



**BOARD OF SUPERVISORS AGENDA ITEM REPORT**  
**CONTRACTS / AWARDS / GRANTS**

Requested Board Meeting Date: August 15, 2016

or Procurement Director Award

**Contractor/Vendor Name (DBA):** Goodmans, Inc. dba Goodmans Interior Structures

**Project Title/Description:**

Systems Furniture Reconfiguration and Warehouse Management Services

**Purpose:**

Amendment of Award: Master Agreement No. MA-PO-15-264. Increase annual award amount by \$250,000.00 to a not-to-exceed amount of \$750,000.00. The increase is necessary due to the number of projects, as listed below, requiring the use of Goodmans Reconfiguration contract since the last annual contract increase in February 2016.

- Pima Animal Care Center multi-phase staff and clinic moves (as part of new facility project).
- 97 East Congress - relocation of existing tenants out of building (see below) and preparation for Caterpillar move into building.
- Walter Rogers Clinic - relocation of Vocational School from 97 East Congress and WIC Clinic from Centro Del Sur.
- 160 North Stone Avenue - relocation of Tucson Indian Center and Teen Court from 97 East Congress.
- Old Courthouse - removal of all systems furniture and surplus freestanding furniture.
- Four Library Remodel Projects: Teen Center, Golf Links, Martha Cooper, and Main Library second floor staff offices.
- Other minor projects.

Administering Department: Facilities Management.

**Procurement Method:**

Pursuant to Pima County Procurement Code 11.12.050 Sole Source Procurement, Requisition No. 172411 was processed for award. On 03/23/2015, the Procurement Director approved an award of contract in the annual amount of \$250,000.00 for an initial term of one (1) year term with four (4) one-year renewals.

A renewal was processed on 02/22/2016 to extend the contract through 03/23/2017 and increase funds \$250,000.00.

Attachment: Master Agreement.

**Program Goals/Predicted Outcomes:**

To provide cost-effective solutions for reconfiguring and furnishing County buildings.

**Public Benefit:**

To maximize use of public funds by reusing and redistributing existing furniture goods.

**Metrics Available to Measure Performance:**

Services performed as scheduled with periodic inspections.

**Retroactive:**

No.

Original Information

Document Type: \_\_\_\_\_ Department Code: \_\_\_\_\_ Contract Number (i.e., 15-123): \_\_\_\_\_

Effective Date: \_\_\_\_\_ Termination Date: \_\_\_\_\_ Prior Contract Number (Synergen/CMS): \_\_\_\_\_

Expense Amount: \$ \_\_\_\_\_  Revenue Amount: \$ \_\_\_\_\_

Funding Source(s): \_\_\_\_\_

Cost to Pima County General Fund: \_\_\_\_\_

Contract is fully or partially funded with Federal Funds?  Yes  No  Not Applicable to Grant Awards

Were insurance or indemnity clauses modified?  Yes  No  Not Applicable to Grant Awards

Vendor is using a Social Security Number?  Yes  No  Not Applicable to Grant Awards

If Yes, attach the required form per Administrative Procedure 22-73.

Amendment Information

Document Type: MA \_\_\_\_\_ Department Code: PO \_\_\_\_\_ Contract Number (i.e., 15-123): 15-264

Amendment No.: N/A \_\_\_\_\_ AMS Version No.: 7 \_\_\_\_\_

Effective Date: 08/15/2016 \_\_\_\_\_ New Termination Date: \_\_\_\_\_

Expense  Revenue  Increase  Decrease Amount This Amendment: \$250,000.00

Funding Source(s): General Fund

Cost to Pima County General Fund: \$250,000.00

Contact: Julie K McWilliams, Commodity Contracts Officer *Julie K. McWilliams 7/26/16* *7/27/16*

Department: Procurement *May 2016* *7/27/16* Telephone: \_\_\_\_\_

Department Director Signature/Date: *[Signature]* *8/1/16*

Deputy County Administrator Signature/Date: *[Signature]* *8-1-16*

County Administrator Signature/Date: *[Signature]* *8/2/16*  
*(Required for Board Agenda/Addendum Items)*



# MASTER AGREEMENT

## PIMA COUNTY, ARIZONA

THIS IS NOT AN ORDER - TRANSMISSION CONSTITUTES CONTRACT EXECUTION

Master Agreement No: 15000000000000000264

MA Version: 7

Page: 1

Description: Systems Furniture Reconfig & Warehouse Mgmt RFO 172441

<b>I S S U E R</b>	Pima County Procurement Department 130 W. Congress St. 3rd Fl Tucson AZ 85701
	Issued By: JULIE MCWILLIAMS
	Phone: 5207243718
	Email: julie.mcwilliams@pima.gov

<b>T E R M S</b>	Initiation Date: 08-15-2016
	Expiration Date: 03-23-2017
	NTE Amount: \$750,000.00
	Used Amount: \$410,405.30

<b>V E N D O R</b>	GOODMANS INC	Contact: LORI BAUTCH
	PO BOX 53512	Phone: 520-628-2707
	PHOENIX AZ 85072	Email: lpena@goodmans.info
		Terms: 0.0000 %
		Days: 30

Shipping Method:	Vendor Method
Delivery Type:	STANDARD GROUND
FOB:	FOB Dest, Freight Prepaid
<b>Modification Reason</b>	
Increase annual award to \$500,000.00. No other changes to document.	

This Master Agreement incorporates the attached documents, and by reference all instructions, Standard Terms and Conditions, Special Terms and Conditions, and requirements that are included in or referenced by the solicitation documents used to establish this agreement. All Transactions and conduct are required to conform to these documents.



# MASTER AGREEMENT DETAILS

Master Agreement No: 15000000000000000264

MA Version: 7

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**Line Description**

1	Sys Furniture Reconfig & Warehouse Mgnt Rates are in Exh B Service Contract Amt \$0.00	Service From 03-24-2015	Service To 03-17-2017
2	Sys Furniture Reconfig & Warehouse Mgnt Rates are in Exh B Service Contract Amt \$0.00	Service From 03-24-2015	Service To 03-17-2017