



BOARD OF SUPERVISORS AGENDA ITEM REPORT AWARDS / CONTRACTS / GRANTS

☐ Award ☒ Contract ☐ Grant

Requested Board Meeting Date: 10/15/2024

** = Mandatory, information must be provided*

or Procurement Director Award: ☐

***Contractor/Vendor Name/Grantor (DBA):**

Workday, Inc. (Headquarters: Pleasanton, CA)

***Project Title/Description:**

Workday Professional Services Agreement

***Purpose:**

Award: Supplier Contract No. SC2400002320. This Supplier Contract is effective 10/15/2024 to 01/23/2038, in the not-to-exceed contract amount of \$100,000.00 (including sales tax). Administering Department: Information Technology.

***Procurement Method:**

Pursuant to Pima County Procurement Code 11.12.020, Competitive sealed proposals, on 02/03/2023, the Board of Supervisors approved the purchase of the Enterprise Resource Planning (ERP) system to IBM Corporation (implementer) and Workday, Inc. (software), as the highest-ranking proposal for Solicitation Number RFP-PO-2200005. County is executing an ongoing professional services agreement with Workday to provide post Go-Live development services as-needed.

PRCUID: 425287

Attachment: Workday Professional Services Agreement.

***Program Goals/Predicted Outcomes:**

To establish a foundational contract that will enable the County to access essential professional services necessary to address and/or enhance critical ERP functionalities as needed.

***Public Benefit:**

Provide a quality ERP system which enhances the efficiency, transparency, and responsiveness of County services to the community.

***Metrics Available to Measure Performance:**

Performance will be measured against the contractual service expectations.

***Retroactive:**

No.

TO: COB 09/30/2024

VERS: 0

PGS: 5

THE APPLICABLE SECTION(S) BELOW MUST BE COMPLETED

Click or tap the boxes to enter text. If not applicable, indicate "N/A". Make sure to complete mandatory (*) fields

Contract / Award Information

Document Type: SC Department Code: PO Contract Number (i.e., 15-123): SC2400002320
Commencement Date: 10/15/24 Termination Date: 01/23/2038 Prior Contract Number (Synergen/CMS): N/A
☒ Expense Amount \$ 100,000.00 * ☐ Revenue Amount: \$ N/A

***Funding Source(s) required: Non-Bond Projects Funds (Capital Project Funds)**

Funding from General Fund? ☐ Yes ☒ No If Yes \$ N/A % N/A
Contract is fully or partially funded with Federal Funds? ☐ Yes ☒ No
If Yes, is the Contract to a vendor or subrecipient? N/A
Were insurance or indemnity clauses modified? ☒ Yes ☐ No
If Yes, attach Risk's approval.
Vendor is using a Social Security Number? ☐ Yes ☒ No
If Yes, attach the required form per Administrative Procedure 22-10.

Amendment / Revised Award Information

Document Type: _____ Department Code: _____ Contract Number (i.e., 15-123): _____
Amendment No.: _____ AMS Version No.: _____
Commencement Date: _____ New Termination Date: _____
Prior Contract No. (Synergen/CMS): _____
☐ Expense ☐ Revenue ☐ Increase ☐ Decrease Amount This Amendment: \$ _____
Is there revenue included? ☐ Yes ☐ No If Yes \$ _____
*Funding Source(s) required: _____
Funding from General Fund? ☐ Yes ☐ No If Yes \$ _____ % _____

Grant/Amendment Information (for grants acceptance and awards)

☐ Award ☐ Amendment

Document Type: _____ Department Code: _____ Grant Number (i.e., 15-123): _____
Commencement Date: _____ Termination Date: _____ Amendment Number: _____
☐ Match Amount: \$ _____ ☐ Revenue Amount: \$ _____
*All Funding Source(s) required: _____

*Match funding from General Fund? ☐ Yes ☐ No If Yes \$ _____ % _____
*Match funding from other sources? ☐ Yes ☐ No If Yes \$ _____ % _____
*Funding Source: _____

*If Federal funds are received, is funding coming directly from the Federal government or passed through other organization(s)?

Contact: Procurement Officer, Sheila Nadzieja
Department: Procurement Director, Terri Spencer

Acting Division Manager, Troy McMaster
Telephone: 520.724.8728

Department Director Signature: Javier Baca
Deputy County Administrator Signature: _____
County Administrator Signature: _____

Date: _____
Date: 9-27-2024
Date: 9/27/2024

CONTRACT
NO. SC2400002320
AMENDMENT NO. 00
This number must appear on all invoice, correspondence and documents pertaining to this contract.

The contents of this contract are confidential. Requests for a copy shall be submitted to the Clerk of the Board by completing a Public Records Request pursuant to County Administrative Procedure 4-4. The Public Records Request form can be located at <http://webcms.pima.gov/> under the 'Quick Links' section. Release of confidential contract information involves a process above and beyond the basic Public Records Request process. This process will be performed by the Procurement Department after the Clerk of the Board receives the completed Public Records Request.

If you have any questions, please call (520)724-8161.