

# COB - BOSAIR FORM

12/10/2025 10:08 AM (MST)

Submitted by Jeannette.Montano@pima.gov



## BOARD OF SUPERVISORS AGENDA ITEM REPORT (BOSAIR)

**\*All fields are required. Enter N/A if not applicable. For number fields, enter 0 if not applicable.\***

Record Number:

Amplifund Grant Record Number: 70382

**Award Type:** Grant

**Is a Board Meeting Date Requested?** Yes

**Requested Board Meeting Date:** 01/06/2026

**Signature Only:**

NO

**Procurement Director Award / Delegated Award:** • N/A

**Supplier / Customer / Grantor / Subrecipient:** The State of Arizona, Governor's Office of Youth, Faith, and Family

**Project Title / Description:** Arizona STOP (Services, Training, Officers, and Prosecutors) Violence Against Women Grant (RFGA-STOP-GOYFF-010124-15Y3)

**Purpose:** The Pima County Attorney's Office, through its Victim Services Division, will fund two fulltime advocates and a 17.185% Assistant Advocate for the Domestic Violence Court and training. The funds will help provide more Victim Advocates in Misdemeanor Domestic Violence Specialty Court, known as DV Court. This request is made under the Victim Service Providers service area and aligns with the County criminal justice system's comprehensive victim-centered services programming, which is intended to help crime victims heal from trauma and pick up their lives, while holding offenders accountable and aiming to deter repeat offenses.

By its acceptance of this award, the Pima County Board of Supervisors authorizes initialing of the grant agreement and electronic acceptance of the award by an authorized designee of the Pima County Attorney's Office.

Amendment 2 is for Year 3 grant activities from original grant award GTAW-PCA-24\*098

**Procurement Method:** N/A

**Program Goals/Predicted Outcomes:** Additional resources to provide contact with victims will be instrumental in providing safety planning, giving information on resources and education on the criminal justice system, and will increase the likelihood of victim participation throughout the

case. All of these factors combined could potentially lead to a significant increase in individual and community safety.

<b>Public Benefit and Impact:</b>	The project that this grant funds will empower victims in Pima County who may be reluctant to discuss personal details in open court to come forward, address the court, and face the accused, with the support of a Victim Advocate. Additionally, this project could lead to a significant increase in community safety by providing resources on the criminal justice system.
<b>Budget Pillar</b>	<ul style="list-style-type: none"><li>• Improve the quality of life</li></ul>
<b>Support of Prosperity Initiative:</b>	<ul style="list-style-type: none"><li>• C-S-3. Prevent and Reduce Crime</li></ul>
<b>Provide information that explains how this activity supports the selected Prosperity Initiatives</b>	Compelling information from victims can contribute to keeping offenders off the streets, avoiding additional crimes. Doing so makes convictions more likely and increases the safety of victims and the community.
<b>Metrics Available to Measure Performance:</b>	The performance of this program will continue to be measured through Victim Surveys.
<b>Retroactive:</b>	YES
<b>Retroactive Description:</b>	Yes, this is retroactive due to PCAO receiving the Grantee Agreement on 12/5/2025 and needing review and signatures internally before proceeding. Due to this delay, we were not able to submit before the Board of Supervisors before commencement date of the grant. If the award is not approved, it would result in loss of compensation causing strain to the general fund.

### Grant / Amendment Information (for grants acceptance and awards)

Record Number:

Amplifund Grant Record Number: 70382

**Type:** Amendment

**Department Code:** PCA

**AmpliFund Grant Record Number:** 70382

**Amendment Number:** 2

**Commencement Date:** 01/01/2026

**Termination Date:** 12/31/2026

**Advantage Initial GTAW# (If Applicable):** GTAW-PCA-24\*098

Total Revenue Amount:

\$147,196.27

Total Match Amount

\$49,116.00

Advantage Grant ID # (If Applicable):

GTAW-PCA-24\*098

All Funding Source(s) required:

US Department of Justice, Office on Violence Against Women; The State of Arizona Governor's Office of Youth, Faith, Family; General Fund

Does PCAO need to review the grant award (or grant amendment)?

YES

Does PCAO need to sign the grant award (or grant amendment)?

YES

Match funding from General Fund?

YES

If Yes Provide Total General Fund:

\$49,116.00

Percent General Funds

25%

Match funding from other sources?

NO

Are Federal Funds Involved?

YES

If Federal funds are received, is funding coming directly from the Federal government or passed through other organization(s)?

Passed through to The State of Arizona Governor's Office of Youth, Faith, Family

CFDA#

16.588

FAIN#

15JOWW25GG00016-MUMU

Department:

PCA

Name:

Rosa Ramos

Telephone:

520 724-8231

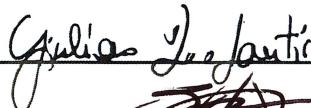
GMI Director: \_\_\_\_\_



Date: \_\_\_\_\_

12/18/2023

Department Director Signature: \_\_\_\_\_



Date: 12/10/23

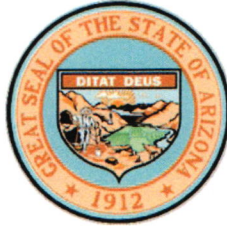
Deputy County Administrator Signature: \_\_\_\_\_



Date: 12-18-2023

County Administrator Signature: \_\_\_\_\_

12/18/23



**GRANTEE AGREEMENT  
No. GR-STOP-GOYFF-010124-15Y3**

**Between the**

**STATE OF ARIZONA,  
GOVERNOR'S OFFICE OF YOUTH, FAITH AND FAMILY**

**And**

**PIMA COUNTY ATTORNEY'S OFFICE**

Pursuant to *RFGA-STOP-GOYFF-010124-00*, section III. FUNDING INFORMATION, subsection B. Funding Available, the State of Arizona hereby exercises its option to renew Agreement No. GR-STOP-GOYFF-010124-15 for a third year of funding. A new award amount for the third year of this Agreement is provided from the Arizona STOP Violence Against Women Formula Grant Program (CFDA No. 16.588). Grantee agrees to adhere to the goals, strategies and activities related to Agreement No. GR-STOP-GOYFF-010124-15 and the approved, updated grant activities in the Grantee's renewal application for Year Three funding. The attached *Summary of Award – Year 3 Renewal* is incorporated into this Agreement as if fully set forth herein.

**Section 7. PERFORMANCE PERIOD**

The performance period for Year Three grant activities shall be effective January 1, 2026 through December 31, 2026.

**Section 15. AWARD INFO**

Grantor shall provide up to \$147,196.27 as a new contract award amount for reimbursement of Year Three costs approved in the Grantee's renewal application for Year Three funding in accordance with *Attachment E – Year 3 Budget & Scope of Work*, incorporated into this contract in its entirety. The budgeted match amount is \$49,116.00.

**Section 21. PROGRAM REPORTING**

The Year Three reporting schedule is as follows:

- Quarter 1: April 30, 2026
- Quarter 2: July 31, 2026
- Quarter 3: October 30, 2026
- Quarter 4: January 29, 2027
- Annual Muskie: February 15, 2027

Except as specifically stated herein, all other terms and conditions of this Agreement remain unchanged.





**State of Arizona**  
**Governor's Office of Youth, Faith and Family**

*Summary of Award – Year 3 Renewal*

<b>1. Type of Agreement</b> Grant Award	<b>2. Title of Grant</b> Arizona STOP (Services, Training, Officers, and Prosecutors) Violence Against Women Grant	<b>3. Action Type</b> Year 3 Renewal	<b>4. Amendment No.</b> 0
<b>5. Contract No.</b> GR-STOP-GOYFF-010124-15Y3	<b>6. Effective Date</b> 01/01/2026	<b>7. Performance Period</b> 01/01/2026 – 12/31/2026	<b>8. Sponsoring Federal Agency</b> United States Department of Justice, Office on Violence Against Women
<b>9. Grantee Name</b> Pima County Attorney's Office 32 North Stone Avenue Tucson, AZ 85701	<b>10. Grantee ID</b>  <i>EIN:</i> 86-6000543  <i>UEI:</i> FVS1C9XG5748	<b>11. Grantee's Program Name</b> Pima County Attorney's Scope of Work STOP 26	<b>12. CFDA No.</b> 16.588  <b>13. FAIN No.</b> 15JOVW25GG00016-MUMU
<b>14. Award Info</b>  <b>Grant Funding:</b> \$147,196.27  <b>Grantee Match:</b> \$49,116.00  <b>Grantee Indirect:</b> 15%	<b>15. Agreement Type</b> Cost Reimbursement  <b>16. Method of Payment</b> Electronic or Warrant  <b>17. Financial Reporting</b> Monthly 20 days after month end	<b>18. Program Report Contact</b> Emily Uline-Olmstead Justice Program Manager Governor's Office of Youth, Faith and Family 1700 W. Washington Suite 230 Phoenix, AZ 85007 <a href="mailto:euolmstead@az.gov">euolmstead@az.gov</a>	<b>19. Statutory Authority</b> Violence Against Women Act of 2000, the Violence Against Women Act of 2005, and the Violence Against Women Act of 2013 under 34 U.S.C §§ 10441, 10446-10451.
<b>20. Program Reporting</b>  <b>Quarterly Reports Due:</b> Q1: April 30, 2026 Q2: July 31 2026 Q3: October 30, 2026 Q4: January 29, 2027  <b>DOV/OVW Annual Progress Report (Muskie) Due:</b> February 15, 2027  The Governor's Office of Youth, Faith, and Family shall provide the forms for the quarterly reports and requests for reimbursement.	<b>21. Remittance Address</b> State of Arizona Governor's Accounting Office 1700 W. Washington Suite 500 Phoenix, AZ 85007 <a href="mailto:grantrfr@az.gov">grantrfr@az.gov</a>	<b>22. Grantee Program Contact</b> Kim Hunley Program Staff Pima County Attorney's Office 32 North Stone Avenue Tucson, AZ 85701 <a href="mailto:Kim.Hunley@pcao.pima.gov">Kim.Hunley@pcao.pima.gov</a> 520-724-5600	<b>23. Grantee Financial Contact</b> Rosa Ramos Administrative Services Pima County Attorney's Office 32 North Stone Avenue Tucson, AZ 85701 <a href="mailto:Rosa.Ramos@pcao.pima.gov">Rosa.Ramos@pcao.pima.gov</a> 520-724-8231
<b>24. Special Conditions</b>  <i>The above grant program is approved subject to such conditions of limitations as are incorporated by reference to the grantee's contract materials. Contract materials incorporated by reference include:</i> The Request for Grant Solicitation No. RFGA-STOP-GOYFF-010124-00 and all Attachments; solicitation amendment(s); grantee's response application (including narrative responses and all Exhibits); clarification requests and responses; countersigned Offer and Acceptance Form; and year 3 renewal documents, all of which are in the possession of the grantee.  The State of Arizona's Uniform Terms and Conditions (Revision No. 10.4) are incorporated into this contract as if fully set forth herein. Copies of this document may be accessed at: <a href="https://spointra.az.gov/sites/default/files/Uniform%20Terms%20and%20Conditions_r10.4_05-23_0.pdf">https://spointra.az.gov/sites/default/files/Uniform%20Terms%20and%20Conditions_r10.4_05-23_0.pdf</a>  In the event of any divergence between these contract materials and the Uniform Terms and Conditions, the contract shall control. Grantee warrants that it has read and understands the State of Arizona's Uniform Terms and Conditions (Revision No. 10.4), and agrees to be bound by them in their entirety.			

## EXHIBIT B

### Line Item Budget

Budget period: January 1, 2026 – December 31, 2026

Budget Category	Line Item	Requested Funds	Total Cost
<b>Personnel and Fringe Benefits</b>			
Personnel	DV Court Victim Advocate Britney Kovrig, 100%, 12 mos.	\$46,126	\$46,126
	DV Court Victim Advocate Jeniffer Garcia, 100%, 12 mos.	46,854	46,854
	Assistant Victim Advocate Ethan Holman (Request: 17.185% of FTE), 12 mos.	7,154	43,933
Fringe Benefits	Britney Kovrig, 35.56% of FTE	\$16,401	\$16,401
	Jeniffer Garcia, 20.80% of FTE	9,744	9,744
	Ethan Holman, Fringe is 20.1% of FTE (Request: 17.185% of FTE)	1,717.76	10,544
<b>Contracted Services/Professional Services</b>			
Contract services			
Travel			
Pass Through			
Subgrants			
<b>Supplies and Other Operating</b>			
<b>Administrative/Indirect Costs</b>			
	15% De Minimis Rate (No negotiated rate; please see De Minimis attachment.)	\$19,199.51	
<b>Total</b>		<b>\$147,196</b>	

\*As shown, a line item budget justification for each component MUST be included in the application that describes the procedure for determining the cost of budget categories. Detail in the line-item budget narrative strengthens applications. See the following page for budget narrative format.

## EXHIBIT C

### Budget Narrative

If awarded \$147,196 in funding, \$127,997 would be used by the Pima County Attorney's Office (PCAO) Victim Services Division for the salaries and EREs of two full-time Victim Advocates and one-third Assistant Victim Advocate FTE to cover Domestic Violence Courtrooms during 2025.

They would initiate support services for more than 350 victims who are identified in prosecutor charging documents, as well as by meeting those who simply show up in Domestic Violence Court for sessions related to their victimization. In addition to discussing victim safety strategies, victim rights and offering to take victims to apply for public benefits and other services, when victims choose to cooperate with the prosecution in their victimization cases, the Victim Advocates would work with prosecutors in helping the victims. (The Pima County Attorney's Office never charges for services and provides support for victims regardless of whether they wish to help in the prosecution of those cases.)

**SALARIES AND EREs.** One of the two DV Court Victim Advocates and a part-time Assistant Victim Advocate have recently left those positions. Full-time Victim Advocate (VA) Jeniffer Garcia is currently undergoing intensive training and very soon will be covering DV Court victims with full-time Victim Advocate Britney Kovrig and Assistant Victim Advocate Ethan Holman, who has already replaced Assistant Victim Advocate Claire Miller. For Ethan Holman, who has been an Assistant Victim Advocate for more than a year through STOP for 30% of his FTE, if awarded, the 2026 STOP grant would cover only 16.28347% of his salary and EREs. There is no supplanting. The salaries and benefits of all three include a 1.4% pay raise each, effective Jan. 1, 2026. During this grant term, the two Victim Advocates would receive a total of \$92,980 in salaries and \$26,146 fringe, for a total Advocates salary and benefits of \$119,126. The details:

- Ms. Kovrig would receive \$46,126 (100%) of her salary and \$16,401 (100%) in fringe benefits, for a total of \$62,527. With the January pay raise, her fringe would amount to 35.56% of salary.
- Ms. Garcia would receive \$46,854 (100%) of her salary and \$9,744.21 (100%) of her benefits, for a total of \$56,598. (In January, her fringe would amount to 20.8% of salary.)
- Mr. Holman's salary and benefits, which primarily come from the Pima County General Fund, would receive STOP supplements of \$7,153.83 (16.28347%) of his \$43,933 total yearly salary and \$1,716.93 (16.28347%) of his total yearly \$10,544 benefits for a total of \$8,870.76, if awarded. He would dedicate at least that much for database entries and coordination of meetings with follow-up services for DV victims. (In January, his fringe would amount to 24% of salary.) The fractional extent of the supplements for Mr. Holman are due to equaling of the \$147,196 renewal amount.

**(\$119,126 for two Victim Advocates + \$8,870.76 for the Assistant Victim Advocate  
= \$127,996.76 + 19,199.51 Indirect Costs = \$147,196.27)**

<b>VA Kovrig EREs</b>	<b>Percent of Salary</b>
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Payroll Taxes	7.49
Dental and Life Insurance	0.72
AZ Retirement	12.23
Worker's Comp + Unemployment	0.17
Short- and Long-Term Disability	0.63
Total Fringe Benefit Rate	35.56

<b>VA Garcia's EREs</b>	<b>Percent of Salary</b>
Payroll Taxes	7.58
Health, Dental and Life Ins.	0
AZ Retirement	11.86
Worker's Comp + Unemployment.	0.17
Short- and Long-Term Disability	0.14
Total Fringe Benefit Rate	20.8

<b>Asst. VA Holman EREs</b>	<b>Percent of Salary</b>
Payroll Taxes	5.23
Health, Dental and Life Ins.	0.18
AZ Retirement	8.22
Worker's Comp + Unemployment.	0.12
Short- and Long-Term Disability	0.43
Total Fringe Benefit Rate	24

**DE MINIMIS.** The award would also include \$19,199.51 to cover Pima County's 15% de minimis rate. (Pima County has not negotiated a federal rate.)

**MATCH.** The \$4,9065 Match would be provided through the fulltime Pima County General Fund salary and EREs of veteran Victim Advocate Kristin Carter. Although her salary and EREs for 2025 are \$93,754, starting in January 2026, her yearly salary is expected to rise to \$63,100 and her EREs will be \$31,966 for a total of \$95,066. The match for 2026 of \$49,065 equals 51.6% of \$95,066.

**PROJECT TOTAL,** if awarded, would be \$196,262 (**\$127,997** in salaries + **\$19,200** in indirect costs + **\$49,065** match = **\$196,262** project total)

## EXHIBIT D

## PIMA COUNTY ATTORNEY'S SCOPE OF WORK STOP 26

A. Each year, hundreds of women show up at the Pima County Superior Court's Misdemeanor Domestic Violence (DV) Courtroom. They often go in search of justice, to see people who harassed, assaulted and abused them face a judge. But sitting in the visitors' section of the courtroom used for these hearings, they may go unnoticed and uninvited to share what they know of the defendants' behaviors, unaware of the judge and attorneys' interest in learning from them. Many haven't been identified in the charging papers that prosecutors get from law enforcement. Sometimes, as they sit anonymously in the back of the courtroom, they don't get a measure of consolation. Instead, some are pained to see perpetrators walk away unpunished and free to mistreat others, or kill someone.

Beyond identifying victims who show up for court sessions, the DV Court Advocates carry a caseload of victims needing services, and they are responsible for getting into the Advocate services system DV victims who score High-Risk on the AZ Intimate Partner Risk Assessment (APRAIS) tool.

The GOYFF STOP funding allowed the hiring of two full-time Victim Advocates and a part-time Assistant Victim Advocate for 2024, when they supported 273 intimate partner abuse victims. In the first three calendar quarters of 2025, the team assisted 210 unique victims. During those nine months, they had 1,052 service contacts, of which 76% were new.

Turnover in 2025 left DV Victim Advocate Britney Kovrig, helped by Assistant Advocate Ethan Holman, juggling 104 open and active cases by Oct. 3. (In active cases, victims engage by interacting with an Advocate, attending court proceedings, or other activities/services.) The team's crucial APRAIS follow-up duties have been temporarily spread among whoever is serving as Advocate for the Day. But Jeniffer Garcia will join the team in a few weeks, after completing DV Court Advocate training. By bringing the program up to full Advocate staffing, if awarded, the important APRAIS follow-up duties would be stabilized, and the DV Court Advocates staffing can resume full operations, assuring timely continuity of services. The team, overseen since May by veteran Supervisor Tami Sanchez, will transition to Samantha Reuser when she completes DV Supervisor training before year's end. Meanwhile, the misdemeanor DV Court has been consolidated this year into one courtroom under the Hon. Kristel Ann Foster, who conducts trials Tuesday and Wednesday afternoons in Tucson.

The Domestic Violence Specialty Court was established by the Superior Court and Pima County Justice Courts more than 10 years ago in Tucson. The Pima County Attorney's Office, which pioneered the Victim Services movement nationally, had long assigned two Victim Advocates, one for each courtroom holding simultaneous hearings, given that many sexual crime victims are reluctant to identify themselves to authorities. In 2014, for instance, "About 12% of victims of serious violence and 28% of intimate partner violence victims received assistance from a victim service agency," BJS statisticians found in the Criminal Victimization, 2014 Bulletin. (Truman, J.L. & Langton, L. 2015) <https://bjs.ojp.gov/content/pub/pdf/cv14.pdf>

Then the pandemic struck. From 2021 until the 2024 STOP award, there was a service gap. No Victim Advocates covered DV hearings, reviewed prosecutor charging papers to reach sexual assault victims, input data in a confidential services system, informed them of their rights and how to stay safe, or asked if they'd help prosecute cases in which they were victimized.

B. This request for \$147,196 involves two goals: 1) to have Victim Advocates attend misdemeanor domestic violence court proceedings so that in 2026 they can meet and begin to help at least 350 victims of domestic violence, who may not have been previously identified, and 2) in cases where victims wish to attend hearings and/or cooperate with the prosecution, the

Victim Advocates work closely with prosecutors to support them. (Pima County Attorney's Office Victim Services never requires payment nor makes services contingent with aiding prosecution.)

B1) Funding for the first goal allows Victim Advocates to connect with victims of misdemeanor sexual abuse and offer support, regardless of the case outcome or whether they wish to collaborate with the prosecution. By being identified and accepting Advocates' trauma-informed support, victims need not feel isolated, alone in the back of the courtroom. They often experience the healing effect of knowing they are believed, have rights, and can count on government and nonprofit support for which they may be eligible, to move their lives forward. Their cases are entered in the confidential Advocate database to assure continuity of contacts and services.

B2) Funding for the second goal propitiates, in cases in which the victims are willing to cooperate with the prosecution, prosecution interactions with the victims by allowing Victim Advocates to work closely with misdemeanor prosecutors. Depending on the case, it can open the way for victim meetings with prosecutors present, either in person or electronically. Prosecutors and the court can use compelling victim information to assure that defendants don't go unpunished and to increase safety for the victim, as well as the community.

C. Once a Victim Advocate contacts the victim and the victim agrees to the free service, each contact is documented in a way that assures the services are provided and the victim gets where she/he needs to go in their healing process and in practical terms. Victim Advocates Supervisor Tami Sanchez oversees the activities of the two Victim Advocates and part-time Assistant Victim Advocate, and she reports to Interim Victim Services Director Kim Hunley, the Pima County Attorney's Chief Deputy. Together, the Supervisor and the Interim Director assure compliance with best practices in serving misdemeanor DV Court victims and in working with prosecutors.

Advocates always use a victim-centered, trauma-informed approach to assure (orally and in writing) that each victim knows her/his rights, takes steps to stay safe, and is empowered to make choices and advance the individual's healing process. Beyond embracing best practices, Pima County Attorney's Victim Advocates also are keenly aware of navigating cultural differences, and many are fluent in Spanish, or other languages.

All staff Advocates, volunteer Advocates, and Assistant Victim Advocates complete a 66-hour training program with in-house Advocate/Trainers, followed by a skills-based mentorship with senior staff and volunteers. Topics include crisis intervention and communications, and in-depth training on: dynamics of domestic violence; stalking and risk assessments; sexual assault; homicide; death, and responding to child victims. Advocates also receive specialized National Organization for Victim Assistance Advanced Crisis Response Training and National Center for Victims of Crime Training Institute, and the AZ Coalition of Victim Assistance Academy trainings.

D. Given the uncertainties as to victim numbers anticipated in any given year, evaluation efforts for this project will focus on the numbers of contacts entered in the database, signifying how much communication and provision of services resulted from the initial contacts. Contacts can also be used to measure frequency of advocacy with prosecutors and courtroom personnel.

Until the new Victim Services Director is named in the coming days, Interim Victim Services Director and PCAO Chief Deputy Kim Hunley would have overall responsibility for monitoring Performance Measures, survey questions and other data collection and analysis tools. She would analyze data and share results at quarterly stakeholder meetings, so any new strategies or adjustments can be developed and implemented to improve the program. The DV Court Advocate team meets weekly with Supervisor Sanchez, and quarterly, with minutes being shared, with court personnel and other stakeholders. Victims identified through the program are surveyed quarterly about their experiences with Victim Advocate contacts.

**EXHIBIT E****Goals, Objectives and Performance Measures**

In the table below, state the goal(s) that will address the identified problem/need.

Goal 1	Have Victim Advocates attend Domestic Violence (DV) Court sessions for misdemeanor cases, so they can meet and help victims of domestic violence.
Goal 2	Have two Victim Advocates work closely with prosecutors to support people victimized in misdemeanor domestic violence cases.
Goal 3	

In the table below provide at least two output and two outcome measures. The selected performance measures must demonstrate the results of the expansion and/or enhancement, not the entire program.

ACTIVITY	PERFORMANCE MEASURE	DEFINITION	OBJECTIVE	GOAL # (Goal must be listed in above table)	EXPLAIN HOW THE PERFORMANCE MEASURE DEMONSTRATES PROGRESS TOWARD THE GOAL
<b>Activity 1:</b> Train dedicated Victim Advocates to contact and serve in 2026 at least 350 victims of intimate partner violence who go to DV Court and/or are identified in charging papers.	<b>Output 1:</b> By Jan. 2026, have 2 Advocates present at all misdemeanor DV hearings in DV Court, and stabilize service delivery to high-risk victims.	1) Assistant Victim Advocate would enter all DV victim data in the confidential Victim Advocate database to track initial contacts in court with DV victims and help coordinate meetings and services.	1a) By their presence and skills, to be a source of support for additional misdemeanor DV crime victims.	1) Have Victim Advocates at DV Court sessions for misdemeanor Domestic Violence cases to more expeditiously aid victims of domestic violence.	Increased victims contacted by the presence of Advocates in DV Court and reviewing police charging papers would result in: 1) more cases tracked through data entered in the Advocate database using Prosecutor by Karpel (PbK), 2) more services to help more crime victims to heal and pick up their lives. The initial contacts, with victims who wish to be helped, trigger ongoing support, which includes safety planning, explanation of victims' rights, information about the criminal justice system, information on Orders of Protection, and help finding appropriate resources for ongoing care.
	<b>Outcome 1:</b> Trained DV Victim Advocates will increase feelings of safety and trust in criminal justice process, by con-	2) Victim Services Division (VSD) leaders could then track the number of additional DV	1b) To provide victims with resources and info about their rights, services, available to them, and the	2a) To increase opportunities for victims, who wish to participate in criminal cases in which they were victimized, to aid in the prosecution	Increase capacity to serve more than 350 DV victims, including previously those who haven't been identified, as well as those identified as being at high-risk of victimization.

	necting more than 350 DV victims to services, including previously unknown victims and/or high-risk victims, so they can heal, stay safe, and pick up their lives.	victims and other data to improve their services.	DV Justice Court process itself.	of their case.	
<b>Activity 2:</b> 2 Victim Advocates to work closely with misdemeanor case prosecutors to strengthen DV cases, when appropriate.	<b>Output 2:</b> Jan.-Dec. 2026, have two full-time Advocates work closely with DV misdemeanor prosecutors.	<b>2a)</b> In addition to providing victim services, victim contacts can include working with a victim in court, victim meetings with prosecutors present, and having contact with the DV victims by electronic means, such as phones and/or email.	<b>2a)</b> To create a more cohesive DV misdemeanor collaboration of Victim Advocates and prosecutors.	<b>2a)</b> Have two Victim Advocates work closely with prosecutors to support people victimized in misdemeanor domestic violence cases.  <b>2b)</b> Increase possibility that victims won't see their perpetrators walk away unpunished.	More misdemeanor domestic violence victims would be able to connect with Victim Advocates and, if the victims wish to, help in the prosecution of their victimization case. Compelling information from victims can contribute to keeping offenders off the streets, avoiding additional crimes, and helping victims to heal.
	<b>Outcome 2:</b> Have misdemeanor prosecutors coordinate with Advocates on DV cases to improve efforts to hold defendants accountable, when victims wish to participate.	<b>2b)</b> Prosecutors and Victim Advocates would be able to collaborate more on outreach to victims.	<b>2b)</b> To provide better access for DV victims to give input on their rights and participation in the criminal justice system.	<b>2c)</b> To have a cohesive Victim Advocate/misdemeanor prosecutor team.	Victim Advocates can be instrumental in strengthening prosecutions by collaborating with prosecutors when the victims that they have contacted wish to participate in their DV cases. Doing so makes convictions more likely, and increases the safety of victims and the community.

## EXHIBIT F Implementation Plan

The following form may be reproduced with word processing software or another form may be created that contains all the information requested. Sequentially list the key tasks and activities needed to implement the strategies/approaches including timelines and responsibilities as they relate to the achievement of the task. In the final column, list how the effectiveness of the implementation will be measured (e.g. number of participants attending/completing, participant satisfaction, adequacy of resources, timely completion of activities, etc.)

STRATEGY	KEY TASK	ACTIVITIES	PERSON RESPONSIBLE	BY WHEN	AS MEASURED BY
For the Pima County Attorney's Victim Services Division (VSD) to provide ongoing support to victims of misdemeanor domestic violence (DV) in the Pima County Consolidated Justice Court System courtrooms that specifically target misdemeanor domestic violence charges.	Maintain staffing of two Victim Advocates and a part-time Assistant Victim Advocate to work solely with misdemeanor domestic violence victims. Each one will have received basic Victim Advocate training, which includes trauma-informed approaches for victims of sexual assault and victimology, as well as court procedures and the use of PbK software, among other topics. The basic training is more than 40 hours long, with at least two additional trainings every year.	Be present at all intimate partner violence hearings in misdemeanor DV Court.	Advocates Britney Kovrig and Jeniffer Garcia, under the direction of Advocate Supervisor Samantha Reuser.	Ongoing	Data entries by Advocates and Assistant Victim Advocate into the confidential Victim Advocates database for victim contacts.
		Meet DV victims who may show up at DV court sessions related to their victimization.	Ms. Kovrig and Ms. Garcia, supervised by Ms. Reuser.	January - December	Data entries and staff meeting reports to Ms. Reuser, and from her to the VSD Director
		If they are willing, discuss with them their rights, needs and services available to them.	Ms. Kovrig and Ms. Garcia, supervised by Ms. Reuser.	January – December	Data entries and staff meeting reports to Ms. Reuser, and from her to the Victim Services Director
		Enter data on	Assistant Victim Advocate Ethan		

		contacts and plans for follow-up calls and meetings with each DV victim.	Holman, in collaboration with Ms. Kovrig and Ms. Garcia		
Victim Advocates to coordinate with Misdemeanor Domestic Violence Prosecutors in contacting DV victims about criminal cases involving their victimization, when those victims wish to be involved.	Create an ongoing schedule with prosecutors of misdemeanor domestic violence cases every week to review cases that are charged, so that Advocates can try to contact the victims, discuss their safety, rights and needs, and get input from victims related to the prosecution of their victimization cases.	Schedule weekly calls with prosecutors and victims to review the case before and after DV Court arraignments and other sessions.	Misdemeanor DV Court Victim Advocates Kovrig and Garcia, supervised by Ms. Reuser.	Ongoing	All contacts with victims will be entered into the confidential Advocate database.

**PIMA COUNTY**

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Rex Scott, Chair  
Pima County Board of Supervisors

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Date

**ATTEST**

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Clerk of the Board  
Pima County Board of Supervisors

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Date

**APPROVED AS TO FORM**



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Deputy County Attorney

12.10.2025

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Date