



BOARD OF SUPERVISORS AGENDA ITEM REPORT AWARDS / CONTRACTS / GRANTS

☐ Award ☒ Contract ☐ Grant

Requested Board Meeting Date: July 11, 2023

* = Mandatory, information must be provided

or Procurement Director Award: ☐

***Contractor/Vendor Name/Grantor (DBA):**

Tucson City of Gastronomy

***Project Title/Description:**

Coronavirus Local Relief Aid to Tourism

***Purpose:**

The parties want to exercise the extension option under Section 2.2 of the fully executed Agreement and increase Subrecipient's funding for promotional costs of the area's food heritage through events, classes, tours and ambassadors. Amendment 2 is to exercise the no cost extension option to allow Subrecipient to expend funding for marketing programs.

***Procurement Method:**

This Subrecipient Agreement is a non-Procurement contract and not subject to Procurement rules.

***Program Goals/Predicted Outcomes:**

Raise visibility and awareness of County's unique food heritage, resulting in increased tourism revenue for County and County businesses.

***Public Benefit:**

Renewed interest in County's cultural designation as a City of Gastronomy and in the region's unique local products and menus will attract more tourism to the region, filling County restaurants and providing additional room nights in hotel and resorts.

***Metrics Available to Measure Performance:**

Subrecipient shall cooperate with County in providing information and data as needed on a monthly basis, which is necessary for the County to develop and submit mandatory reports regarding the uses and impacts of CSLFRF funds.

***Retroactive:**

Yes. The CSLFRF agreement took longer than expected to complete as the amount of remaining funding to be extended was finalized. This agreement is retroactive to June 30, 2023 to cover continued services provided by the Subrecipient. Subrecipient and County determined additional opportunities to utilize CSLFRF Funding for economic recovery.

TO: COB 6-28-23 Q

Vers: 4

Pgs: 4

6MKE approves
(Pw) 6/28/23

JUN28'23PM0228 PD

THE APPLICABLE SECTION(S) BELOW MUST BE COMPLETED

Click or tap the boxes to enter text. If not applicable, indicate "N/A". Make sure to complete mandatory (*) fields

Contract / Award Information

Document Type: _____ Department Code: _____ Contract Number (i.e., 15-123): _____
Commencement Date: _____ Termination Date: _____ Prior Contract Number (Synergen/CMS): _____
☐ Expense Amount \$ _____ * ☐ Revenue Amount: \$ _____

*Funding Source(s) required: _____

Funding from General Fund? ☐ Yes ☐ No If Yes \$ _____ % _____

Contract is fully or partially funded with Federal Funds? ☐ Yes ☐ No

If Yes, is the Contract to a vendor or subrecipient? _____

Were insurance or indemnity clauses modified? ☐ Yes ☐ No
If Yes, attach Risk's approval.

Vendor is using a Social Security Number? ☐ Yes ☐ No
If Yes, attach the required form per Administrative Procedure 22-10.

Amendment / Revised Award Information

Document Type: CT Department Code: ED Contract Number (i.e., 15-123): 22*233

Amendment No.: 2 AMS Version No.: 4

Commencement Date: 6-30-2023 New Termination Date: 12-31-2023

Prior Contract No. (Synergen/CMS): _____

☒ Expense ☐ Revenue ☐ Increase ☐ Decrease

Amount This Amendment: \$ 0.00

Is there revenue included? ☐ Yes ☒ No If Yes \$ _____

*Funding Source(s) required: CSLFRF Funds Received by County

Funding from General Fund? ☐ Yes ☒ No If Yes \$ _____ % _____

Grant/Amendment Information (for grants acceptance and awards)

☐ Award ☐ Amendment

Document Type: _____ Department Code: _____ Grant Number (i.e., 15-123): _____

Commencement Date: _____ Termination Date: _____ Amendment Number: _____

☐ Match Amount: \$ _____ ☐ Revenue Amount: \$ _____

*All Funding Source(s) required: _____

*Match funding from General Fund? ☐ Yes ☐ No If Yes \$ _____ % _____

*Match funding from other sources? ☐ Yes ☐ No If Yes \$ _____ % _____

*Funding Source: _____

*If Federal funds are received, is funding coming directly from the Federal government or passed through other organization(s)?

Contact: Diane Frisch

Department: Attractions & Tourism

Telephone: 520.724.7353

Department Director Signature: _____ Date: 06/21/2023

Deputy County Administrator Signature: _____ Date: 06/21/2023

County Administrator Signature: _____ Date: 06/26/23

Pima County Department of Attractions and Tourism**Project:** Coronavirus Local Relief Aid to Tourism**Subrecipient name and address:** Tucson City of Gastronomy**Physical Address:**

44 N Stone AVE

Tucson, Arizona 85701-1419

United States

Mailing Address:

P.O. Box 561

Tucson, Arizona 85702-0561

United States

Amount: \$0.00**Contract No.:** CT-ED-22*233**Amendment No.:** Two (02)

Subrecipient Unique Entity Identifier (UEI):	K9LFXHRJW3D5	SAM expiration date (if applicable):	10/19/2023
Federal Award Identification Number (FAIN)	SLFRP0180	Federal award date	05/10/2021
Subaward term/ period of performance start and end date	01/01/2022-12/31/2023	Subaward budget period start and end date	01/01/2022-12/31/2023
Amount of federal funds obligated by this action by the pass-through entity to the subrecipient (amount of this agreement or amendment)			\$0
Total amount of federal funds obligated to the subrecipient by the pass-through entity including the current financial obligation (amount of this agreement, plus any amendments, including this amendment)			\$500,000.00
Total amount of the federal award committed to the subrecipient by the pass-through entity (original amount of this agreement, plus any amendments, plus any match, plus any future budget periods, if applicable)			\$500,000.00
Federal award project description (descriptive project title)		American Rescue Plan Act - Coronavirus State & Local Fiscal Recovery Funds	
Funding agency		U.S. Department of the Treasury	
Pass-through entity (primary recipient)		Pima County	
Pass-through entity (secondary recipient, if applicable)		Tucson City of Gastronomy	
Assistance listing number and title (applies to 100% of this sub-award, including all disbursements)		21.027	
Is this subaward for research and development?			Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
Subrecipient indirect cost rate and methodology	<input type="checkbox"/> Negotiated Indirect Cost Rate Agreement	<input checked="" type="checkbox"/> De minimis rate	<input type="checkbox"/> No Indirect
Required match	<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO	Match amount	N/A

FEDERAL FINANCIAL ASSISTANCE SUBRECIPIENT AMENDMENT**1. BACKGROUND AND PURPOSE.**

- 1.1. **Background.** On February 1, 2022, County and Subrecipient entered into the above referenced agreement to provide aid to the tourism industry responding to the negative economic impacts of the COVID-19 public health emergency. On August 10, 2021, County's Board of Supervisors approved a plan to allocate a portion of its CSLFRF funds to invest in supporting activities and programs to support the County's important tourism, travel and hospitality industries. On December 21, 2021, the County's Board of Supervisor's approved the *Revised American Rescue Plan Act, Coronavirus Local Fiscal Recovery Funds (ARPA CLFRF) Spending Plan/Budget* which includes an allocation of \$500,000.00 for UNESCO City of Gastronomy to promote the area as a sustainable desert community by supporting creative food cultures and local food systems through restaurants and unique community gardens. County's food heritage and traditions are a major, recognized tourism attraction. Subrecipient is the only organization in the County that manages the gastronomy cultural designation and promotes the area's food heritage through events, classes, tours and ambassadors.
- 1.2. **Purpose.** The parties want to exercise the extension option under Section 2.2 of the fully executed agreement through December 31, 2023. This extension will support Tucson City of Gastronomy planned culinary, and chef highlighted events across the County for the remaining period of the agreement.
2. **TERM.** The County is exercising the second extension option to renew the contract for one additional year commencing on 06/30/2023 and terminating on 12/31/2023. If the commencement date is before the Effective Date of this amendment, the parties will, for all purposes, deem the amendment to have been in effect as of the commencement date.
3. **COMPENSATION AND PAYMENT.**
 - 3.1. **Maximum Payment Amount.** The maximum amount the County will spend under this Contract, as set forth in Section 8.1 of the original agreement, is increased/decreased by \$0. County's total payments to Subrecipient under this contract, including any sales taxes, will not exceed \$500,000.00.
 - 3.2. **Budget.** in Amendment 1, Exhibit A-1, fully executed September 6, 2022, in Section 4 Year Two Budget table is replaced with:

Budget Category	Amount
Salaries (.25 FTE, including ERE)	\$18,000.00
Contractual/Professional Outside Services	\$146,000.00
Travel-related expenses	\$12,000.00
Chef Appearances at Pima County Events	\$22 773.00
Remaining Amount Y1.	
Other Project Operating Expenses:	\$52,636.00
Marketing and promotion fees	
Permit Fees and Licenses	
Equipment Rentals	
Supplies/equipment/printing	
Indirect/Overhead (10% total budget)	\$21,364.00
Total	\$272,773.00

- 3.3. The original **Exhibit A-1 – Scope of Services** (5 pages) remains in effect.
4. **SCOPE OF SERVICES.** The scope of services is unchanged by this amendment. The original **Exhibit A-1 – Scope of Services** (5 pages) remains in effect.

THE REMAINDER OF THIS PAGE IS INTENTIONALLY LEFT BLANK

This agreement may be executed in counterparts, each of which, when taken together, will constitute one original agreement.

PIMA COUNTY

Chair, Board of Supervisors


Date

ATTEST

Clerk of the Board

Date

APPROVED AS TO FORM



Deputy County Attorney

Rachelle Barr

Print DCA Name

SUBRECIPIENT



Authorized Officer Signature

Jonathan Mabry, Executive Director

Printed Name and Title

06/21/2023

Date

APPROVED AS TO CONTENT



Department Head

06/21/2023

Date