



**BOARD OF SUPERVISORS AGENDA ITEM REPORT
CONTRACTS / AWARDS / GRANTS**

Requested Board Meeting Date: January 5, 2016

or Procurement Director Award

Contractor/Vendor Name (DBA): Rincon Valley Fire District

Project Title/Description:
Immunizations Program

Purpose:

Memorializes collaboration with the fire district for the administration of immunization in community settings and outbreaks.

Procurement Method:

N/A - Intergovernmental Agreement

Program Goals/Predicted Outcomes:

Establish the legal basis for collaboration between the health Department and the Fire District for the purposes of distribution of immunizations in outbreak and other public health emergency settings.

Public Benefit:

The formal collaboration between the Health Department and Fire District facilitates the distribution of vaccinations in vaccinations in community settings and in response to public health emergencies.

Metrics Available to Measure Performance:

Immunization administered and community immunization rates.

Retroactive:

No

Original Information

Document Type: CTN Department Code: HD Contract Number (i.e., 15-123): 16-0086

Effective Date: 01/01/2016 Termination Date: 12/31/2016 Prior Contract Number (Synergen/CMS): _____

Expense Amount: \$ none Revenue Amount: \$ none

Funding Source(s): N/A

Cost to Pima County General Fund: none

Contract is fully or partially funded with Federal Funds? Yes No Not Applicable to Grant Awards

Were insurance or indemnity clauses modified? Yes No Not Applicable to Grant Awards

Vendor is using a Social Security Number? Yes No Not Applicable to Grant Awards

If Yes, attach the required form per Administrative Procedure 22-73.

Amendment Information

Document Type: _____ Department Code: _____ Contract Number (i.e., 15-123): _____

Amendment No.: _____ AMS Version No.: _____

Effective Date: _____ New Termination Date: _____

Expense Revenue Increase Decrease Amount This Amendment: \$ _____

Funding Source(s): _____

Cost to Pima County General Fund: _____

To COB: 12-18-15

7pgs(2)

Procure Dept 12/16/15 PM01:10

Contact: Ana Basurto

Department: Health

Telephone: 724-7838

Department Director Signature/Date:

Ana Basurto 12/15/15

Deputy County Administrator Signature/Date:

[Signature] 12-15-15

County Administrator Signature/Date:
(Required for Board Agenda/Addendum Items)

C. DeLuca 12/16/15

Article IV. DISTRICT RESPONSIBILITIES

The DISTRICT shall:

- A. Hold back-to-school immunization clinics for school age children in their service area in collaboration with COUNTY;
 - 1. Any school child receiving immunizations pursuant to this Agreement shall receive such immunizations free of charge, if child is ADHS Vaccines for Children (VFC) eligible or underinsured.
 - 2. Underinsured is defined as a person (child) who has health insurance, but the coverage does not include vaccines or a person whose insurance covers only selected vaccines. Children with deductibles and co-pays are considered insured and NOT "underinsured."
 - 3. Follow the "How to handle your Underinsured patients after June 30, 2013" process required by the ADHS, see Exhibit A.
- B. Assure that necessary staff (clerical and paramedic) is available to perform the responsibilities of this Agreement;
- C. Report to the established clinic location(s);
- D. Be responsible for: transporting supplies; setup of the clinic(s); completion of immunization forms and records; and, assist with the return of unused vaccine to the COUNTY;
- E. Assure that paramedics providing services under this Agreement obtain annual training.

Article V. COUNTY RESPONSIBILITIES

The COUNTY shall:

- A. Train paramedics for extended scope of practice to include proper immunization procedure and technique;
- B. Provide standing orders as determined by the Department's Chief Medical Officer;
- C. Supply the necessary Vaccine For Children (VFC) vaccines to the DISTRICT;
- D. Store and distribute vaccines, obtained through the federally-funded VFC program;
- E. Provide DISTRICT with all necessary forms and medical supplies, such as alcohol swabs and syringes;
- F. Give technical support;
- G. Provide record keeping and reporting of immunizations to the Arizona Department of Health Services;
- H. Be available to answer organizational and medical questions during clinic(s).

Article VI. NO PARTNERSHIP

This Agreement shall not be construed to create any partnership, joint venture, or employment relationship between the parties or any employee, agent or contractor of either Party.

Article VII. WORKER'S COMPENSATION COVERAGE

Each Party shall comply with the notice provisions of A.R.S. § 23-1022(E). For purposes of A.R.S. § 23-1022, each participating agency shall be considered the primary employer of all personnel currently or hereafter employed by that agency, and said agency shall have the sole responsibility for the payment of worker's compensation benefits or other fringe benefits of said employees.

Article VIII. INSURANCE

Parties shall provide, or self-insure, professional liability and general liability insurance in amounts sufficient to cover their respective responsibilities under this Agreement. Parties shall maintain their own insurance, worker's compensation insurance, and shall handle all of their own internal accounting.

Article IX. INDEMNIFICATION

To the extent allowed by law, the DISTRICT shall indemnify, defend and hold harmless the COUNTY, its officers, departments, employees, and agents from and against any and all suits, actions, legal or administrative proceedings, arising out of this Agreement to the extent they are attributable to any act or omission, whether intentional or negligent of the DISTRICT, its agents, employees, or anyone acting under its direction or control.

To the extent allowed by law, the COUNTY shall indemnify, defend and hold harmless the DISTRICT, its officers, departments, employees, and agents from and against any and all suits, actions, legal or administrative proceedings, arising out of this Agreement to the extent they are attributable solely to the errors or omissions of the COUNTY, its agents, employees, or anyone acting under its direction or control.

Article X. NON-DISCRIMINATION

DISTRICT agrees to comply with all provisions and requirements of Arizona Executive Order 2009-09 **including flow down of all provisions and requirements to any subcontractors.** Executive Order 2009-09 supersedes Executive order 99-4 and amends Executive order 75-5 and may be viewed and downloaded at the Governor of the State of Arizona's website http://www.azgovernor.gov/dms/upload/EO_2009_09.pdf which is hereby incorporated into this contract as if set forth in full herein. During the performance of this contract, DISTRICT shall not discriminate against any employee, client or any other individual in any way because of that person's age, race, creed, color, religion, sex, disability or national origin.

Article XI. AMERICANS WITH DISABILITIES ACT COMPLIANCE

The parties shall comply with all applicable provisions of the Americans with Disabilities Act (Public Law 101-336, 42 U.S.C. §§ 12101-12213) and all applicable federal regulations under the Act, including 28 CFR Parts 35 and 36.

Article XII. SEVERABILITY

If any provision of this Agreement is held to be invalid or unenforceable, the remaining provisions shall continue to be valid and enforceable to the full extent permitted by law.

Article XIII. CONFLICT OF INTEREST

This Agreement is subject to cancellation for conflict of interest pursuant to A.R.S. § 38-511, the pertinent provisions of which are incorporated into this Agreement by reference.

Article XIV. TERMINATION

This Agreement may be terminated by either Party upon thirty (30) days written notice.

Article XV. NON-APPROPRIATION

Notwithstanding any other provision in this Agreement, this Agreement may be terminated if for any reason the Pima County Board of Supervisors does not appropriate sufficient monies for the purpose of maintaining this Agreement. In the event of such cancellation, the COUNTY shall have no further obligation to the DISTRICT.

Article XVI. COMPLIANCE WITH ALL LAWS

The parties shall comply with all federal, state and local laws, rules, regulations, standards and Executive Orders, without limitation to those designated within this Agreement. The laws and regulations of the State of Arizona shall govern the rights of the parties, the performance of this Agreement and any disputes hereunder. Any action relating to this Agreement shall be brought in a court of the State of Arizona in Pima County.

Article XVII. NO THIRD PARTY BENEFICIARIES

Nothing in the provisions of this Agreement is intended to create duties or obligations to or rights in third parties not parties to this Agreement or affect the legal liability of either party to the Agreement by imposing any standard of care with respect to the maintenance of public facilities different from the standard of care imposed by law.

Article XVIII. NOTICES

Any notice required or permitted to be given under this Agreement shall be in writing and shall be served by personal delivery or by certified airmail upon the other party as follows:

COUNTY: **RINCON VALLEY FIRE DISTRICT**

Director	Chair, Rincon Valley Fire District
Pima County Health Department	8850 S. Camino Loma Alta
3950 S. Country Club, Ste. 100	Vail, AZ 85641
Tucson, Arizona 85714-2056	(520) 647-3760

Edmee Botwright, Immunization Program Manager
Pima County Health Department
3950 S. Country Club, Suite 100, Room 1362
Tucson, Arizona 85714-2056

ARTICLE XIX. LEGAL ARIZONA WORKERS ACT COMPLIANCE

DISTRICT hereby warrants that it will at all times during the term of this Contract comply with all federal immigration laws applicable to DISTRICT'S employment of its employees, and with the requirements of A.R.S. § 23-214 (A) (together the "State and Federal Immigration Laws"). DISTRICT shall further ensure that each subcontractor who performs any work for DISTRICT

under this contract likewise complies with the State and Federal Immigration Laws.

COUNTY shall have the right at any time to inspect the books and records of DISTRICT and any subcontractor in order to verify such party's compliance with the State and Federal Immigration Laws.

Any breach of DISTRICT'S or any subcontractor's warranty of compliance with the State and Federal Immigration Laws, or of any other provision of this section, shall be deemed to be a material breach of this Contract subjecting DISTRICT to penalties up to and including suspension or termination of this Contract. If the breach is by a subcontractor, and the subcontract is suspended or terminated as a result, DISTRICT shall be required to take such steps as may be necessary to either self-perform the services that would have been provided under the subcontract or retain a replacement subcontractor, as soon as possible so as not to delay project completion.

DISTRICT shall advise each subcontractor of COUNTY'S rights, and the subcontractor's obligations, under this Article by including a provision in each subcontract substantially in the following form:

"SUBCONTRACTOR hereby warrants that it will at all times during the term of this Contract comply with all federal immigration laws applicable to SUBCONTRACTOR'S employees, and with the requirements of A.R.S. § 23-214 (A). SUBCONTRACTOR further agrees that COUNTY may inspect the SUBCONTRACTOR'S books and records to insure that SUBCONTRACTOR is in compliance with these requirements. Any breach of this paragraph by SUBCONTRACTOR will be deemed to be a material breach of this Contract subjecting SUBCONTRACTOR to penalties up to and including suspension or termination of this contract."

Any additional costs attributable directly or indirectly to remedial action under this Article shall be the responsibility of DISTRICT. In the event that remedial action under this Article results in delay to one or more tasks on the critical path of DISTRICT'S approved construction or critical milestones schedule, such period of delay shall be deemed excusable delay for which DISTRICT shall be entitled to an extension of time, but not costs.

Article XX. ENTIRE AGREEMENT

This document constitutes the entire Agreement between the parties pertaining to the subject matter hereof, and all prior or contemporaneous agreements and understandings, oral or written, are hereby superseded and merged herein. This Agreement shall not be modified, amended, altered or extended except through a written amendment signed by the parties.

IN WITNESS WHEREOF, the Parties hereto approve this Agreement.

PIMA COUNTY

DISTRICT

Chair, Board of Supervisors Date

Chair Date

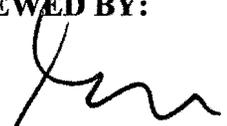
ATTEST:

ATTEST:

Clerk of the Board Date

Clerk Date

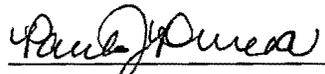
REVIEWED BY:



Director Date
Pima County Health Department

APPROVED AS TO FORM

Pursuant to A.R.S. § 11-952(D), the attorney for each party has determined that the foregoing Intergovernmental Agreement is in proper form and is within the powers and authority of the entity as granted under the laws of the State.



Deputy County Attorney Date
11.30.15

Legal Counsel Date

EXHIBIT A

Arizona
Department of
Health Services

How to handle your Underinsured patients after June 30, 2013

Definition of Underinsured: A person who has health insurance, but the coverage does not include vaccines or a person whose insurance covers only selected vaccines. Children with deductibles and co-pays are considered insured and NOT underinsured.

Step 1: Verify the patient's insurance status down to the vaccine dose level.

Step 2: Inform the patient that only certain vaccines may be covered.

Step 3: Discuss the two options for the uncovered recommended vaccines.

Option 1: Vaccinate using private stock and bill the patient out-of-pocket.

Option 2: Refer the patient to a facility with the ability to provide the uncovered recommended vaccines at no cost.

If the patient chooses Option 1: Pay for vaccine out-of-pocket

Step 4: Use your private vaccine stock and administer the covered and uncovered vaccines. Charge the patient out-of-pocket for the cost of the uncovered vaccines.

If the patient chooses Option 2: Referral to a deputized site

Step 4: If some of the recommended vaccines are covered by insurance, use your private stock to administer the covered vaccine. You don't want to miss an opportunity to vaccinate.

Step 5: Give the patient a list of the recommended uncovered vaccines and tell them to bring the list and their shot record with them to the new facility. Consider using the Underinsured Patient Referral Form*.

Step 6: Provide the patient with a county specific list, from the Underinsured Referral Locations document*, with all the FQHCs and RHCs, deputized providers and county health department clinics.

Step 7: Tell the patient to call before visiting a new provider site to find out if an appointment is necessary.

* The Underinsured Patient Referral Form and the Underinsured Referral Locations document can be found on the **ADES website** (<http://www.azdhs.gov/phs/immunization/vaccine-policy-changes.htm>)

If you have any questions, please contact the Arizona VFC Program 602-364-3642.

July 2, 2013