



**BOARD OF SUPERVISORS AGENDA ITEM REPORT  
CONTRACTS / AWARDS / GRANTS**

Award  Contract  Grant

Requested Board Meeting Date: June 23, 2020

\* = Mandatory, information must be provided

or Procurement Director Award

**\*Contractor/Vendor Name/Grantor (DBA):**

Portable Practical Educational Preparation, Inc.

**\*Project Title/Description:**

2020 Amado Chili Cook-Off

**\*Purpose:**

Provide an annual multi-faceted event that will help promote tourism to Amado region of Pima County and drive economic development in the area lacking in local economic supports.

**\*Procurement Method:**

Non-Procurement contract awarded by the Board of Supervisors per Board of Supervisors Policy E36.1

**\*Program Goals/Predicted Outcomes:**

Increase tourism to Amado area and raise funds to support the Amado Youth Center.

**\*Public Benefit:**

The event will attract people to the local area to enjoy chili from various local restaurants, vendors, craftsmen, churches, businesses and other organizations. These elements are expected to increase tourism, visitation and economic development.

**\*Metrics Available to Measure Performance:**

Quarterly reports are required to evaluate progress.

**\*Retroactive:**

No.

*To: COB - 6.9.20  
Ver. - 2  
Pgs - 3 (1)*

**Contract / Award Information**

Document Type: \_\_\_\_\_ Department Code: \_\_\_\_\_ Contract Number (i.e., 15-123): \_\_\_\_\_

Commencement Date: \_\_\_\_\_ Termination Date: \_\_\_\_\_ Prior Contract Number (Synergen/CMS): \_\_\_\_\_

Expense Amount: \$\* \_\_\_\_\_  Revenue Amount: \$ \_\_\_\_\_

**\*Funding Source(s) required:**

Funding from General Fund?  Yes  No If Yes \$ \_\_\_\_\_ % \_\_\_\_\_

Contract is fully or partially funded with Federal Funds?  Yes  No

**If Yes, is the Contract to a vendor or subrecipient?**

Were insurance or indemnity clauses modified?  Yes  No

*If Yes, attach Risk's approval.*

Vendor is using a Social Security Number?  Yes  No

*If Yes, attach the required form per Administrative Procedure 22-10.*

**Amendment / Revised Award Information**

Document Type: CT Department Code: ED Contract Number (i.e., 15-123): 20\*041

Amendment No.: One (1) AMS Version No.: 2

Commencement Date: 7-1-2020 New Termination Date: 6-30-2021

Prior Contract No. (Synergen/CMS): \_\_\_\_\_

Expense or  Revenue  Increase  Decrease Amount This Amendment: \$ 19,950.00

Is there revenue included?  Yes  No If Yes \$ \_\_\_\_\_

**\*Funding Source(s) required:** Pima County General Fund

Funding from General Fund?  Yes  No If Yes \$ 19,950.00 % \_\_\_\_\_

**Grant/Amendment Information** (for grants acceptance and awards)  Award  Amendment

Document Type: \_\_\_\_\_ Department Code: \_\_\_\_\_ Grant Number (i.e., 15-123): \_\_\_\_\_

Commencement Date: \_\_\_\_\_ Termination Date: \_\_\_\_\_ Amendment Number: \_\_\_\_\_

Match Amount: \$ \_\_\_\_\_  Revenue Amount: \$ \_\_\_\_\_

**\*All Funding Source(s) required:**

**\*Match funding from General Fund?**  Yes  No If Yes \$ \_\_\_\_\_ % \_\_\_\_\_

**\*Match funding from other sources?**  Yes  No If Yes \$ \_\_\_\_\_ % \_\_\_\_\_

**\*Funding Source:** \_\_\_\_\_

**\*If Federal funds are received, is funding coming directly from the Federal government or passed through other organization(s)?** \_\_\_\_\_

Contact: Diane Frisch

Department: Attractions & Tourism

Telephone: 520.724.7356

Department Director Signature/Date: Diane E. Frisch 06/04/2020

Deputy County Administrator Signature/Date: Jur 6/5/2020

County Administrator Signature/Date: C. D. [Signature] 6/5/20

*(Required for Board Agenda/Addendum Items)*

**Pima County Department of Attractions & Tourism**

**Project: 2020 Amado Chili Cook-Off**

**Contractor: Portable Practical Educational Preparation, Inc.  
802 East 46<sup>th</sup> Street  
Tucson, AZ 85713**

**Contract No: CT-ED-20\*041**

**Contract Amendment No: One (1)**

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<b>Orig. Contract Term:</b> 07-01-2019 to 06-30-2020	<b>Orig. Amount:</b>	\$21,000.00
<b>Termination Date This Amendment:</b> 06-30-2021	<b>Prior Amendment Amount:</b>	\$ 0.00
	<b>This Amendment Amount:</b>	\$19,950.00
	<b>Revised Total Amount:</b>	\$40,950.00

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**CONTRACT AMENDMENT NUMBER ONE**

The parties agree to amend the above-referenced contract as follows:

**1. Background and Purpose.**

1.1 Background. On July 1, 2019 County and Contractor entered into the above referenced agreement to provide funding for Portable Practical Educational Preparation, Inc. to host an event for the promotion of tourism in and around the Amado area of Pima County.

1.2 Purpose. County and Contractor wish to exercise the Extension Option provided for in Section 2.2 of the agreement. But due to the potential budget impact caused by the COVID-19 pandemic, the County is reducing the funding amount under the agreement.

**2. Term.** The County is exercising the extension option to renew the contract for one additional year commencing on July 1, 2020 and terminating on June 30, 2021. If the commencement date is before the Effective Date of this amendment, the parties will, for all purposes, deem the amendment to have been in effect as of the commencement date.

**3. Maximum Payment Amount.** The maximum amount the County will spend under this Contract, as set forth in Section 4.1, is increased by \$19,950.00. County's total payments to Contractor under this contract, including any sales taxes, will not exceed \$40,950.00.

**4. Scope of Services.** Exhibit A to the Contract is deleted in its entirety and is replaced by a new Exhibit A (one page), attached hereto.

**5. Israel Boycott Certification.** Pursuant to A.R.S. § 35-393.01, if Contractor engages in for-profit activity and has 10 or more employees, and if this Contract has a value of \$100,000.00 or more, Contractor certifies it is not currently engaged in, and agrees for the duration of this Contract to not engage in, a boycott of goods or services from Israel. This certification does

not apply to a boycott prohibited by 50 U.S.C. § 4842 or a regulation issued pursuant to 50 U.S.C. § 4842.

All other provisions of the Contract not specifically changed by this Amendment remain in effect and are binding upon the parties.

**PIMA COUNTY**

**AGENCY**

\_\_\_\_\_  
Chair, Board of Supervisors

  
\_\_\_\_\_  
Signature

Date: \_\_\_\_\_

John David Arnold  
\_\_\_\_\_  
Printed name and title

ATTEST:

5/27/20  
\_\_\_\_\_  
Date


\_\_\_\_\_  
Clerk of the Board

\_\_\_\_\_  
Date

APPROVED AS TO CONTENT:

  
\_\_\_\_\_  
Diane Frisch, Director, Attractions & Tourism 05/26/2020

APPROVED AS TO FORM:

  
05/21/2020  
\_\_\_\_\_  
Chris Straub, Deputy County Attorney

**EXHIBIT A**

**SCOPE OF WORK**

1. **Program.** *2020 Amado Chili Cook-Off*
2. **Events supported with County Funds:** Agency will produce and present the following:

<b>Date of Event</b>	<b>Event Title</b>	<b>Event Components</b>
November 14, 2020	2020 Amado Chili Cook-Off	Keynote speakers opening the event including a representative from Pima County to address the crowd and further promote the allure of the local area.
		Local restaurants.
		Classic Car and Motorcycle competition for 8 different titles.
		Vendor Fair showcasing a wide variety of vendors.
		Entertainment of varied genres will be provided throughout the day appealing to a variety of musical tastes.

3. **County Funds:** Agency will use the funds provided by County for the following activities:
  - 3.1. Amado Project Coordinator.
  - 3.2. Local mileage
  - 3.3. Support Staff
  - 3.4. 25 hours of paid professional services & other supplies (banners)
  - 3.5. Print ads, radio and television air time.
  - 3.6. Stage and sound equipment rental, tent rental, grounds prep
4. **Target population:** Agency will serve a total of approximately 750 residents and visitors.
5. **Budget:** Agency will be paid as set forth below:

<b>Expense</b>	<b>Amount Allocated</b>
Salaries (including ERE)	\$3,230.00
Professional Outside Services	\$3,407.65
Travel	\$855.00
Rent/Utilities	-0-
Material/Supplies	\$9,797.35
Operating Expenses	\$2,660.00
Equipment	-0-
<b>TOTAL</b>	<b>\$19,950.00</b>

**END OF EXHIBIT A**