



BOARD OF SUPERVISORS AGENDA ITEM REPORT CONTRACTS / AWARDS / GRANTS

☐ Award ☒ Contract ☐ Grant

Requested Board Meeting Date: 10/18/22

* = Mandatory, information must be provided

or Procurement Director Award ☐

***Contractor/Vendor Name/Grantor (DBA):**

Jot Properties, LLC

***Project Title/Description:**

Hotel Shelter Services

***Purpose:**

Amendment of Award: Master Agreement No. MA-PO-22-030, Amendment No. 04. This Amendment adds \$3,050,112.00 for a cumulative not-to-exceed contract amount of \$10,658,112.00, effective 10/18/22, and exercises the renewal option to extend the termination date to 06/18/2023. One (1) six-month renewal option remains.

Administering Departments: Health Department and Community & Workforce Development.

***Procurement Method:**

Pursuant to Pima County Procurement Code 11.12.060, Emergency and other limited competition procurement, on 08/19/2021, the Chair of Supervisors approved an award of contract for an initial term of four (4) months with an award amount of \$2,008,000.00 with four (4) six-month renewal options. The Board of Supervisors ratified this contract on 09/07/2021.

On 12/21/2021, the Board of Supervisors approved Amendment No. 01, which extended the termination date to 06/18/2022, and added \$2,800,000.00 for a cumulative not-to-exceed contract amount of \$4,808,000.00, and added additional hotel shelter services for individuals experiencing, or at risk of experiencing homelessness due to evictions. Three (3) six-month renewal options remained.

On 01/21/2022, the Procurement Director approved Amendment No. 02, which added a second hotel, Comfort Suites, and decreased the daily room rate from \$130 to \$104 for all rooms on this contract.

On 05/17/2022, the Board of Supervisors approved Amendment No. 03, which extended the termination date to 12/18/2022, and added \$2,800,000.00 for a cumulative not-to-exceed contract amount of \$7,608,000.00. Two (2) six-month renewal options remained.

PRCUID: 424000

Attachment: Contract Amendment No. 4.

***Program Goals/Predicted Outcomes:**

Provide safe hotel sheltering for COVID-19 exposed and/or COVID-19 positive asylum seekers including medical care needed during quarantine and isolation in preparation for onward travel.

***Public Benefit:**

Providing shelter, food and supportive services to COVID-19 exposed and/or COVID-19 positive asylum seekers will mitigate the spread of COVID-19 in Pima County.

***Metrics Available to Measure Performance:**

Daily count of persons provided nights of shelter, spreadsheet reflecting expenses incurred, receipts from vendor reflecting nights of shelter provided, date and costs, and proof of payment to vendor for nights of shelter provided.

***Retroactive:**
No.

TO: COB 10/4/2022

7 PAGES

VERSION 6 Page 1 of 2

Contract / Award Information

Document Type: _____ Department Code: _____ Contract Number (i.e., 15-123): _____

Commencement Date: _____ Termination Date: _____ Prior Contract Number (Synergen/CMS): _____

☐ Expense Amount: \$* _____ ☐ Revenue Amount: \$ _____***Funding Source(s) required:**Funding from General Fund? ☐ Yes ☒ No If Yes \$ _____ % _____Contract is fully or partially funded with Federal Funds? ☐ Yes ☐ No**If Yes, is the Contract to a vendor or subrecipient?**Were insurance or indemnity clauses modified? ☐ Yes ☐ No*If Yes, attach Risk's approval.*Vendor is using a Social Security Number? ☐ Yes ☐ No*If Yes, attach the required form per Administrative Procedure 22-10.***Amendment / Revised Award Information**Document Type: MA Department Code: PO Contract Number (i.e., 15-123): 22-030Amendment No.: 04 AMS Version No.: 06Commencement Date: 10/18/2022 New Termination Date: 06/18/2023

Prior Contract No. (Synergen/CMS): _____

☒ Expense or ☐ Revenue ☒ Increase ☐ Decrease Amount This Amendment: \$ 3,050,112.00Is there revenue included? ☐ Yes ☒ No If Yes \$ _____***Funding Source(s) required:** FEMA EFSP Phase HR22, FEMA EFSP Phase CARES, and FEMA EFSP ARPA-RFunding from General Fund? ☐ Yes ☒ No If Yes \$ _____ % _____**Grant/Amendment Information** (for grants acceptance and awards) ☐ Award ☐ Amendment

Document Type: _____ Department Code: _____ Grant Number (i.e., 15-123): _____

Commencement Date: _____ Termination Date: _____ Amendment Number: _____

☐ Match Amount: \$ _____ ☐ Revenue Amount: \$ _____***All Funding Source(s) required:*****Match funding from General Fund?** ☐ Yes ☐ No If Yes \$ _____ % _____***Match funding from other sources?** ☐ Yes ☐ No If Yes \$ _____ % _____***Funding Source:** _____***If Federal funds are received, is funding coming directly from the Federal government or passed through other organization(s)?**Contact: Nancy Page, Procurement Officer: Nancy Page Digitally signed by Nancy Page
Date: 2022.10.03 13:46:09 -0700 Division Manager: Ana Wilber Digitally signed by Ana Wilber
Date: 2022.10.03 14:11:42 -0700Department: Procurement Director: Terri Spencer Digitally signed by Terri Spencer
Date: 2022.10.03 15:55:27 -0700 Telephone: (520)724-3563Department Director Signature/Date: Donald Gates Digitally signed by Donald Gates
DN: cn=Donald Gates, o=Pima County, ou=Pima County Health Department, email=Donald.Gates@Pima.gov, c=US
Date: 2022.10.03 16:15:08 -0700Deputy County Administrator Signature/Date: _____ 3 Oct 2022County Administrator Signature/Date: _____ 10/4/2022
(Required for Board Agenda/Addendum Items)

Pima County Department of Procurement

Project: Hotel Shelter Services

Contractor: Jot Properties
11856 Mariposa Bay Lane
Northridge, CA 91326

Contract No.: MA-PO-22-030

Contract Amendment No.: Four (04)

Orig. Contract Term: 08/19/2021 - 12/18/2021	Orig. Amount:	\$2,008,000.00
Termination Date Prior Amendment: 12/18/2022	Prior Amendments Amount:	\$5,600,000.00
Termination Date This Amendment: 06/18/2023	This Amendment Amount:	\$3,050,112.00
	Revised Total Amount:	\$10,658,112.00

CONTRACT AMENDMENT

The parties agree to amend the above-referenced contract as follows:

1. Background and Purpose.

1.1. Background. On August 19, 2021, Pima County and Jot Properties ("Contractor") entered into the above referenced agreement to provide Hotel Shelter Services for COVID-19 Positive Asylum Seekers. Subsequently, the contract scope was changed to shelter additional guests and to extend the contract term to June 18, 2022.

1.2. Purpose. County is continuing to provide hotel shelter services and is extending the Contract for an additional six (6) month period and adding the required funding to support the expenses associated with the extended contract term.

2. Term. The County is exercising the third extension option to renew the contract for a six (6) month period commencing on December 19, 2022 and terminating on June 18, 2023. If the commencement date is before the Effective Date of this amendment, the parties will for all purposes, deem the amendment to have been in effect as of the commencement date.

3. Maximum Payment Amount. The maximum amount County will spend under this Contract is increased by \$3,050,112.00. County's total payments to Contractor under this contract will not exceed \$10,658,112.00.

4. Forced Labor of Ethnic Uyghurs. Pursuant to A.R.S. § 35-394, if Contractor engages in for-profit activity and has 10 or more employees, Contractor certifies it is not currently using, and agrees for the duration of this Contract to not use (1) the forced labor of ethnic Uyghurs in the People's Republic of China; (2) any goods or services produced by the forced labor of ethnic Uyghurs in the People's Republic of China; and (3) any contractors, subcontractors or suppliers that use the forced labor or any goods or services produced by the forced labor of ethnic Uyghurs in the People's Republic of China. If Contractor becomes aware during the

term of the Contract that the Company is not in compliance with A.R.S. § 35-394, Contractor must notify the County within five business days and provide a written certification to County regarding compliance within one hundred eighty days.

THIS SECTION INTENTIONALLY LEFT BLANK

All other provisions of the Contract not specifically changed by this Amendment remain in effect and are binding upon the parties.

PIMA COUNTY

Chair, Board of Supervisors

Date

JOT PROPERTIES



Authorized Officer Signature

Ramnik Riat, Associate

Printed Name and Title

10/3/22

Date

ATTEST

Clerk of the Board

Date



MASTER AGREEMENT

PIMA COUNTY, ARIZONA

THIS IS NOT AN ORDER - TRANSMISSION CONSTITUTES
CONTRACT EXECUTION

Master Agreement No: 22000000000000000030

MA Version: 6

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Description: Hotel Shelter Services

I S S U E R	Pima County Procurement Department 150 W. Congress St. 5th Fl Tucson AZ 85701 Issued By: NANCY PAGE Phone: 5207243563 Email: nancy.page@pima.gov	T E R M S	Initiation Date: 10-18-2022 Expiration Date: 06-18-2023 NTE Amount: \$10,658,112.00 Used Amount: \$6,396,364.00
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V E N D O R	Jot Properties LLC 11856 Mariposa Bay Lane Northridge CA 91326	Contact: No Contact Phone: 999-999-9999 Email: Terms: 0.00 % Days: 5
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Shipping Method:	Vendor Method
Delivery Type:	Standard Ground
FOB:	FOB Dest, Freight Prepaid
Modification Reason Amendment No. 4 adds \$3,050,112.00 for a cumulative not-to-exceed contract amount of \$10,658,112.00, effective 10/18/22 and exercises the renewal option to extend the termination date to 06/18/23. One (1) six-month renewal option remains.	

This Master Agreement incorporates the attached documents, and by reference all instructions, Standard Terms and Conditions, Special Terms and Conditions, and requirements that are included in or referenced by the solicitation documents used to establish this agreement. All transactions and conduct are required to conform to these documents.



MASTER AGREEMENT DETAILS

Master Agreement No: 22000000000000000030

MA Version: 6

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Line	Description					
2	Hotel Room Rate, per room, per night, RRI					
	Discount	UOM	Unit Price	Stock Code	VPN	MPN
	0.0000 %	EA	\$130.00			
3	Hotel Room Rate, per room, per night, RRI					
	Discount	UOM	Unit Price	Stock Code	VPN	MPN
	0.0000 %	EA	\$104.00			
4	Hotel Room Rate, per room, per night, Comfort Suites					
	Discount	UOM	Unit Price	Stock Code	VPN	MPN
	0.0000 %	EA	\$104.00			