



BOARD OF SUPERVISORS AGENDA ITEM REPORT
AWARDS / CONTRACTS / GRANTS

Award Contract Grant

Requested Board Meeting Date: 11/19/2024

* = Mandatory, information must be provided

or Procurement Director Award:

*Contractor/Vendor Name/Grantor (DBA):

Town of Marana

*Project Title/Description:

Intergovernmental Agreement (IGA) between Pima County and the Town of Marana (Town) for wastewater billing and collection services

*Purpose:

Amendment 3. The contract purpose is to exchange water use data to support Pima County's sewerage user fee system and to compensate the Town of Marana for providing the data and billing County customers for sewerage system user fees. The amendment (03) extends the contract for one additional year and increases the amount charged by the Town of Marana from \$2.08/customer/month to \$2.09/customer/month for continuing services and to account for potential expenses related to potential growth of the Town.

Administering Department: Regional Wastewater Reclamation

*Procurement Method:

This IGA is a non-Procurement contract and not subject to Procurement rules.

*Program Goals/Predicted Outcomes:

The Town of Marana will collect water data information for its constituents in order to facilitate accurate sewer billing and collection services on behalf of Pima County.

*Public Benefit:

To ensure accurate sewer billing and collection services in accordance with Pima County Code.

*Metrics Available to Measure Performance:

Invoices to be issued on a monthly basis for billing and collection services rendered. Funds to be remitted to County within thirty (30) calendar days following close of each monthly billing cycle. Monthly reporting as defined under Scope of Services.

*Retroactive:

No.

To: COB, 11-4-24(1)
Vers: 1
Pgs: 2

NOV01*24AM1058 PD

THE APPLICABLE SECTION(S) BELOW MUST BE COMPLETED

Click or tap the boxes to enter text. If not applicable, indicate "N/A". Make sure to complete mandatory (*) fields

Contract / Award Information

Document Type: _____ Department Code: _____ Contract Number (i.e., 15-123): _____
Commencement Date: _____ Termination Date: _____ Prior Contract Number (Synergen/CMS): _____
Expense Amount \$ _____ Revenue Amount: \$ _____

*Funding Source(s) required: _____

Funding from General Fund? Yes No If Yes \$ _____ % _____

Contract is fully or partially funded with Federal Funds? Yes No

If Yes, is the Contract to a vendor or subrecipient? _____

Were insurance or indemnity clauses modified? Yes No
If Yes, attach Risk's approval.

Vendor is using a Social Security Number? Yes No
If Yes, attach the required form per Administrative Procedure 22-10.

Amendment / Revised Award Information

Document Type: PO Department Code: WW Contract Number (i.e., 15-123): CT 21*224

Amendment No.: 3 AMS Version No.: 1

Commencement Date: 12/01/2024 New Termination Date: 11/30/2025

Prior Contract No. (Synergen/CMS): CT-WW-21*224

Expense Revenue Increase Decrease

Amount This Amendment: \$ 102,000.00

Is there revenue included? Yes No If Yes \$ _____

*Funding Source(s) required: RWRD Enterprise Fund

Funding from General Fund? Yes No If Yes \$ _____ % _____

Grant/Amendment Information (for grants acceptance and awards) Award Amendment

Document Type: _____ Department Code: _____ Grant Number (i.e., 15-123): _____

Commencement Date: _____ Termination Date: _____ Amendment Number: _____

Match Amount: \$ _____ Revenue Amount: \$ _____

*All Funding Source(s) required: _____

*Match funding from General Fund? Yes No If Yes \$ _____ % _____

*Match funding from other sources? Yes No If Yes \$ _____ % _____

*Funding Source: _____

*If Federal funds are received, is funding coming directly from the Federal government or passed through other organization(s)?

Contact: Marla Berry

Department: Regional Wastewater Reclamation Department

Telephone: 520-724-6647

Department Director Signature: [Signature] Date: 10/29/24
Deputy County Administrator Signature: [Signature] Date: 10/31/2024
County Administrator Signature: [Signature] Date: 11-1-2024

Pima County Department of Regional Wastewater Reclamation

Project: Billing and Collection Services

Contractor: Town of Marana

Contract No.: CT-WW-21-224

Contract Amendment No.: 3

Orig. Contract Term: 12/01/2020 – 11/30/2022	Orig. Amount:	\$130,000.00
Termination Date Prior Amendment: 11/30/2024	Prior Amendments Amount:	\$185,000.00
Termination Date This Amendment: 11/30/2025	This Amendment Amount:	\$102,000.00
	Revised Total Amount:	\$417,000.00

INTERGOVERNMENTAL AGREEMENT AMENDMENT

WHEREAS, Pima County (“County”) and the Town of Marana (“Town”) entered into an Intergovernmental Agreement (“IGA”) on December 1, 2020 for services as referenced above; and

WHEREAS, County and Town, pursuant to Section 4, have agreed to extend the term of the IGA for the third of four one-year renewal periods, and

WHEREAS, County and Town have agreed to increase the total contract amount to allow County payment to Town for the continued provision of sewer billing and collection services to County during the extended term of the IGA.

NOW, THEREFORE, it is agreed as follows:

1) Maximum Payment Amount. Section 3 of the IGA is amended as follows:

- a) The County and Town agree to increase the monthly administration and billing fee, set forth in Section 3(a) and most recently amended in the Second Amendment, from \$2.08 to \$2.09 per customer per month for the purpose of reimbursing Town for the cost of billing and collection services.
- b) The maximum amount County will spend under this IGA, as set forth in Section 3(b), is increased by \$102,000.00. County’s total payments to Town under this IGA, including any sales taxes, will not exceed \$417,000.00.

2) Term. County is exercising the third extension option to renew the contract for one additional year commencing on December 1, 2024, and terminating on November 30, 2025. If the commencement date is before the Effective Date of this amendment, the parties will, for all purposes, deem the amendment to have been in effect as of the commencement date.

3. Counterparts. This Agreement may be executed in counterparts, each of which when fully executed and delivered will constitute a duplicate original. All counterparts together shall constitute a single agreement.

All other provisions of the Contract not specifically changed by this Amendment remain in effect and are binding upon the parties.

PIMA COUNTY

TOWN OF MARANA

Adelita S. Grijalva
Chair, Board of Supervisors

Ed Honea
Mayor, Town of Marana

Date

Date

ATTEST

ATTEST

Melissa Manriquez
Clerk of the Board

David Udall
Town Clerk

Date

Date

Approval as to Content for PCRWRD

Approved as to Content for F&RMD



Jackson Jenkins, Director, RWRD



Director, F&RMD

Intergovernmental Agreement Determination

The foregoing Intergovernmental Agreement Amendment between Pima County and the Town of Marana has been reviewed by the undersigned, each of whom has determined that it is in proper form and is within the powers an authority granted under the laws of the State of Arizona to the party he or she represents:

PIMA COUNTY:

TOWN OF MARANA:



Bobby Yu, Deputy County Attorney

Jane Fairall, Town Attorney

Contract No.: CT-WW-21-224-03