



BOARD OF SUPERVISORS AGENDA ITEM REPORT (BOSAIR)

\*All fields are required. Enter N/A if not applicable. For number fields, enter 0 if not applicable.\*

Record Number:	
Amplifund Grant Record Number: 66302	
Award Type:	Grant
Is a Board Meeting Date Requested?	Yes
Requested Board Meeting Date:	12/16/2025
Signature Only:	NO
Procurement Director Award / Delegated Award:	<ul style="list-style-type: none"><li>N/A</li></ul>
Supplier / Customer / Grantor / Subrecipient:	AZ Department of Child Safety and Administative Office of the Courts
Project Title / Description:	FFY2025 Title IV-E Foster Care Administrative Costs for Legal Representation Child or Parent
Purpose:	When this grant was originally awarded and approved by the Board of Supervisors, it was a formula grant which shall continue until canceled. Federal child welfare policy provides funds to assist with foster care maintenance costs for Title IV-E eligible children, specifically covering state and local reimbursement to pay a percentage of the costs of attorneys representing eligible children and/or their parents. The ongoing grant agreement among AOC, AZ Department of Child Safety, and Pima County also allows administrative costs to include reimbursement for caseworkers, investigators and other staff.
Procurement Method:	Grant: Not applicable
Procurement Method Additional Info:	N/A
Program Goals/Predicted Outcomes:	Funds are used to supplement existing funding to expand, enhance, and develop parent and/or child representation including, but not limited to, hiring and/or contracting with attorneys; meeting statutory time frames; improving attorney-client ratios; improving attorney abilities to manage dependency caseloads; increased rates for contract dependency attorneys; and training/education to enhance legal representation.
Public Benefit and Impact:	Pima County is entitled to claim a percentage of Title IV-E administrative costs of

independent legal counsel in child dependency and parental rights termination cases. Federal policy helps to ensure, among other outcomes, that reasonable efforts are made to prevent removal and to finalize permanency plans and that parents and youth are engaged in and complying with case plans.

**Budget Pillar**

- N/A

**Support of Prosperity Initiative:**

- N/A

**Provide information that explains how this activity supports the selected Prosperity Initiatives**

N/A

**Metrics Available to Measure Performance:**

Hiring and/or contracting with additional attorneys; improved attorney-client ratios; increased rates for contract attorneys; completion of education and training; and meeting statutory time frames.

**Retroactive:**

YES

**Retroactive Description:**

Yes, the Notice of Award was received on November 17, 2025. The next Board of Supervisors meeting we are able to meet the submission deadline for is December 16, 2025. If the item is not accepted by the Board of Supervisors, the funds will be returned to the grantor.

**Grant / Amendment Information (for grants acceptance and awards)****Record Number:**

Amplifund Grant Record Number: 66302

**Type:**

Amendment

**Department Code:**

PDS

**AmpliFund Grant Record Number:** 66302

**Amendment Number:**

20

**Commencement Date:**

10/01/2024

**Termination Date:**

09/30/2025

**Advantage Initial GTAW# (If Applicable):**

N/A

**Total Revenue Amount:**

\$596,012.82

**Total Match Amount**

\$0.00

Advantage Grant ID # (If Applicable): N/A

All Funding Source(s) required: US Department of Health and Human Services, pass through AZ Department of Child Safety and Administrative Office of the Courts  
Formula advanced grant

Does PCAO need to review the grant award (or grant amendment)?

NO

Does PCAO need to sign the grant award (or grant amendment)?

NO

Match funding from General Fund?

NO

Match funding from other sources?

NO

Are Federal Funds Involved?

YES

If Federal funds are received, is funding coming directly from the Federal government or passed through other organization(s)? US Department of Health & Human Services, Administration for Children & Families, Children's Bureau administered by the Arizona Department of Child Safety (DCS) and passed through Arizona Supreme Court Office of the Courts (AOC)

CFDA# 93.658

FAIN# 2502AZFOST

Department: PDS

Name: Shelley Kroska

Telephone: 5207246908

GMI Director: \_\_\_\_\_



Date: \_\_\_\_\_


11/26/25

Department Director Signature: \_\_\_\_\_



Date: 11/24/2025

Deputy County Administrator Signature: \_\_\_\_\_



Date: \_\_\_\_\_

11-26-2025

County Administrator Signature: \_\_\_\_\_

Date: \_\_\_\_\_

11/26/2025



Kathryn Ptak, Director  
Katie Hobbs, Governor

Jan Leshner  
County Administrator  
Pima County

11/14/2025  
Date

## Notice of Award Letter for ISA Subrecipients

Re: Notice of Award – FY FFY 2025 Title IV-E Foster Care  
Name of Award

Dear Jan Leshner - Pima County  
Grantee Name

Congratulations! The Department of Child Safety is pleased to inform you that your request for funding has been awarded.

This grant award represents obligation for fiscal year 2025 for the Foster Care Title IV-E program.  
Fiscal Year Program

These funds are subject to the requirements of the Legal Representation for Children/Parents  
Program

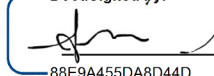
<b>Award Number</b>	2502AZFOST-DCS-PIMA
<b>Award Performance Period</b>	10/1/2024-9/30/2025
<b>Award Budget Period</b>	7/1/2025-9/30/2025
<b>Allotment</b>	\$596,012.82
<b>Award this Action</b>	\$1,721,537
<b>Cumulative Grant Award to Date</b>	\$1,898,437.28
<b>FAIN No.</b>	2502AZFOST
<b>CFDA No.</b>	93.658
<b>EIN:</b>	86-6000556

**With the acceptance of this award**, you agree to administer this grant in compliance with conditions set forth in the Interagency Agreement. This award is also subject to the requirements of 2 CFR § 200.332 REQUIREMENTS as it aligns with subrecipient funding.

**Your Point of Contact for this grant is:** Carissa Moore, Grants Manager AZ DCS  
Email: Carissa.Moore@azdcs.gov  
Phone: 602-255-2906

We look forward to working with you on our shared commitment to meeting the needs of Arizona's families as we prepare for the implementation of the Legal Representation for Children/Parents program.

Sincerely,  
Digitally signed by:

 Ana Molloy, Controller for  
88E9A455DA8D44D...

Reynaldo Saenz  
Chief Financial Officer

Arizona Department of Child Safety

Equal Opportunity Employer/Program. The Department of Child Safety (DCS) prohibits discrimination in admissions, programs, services, activities, or employment based on race, color, religion, sex, national origin, age, disability, genetics, or retaliation or any other status protected by federal law, state law, or regulation. Reasonable accommodations to allow a person with a disability to take part in a program, service, or activity are available upon request. To request this document in alternative format or for further information about this policy contact your local office. TTY/TDD Services: 7-1-1. Free language assistance for DCS services is available upon request. Ayuda gratuita con traducciones relacionadas con los servicios del DCS esta disponible a solicitud del cliente.

# ADDENDUM A

## ARIZONA TITLE IV-E LEGAL PASS-THROUGH - FEDERAL FISCAL YEAR 2025 Pima County

Addendum date: 11/18/2025

TOTAL AMOUNT AWARDED: \$ 1,872,282.02

SCHEDULED DISBURSEMENTS			
<u>February 10, 2025</u> \$375,917.21	<u>May 14, 2025</u> \$509,094.06	<u>August 13, 2025</u> \$391,257.93	<u>November 12, 2025</u> \$596,012.82

(\$26,155.26) for Admin Costs to DCS

### DISBURSEMENT INFORMATION:

**February 10, 2025** FFY25 1ST QUARTER EXPENSE REIMBURSEMENTS (10/01/2024 - 12/31/2024)

**May 14, 2025** FFY25 2ND QUARTER EXPENSE REIMBURSEMENTS (01/01/2025 - 03/31/2025)

**August 13, 2025** FFY25 3RD QUARTER EXPENSE REIMBURSEMENTS (04/01/2025 - 06/30/2025)

**November 12, 2025** FFY25 4TH QUARTER EXPENSE REIMBURSEMENTS (07/01/2025 - 09/30/2025)

Signed: **Caroline Lautt-Owens**  
Digitally signed by Caroline Lautt-Owens  
Date: 2025.11.19 10:55:04 -07'00'

Caroline Lautt-Owens, Director  
Dependent Children's Services Division—Arizona Supreme Court

Signed: **Shelley Kroska**  
Digitally signed by Shelley Kroska  
DN: cn=Shelley Kroska, o=Pima County, ou=Public Defense Services, email=shelley.kroska@pima.gov, c=US  
Date: 2025.11.19 11:52:41 -07'00'

Approved by signature - County **Legal Administrator**  
**Pima County Public Defense Services**