

Date: December 16, 2014

To: C. H. Huckelberry, County Administrator

AEE

From: Arthur Eckstrom, Community Services, Employment and Training Department Director

RE: Youth Case Management One Stop Staff Contract to be considered at the Board of Supervisors Meeting of January 6, 2015

Contractor: Goodwill Industries of Southern Arizona, Inc.

AMS ID: CT-15-213

Amount: \$66,371.00

Term: Upon Execution by the Chair of the Pima County Board of Supervisors through December 31, 2015

Contract delayed due to the following:

11/3/14 Community Services, Employment and Training Department sent contract to Pima County Lawyer for review/signature.

12/5/14 Several language changes were made and contract was sent to Contractor.

12/9/14 Received signed contract from Contractor.

Funding Source: United States Department of Labor, Arizona Department of Economic Security (80%), and other Workforce Funds (20%)

Purpose: Provide qualified staff for the Workforce Development Specialist position. Staff will be housed at the County One Stop Center locations determined by County. Staff will work primarily with youth ages 16 to 21.

RFP Issued: RFP-CSET—WF-2012/2013 ("the RFP") for workforce development services

Program Goals/Predicted Outcomes:

- Contractor staff to maintain a monthly average caseload of 60 active participants. (An "active participant" is one who is officially enrolled in and not exited from a One Stop program.)
- Contract shall meet the following annual service levels: 120 enrolled participants of which 60 participants active at any time, all 48 participants will be placed in jobs at \$12 average wage at placement.

Public Benefit: Assist in the economic development of Pima County by helping to develop a trained and productive labor force that meets employer needs.

Metrics available to Measure Performance:

- Monthly "summary report" which includes the numbers of persons served, completed, exited, placed, placed into Workforce Development Board target industries, and the average wage at placement.
- Final program report of client activities, including a list of clients to be carried over beyond the Contract term.

Approved by: _____

C. Huckelberry

C. H. Huckelberry, County Administrator

Date: _____

12/16/14