

COB - BOSAIR FORM

09/09/2025 12:38 PM (MST)

TO: COB 09-25-2025

VERS: 2

PGS: 7



Welcome to the [Board of Supervisors Agenda Item Report \(BOSAIR\)](#) Form.

This form is used to submit agenda items for Board of Supervisors consideration, including contracts, awards, grants, amendments, and other official actions.

All fields are required. Enter N/A if not applicable. For number fields, enter 0 if not applicable.

Record Number: SC PO SC2400001562

Award Type: Contract

Requested Board Meeting Date: 10/14/2025

Signature Only:

NO

Procurement Director Award / Delegated Award: • N/A

Supplier / Customer / Grantor / Subrecipient: Workday, Inc.

Project Title / Description: Enterprise Resource Planning (ERP) System

Purpose: Amendment of Award: Supplier Contract No. SC2400001562, Amendment No. 04. This Amendment replaces the Workday Success Plan - Guided service with the Workday Success Plan - Accelerate Plus services, and amends Order Form 00406655.0 to transfer a portion of the Strategic Sourcing costs to Accelerate Plus. Administering Department: Information Technology.

Procurement Method: Other

Insert additional Procurement Method info, if applicable:

Pursuant to Pima County Procurement Code 11.12.020, Competitive sealed proposals, on 02/07/2023 the Board of Supervisors approved an award of contract for a term of effective 02/07/2023 and terminating 02/06/2038 in the not-to-exceed contract amount of \$45,000,000.00.

On 06/29/2023, the Procurement Director approved Amendment No. 01, which exercised the option to purchase Strategic Sourcing as agreed upon in the executed contract. The purchase was included in the calculation of the award amount approved by the Board on 02/07/2023.

On 02/02/2024, the Procurement Director approved Amendment No. 02, which reduced the cost of Strategic Sourcing for year two by \$65,421.00, from \$110,908.00 to \$45,487.00.

On 03/18/2025, the Board of Supervisors approved Amendment No. 03, which increased the count of Full-Service Equivalent workers under this Contract from 7,500 to 7,724 and added the Heat Injury and Illness Prevention and Safety Plan language to the contract, pursuant to Pima County Procurement Code 11.40.030.

PRCUID: 425287

Program Goals/Predicted Outcomes:	Increase County efficiency and interoperability through the implementation of an integrated ERP system, including but not limited to functionality for Financials, Human Resources, Benefits, Payroll, Procurement, Talent Management and Reporting. Existing enterprise systems, such as those for Work Management and Debt Management, will be integrated into the ERP system to continue such functionality. Additional third-party systems may be added to enhance functionality as such needs are identified. The number of systems currently supported by County will be reduced as more functionality is integrated into the ERP system.
Public Benefit and Impact:	As the systems being replaced are vital to the operations of the County, a more fully integrated ERP system will allow County departments to more efficiently perform their duties, thereby permitting the County to better serve its constituents in a more cost-effective environment.
Budget Pillar	<ul style="list-style-type: none"> Core functions & excellent service
Support of Prosperity Initiative:	N/A
Provide information that explains how this activity supports the selected Prosperity Initiative	N/A
Metrics Available to Measure Performance:	Standard project management measurements to track progress of the project and validate implementation success. Analysis of life-long costs and support metrics during the life of the ERP system.
Retroactive:	NO

Amendment / Revised Award Information

All fields are required. Enter N/A if not applicable. For number fields, enter 0 if not applicable.

Record Number: SC PO SC2400001562

Document Type:	SC
Department Code:	PO
Contract Number:	SC2400001562
Amendment Number:	04
Commencement Date:	10/14/2025
Termination Date:	02/06/2038

Is the Termination Date new?	NO
-------------------------------------	----

Classification:	Expense
------------------------	---------

Adjust Level: No change

Prior Contract Number (If Applicable): MA-PO-23-126

Amount This Amendment:

\$0.00

Funding Source(s) required: Information Technology Internal Service Fund

Funding from General Fund?

NO

Contract is fully or partially funded with Federal Funds?

NO

Department: Procurement

Name:
Troy McMaster

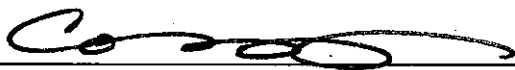
Telephone: 520.724.8728

Division Manager/Procurement Officer Signature: Ana Wilber Digitally signed by Ana Wilber
Date: 2025.09.25 09:55:12 -07'00' Date: _____

Procurement Director Signature: Bruce D Collins Digitally signed by Bruce D Collins
Date: 2025.09.25 10:48:47 -07'00' Date: _____

Department Director Signature: Javier Baca Digitally signed by Javier Baca
DN: cn=Javier Baca, ou=IT, ou=Information Technology Department, email=javier.baca@pima.gov, c=US
Date: 2025.09.25 14:40:05 -07'00' Date: _____

Deputy County Administrator Signature:  Date: 9-25-2025

County Administrator Signature:  Date: 9/25/2025

Pima County Procurement Department**Administering Department:** Information Technology**Project:** Enterprise Resource Planning (ERP) System**Contractor:** Workday, Inc.

6110 Stoneridge Mall Road

Pleasanton, CA 94588

Contract No: SC2400001562**Contract Amendment No.:** 04

Original Contract Term	2/7/2023 – 2/6/2038	Original Contract Amount:	\$	45,000,000.00
Prior Termination Date	2/6/2038	Prior Amendments Amount:	\$	0.00
New Termination Date	N/A	This Amendment Amount:	\$	0.00
		Revised Total Amount:	\$	45,000,000.00

CONTRACT AMENDMENT**1. Parties, Background and Purpose.**1.1. Background.

On January 24, 2023, County and Contractor entered into the above referenced agreement to provide County with an ERP system to conduct its day-to-day operations.

1.2. Purpose.

County and Contractor are updating the County's Workday Success Plan ("WSP") subscription and amending the order form for Strategic Sourcing.

2. Scope of Services.

The parties are terminating the WSP – Guided service and replacing with the WSP – Accelerate Plus service pursuant to **Order Form No. 00498181.0** (3 pages) and are amending Order Form No. 00406655.0 with **Amendment No. 02 to Order Form No. 00406655.0** (2 pages), which effectively transfers \$364,806.00 from the Strategic Sourcing cost to the WSP – Accelerate Plus cost.

SIGNATURE PAGE TO FOLLOW

IN WITNESS WHEREOF, the parties have approved this Amendment and agree to be bound by the terms and conditions of the Contract on the dates written below.

All other provisions of the Contract not specifically changed by this Amendment remain in effect and are binding upon the parties.

This contract template has been approved as to form by the Pima County Attorney's Office.

Pima County

Workday, Inc.

Chair, Board of Supervisors

Marina Chinn
Marina Chinn (Sep 9, 2025 10:10:13 PDT)

Authorized Officer Signature

Date

Sep 9, 2025

Date

ATTEST

Clerk of the Board

Date

Approved as to Content

Javier Baca

Department Head

09/09/2025

Date

CONTRACT
NO. <u>SC2400001562</u>
AMENDMENT NO. <u>04</u>
This number must appear on all invoice, correspondence and documents pertaining to this contract.

The contents of this contract are confidential. Requests for a copy shall be submitted to the Clerk of the Board by completing a Public Records Request pursuant to County Administrative Procedure 4-4. The Public Records Request form can be located at <http://webcms.pima.gov/> under the 'Quick Links' section. Release of confidential contract information involves a process above and beyond the basic Public Records Request process. This process will be performed by the Procurement Department after the Clerk of the Board receives the completed Public Records Request.

If you have any questions, please call (520)724-8161.