH must meet the following levels of achievement:

<b>Of total participants served in RRH</b>	<b>Achievement</b>
65%	Receive services within the first six months of the Agreement
75%	Increase or maintain household income through employment or receipt of benefits
100%	Participate in developing and revising case and housing plans and household budget throughout the time receiving RRH services
100%	Exit program by moving into permanent housing within sixty days (not to an emergency shelter or transitional housing)

