



BOARD OF SUPERVISORS AGENDA ITEM REPORT
CONTRACTS / AWARDS / GRANTS

Requested Board Meeting Date: April 4, 2017

or Procurement Director Award

Contractor/Vendor Name (DBA): Goodwill Industries of Southern Arizona, Inc. (Goodwill)

Project Title/Description:

Workforce Development Services

Purpose:

Amendment is to provide Linking To Employment Activities Pre-release Program (LEAP-2) services to participants housed at the Pima County Adult Detention Center. Goodwill will assist participants with legal barriers to employment due to current incarceration in transitioning to workforce development programs at the Sullivan Jackson Employment Center or other ARIZONA@WORK Job Centers after release from incarceration.

Procurement Method:

Program Goals/Predicted Outcomes:

Prepare job seekers for current and projected demand occupations that offer wages that allow self-sufficiency or that have a clear career path leading to self-sufficiency.

Public Benefit:

Supports Pima County's economic development by helping to develop a trained and productive labor force that meets employers needs.

Metrics Available to Measure Performance:

Monthly summary reports which include the numbers of persons served, completed, exited, and placed into Workforce Investment Board target industries, and the average wage at placement.

Retroactive:

No

To: COB - 3-9-17 (1)
Pgs. 5

Procure Dept 03/09/17 PM12:32

Original Information

Document Type: _____ Department Code: _____ Contract Number (i.e.,15-123): _____

Effective Date: _____ Termination Date: _____ Prior Contract Number (Synergen/CMS): _____

Expense Amount: \$ _____ Revenue Amount: \$ _____

Funding Source(s): _____

Cost to Pima County General Fund: _____

Contract is fully or partially funded with Federal Funds? Yes No Not Applicable to Grant Awards

Were insurance or indemnity clauses modified? Yes No Not Applicable to Grant Awards

Vendor is using a Social Security Number? Yes No Not Applicable to Grant Awards

If Yes, attach the required form per Administrative Procedure 22-73.

Amendment Information

Document Type: CT Department Code: CS Contract Number (i.e.,15-123): 16-441

Amendment No.: 2 AMS Version No.: 7

Effective Date: 04/04/17 New Termination Date: _____

Expense Revenue Increase Decrease Funding Amount This Amendment: \$ 15,638.60

Source(s): U.S. Department of Labor (DOL) - Workforce

Innovation & Opportunity Act (WIOA) and LEAP - 2

Cost to Pima County General Fund: N/A

Contact: Rise Hart

Department: Community Services Telephone: 724-5723

Department Director Signature/Date: _____ 3/6/17

Deputy County Administrator Signature/Date: _____ 3/9/17

County Administrator Signature/Date: _____ 3/9/17
(Required for Board Agenda/Addendum Items)

PIMA COUNTY COMMUNITY SERVICES, EMPLOYMENT AND TRAINING DEPARTMENT PROFESSIONAL SERVICES CONTRACT		<div style="border: 2px solid red; padding: 5px;"> <p style="margin: 0;">CONTRACT</p> <p style="margin: 0;">NO. <u>CT-CS-16-441</u></p> <p style="margin: 0;">AMENDMENT NO. <u>02</u></p> <p style="margin: 0; font-size: small;">This number must appear on all invoices, correspondence and documents pertaining to this contract.</p> </div>
Program Name:	Workforce Development Services	
Contractor:	Goodwill Industries of Southern Arizona, Inc. 1940 E. Silverlake Rd., Suite 405 Tucson, AZ 85713	
Contract No:	CT-CS-16-441	
Amendment No:	02	
Funding:	U.S. Department of Labor (DOL) - Workforce Innovation and Opportunity Act (WIOA) and LEAP-2	

Grant ID/Contract Number	Award Date	CFDA	Program Description	National Funding	Pima County Award
DI16-002120	2016	17.258	WIOA-Adult	\$776,736,000.00	\$2,053,646.00
DI16-002120	2016	17.278	WIOA- Dislocated Worker	\$1,015,530,000.00	\$4,032,529.00
DI16-002120	2016	17.259	WIOA-Youth	\$831,842,000.00	\$2,325,706.00
LEAP-2	2016	17.270	Reintegration of Ex-Offenders	\$5,000,000.00	\$492,441.00

Original Contract Term:	07/01/16 – 06/30/17	Orig. Contract Amount:	\$264,311.00
Term Prior Amendment:	N/A	Prior Amended Amount:	\$ 34,921.00
		Amount This Amendment:	\$ 15,638.60
		Revised Contract Amount:	\$314,870.60

Pima County, a body politic and corporate of the State of Arizona (“County”) and Goodwill Industries of Southern Arizona, Inc., an Arizona non-profit corporation (“Awardee”) entered into the above-referenced Contract.

**AMENDMENT NO. TWO
RECITALS**

- A. The county was awarded funds additional funds from the DOL Employment and Training Administration for the Linking to Employment Activities Pre-Release Program (“LEAP-2”).
- B. The purpose of LEAP-2 is to enable transitioning offenders to prepare for employment prior to release.
- C. The Pima County Board of Supervisors finds providing workforce development services to county residents is in the best interest of the County.
- D. County has reviewed the performance of Awardee and finds it satisfactory.
- E. County finds that Awardee has the capacity to provide workforce development services as set forth herein during the term of the Contract.

NOW, THEREFORE, the Parties agree to amend the Contract as follows:

1.0 Section 3.0 - COMPENSATION AND PAYMENT.

1.1 Section 3.1, is amended to increase "the Maximum Allocated Amount":

FROM: \$299,232.00

TO: \$314,870.60

2.0 EXHIBIT A – SCOPE OF WORK is amended as follows:

2.1 SECTION 1 – PROGRAM OVERVIEW is amended to add *paragraph 1.3* to read:

1.3 Awardee will also provide qualified staff to provide Linking to Employment Activities Pre-Release Program ("LEAP-2") services at the Pima County Adult Detention Center.

2.2 SECTION 2 – PROGRAM GOALS is amended to add *paragraph 2.4* to read:

2.4 Assist participants with legal barriers to employment due to current incarceration in transitioning to workforce development programs at the Sullivan Jackson Employment Center or other ARIZONA@WORK Job Centers after release from incarceration.

2.3 SECTION 3 – PROGRAM ACTIVITIES – GENERAL is amended to delete paragraph 3.1.5 in its entirety and replace with the following:

3.1.5 Provide workspace, phone, computer, and office supplies for Awardee's staff located at ARIZONA@WORK Job Centers for the conduct of activities under this Contract.

2.4 SECTION 4 – STAFF ACITIVITES is amended as follows:

2.4.1 Paragraph 4.1 – General Requirements is amended as follows:

2.4.1.1 *Paragraph 4.1.2* is deleted in its entirety and replaced with the following:

4.1.2 Provide the following staff:

4.1.2.1 Pima County ARIZONA@WORK Job Center(s). **Two (2) FTE Workforce Development Specialist ("WDS")** and **one (1) FTE Employer Outreach Specialist ("EOS")** for adults and dislocated workers ("DWS") and **one (1) FTE EOS** for youth; and

4.1.2.2 Pima County Adult Detention Center. **One (1) FTE WDS** for LEAP-2.

2.4.1.2 *Paragraph 4.1.6* is amended as follows:

2.4.1.2.1. *Paragraph 4.1.6.1* is amended to add:

and the LEAP-2 WDS becomes familiar with LEAP-2 goals and operations.

2.4.1.2.2. *Paragraph 4.1.6.3* is deleted in its entirety and replaced with the following:

4.1.6.3 Works scheduled hours (County holiday schedule will apply);

2.4.1.2.3. *Paragraph 4.1.6.7* is added to read:

4.1.6.7 Every WDS possesses the necessary qualifications to successfully evaluate, counsel and place job seekers into

appropriate job skills training and activities and to make appropriate referrals to job opportunities.

2.4.2 *Paragraph 4.2.1*, the heading is changed:

FROM: Every WDS will:

TO: Every WDS at Pima County ARIZONA@WORK Job Center will:

2.4.3 *Paragraph 4.2.1.1* is deleted in its entirety and the remaining paragraphs in the section are renumbered to conform.

2.4.4 *Paragraph 4.2.2*, the heading is changed:

FROM: WDS for adults will:

TO: WDS for adults and LEAP-2 will:

2.5 SECTION 5 – LOCATION the text is deleted in its entirety and replaced with the following:

5.1 Pima County ARIZONA@WORK Job Center(s) determined by County.

5.2 Pima County Adult Detention Center.

2.6 SECTION 6 – TARGET POPULATION, the text is deleted in its entirety and replaced with the following:

6.1 Pima County ARIZONA@WORK Job Centers. Employers in industries specified as high demand industries by the Workforce Investment Board, In-School or Out-of-School Youth (ages as defined by funding source), Adults and Dislocated Workers who reside in Pima County and meet eligibility requirements for available funding.

6.2 Pima County Adult Detention Center. Inmates who meet all of the following requirements:

6.2.1 Scheduled for release within one hundred and eighty (180) days from the date of enrollment in LEAP-2;

6.2.2 Meet U.S. Department of Labor FOA-ETA-16-03 baseline criteria; and

6.2.3 Voluntarily participate in jail-based programs such as Adult Basic Education/GED preparation and Moral Reconciliation Therapy.

2.7 SECTION 7 – OUTCOMES is amended as follows:

2.7.1 *Paragraph 7.1*, the heading is changed:

FROM: Each WDS:

TO: Each WDS at the ARIZONA@WORK Job Centers:

2.7.2 *Paragraph 7.1.3* is added to read:

7.1.3 WDS at the Pima County Adult Detention Center:

Services Levels	Number
Enrollment	37
Pre-Release Participation	33
Pre-Release Work-Readiness Indicator	30
Post-Release Enrollment Rate	80%
Post-Release Placement Rate	80%

2.7.3 Paragraph 7.1.4 is added to read:

7.1.4 LEAP-2 outcome benchmarks:

Activity	Rate
Pre-release enrollment	100%
Pre-release participation	90% of referrals
Pre-release work readiness indicator	80% of participants
Post-release enrollment	80% of pre-release participants
Post-release placement	60% of post-release participants
Post-release retention	70% of post-release participants
Recidivism within one year of program exit	22% of LEAP-2 participants

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2.8 SECTION 8 – BUDGET, *paragraph 8.1* is amended to replace the table with the following:

Budget Line Item	WDS at ARIZONA@WORK Job Centers ¹	WDS at Pima County Adult Detention Center ²	EOS ¹	Amount allocated through June 30, 2017
Salary and Fringe (No overtime)	\$115,960.00	\$14,495.00	\$94,128.00	\$224,583.00
Staff Development	-0-	-0-	-0-	-0-
Travel	\$900.00	\$112.50	\$3,000.00	\$4,012.50
Communications	\$1,200.00	-0-	\$900.00	\$2,100.00
Supplies	-0-	-0-	-0-	-0-
Other Operating	\$8,249.00	\$1,031.10	\$6,735.00	\$16,015.10
Subtotal	\$126,309.00	\$15,638.60	\$104,763.00	\$246,710.60
Transitional Job Wages ³				\$11,360.00
Work Experience for Youth ³				\$56,800.00
TOTAL				\$314,870.60

¹ July 1, 2016 through June 30, 2017

² April 1, 2017 through June 30, 2017

³ July 1, 2016 through June 30, 2017 for ARIZONA@WORK participants

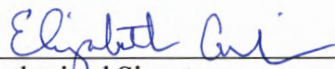
Any other provisions of the Contract not expressly modified in this Amendment will remain in effect and be binding on the parties.

IN WITNESS WHEREOF, the parties do hereby affix their signatures and do hereby agree to carry out the terms of this Amendment and of the original Contract cited herein:

PIMA COUNTY:

AWARDEE:

Chair, Pima County Board of Supervisors



Authorized Signature

Date: _____

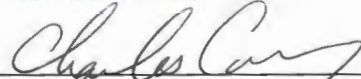
Elizabeth Goluck Co-President/CEO
Printed Name & Title

ATTEST:

Date: 3/3/2017

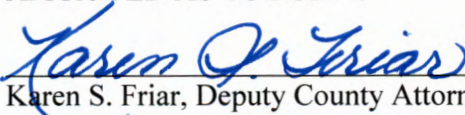
Clerk of the Board Date

APPROVED AS TO CONTENT:



Director, Employment & Training

APPROVED AS TO FORM:



Karen S. Friar, Deputy County Attorney