



**BOARD OF SUPERVISORS AGENDA ITEM REPORT**  
**CONTRACTS / AWARDS / GRANTS**

Award  Contract  Grant

Requested Board Meeting Date: 06/04/2019

\* = Mandatory, information must be provided

or Procurement Director Award

**\*Contractor/Vendor Name/Grantor (DBA):**

Town of Oro Valley

**\*Project Title/Description:**

Intergovernmental Agreement between Pima County & the Town of Oro Valley for wastewater billing & collection services.

**\*Purpose:**

To exchange water use data to support Pima County's sewerage user fee system & to compensate the Town of Oro Valley for providing the data & billing County customers for sewerage system user fees.

**\*Procurement Method:**

This IGA is a non-procurement contract & not subject to Procurement rules.

**\*Program Goals/Predicted Outcomes:**

The Town of Oro Valley will collect water data information for its constituents in order to facilitate accurate sewer billing & collection services on behalf of Pima County.

**\*Public Benefit:**

To ensure accurate sewer billing & collection services in accordance with Pima County Code.

**\*Metrics Available to Measure Performance:**

Invoices to be issued on a monthly basis for billing & collection services rendered. Funds to be remitted to County within thirty (30) calendar days following close of each monthly billing cycle. Monthly reporting as defined under Scope of Services.

**\*Retroactive:**

No

*To: COB - 5-20-19  
pgs - 2  
(2)*

**Contract / Award Information**

Document Type: \_\_\_\_\_ Department Code: \_\_\_\_\_ Contract Number (i.e., 15-123): \_\_\_\_\_

Effective Date: \_\_\_\_\_ Termination Date: \_\_\_\_\_ Prior Contract Number (Synergen/CMS): \_\_\_\_\_

Expense Amount: \$\* \_\_\_\_\_  Revenue Amount: \$ \_\_\_\_\_

**\*Funding Source(s) required:**

Funding from General Fund?  Yes  No If Yes \$ \_\_\_\_\_ % \_\_\_\_\_

Contract is fully or partially funded with Federal Funds?  Yes  No

**If Yes, is the Contract to a vendor or subrecipient?**

Were insurance or indemnity clauses modified?  Yes  No

*If Yes, attach Risk's approval.*

Vendor is using a Social Security Number?  Yes  No

*If Yes, attach the required form per Administrative Procedure 22-73.*

**Amendment / Revised Award Information**

Document Type: CT Department Code: WW Contract Number (i.e., 15-123): 18\*069

Amendment No.: 2 AMS Version No.: 6

Effective Date: 07/01/19 New Termination Date: 06/30/20

Prior Contract No. (Synergen/CMS): \_\_\_\_\_

Expense or  Revenue  Increase  Decrease Amount This Amendment: \$ 371,000.00

Is there revenue included?  Yes  No If Yes \$ 8,824,800.00

**\*Funding Source(s) required:** RWRD Enterprise Fund

Funding from General Fund?  Yes  No If Yes \$ \_\_\_\_\_ % \_\_\_\_\_

**Grant/Amendment Information** (for grants acceptance and awards)  Award  Amendment

Document Type: \_\_\_\_\_ Department Code: \_\_\_\_\_ Grant Number (i.e., 15-123): \_\_\_\_\_

Effective Date: \_\_\_\_\_ Termination Date: \_\_\_\_\_ Amendment Number: \_\_\_\_\_

Match Amount: \$ \_\_\_\_\_  Revenue Amount: \$ \_\_\_\_\_

**\*All Funding Source(s) required:**

**\*Match funding from General Fund?**  Yes  No If Yes \$ \_\_\_\_\_ % \_\_\_\_\_

**\*Match funding from other sources?**  Yes  No If Yes \$ \_\_\_\_\_ % \_\_\_\_\_

**\*Funding Source:** \_\_\_\_\_

**\*If Federal funds are received, is funding coming directly from the Federal government or passed through other organization(s)?**

Contact: Veronica Lopez

Department: Regional Wastewater Reclamation Department Telephone: 724-6561

Department Director Signature/Date:  5/14/19

Deputy County Administrator Signature/Date:  5/15/19

County Administrator Signature/Date:  5/15/19  
*(Required for Board Agenda/Addendum Items)*

|  |                     |
|--|---------------------|
| <p><b>Pima County Regional Wastewater Reclamation Department</b></p> <p><b>Project: Wastewater Billing and Collection Services</b></p> <p><b>Contractor: Town of Oro Valley</b></p> <p><b>Contract No.: CT-WW-18-069</b></p> <p><b>Contract Amendment No.: Two (2)</b></p> | <p>(STAMP HERE)</p> |
|--|---------------------|

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|   |                                |                |
|---|--------------------------------|----------------|
| <b>Orig. Contract Term:</b> 07/01/2017 - 06/30/2018 | <b>Orig. Amount:</b>           | \$270,000.00   |
| <b>Termination Date Prior Amendment:</b> 06/30/2019 | <b>Prior Amendment Amount:</b> | \$381,000.00   |
| <b>Termination Date This Amendment:</b> 06/30/2020  | <b>This Amendment Amount:</b>  | \$371,000.00   |
|   | <b>Revised Total Amount:</b>   | \$1,022,000.00 |

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### INTERGOVERNMENTAL AGREEMENT AMENDMENT

The parties agree to amend the above-referenced Intergovernmental Agreement as follows:

1. **Term.** The Contract terminates on June 30, 2020.
2. **Paragraph 3, Financing, is amended as follows:**

**From:**

For the services described in Exhibit A (Scope), County agrees to pay Town a monthly administrative billing fee of \$1.52 per month. Such fees will reimburse Town for the cost of billing and collection services based on the current number of 18,187 accounts and the projected growth of 340 accounts per year. Total payment to Town under this IGA will not exceed \$381,000.00 annually.

**To:**

For the services described in Exhibit A (Scope), County agrees to pay Town a monthly administrative billing fee of \$1.65 per month per account. Such fees will reimburse Town for the cost of billing and collection services based on the current number of 18,385 accounts and the projected growth of 340 accounts per year. Total payment to Town under this IGA will not exceed \$371,000.00 annually.

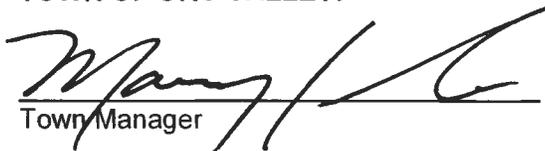
The effective date of this Amendment is July 1, 2019.

All other provisions of the Contract not specifically changed by this Amendment remain in effect and are binding upon the parties.

**PIMA COUNTY:**

**TOWN OF ORO VALLEY:**

\_\_\_\_\_  
Chairman, Board of Supervisors

  
\_\_\_\_\_  
Town Manager

ATTEST:

Date: 5-7-19

\_\_\_\_\_  
Clerk of the Board

Date: \_\_\_\_\_

Approved as to Content:

  
\_\_\_\_\_  
Director, RWRD

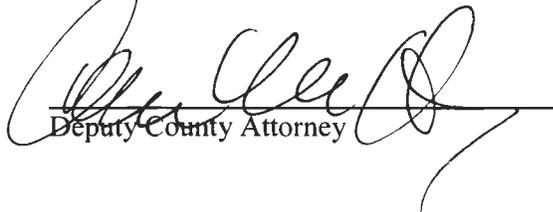
  
\_\_\_\_\_  
Director, Pima County Finance

### Intergovernmental Agreement Determination

The foregoing Intergovernmental Agreement between Pima County and the Town of Oro Valley has been reviewed by the undersigned, each of whom has determined that it is in proper form and is within the powers and authority granted under the laws of the State of Arizona to the party he or she represents.

**PIMA COUNTY:**

**TOWN OF ORO VALLEY:**

  
\_\_\_\_\_  
Deputy County Attorney

  
\_\_\_\_\_  
Town Attorney