



## BOARD OF SUPERVISORS AGENDA ITEM REPORT AWARDS / CONTRACTS / GRANTS

☐ Award ☒ Contract ☐ Grant

Requested Board Meeting Date: June 17, 2025

\* = Mandatory, information must be provided

or Procurement Director Award: ☐

**\*Contractor/Vendor Name/Grantor (DBA):**

Town of Oro Valley

**\*Project Title/Description:**

Intergovernmental Agreement (IGA) between Pima County and the Town of Oro Valley for Animal Care and Control Services.

**\*Purpose:**

This amendment extends the partnership between Pima Animal Care Center and the Town of Oro Valley for a one year cycle. The IGA reflects an ongoing partnership between the Town and PACC for animal care and control services. Pima County will provide assistance with animal care and control services within the geographic boundaries of the Town of Oro Valley relating to the enforcement of the Town Code having to do with vaccination, dog licensing, leash laws, animal cruelty and neglect, dangerous animals, deceased animal, biting animals, and the provision of sheltering and humane care and rehoming of surrendered and stray animals.

**\*Procurement Method:**

This IGA is a non-Procurement contract and not subject to Procurement rules.

**\*Program Goals/Predicted Outcomes:**

Improve the safety and health of animals and reduce stray and dangerous animals, animal cruelty, neglect, waste, and excessive noise within the community.

**\*Public Benefit:**

By providing quality, humane animal sheltering, welfare, and enforcement services, the Town and the County promote the health and safety of all residents, visitors, and their companion animals.

**\*Metrics Available to Measure Performance:**

The County will provide bi-annual reporting to include shelter data relevant to the billing for PACC services under this Agreement.

**\*Retroactive:**

No.

TO: COB, 6-2-25(1)  
VERS: 0  
PGS: 3

MAY 29 25 PM 04:35 PD

THE APPLICABLE SECTION(S) BELOW MUST BE COMPLETED

Click or tap the boxes to enter text. If not applicable, indicate "N/A". Make sure to complete mandatory (\*) fields

**Contract / Award Information**

Document Type: \_\_\_\_\_ Department Code: \_\_\_\_\_ Contract Number (i.e., 15-123): \_\_\_\_\_  
Commencement Date: \_\_\_\_\_ Termination Date: \_\_\_\_\_ Prior Contract Number (Synergen/CMS): \_\_\_\_\_  
☐ Expense Amount \$ \_\_\_\_\_ \* ☐ Revenue Amount: \$ \_\_\_\_\_

**\*Funding Source(s) required:** \_\_\_\_\_

Funding from General Fund? ☐ Yes ☐ No If Yes \$ \_\_\_\_\_ % \_\_\_\_\_

Contract is fully or partially funded with Federal Funds? ☐ Yes ☐ No

**If Yes, is the Contract to a vendor or subrecipient?** \_\_\_\_\_

Were insurance or indemnity clauses modified? ☐ Yes ☐ No  
If Yes, attach Risk's approval.

Vendor is using a Social Security Number? ☐ Yes ☐ No  
If Yes, attach the required form per Administrative Procedure 22-10.

**Amendment / Revised Award Information**

Document Type: SC Department Code: PAC Contract Number (i.e., 15-123): SC2500000094

Amendment No.: 01

Commencement Date: 07/01/2025

WD Version No.: 0

New Termination Date: 06/30/2026

Prior Contract No. (AMS): C TN22000000000000000000166

☐ Expense ☐ Revenue ☐ Increase ☐ Decrease

Is there revenue included? ☐ Yes ☒ No If Yes \$ 0.00

Amount This Amendment: \$ 0.00

**\*Funding Source(s) required:** N/A

Funding from General Fund? ☐ Yes ☒ No If Yes \$ 0.00 % 0

**Grant/Amendment Information** (for grants acceptance and awards)

☐ Award ☐ Amendment

Document Type: \_\_\_\_\_ Department Code: \_\_\_\_\_ Grant Number (i.e., 15-123): \_\_\_\_\_

Commencement Date: \_\_\_\_\_ Termination Date: \_\_\_\_\_ Amendment Number: \_\_\_\_\_

☐ Match Amount: \$ \_\_\_\_\_ ☐ Revenue Amount: \$ \_\_\_\_\_

**\*All Funding Source(s) required:** \_\_\_\_\_

**\*Match funding from General Fund?** ☐ Yes ☐ No If Yes \$ \_\_\_\_\_ % \_\_\_\_\_

**\*Match funding from other sources?** ☐ Yes ☐ No If Yes \$ \_\_\_\_\_ % \_\_\_\_\_

**\*Funding Source:** \_\_\_\_\_

**\*If Federal funds are received, is funding coming directly from the Federal government or passed through other organization(s)?**

Contact: Steve Kozachik

Department: PAC

Telephone: 724-5938

Department Director Signature: \_\_\_\_\_

Date: 5/28/25

Deputy County Administrator Signature: \_\_\_\_\_

Date: 5/28/25

County Administrator Signature: \_\_\_\_\_

Date: 5/28/25

**RESOLUTION NO. (R)25-15**

**A RESOLUTION OF THE MAYOR AND COUNCIL OF THE TOWN OF ORO VALLEY, ARIZONA, AUTHORIZING AND APPROVING AN AMENDMENT TO THE INTERGOVERNMENTAL AGREEMENT BETWEEN THE TOWN OF ORO VALLEY AND PIMA COUNTY FOR ANIMAL CONTROL SERVICES; AND DIRECTING THE TOWN MANAGER, TOWN CLERK, TOWN LEGAL SERVICES DIRECTOR, OR THEIR DULY AUTHORIZED OFFICERS AND AGENTS TO TAKE ALL STEPS NECESSARY TO CARY OUT THE PURPOSES AND INTENT OF THIS RESOLUTION**

**WHEREAS**, pursuant to A.R.S. § 11-952, the Town of Oro Valley (the Town) is authorized to enter into or renew agreements for joint and cooperative action with other public agencies and

**WHEREAS**, on June 1, 2022, the Mayor and Council approved Resolution No. (R) 22-24 authorizing an Intergovernmental Agreement (IGA) between the Town and Pima County Animal Control Services for a three-year period beginning July 1, 2022, and ending on June 30, 2025; and

**WHEREAS**, the Town and Pima County desire to amend this IGA for animal control services to extend the term of the IGA for an additional year, beginning July 1, 2025 and ending on June 30, 2026; and

**WHEREAS**, in addition to extending the 2022 IGA with Pima County, Pima County and the Town desire to modify the reporting requirements under the IGA along with other administrative changes; and

**WHEREAS**, it is in the best interest of the Town to approve the Amendment to the IGA between the Town and Pima County in order to continue providing enforcement of leash law ordinances, biting dog ordinances, animal cruelty ordinances and to provide for the impoundment and sheltering of stray animals within the Town's boundaries.

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Town of Oro Valley, that:

**SECTION 1.** The Amendment to the Intergovernmental Agreement between the Town of Oro Valley and Pima County for animal control services, attached hereto as Exhibit "A" and incorporated herein by this reference, is hereby authorized and approved.

**SECTION 2.** The Mayor and other administrative officials of the Town of Oro Valley are hereby authorized to take such steps as necessary to execute and implement the terms of the Intergovernmental Agreement.

**SECTION 3.** The Town Manager, Town Clerk, Town Legal Services Director, or their duly authorized officers and agents to take all steps necessary to carry out the purposes and intent of this resolution.

**SECTION 4.** If any section, subsection, sentence, clause, phrase or portion of this Resolution, or the Intergovernmental Agreement attached hereto as Exhibit "A", is for any reason held to be invalid or unconstitutional by the decision of any court of competent jurisdiction, such decision shall not affect the validity of the remaining portions thereof.

**SECTION 5.** All Oro Valley Resolutions, or Motions and parts of Resolutions or Motions of the Council in conflict with the provisions of this Resolution are hereby repealed.

**PASSED AND ADOPTED** by the Mayor and Town Council of the Town of Oro Valley, Arizona, this 7<sup>th</sup> day of May, 2025.

**TOWN OF ORO VALLEY**

E-SIGNED by Joseph C. Winfield  
on 2025-05-09 16:46:19 GMT

\_\_\_\_\_  
Joseph C. Winfield, Mayor

**ATTEST:**

E-SIGNED by Michael Standish  
on 2025-05-09 17:02:20 GMT

\_\_\_\_\_  
Michael Standish, Town Clerk

Date: \_\_\_\_\_

**APPROVED AS TO FORM:**

E-SIGNED by Tobin Sidles  
on 2025-05-09 16:50:02 GMT

\_\_\_\_\_  
Tobin Sidles, Legal Services Director

Date: \_\_\_\_\_

**Pima County Department of Pima Animal Care Center**

**Project: Intergovernmental Agreement (IGA) between Pima County and the Town of Oro Valley for Animal Care and Control Services.**

**Contractor: Town of Oro Valley**

**Contract No.: SC2500000094 (CTN-220000000000000000166)**

**Contract Amendment No.: 00**

<b>Orig. Contract Term:</b> 07/01/2022 - 06/30/2025	<b>Orig. Amount:</b>	<b>\$0.00</b>
<b>Termination Date Prior Amendment:</b> N/A	<b>Prior Amendments Amount:</b>	<b>\$0.00</b>
<b>Termination Date This Amendment:</b> 06/30/2026	<b>This Amendment Amount:</b>	<b>\$0.00</b>
	<b>Revised Total Amount:</b>	<b>\$0.00</b>

**CONTRACT**

The parties agree to amend the above-referenced contract as follows:

**1. Background and Purpose**

1.1. Background. On 7/01/2022, County and Contractor entered into the above referenced agreement to provide animal care and control services for the Town of Oro Valley.

1.2. Purpose. County agrees to provide continuing animal care and control services beyond the expiration of the initial term of this agreement, and the parties wish to update their contracts for notification purposes.

2. **Term.** The County is exercising the first extension option to renew the contract for one additional year commencing on July 1, 2025, and terminating on June 30, 2026. If the commencement date is before the Effective Date of this amendment, the parties will, for all purposes, deem the amendment to have been in effect as of the commencement date.

**3. Reporting.**

- 3.1. The County will provide the Town the following information:

3.1.1 Bi-Annual Reporting:

3.1.1.1 PACC Statistical Volumes for the Town:

3.1.1.1.1 Shelter Statistics: Number of animals processed at the shelter, number of animals adopted and / or fostered, number and type of education and outreach activities in the community.

3.1.1.1.2 Veterinary Statistics: Number and type of surgeries performed on PACC pets and at PACC, number of surgeries performed in the Town, number of animals spayed and

Contract No.: SC2500000094

Revised 9/19/24

neutered, number of animals that were euthanized or died in the shelter.

3.1.1.1.3 Enforcement Statistics: Number of calls that resulted in a response from PACC, number and types of dog licenses issued, dates of dispatched enforcement calls, activity types of dispatched enforcement calls (e.g., leash law, stray).

3.1.1.1.4 Licensing Statistics: Types of licenses issued, dates of issuance of licenses, payment received for each license issued, and associated data extract containing detailed information regarding records of requests and revenue attributed to the Town.

3.1.1.2 The Town will designate a representative to attend bi-annual meetings with representatives from Pima County Administration and Pima Animal Care Center to review PACC services.

4 **Notification.** All notices or demands upon any party to this Agreement shall be in writing, unless other forms are designated elsewhere, and shall be delivered in person or sent by mail addressed as follows:

**Pima County:**  
Steve Holmes  
Pima County Deputy County Administrator  
115 N. Church Ave  
Tucson, Arizona 85701

**Town of Oro Valley**  
Jeff Wilkins Town  
Manager  
11000 N. La Canada Dr. Oro  
Valley, Arizona 85737

Steve Kozachik  
Pima Animal Care Center 4000  
N. Silverbell Rd.

Tucson, Arizona 85745

All other provisions of the Contract not specifically changed by this Amendment remain in effect and are binding upon the parties.

**PIMA COUNTY**

\_\_\_\_\_  
Chair, Board of Supervisors

\_\_\_\_\_  
Date

**TOWN OF ORO VALLEY**

E-SIGNED by Joseph C. Winfield

on 2025-05-09 16:46:23 GMT

\_\_\_\_\_  
Mayor

Joseph C. Winfield, Mayor

\_\_\_\_\_  
Printed Name and Title

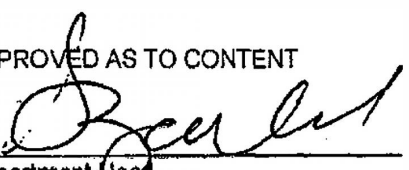
\_\_\_\_\_  
Date

**ATTEST**

\_\_\_\_\_  
Clerk of the Board

\_\_\_\_\_  
Date

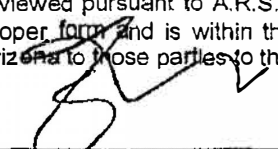
**APPROVED AS TO CONTENT**

  
\_\_\_\_\_  
Department Head

2/27/25  
\_\_\_\_\_  
Date

**ATTORNEY CERTIFICATION**

The foregoing Agreement between Pima County and the Town of Oro Valley has been reviewed pursuant to A.R.S. § 11-952 by the undersigned who have determined that it is in proper form and is within the powers and authority granted under the laws of the State of Arizona to those parties to the Agreement.

  
\_\_\_\_\_  
Deputy County Attorney

4/10/25  
\_\_\_\_\_  
Date

E-SIGNED by Tobin Sidles

on 2025-05-09 16:50:07 GMT

\_\_\_\_\_  
City Attorney

\_\_\_\_\_  
Date