



## BOARD OF SUPERVISORS AGENDA ITEM REPORT AWARDS / CONTRACTS / GRANTS

☐ Award ☒ Contract ☐ Grant

Requested Board Meeting Date: January 23, 2024

\* = Mandatory, information must be provided

or Procurement Director Award: ☐

**\*Contractor/Vendor Name/Grantor (DBA):**

Mount Lemmon Fire District

**\*Project Title/Description:**

Provision of equipment, materials and operating supplies for emergency management operations.

**\*Purpose:**

Provide additional funding to Mount Lemmon Fire District to assist with its operations when property tax revenues are not sufficient to meet its operational needs.

**\*Procurement Method:**

Intergovernmental Agreement A.R.S. §11-952

**\*Program Goals/Predicted Outcomes:**

To minimize the threat to life and property due to fire, medical or other emergencies

**\*Public Benefit:**

Mount Lemmon and the surrounding National Forest is a popular recreation locale enjoyed by many Pima County residents as well as visitors. The Mt.Lemmon Fire District (MLFD) is the first responder above mile post 10.5 of the Catalina Highway. Residents and visitors are the primary users of the MLFD services. In addition, there are a number of recipients of fire and emergency services. These include the Boy Scouts, Girl Scouts, The University of Arizona, Pima County Transportation, Regional Wastewater, and Sheriffs, Arizona Department of Water Resources and a number of users of communications equipment, including the Pima County Office of Emergency Management., Pinal County Flood Control, local television stations, Arizona Department of Public Safety and the Federal Communications Commission.

**\*Metrics Available to Measure Performance:**

MLFD will provide a written report describing the District's use of County funds twice a year.

**\*Retroactive:**

No

TO: COB 1-10-24(1)  
Vers: 7  
Pgs: 2

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THE APPLICABLE SECTION(S) BELOW MUST BE COMPLETED

Click or tap the boxes to enter text. If not applicable, indicate "N/A". Make sure to complete mandatory (\*) fields

**Contract / Award Information**

Document Type: \_\_\_\_\_ Department Code: \_\_\_\_\_ Contract Number (i.e., 15-123): \_\_\_\_\_  
Commencement Date: \_\_\_\_\_ Termination Date: \_\_\_\_\_ Prior Contract Number (Synergen/CMS): \_\_\_\_\_  
☐ Expense Amount \$ \_\_\_\_\_ \* ☐ Revenue Amount: \$ \_\_\_\_\_

**\*Funding Source(s) required:** \_\_\_\_\_

Funding from General Fund? ☐ Yes ☐ No If Yes \$ \_\_\_\_\_ % \_\_\_\_\_

Contract is fully or partially funded with Federal Funds? ☐ Yes ☐ No

**If Yes, is the Contract to a vendor or subrecipient?** \_\_\_\_\_

Were insurance or indemnity clauses modified? ☐ Yes ☐ No  
If Yes, attach Risk's approval.

Vendor is using a Social Security Number? ☐ Yes ☐ No  
If Yes, attach the required form per Administrative Procedure 22-10.

**Amendment / Revised Award Information**

Document Type: CT Department Code: OEM Contract Number (i.e., 15-123): 22-140  
Amendment No.: 01 AMS Version No.: 7  
Commencement Date: 12/01/2023 New Termination Date: \_\_\_\_\_  
Prior Contract No. (Synergen/CMS): \_\_\_\_\_

☐ Expense ☐ Revenue Is ☐ Increase ☐ Decrease  
there revenue included? ☐ Yes ☒ No If Yes \$ \_\_\_\_\_  
Amount This Amendment: \$ \_\_\_\_\_

**\*Funding Source(s) required:** \_\_\_\_\_

Funding from General Fund? ☐ Yes ☒ No If Yes \$ \_\_\_\_\_ % \_\_\_\_\_

**Grant/Amendment Information** (for grants acceptance and awards)

☐ Award ☐ Amendment

Document Type: \_\_\_\_\_ Department Code: \_\_\_\_\_ Grant Number (i.e., 15-123): \_\_\_\_\_  
Commencement Date: \_\_\_\_\_ Termination Date: \_\_\_\_\_ Amendment Number: \_\_\_\_\_  
☐ Match Amount: \$ \_\_\_\_\_ ☐ Revenue Amount: \$ \_\_\_\_\_

**\*All Funding Source(s) required:** \_\_\_\_\_

**\*Match funding from General Fund?** ☐ Yes ☐ No If Yes \$ \_\_\_\_\_ % \_\_\_\_\_

**\*Match funding from other sources?** ☐ Yes ☐ No If Yes \$ \_\_\_\_\_ % \_\_\_\_\_

**\*Funding Source:** \_\_\_\_\_

**\*If Federal funds are received, is funding coming directly from the Federal government or passed through other organization(s)?**

Contact: Lisa Romero

Department: Pima County Office of Emergency Management

Telephone: 724-9312

Department Director Signature: \_\_\_\_\_

Date: 1/5/2024

Deputy County Administrator Signature: \_\_\_\_\_

Date: 5 Jan 2024

County Administrator Signature: \_\_\_\_\_

Date: 1/5/2024

**Pima County Department of Office of Emergency Management**

**Project: Provision of equipment, materials, and operating supplies for emergency management operations**

**Contractor: Mt. Lemmon Fire District**

**Contract No.: CT-OEM 22\*140**

**Contract Amendment No.: One (01)**

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<b>Orig. Contract Term:</b> 12/01/2021-11/30/2026	<b>Orig. Amount:</b>	\$150,000.00
<b>Termination Date Prior Amendment:</b> N/A	<b>Prior Amendments Amount:</b>	\$ 0.00
<b>Termination Date This Amendment:</b> 11/30/2026	<b>This Amendment Amount:</b>	\$ 0.00
	<b>Revised Total Amount:</b>	\$150,000.00

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**CONTRACT AMENDMENT**

The parties agree to amend the above-referenced contract as follows:

**1. Background and Purpose.**

- 1.1. Background. On December 01, 2021, County entered into the above referenced agreement with Mount Lemmon Fire District (District) to provide funding for equipment, materials, and operating supplies for emergency management operations.
- 1.2. Purpose. County requires to amend the basis on which annual funding to District is calculated.

**2. Future Payments.** Section 2.2 is amended to read:

2.2 Future Payments County will pay District up to \$30,000 each fiscal year based on a review of the extent to which District's tax revenues are sufficient to meet its operational needs.

All other provisions of the Contract not specifically changed by this Amendment remain in effect and are binding upon the parties.

**SIGNATURE PAGE TO FOLLOW**

Contract No.: CT-OEM-21\*140{94143 / 01159098 / v 1}

PIMA COUNTY

\_\_\_\_\_  
Adelita S. Grijalva  
Chair, Board of Supervisors

\_\_\_\_\_  
Date

ATTEST

\_\_\_\_\_  
Clerk of the Board

\_\_\_\_\_  
Date

APPROVED AS TO CONTENT

\_\_\_\_\_  
Shane Clark, Director  
Pima County Office of Emergency Management

12/22/23  
\_\_\_\_\_  
Date

MOUNT LEMMON FIRE DISTRICT

\_\_\_\_\_  
John Porchorowicz  
Chair, District Board

11/2/24  
\_\_\_\_\_  
Date

ATTEST

\_\_\_\_\_  
Clerk of the Board

1/2/24  
\_\_\_\_\_  
Date

The foregoing Intergovernmental Agreement has been reviewed pursuant to A.R.S. § 11-952 by the undersigned, who have determined that it is in proper form and is within the powers and authority granted under the laws of the State of Arizona to those parties to the Intergovernmental Agreement represented by the undersigned

\_\_\_\_\_  
Jonathan E. Pinkney  
Pima County Deputy County Attorney

12/22/23  
\_\_\_\_\_  
Date

\_\_\_\_\_  
Thomas A. Benavidez  
Mount Lemmon Fire District Attorney

12-26-23  
\_\_\_\_\_  
Date

Contract No.: CT-OEM-21\*140(94143 / 01159098 / v 1)  
2

Revised 8/19/22