



BOARD OF SUPERVISORS AGENDA ITEM REPORT
AWARDS / CONTRACTS / GRANTS

Award Contract Grant

Requested Board Meeting Date: 6/21/2022

or Procurement Director Award:

* = Mandatory, information must be provided

***Contractor/Vendor Name/Grantor (DBA):**

Amazon.com LLC

***Project Title/Description:**

On-Line Marketplace for the Purchase of Products

***Purpose:**

Amendment of Award: Master Agreement No. MA-PO-17-229, Amendment No. 09. This Amendment extends the termination date to 05/31/2024 to align with the cooperative contract renewal. Administering Department: Procurement.

***Procurement Method:**

Pursuant to Pima County Procurement Code 11.24.010, Cooperative procurement authorized, on June 5, 2017, the Procurement Director approved an award of contract for an initial term of one (1) year and an annual award amount of \$150,000.00 with four (4) one-year renewal options.

Effective June 1, 2018, the Procurement Officer processed Amendment No. 01, which extended the termination date to May 31, 2019 and added the annual award amount of \$150,000.00 for a cumulative not-to-exceed contract amount of \$300,000.00. Three (3) renewal options remained.

On November 15, 2018, the Procurement Director approved Amendment No. 02, which increased the annual award amount by \$100,000.00 from \$150,000.00 to \$250,000.00 for a cumulative not-to-exceed contract amount of \$400,000.00.

On February 19, 2019, the Board of Supervisors approved Amendment No. 03, which increased the annual award amount by \$150,000.00 from \$250,000.00 to \$400,000.00 for a cumulative not-to-exceed contract amount of \$550,000.00.

On February 25, 2019, the Procurement Director approved Amendment No. 04, which extended the termination date to May 31, 2020 and added the annual award amount of \$400,000.00 for a cumulative not-to-exceed contract amount of \$950,000.00. Two (2) renewal options remained.

On April 23, 2020, the Procurement Director approved Amendment No. 05, which extended the termination date to May 31, 2021 and added the annual award amount of \$400,000.00 for a cumulative not-to-exceed contract amount of \$1,350,000.00. One (1) renewal option remained.

On December 1, 2020, the Board of Supervisors approved Amendment No. 06, which increased the annual award amount by \$400,000.00 from \$400,000.00 to \$800,000.00 for a cumulative not-to-exceed contract amount of \$1,750,000.00.

On March 16, 2021, the Board of Supervisors approved Amendment No. 07, which increased the annual award amount by \$900,000.00 from \$800,000.00 to \$1,700,000.00 for a cumulative not-to-exceed contract amount of \$2,650,000.00.

On March 17, 2021, the Procurement Director approved Amendment No. 08, which extended the termination date to May 31, 2022. No additional funding was added and contract not-to-exceed amount remained at \$2,650,000.00.

PRCUID: 254301

Attachment: Master Agreement.

***Program Goals/Predicted Outcomes:**

Provide an On-Line Marketplace for the purchase of as-needed products.

***Public Benefit:**

A cost savings purchasing option for Pima County.

To: COB 06-14-22⁽¹⁾ Addenda
PGS: 5
Vers: 11

JUN 14 2022 04:06 PM CLK OF BO

APB

***Metrics Available to Measure Performance:**

Savings tracked through PCard purchases.

***Retroactive:**

Yes. Waiting on Cooperative Procurement Contract to be extended.

THE APPLICABLE SECTION(S) BELOW MUST BE COMPLETED

Click or tap the boxes to enter text. If not applicable, indicate "N/A". Make sure to complete mandatory (*) fields

Contract / Award Information

Document Type: _____ Department Code: _____ Contract Number (i.e., 15-123): _____
Commencement Date: _____ Termination Date: _____ Prior Contract Number (Synergen/CMS): _____
Expense Amount \$ _____ * Revenue Amount: \$ _____

*Funding Source(s) required: _____

Funding from General Fund? Yes No If Yes \$ _____ % _____

Contract is fully or partially funded with Federal Funds? Yes No

If Yes, is the Contract to a vendor or subrecipient? _____

Were insurance or indemnity clauses modified? Yes No

If Yes, attach Risk's approval.

Vendor is using a Social Security Number? Yes No

If Yes, attach the required form per Administrative Procedure 22-10.

Amendment / Revised Award Information

Document Type: MA Department Code: PO Contract Number (i.e., 15-123): 17-229

Amendment No.: 09 AMS Version No.: 11

Commencement Date: 06/01/2022 New Termination Date: 05/31/2024

Prior Contract No. (Synergen/CMS): _____

Expense Revenue Increase Decrease

Amount This Amendment: \$ 0.00

Is there revenue included? Yes No If Yes \$ _____

*Funding Source(s) required: General Fund

Funding from General Fund? Yes No If Yes \$ _____ % 100

Grant/Amendment Information (for grants acceptance and awards)

Award Amendment

Document Type: _____ Department Code: _____ Grant Number (i.e., 15-123): _____

Commencement Date: _____ Termination Date: _____ Amendment Number: _____

Match Amount: \$ _____ Revenue Amount: \$ _____

*All Funding Source(s) required: _____

*Match funding from General Fund? Yes No If Yes \$ _____ % _____

*Match funding from other sources? Yes No If Yes \$ _____ % _____

*Funding Source: _____

*If Federal funds are received, is funding coming directly from the Federal government or passed through other organization(s)?

Contact: Procurement Officer: Stephen M. Romero Digitally signed by Stephen M. Romero Date: 2022.06.13 09:13:19 -07'00' Division Manager: Ana Wilber Digitally signed by Ana Wilber Date: 2022.06.13 09:19:49 -07'00'

Department: Procurement Director: Terri Spencer Digitally signed by Terri Spencer Date: 2022.06.13 11:06:12 -07'00' Telephone: 724-3736

Department Director Signature: _____ Date: _____

Deputy County Administrator Signature: _____ Date: _____

County Administrator Signature: _____ Date: 6/14/2022



MASTER AGREEMENT

PIMA COUNTY, ARIZONA

**THIS IS NOT AN ORDER - TRANSMISSION CONSTITUTES
CONTRACT EXECUTION**

Master Agreement No: 1700000000000000229

MA Version: 11

Page: 1 of 2

Description: Amazon PCARD USE ONLY!! Must read attached guidelines.

I S S U E R	<p>Pima County Procurement Department 150 W. Congress St. 5th Fl Tucson AZ 85701</p> <p>Issued By: MARICRUZ LOPEZ Phone: 5207243736 Email: maricruz.lopez@pima.gov</p>
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T E R M S	<p>Initiation Date: 06-01-2022 Expiration Date: 05-31-2024</p> <table border="1" style="margin-left: auto; margin-right: auto;"> <tr> <td>NTE Amount:</td> <td style="text-align: right;">\$2,650,000.00</td> </tr> <tr> <td>Used Amount:</td> <td style="text-align: right;">\$2,186,921.61</td> </tr> </table>	NTE Amount:	\$2,650,000.00	Used Amount:	\$2,186,921.61
NTE Amount:	\$2,650,000.00				
Used Amount:	\$2,186,921.61				

V E N D O R	<p>Amazon.com LLC 410 Terry Avenue North Seattle WA 98109</p>	<p>Contact: Laura Lechtenberg Phone: 206-922-1955 Email: lechlaur@amazon.com Terms: 0.00 % Days: 30</p>
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<p>Shipping Method: Vendor Method</p> <p>Delivery Type:</p> <p>FOB: FOB Dest, Freight Prepaid</p> <p>Modification Reason Amendment No. 9 extends the termination date to 5/31/2024, to align with the cooperative renewal.</p>
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This Master Agreement incorporates the attached documents, and by reference all instructions, Standard Terms and Conditions, Special Terms and Conditions, and requirements that are included in or referenced by the solicitation documents used to establish this agreement. All transactions and conduct are required to conform to these documents.



PIMA COUNTY

MASTER AGREEMENT DETAILS

Master Agreement No: 17000000000000000229

MA Version: 11

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Line	Description		
1	Amazon Pcard Payment Service Contract Amt (Not-To-Exceed) 0.00	Service From	Service To
2	Sales Tax Pcard Payment Service Contract Amt (Not-To-Exceed) 0.00	Service From	Service To