

BOARD OF SUPERVISORS AGENDA ITEM SUMMARY

Requested Board Meeting Date: 02/03/15

ITEM SUMMARY, JUSTIFICATION and/or SPECIAL CONSIDERATIONS

Amendment of Award: MA#13000000000000000476, Amendment #2, Spillman Technologies, Inc., to provide Spillman Software Support Services, revise the scope of services and increase contract amount by \$100,000.00, Funding Source: Sheriff's Special Revenue Fund Administering Department: Sheriff's Department.

BACKGROUND

The contract was initially awarded by the BOS on 05/07/13 in the annual amount of \$365,666.00 and included four one-year renewals of which one has been previously executed. This amendment is required to add six system enhancements and to issue a onetime increase of \$100,000.00 to pay for those enhancements as per the attached memorandum provided by the Sheriff's Department.

This increase will not change the annual award amount of \$365,666.00 for renewals.

Effective Date: 02/03/15

New Termination Date: 06/30/15

Original Contract Amount: \$365,666.00

Prior Amendment Amounts: \$365,666.00

This Amendment Amount: \$100,000.00

Revised Contract Amount: \$831,332.00

Cont # :	<u>MA-PO-13000000000000000476</u>
Effective:	<u>2/3/15</u>
Term :	_____
Cost :	<u>\$100,000.00</u>
Rev :	_____
Tot :	_____
NTE :	<u>\$831,332.00</u>
Timex :	_____
Renewal:	_____
Term :	_____

Contract Officer: *Ana Wilber*, Phone number: 724-8166, Procurement Department

Payment System: AMS Financial

CLERK OF BOARD USE ONLY: BOS MTG. _____ ITEM NO. _____



Pima County Sheriff's Department

1750 E. Benson Highway • Tucson, AZ 85714-1758
Phone 520-351-4600 • Facsimile 520-351-4622
www.pimasheriff.org

Clarence W. Dupnik
Sheriff

Keeping the Peace and Serving the Community Since 1865

December 23, 2014

Mr. George Widugiris, Director of Procurement
130 W. Congress ST
Tucson, AZ 85701

RE: Spillman Jail Enhancements

The Sheriff of Pima County is required by Arizona law to maintain the County Jail. To meet this requirement, the Sheriff's Department operates a large corrections facility. The Sheriff's Department uses software designed, maintained and copyrighted by Spillman Technologies to support Department operations including jail management. Spillman has released a major change to their Jail Management Module. In order for Pima County to implement and take advantage of the new Spillman software, the following enhancements must be implemented:

- The software should always allow cash to be taken for an inmate
- The offense screen should be redesigned to allow for expedient and accurate in-court processing
- Scheduled events should not require an "end" time
- The booking number and housing location should always display on the jail log and scheduled events screens to ensure better quality control
- The release screen should be reconfigured with a checklist similar to the booking format to allow for better accuracy and to help avoid missed steps

Spillman Technologies has agreed to implement the requested enhancements. The cost to the County, funded by the Inmate Welfare Fund, is \$50,000 payable upon acceptance by PCSD of the enhancement research and design, and \$50,000 upon completion of the development, testing and implementation of the software.

The Spillman software is copyrighted and may only be changed by Spillman Technologies. The Sheriff's Department wishes to proceed with this project as quickly as possible.

Respectfully,

A handwritten signature in cursive script that reads "Byron Gwaltney".

Chief Byron Gwaltney
Commander, Corrections Bureau

PIMA COUNTY DEPARTMENT OF SHERIFF'S DEPARTMENT

PROJECT: Spillman Software Support

CONTRACTOR: Spillman Technologies, Inc.

CONTRACT NO.: 13000000000000000476

CONTRACT AMENDMENT NO.: Two (02)

CONTRACT

NO. MA-PO-13000000000000000476

AMENDMENT NO. 02

This number must appear on all invoices, correspondence and documents pertaining to this contract.

ORIG. CONTRACT TERM: 07/01/2013 - 06/30/2014	ORIG. CONTRACT AMOUNT: \$365,666.00
TERMINATION DATE PRIOR AMENDMENT: 06/30/15	PRIOR AMENDMENTS: \$365,666.00
TERMINATION THIS AMENDMENT: 06/30/15	AMOUNT THIS AMENDMENT: \$100,000.00
	REVISED CONTRACT AMOUNT: \$831,332.00

CONTRACT AMENDMENT

WHEREAS, COUNTY and CONTRACTOR entered into an Agreement for services as referenced above; and

WHEREAS, CONTRACTOR and COUNTY, pursuant to Section 3; Scope of Services, have agreed to modify the Agreement to add custom programming to the system; and

WHEREAS, CONTRACTOR and COUNTY, pursuant to Section 7; Fees and Charges, have agreed to increase the Agreement amount to pay for said services.

NOW, THEREFORE, it is agreed as follows:

ADD: SECTION 3; SCOPE OF SERVICES:

As allowed by Section 3.5 of this Agreement, Contractor has responded to County's request for additional services, which includes development of enhancements consisting of; Add Booking Number and Housing Location to Scheduled Events screen; Remove Requirement for End Time for Scheduled Events; Always Enable Post Cash Button on Property Take Screen; Add Booking Number and Housing Location to Jail Log; Offense Screen Changes; and Release Configuration, as per the terms and conditions described in Exhibit A: Agreement for Custom Programming attached to this Amendment.

INCREASE: SECTION 7; FEES AND CHARGES:

Increase Agreement amount by \$100,000 for development of custom work as identified in Section 3 of Exhibit A: Agreement for Custom Programming attached to this Amendment.

The effective date of this Amendment shall be February 3, 2015.

(THE REMAINDER OF THIS PAGE IS INTENTIONALLY LEFT BLANK)

All other provisions of the Contract, not specifically changed by this Amendment, shall remain in effect and be binding upon the parties.

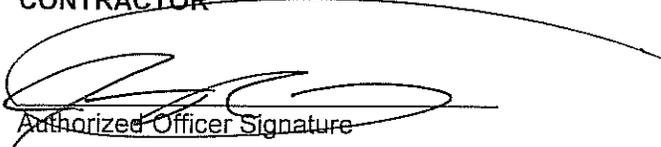
IN WITNESS THEREOF, the parties have affixed their signatures to this Amendment on the dates written below.

PIMA COUNTY

Chair, Board of Supervisors

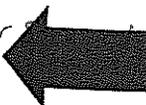
Date

CONTRACTOR


Authorized Officer Signature

Jeremy Raulinaitis up customer
Printed Name and Title

1/14/15
Date

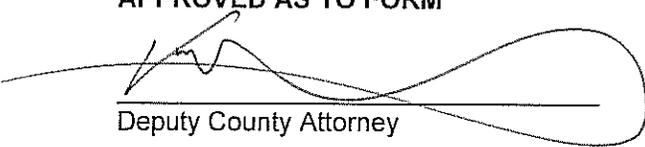


ATTEST

Clerk of Board

Date

APPROVED AS TO FORM


Deputy County Attorney

TOBIN ROSEN

Print DCA Name

1/15/15
Date



843 South 100 West, Logan, Utah 84321
(Form LA 04/11/2003)

Agreement Effective Date 02/03/15

Exhibit A: Agreement for Custom Programming

THIS AGREEMENT FOR CUSTOM PROGRAMMING (the "Agreement") is made this 3rd day of February, 2015, by and between Spillman Technologies, Inc., with its principal offices at 4625 West Lake Park Blvd, Salt Lake City, Utah 84120 ("Spillman"), and Pima County Sheriff's Office, with its principal offices at 1750 E. Benson Highway, Tucson, AZ 85714 ("Customer").

IN CONSIDERATION of the mutual covenants and agreements contained herein, the sufficiency of which is hereby acknowledged, the parties agree as follows:

1. **Product.** The "Product" means the custom software to be developed by Spillman at the request of Customer, as described in the attached Statement of Work (or "SOW"), dated 02-13-15, which contains the Customer's functional requirements and the Product specifications. This Statement of Work is attached hereto and is a part of this Agreement. The Customer has read the Statement of Work and agrees that the SOW accurately describes the Product. Any Customer requested change to the Statement of Work both before and after delivery of the Product shall be considered as a change to the Product, will be subject to billing at Spillman's current hourly rate, and will require an amendment to this Agreement. The Customer must sign the Statement of Work and this Agreement before Spillman will proceed with programming the Product.

2. **License.** Spillman hereby licenses the Product to Customer, and Customer agrees to license the Product from Spillman, effective upon Spillman's completion of developing the Product, for Customer's internal business purposes only. The parties agree that the Product will be deemed part of the Licensed Program and is licensed to Customer pursuant to the terms and conditions of Spillman's Computer Software End-User License Agreement (the "License Agreement") which was executed by the parties on 08/02/89. This Agreement and the license to the Product shall automatically terminated if and when the License Agreement is terminated for any reason.

3. **Price and Payment Terms.** Customer agrees to pay to Spillman the following total price for development, license and support of the Product, according to the payment terms set forth below. The total price and payment terms are as follows:

	Price	Upon Contract Signing	Upon Final Installation	As Services Provided	When Other Payment Due
Custom Software	\$100,000	\$50,000	\$50,000	NA	NA
Second Year Support	NA	NA	NA	NA	NA
Other	NA	NA	NA	NA	NA
TOTALS:	\$100,000	\$50,000	\$50,000	NA	NA

Customer agrees to pay all Invoices within thirty (30) days of invoice date.

4. **Taxes.** Customer is solely responsible for payment of any taxes resulting from this Agreement and Customer's possession and use of the Product, excluding taxes on Spillman's net income.
5. **Product Delivery Schedule.** The Product delivery schedule is set forth in the Statement of Work and is as follows:

Always Enable Post Cash Button on Property Screen	By 03/01/2015
Offense Screen Changes	By 03/01/2015
Remove Requirement for End Time for Scheduled Events	By 03/01/2015
Add Booking Number & Housing Location to Jail Log	By 03/01/2015
Add Booking Number & Housing Location to Scheduled Events Screen	By 03/01/2015
Release Configuration	By 06/01/2015

6. **Warranty and Support.** Spillman warrants, for a period of twelve (12) months from the date of installation of the Product, and for the benefit of the Customer only, that at the time of completion of delivery and installation of the Product, the Product shall conform in all material respects to the specifications contained in the SOW. As Customer's exclusive remedy for any defect or non-conformity in the Product, Spillman shall, during the twelve (12) month period following the installation of the Product, use reasonable efforts to correct and cure such nonconformity or defect. The terms upon which Spillman will support and maintain the Product during the above warranty period (and for any subsequent annual support terms agreed upon by the parties) shall be those set forth in the Computer Software End-User Support Agreement executed by the parties on 05/07/2013 (the "Support Agreement"), except as otherwise set forth herein or in the SOW. The Annual Support Fee for this Product is based on a single user of the Product. Spillman makes no warranty with respect to any third party hardware or software products provided or recommended by Spillman to Customer in connection with this Agreement; however, Spillman will pass through to Customer any warranty or support terms provided by the third party manufacturers and suppliers of such products, to the extent Spillman is able to do so.
7. **Limitations of Liability.** Spillman will not be liable to Customer for any loss of profits; any incidental, special, exemplary, or consequential damages arising out of or related to this Agreement. In no event shall Spillman be liable to Customer or any third party for any amount exceeding the total of payments made to Spillman under the Agreement, whether or not Spillman is aware of or has been advised of any such claims or demands.
8. **Default.** Any of the following shall constitute an "Event of Default" under this Agreement.
 - A. Customer's failure to pay to Spillman any charge, costs, or other payment accruing hereunder, if such delinquency has not been corrected within ten (10) calendar days after Spillman has given Customer written notice of such delinquency;
 - B. Customer's failure to perform any other obligation set forth in this Agreement, including any act of repudiation or wrongful rejection of the product, if such failure has not been corrected within sixty (60) days after Spillman has given Customer written notice of such failure; or

C. Spillman's failure to perform any obligation set forth in this Agreement, if such failure has not been corrected within sixty (60) days after Customer has given Spillman written notice of such failure.

9. **Effect of Default.** Upon the occurrence of an Event of Default either party may (1) terminate this Agreement and invoke all rights the party possesses upon termination and (2) if Customer remains liable for any monetary obligation created under this Agreement, accelerate and declare all obligations of Customer created under this Agreement to be immediately due and payable by Customer as a liquidated sum and proceed against Customer in any lawful way for satisfaction of such sum, or repossess so much of the Product as remains in Customer's possession. Customer shall pay, in addition to all other amounts owed to Spillman, interest calculated at one and a half percent (1.5%) per month on all amounts that have not been paid to Spillman when due. Customer shall pay all costs of collection, including reasonable attorney's fees, whether or not suit is instituted.

10. **Miscellaneous.** This Agreement shall be governed by and construed in accordance with the laws of the State of Arizona. Any delay or failure of either party in exercising any right hereunder, or any partial exercise thereof, shall not be deemed to constitute a waiver of any rights granted hereunder or at law. This Agreement, together with the License Agreement and the Support Agreement, constitutes the entire Purchase Agreement between the parties and no amendment to this Agreement shall be binding on either party unless such amendment is in writing and executed by authorized representatives of the parties. The terms of the License Agreement and Support Agreement are incorporated herein by reference and shall apply hereto, except that this Agreement shall govern with respect to the Product and related services, in the event of any conflict.

STATEMENT OF WORK (“SOW”)

Project: EH-4674

Add Booking Number and Housing Location to Scheduled Events screen

Project Summary

Number:	EH-4674
Title:	Add Booking Number and Housing Location to Scheduled Events screen
Code Name:	
Project Type or Customer:	Pima County Sheriff
Software Versions:	6.3
Product Module:	Jail

-Project Overview

Pima County Jail, a customer since 1989, has requested this change before they are willing to upgrade to Sentryx Jail. Pima County is by far our largest Jail customer (by inmate head count and number of inmates booked). They use our system to its fullest. This includes a lot of data extraction. Classic Jail included the booking number and the housing location. Pima relies on these fields to search for information regarding events that happened in their jail. It would be a large step backwards to lose this functionality.

This project will add those columns to the Scheduled Events table, as well as display them on the screen.

Project Details

-Stakeholders

External Stakeholders

Organization Or Agency	Name	Title (or Role)	Email/Phone
AZPIMSO	Shannon Gwaltney	Pima County IT	shannon.gwaltney@sheriff.pima.gov 520-351-4779
AZPIMSO	Patty Reyes-Hendricks	Inmate Processing Section Manager	amelia.reyes-hendricks@sheriff.pima.gov 520-351-8111

Internal Stakeholders

Department	Name	Title (or Role)	Signoff Date
Development	Travis Cooper	Dev Manager	

QA	Kylene Tanner	QA Analyst	
Documentation	Jana Soren	Technical Writer	
Project/Program Management	Neil Rasmuson	Project Manager	

-Document History / Revision

Revision #	Date	Notes By	Description
	Select Date		

Scope Definition

-Requirements

Priority Definition

0	Critical Must be included to meet the contract, customer expectation, 3 rd -party specification, or industry standard.
1	Important While not critical from a functionality standpoint, it is critical from a usability standpoint. Including would greatly enhance the projects likelihood of success.
2	Nice to Have Including would add polish to the user experience, making the product/feature stand out in the market.

Market Requirements

	PO	Display inmate's booking number on Events screen
	PO	Display inmate's assigned housing on Events screen
	PO	Clicking a button will open the Booking screen to search for a booking, and use it for the Event record (similar to the Name Number field)
	PO	Booking number field will be searchable
	PO	Assigned housing field will be read only when adding a record
	PO	Assigned housing field will be searchable
	PO	The housing and booking fields will autofill when the name number is chosen
	PO	The housing and name number will autofill when the booking number is chosen

System Requirements

	PO	Add a column to store the inmate's jlinmate.curbook value
	PO	Display the booking number column on the Event screen

	PO	Display the inmate's assigned housing and bed number
	PO	When adding a new event record, after selecting a name number the value from jlinmate.curbook will be auto filled
	PO	When adding a new event record, after selecting a booking number the value inmate's name number will be auto filled
	PO	When adding a new event record, after selecting either a name number or a booking number, the assigned housing (jllcbddt.locatn) and bed number (jllcbddt.bedid) will be displayed on the screen

-Concept

The screenshot shows the 'Event - Spillman Sentryx' application window. The interface includes a menu bar (File, Edit, Search, Administration, File Capture, Imaging, Jail, Reports, Help) and a toolbar with various icons. The main form area is titled 'Add Work: Release' and contains several input fields and dropdown menus. At the top right, there are 'Agency:' and 'Number:' dropdowns. Below them is a 'Type:' dropdown. The 'Event' section contains 'Name Number:' and 'Booking Number:' text boxes with search icons, and 'Location:' and 'Assigned Housing' dropdowns, separated by 'AND / OR'. The 'Time' section includes 'Start Date:', 'Last Event Time:', 'Start Time:', and 'End Time:' dropdowns. The 'Location' section has a 'Visitation Location:' dropdown. The 'Added By:' field is a text box. At the bottom, there are tabs for 'Note', 'Recurrence', and 'Medical', and a rich text editor with a toolbar.

Deliverable Acceptance

This *Scope of Work* represents the full scope of this project. Any modifications, additions, or subtractions to the requirements contained herein will require a *Change Request* form.

Project: EH-4680

Remove Requirement for End Time for Scheduled Events

Project Summary

Number:	EH-4680
Title:	Remove Requirement for End Time for Scheduled Events
Code Name:	
Project Type or Customer:	Pima County Sheriff
Software Versions:	6.3
Product Module:	Jail

-Project Overview

Pima County Jail, a customer since 1989, has requested this change before they are willing to upgrade to Sentryx Jail. Pima County is by far our largest Jail customer (by inmate head count and number of inmates booked). Their booking system is very efficient (it must be to process all of their bookings). They must create many court events in a short time. They must do this as quickly as possible, during the video arraignment process. Forcing them to add an end time takes extra time, and often they don't even know the end time (they will fill it in later).

Project Details

-Stakeholders

External Stakeholders

Organization Or Agency	Name	Title (or Role)	Email/Phone
AZPIMSO	Shannon Gwaltney	Pima County IT	shannon.gwaltney@sheriff.pima.gov 520-351-4779
AZPIMSO	Patty Reyes-Hendricks	Inmate Processing Section Manager	amelia.reyes-hendricks@sheriff.pima.gov 520-351-8111

Internal Stakeholders

Department	Name	Title (or Role)	Signoff Date
Development	Travis Cooper	Dev Manager	
QA	Kylene Tanner	QA Analyst	
Documentation	Jana Soren	Technical Writer	

Project/Program Management	Neil Rasmuson	Project Manager	
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-Document History / Revision

Revision #	Date	Notes By	Description
	Select Date		

Scope Definition

-Requirements

Priority Definition

0	Critical Must be included to meet the contract, customer expectation, 3 rd -party specification, or industry standard.
1	Important While not critical from a functionality standpoint, it is critical from a usability standpoint. Including would greatly enhance the projects likelihood of success.
2	Nice to Have Including would add polish to the user experience, making the product/feature stand out in the market.

Market Requirements

	PO	Remove requirement for the end time field on the Event screen

System Requirements

	PO	Remove requirement validation for the end time field on the Event screen.

Deliverable Acceptance

This *Scope of Work* represents the full scope of this project. Any modifications, additions, or subtractions to the requirements contained herein will require a *Change Request* form.

Project: EH-5215**Always Enable Post Cash Button on Property Take Screen****Project Summary**

Number:	EH-5215
Title:	Always Enable Post Cash Button on Property Take Screen
Code Name:	
Project Type or Customer:	Pima County Sheriff
Software Versions:	6.3
Product Module:	Jail

-Project Overview

Pima County Jail, a customer since 1989, has requested this change before they are willing to upgrade to Sentryx Jail. Pima County is by far our largest Jail customer (by inmate head count and number of inmates booked). Their booking system is very efficient (it must be to process all of their bookings). They need the ability to do things in an order other than our standard order. They must be able to post cash before entering all of the property into the Property Take screen.

This project will enable to "Post Cash" button any time the Property Take screen is open, even before Property Take records are entered. This will benefit, not only Pima County, but many other agencies as well.

Project Details**-Stakeholders****External Stakeholders**

Organization Or Agency	Name	Title (or Role)	Email/Phone
AZPIMSO	Shannon Gwaltney	Pima County IT	shannon.gwaltney@sheriff.pima.gov 520-351-4779
AZPIMSO	Patty Reyes-Hendricks	Inmate Processing Section Manager	amelia.reyes-hendricks@sheriff.pima.gov 520-351-8111

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Documentation	Jana Soren	Technical Writer	
Project/Program Management	Neil Rasmuson	Project Manager	

-Document History / Revision

Revision #	Date	Notes By	Description
	Select Date		

Scope Definition

-Requirements

Priority Definition

0	Critical Must be included to meet the contract, customer expectation, 3 rd -party specification, or industry standard.
1	Important While not critical from a functionality standpoint, it is critical from a usability standpoint. Including would greatly enhance the projects likelihood of success.
2	Nice to Have Including would add polish to the user experience, making the product/feature stand out in the market.

Market Requirements

	PO	Allow user to post cash from Property Take screen at any time

System Requirements

	PO	Enable "Post Cash" button any time the Property Take screen is open (even before records are added)

Deliverable Acceptance

This *Scope of Work* represents the full scope of this project. Any modifications, additions, or subtractions to the requirements contained herein will require a *Change Request* form.

Project: EH-5245

Add Booking Number and Housing Location to Jail Log

Project Summary

Number:	EH-5245
Title:	Add Booking Number and Housing Location to Jail Log
Code Name:	
Project Type or Customer:	Pima County Sheriff
Software Versions:	6.3
Product Module:	Jail

-Project Overview

Pima County Jail, a customer since 1989, has requested this change before they are willing to upgrade to Sentryx Jail. Pima County is by far our largest Jail customer (by inmate head count and number of inmates booked). They use our system to its fullest. This includes a lot of data extraction. Classic Jail included the booking number and the housing location. Pima relies on these fields to search for information regarding events that happened in their jail. It would be a large step backwards to lose this functionality.

This project will add those columns to the Jail Log table, as well as display them on the screen.

Project Details

-Stakeholders

External Stakeholders

Organization Or Agency	Name	Title (or Role)	Email/Phone
AZPIMSO	Shannon Gwaltney	Pima County IT	shannon.gwaltney@sheriff.pima.gov 520-351-4779
AZPIMSO	Patty Reyes-Hendricks	Inmate Processing Section Manager	amelia.reyes-hendricks@sheriff.pima.gov 520-351-8111

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-Document History / Revision

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Scope Definition

-Requirements

Priority Definition

0	Critical Must be included to meet the contract, customer expectation, 3 rd -party specification, or industry standard.
1	Important While not critical from a functionality standpoint, it is critical from a usability standpoint. Including would greatly enhance the projects likelihood of success.
2	Nice to Have Including would add polish to the user experience, making the product/feature stand out in the market.

Market Requirements

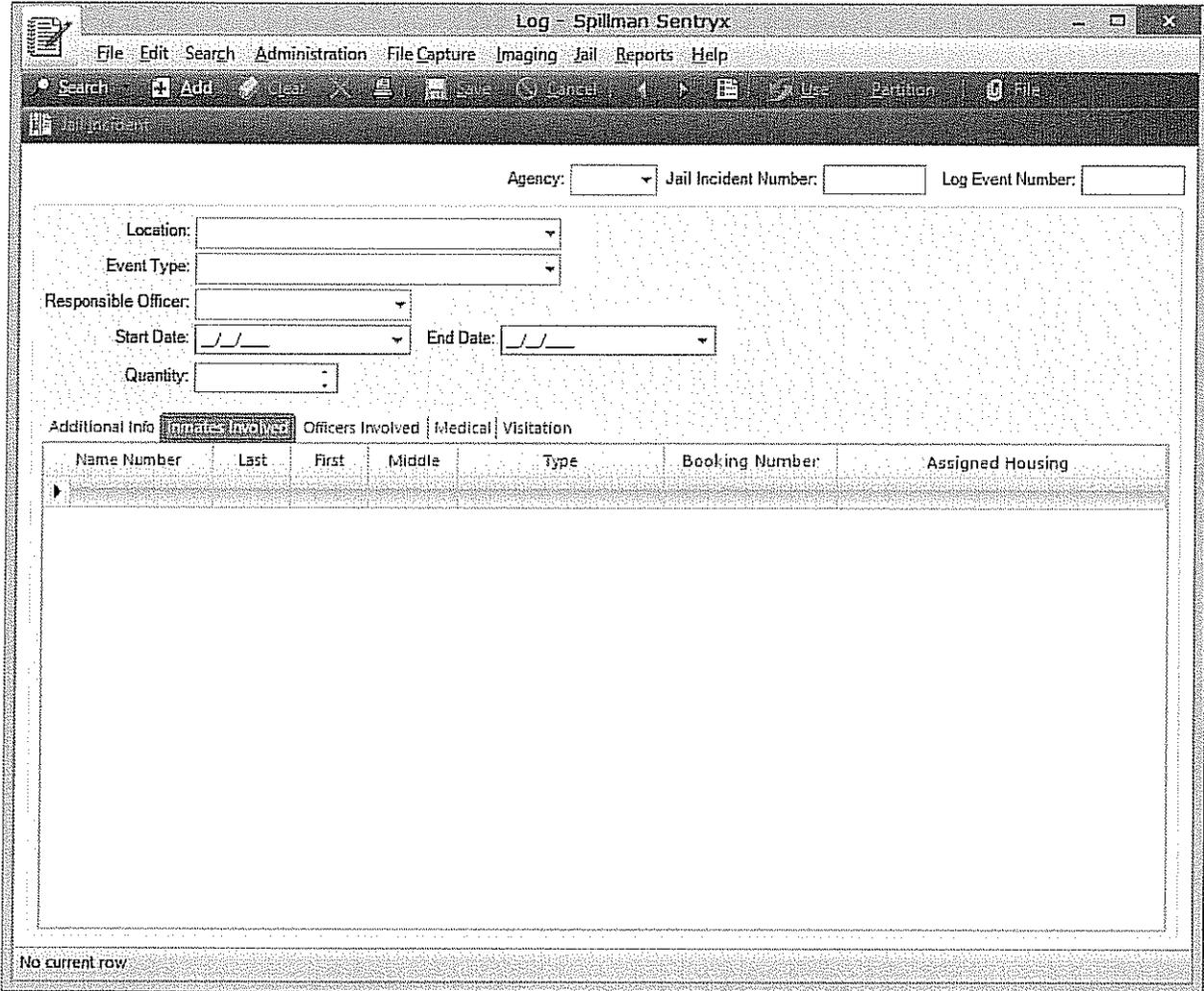
	PO	Display inmate's booking number on Log screen
	PO	Display inmate's assigned housing on Log screen
	PO	Clicking a button will open the Booking screen to search for a booking, and use it for the Event record (similar to the Name Number field)
	PO	Booking number field will be searchable
	PO	Assigned housing field will be read only when adding a record
	PO	Assigned housing field will be searchable
	PO	The housing and booking fields will autofill when the name number is chosen
	PO	The housing and name number will autofill when the booking number is chosen

System Requirements

	PO	Add a column to store the inmate's jlinmate.curbook value
	PO	Display the booking number column on the Log screen
	PO	Display the inmate's assigned housing and bed number
	PO	When adding a new log record, after selecting a name number the value from jlinmate.curbook will be auto filled

	PO	When adding a new log record, after selecting a booking number the value inmate's name number will be auto filled
	PO	When adding a new log record, after selecting either a name number or a booking number, the assigned housing (jllcbddt.locatn) and bed number (jllcbddt.bedid) will be displayed on the screen
	PO	The Address column will be removed

-Concept



Deliverable Acceptance

This *Scope of Work* represents the full scope of this project. Any modifications, additions, or subtractions to the requirements contained herein will require a *Change Request* form.

Project: EH-5216
Offense Screen Changes

Project Summary

Number:	EH-5216
Title:	Offense Screen Changes
Code Name:	
Project Type or Customer:	Pima County Sheriff
Software Versions:	6.3
Product Module:	Jail

-Project Overview

Pima County Jail, a customer since 1989, has requested this change before they are willing to upgrade to Sentryx Jail. Pima County is by far our largest Jail customer (by inmate head count and number of inmates booked). Their booking system is very efficient (it must be to process all of their bookings). Pima County also has stringent data entry standards. Owing to these two factors, they require that the "Disposition" and "Disposition Date" be moved from the 'Status' tab into the main section of the Offense screen. This allows them to make those two fields required, and allows them work more quickly. Also, Officers need to know, at a glance, not only the description of the offense information, but also the codes. This project will add the codes to many of the fields on the Offense screen. Currently, we only display the description.

Project Details

-Stakeholders

External Stakeholders

Organization Or Agency	Name	Title (or Role)	Email/Phone
AZPIMSO	Shannon Gwaltney	Pima County IT	shannon.gwaltney@sheriff.pima.gov 520-351-4779
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Documentation	Jana Soren	Technical Writer	
Project/Program Management	Neil Rasmuson	Project Manager	

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Scope Definition

-Requirements

Priority Definition

0	Critical Must be included to meet the contract, customer expectation, 3 rd -party specification, or industry standard.
1	Important While not critical from a functionality standpoint, it is critical from a usability standpoint. Including would greatly enhance the projects likelihood of success.
2	Nice to Have Including would add polish to the user experience, making the product/feature stand out in the market.

Market Requirements

	PO	Display the "Disposition" field on the main section of the Offense screen instead of in the 'Status' tab
	PO	Display the "Disposition Date" field on the main section of the Offense screen instead of in the 'Status' tab
	PO	Display the code value, in addition to the description value of each of the code tables associated to the fields on the Offense screen

System Requirements

	PO	Remove the "Disposition" field from the 'Status' tab on the Offense screen
	PO	Remove the "Disposition Date" field from the 'Status' tab on the Offense screen
	PO	Add the "Disposition" field to the main section of the Offense screen, under the "Area" field
	PO	Add the "Disposition Date" field to the main section of the Offense screen, to the right of the "Disposition" field
	PO	Allow administrators to mark both fields as required, using 'Admin Mode'
	PO	In addition to the <i>desc</i> or <i>descript</i> values the screen will display the values in the <i>abbr</i>

	<p>or <i>code</i> column for the following tables:</p> <ul style="list-style-type: none"> • jloffens.statute • jloffens.offense • jloffens.type • jloffens.classif • jloffens.jurisd • jloffens.area • jloffens.entry • jloffens.court
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-Concept

Deliverable Acceptance

This *Scope of Work* represents the full scope of this project. Any modifications, additions, or subtractions to the requirements contained herein will require a *Change Request* form.

Project: EH-3585
Release Configuration

Project Summary

Number:	EH-3585
Title:	Release Configuration
Code Name:	
Project Type or Customer:	Pima County Sheriff
Software Versions:	6.3
Product Module:	Jail

-Project Overview

Pima County Jail, a customer since 1989, has requested this change before they are willing to upgrade to Sentryx Jail. Pima County is by far our largest Jail customer (by inmate head count and number of inmates booked). Their booking system is very efficient (it must be to process all of their bookings). They need the ability to do things in an order other than our standard order. When their officers release the inmate, this triggers a report that tells others to get their property, and after they've released their property, they will release housing and print the release forms.

Project Details

-Stakeholders

External Stakeholders

Organization Or Agency	Name	Title (or Role)	Email/Phone
AZPIMSO	Shannon Gwaltney	Pima County IT	shannon.gwaltney@sheriff.pima.gov 520-351-4779
AZPIMSO	Patty Reyes-Hendricks	Inmate Processing Section Manager	amelia.reyes-hendricks@sheriff.pima.gov 520-351-8111

Internal Stakeholders

Department	Name	Title (or Role)	Signoff Date
Development	Travis Cooper	Dev Manager	
QA	Kylene Tanner	QA Analyst	
Documentation	Jana Soren	Technical Writer	

Project/Program Management	Neil Rasmuson	Project Manager	
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-Document History / Revision

Revision #	Date	Notes By	Description
	Select Date		

Scope Definition

-Requirements

Priority Definition

0	Critical Must be included to meet the contract, customer expectation, 3 rd -party specification, or industry standard.
1	Important While not critical from a functionality standpoint, it is critical from a usability standpoint. Including would greatly enhance the projects likelihood of success.
2	Nice to Have Including would add polish to the user experience, making the product/feature stand out in the market.

Market Requirements

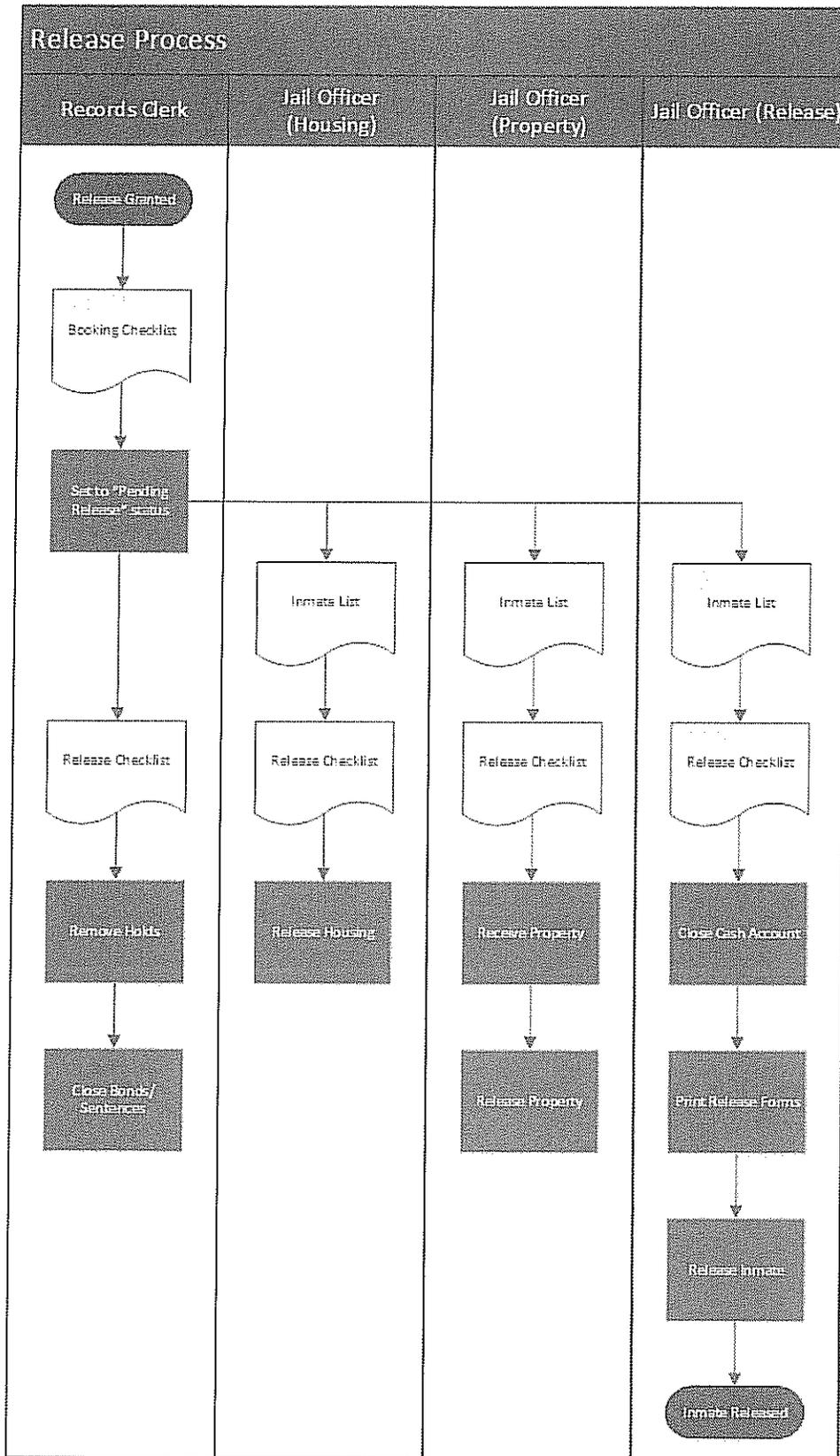
	PO	Allow the ability to release an inmate before releasing/returning property (Property Take)
	PO	Create a better flow for release, which allows multiple users to access the release at the same time
	PO	Create a "Pending Release" flag for inmates
	PO	Add a "Pending Release" filter to the Jail Main Menu
	PO	The user will be able to cancel the release from the release checklist.

System Requirements

	PO	Add a setting which allows an SAA to control whether it is required to release property before the release button is enabled
	PO	Create a Release Checklist, using the Booking Checklist framework (see screenshot). Users will be able to enable and disable tabs, and reorder them, similar to the Booking Checklist.
	PO	The elements from the current Release screen will be included on the Release Checklist as tabs (see screenshot).
	PO	The 'Permanent Release' button on the Booking screen will update the Booking to Name Involvement to a user defined text. The user will be able to define this in a setting, similar to the existing involvement text settings. The default text will read

		"Pending Release."
	PO	The 'Permanent Release' button on the Booking screen will take the user to the Release Checklist.
	PO	A filter will be added to the Jail Main Menu, under 'Jail Statistics,' which will contain all inmates with the "Pending Release" flag
	PO	Clicking on the number next to the "Pending Release" on the Jail Main Menu will open the Inmate List, and contain all of the inmates with the "Pending Release" flag.
	PO	The Release Checklist will have a button to cancel the release. This will change the involvement relationship back to "Confined: <agency>". The completed processes will not be reverted (for instance, if they have close a cash account, that will not be reverted when they cancel).
	PO	The Jail Main Menu will contain a new filter under the 'Jail Statistics' section which will use the name of the "Pending Release" text. This filter will contain all inmates who currently are in the "Pending Release" status.

-Concept



Button to cancel release

Tabs specific to the release

Release screen

"Pending Release" flag

Name #	Name	D.O.B.	Current Location	Assigned Housing	Diet
115	Adams, Jesse O	03/14/1985		D6-1	
6	Barnett, Johnny Eldon	11/04/1930			
10	Bolden, Mary Katherine	06/28/1964	A1		
12	Box, Deward Ira	09/07/1966	Individual Holding Cell 1		
14	Brewer, Greg Lee	04/16/1965			
B4	Brown, Gerald	11/14/1947			
20	Cates, Gregory Dewayne	10/25/1961			
23	Cole, Evelyn Bills	11/07/1960	C1		
25	Compton, Edward	06/06/1965	D1		
29	Craft, Jeremy Wayne	12/20/1960	B1		Meat

Inmate's with "Pending Release" flag shown here

Jail Main Menu - Spillman Sentryx

File Edit Administration Jail Imaging Reports Help

Inmate List Event Viewer Log

Intake and Release Wednesday, July 23, 2014

Accounting	Jail Statistics	Booking Types
Assessment	47 Inmates Total	4 Cash Bond
Billing	1 Inmates Housed - Capacity 269 / 379	3 Custody Arrest
Facility Management	1 Temporary Release - Inmates	1 Unknown Type BK
Intake and Release	0 New Bookings - Last 24 Hours	1 Unknown Type EXP
Intake	0 Releases - Last 24 Hours	1 Civil Commitment
No Name Booking	1 Non-Custody Bookings - Last 24 Hours	
Non-Custody Booking	10 Pending Releases	
Permanent Release		
Pre Booking		
Start Booking		
Temporary Release		

Recent Active Bookings			
Name	Date	Current Location	Current Booking

Deliverable Acceptance

This *Scope of Work* represents the full scope of this project. Any modifications, additions, or subtractions to the requirements contained herein will require a *Change Request* form.