



BOARD OF SUPERVISORS AGENDA ITEM REPORT
AWARDS / CONTRACTS / GRANTS

Award Contract Grant

Requested Board Meeting Date: 9/3/2024

* = Mandatory, information must be provided

or Procurement Director Award:

***Contractor/Vendor Name/Grantor (DBA):**

Metropolitan Domestic Water Improvement District

***Project Title/Description:**

Intergovernmental Agreement (IGA) between Pima County and the Metropolitan Domestic Water Improvement District (District).

***Purpose:**

Amendment 5. The contract purpose is to exchange water use data to support Pima County's sewerage user fee system and to compensate the District for providing the data and billing County constituents for sewerage system user fees. The amendment (05) adds \$12,740.00 in funds to the contract to reimburse the District for the purchase of ten seats (licenses) for a 3-year subscription, implementation, training, and configuration of the BeyondTrust software. This software will allow Pima County Customer Service staff access to view the District's billing system to answer sewer user customer questions.

Administering Department: Regional Wastewater Reclamation.

***Procurement Method:**

This IGA is a non-Procurement contract and not subject to Procurement rules.

***Program Goals/Predicted Outcomes:**

The Metropolitan Domestic Water Improvement District will purchase and configure the BeyondTrust software on their water billing system to allow Pima County staff access to view data and assist County constituents with sewer user billing questions.

***Public Benefit:**

To ensure accurate sewer billing and provide customer service to constituents in accordance with Pima County Code.

***Metrics Available to Measure Performance:**

Implementation of BeyondTrust software on the District's billing system that will allow Pima County customer service staff the access to assist sewer user customers as defined under the Scope of Services in the IGA

***Retroactive:**

No.

TO: COB, 8-11 2024 (2)
Vers.: 0
pgs.: 2

AUG16'24AM0804 PD

AUG15'24AM0858 PD

THE APPLICABLE SECTION(S) BELOW MUST BE COMPLETED

Click or tap the boxes to enter text. If not applicable, indicate "N/A". Make sure to complete mandatory (*) fields

Contract / Award Information

Document Type: _____ Department Code: _____ Contract Number (i.e., 15-123): _____
Commencement Date: _____ Termination Date: _____ Prior Contract Number (Synergen/CMS): _____
Expense Amount \$ _____ Revenue Amount: \$ _____

*Funding Source(s) required: _____
Funding from General Fund? Yes No If Yes \$ _____ % _____
Contract is fully or partially funded with Federal Funds? Yes No
If Yes, is the Contract to a vendor or subrecipient? _____
Were insurance or indemnity clauses modified? Yes No
If Yes, attach Risk's approval.
Vendor is using a Social Security Number? Yes No
If Yes, attach the required form per Administrative Procedure 22-10.

Amendment / Revised Award Information

Document Type: CT Department Code: WW Contract Number (i.e., 15-123): 20*306 306
Amendment No.: 5 AMS Version No.: 1
Commencement Date: 9/3/2024 New Termination Date: _____
Prior Contract No. (Synergen/CMS): CT-WW-20*306
Expense Revenue Increase Decrease
Is there revenue included? Yes No If Yes \$ _____
Amount This Amendment: \$ 12,740.00
*Funding Source(s) required: RWRD Enterpirse Fund
Funding from General Fund? Yes No If Yes \$ _____ % _____

Grant/Amendment Information (for grants acceptance and awards)

Document Type: _____ Department Code: _____ Grant Number (i.e., 15-123): _____
Commencement Date: _____ Termination Date: _____ Amendment Number: _____
Match Amount: \$ _____ Revenue Amount: \$ _____

*All Funding Source(s) required: _____
*Match funding from General Fund? Yes No If Yes \$ _____ % _____
*Match funding from other sources? Yes No If Yes \$ _____ % _____
*Funding Source: _____

*If Federal funds are received, is funding coming directly from the Federal government or passed through other organization(s)?

Contact: Marla Berry
Department: Regional Wastewater Reclamation Department Telephone: 520-724-6647
Department Director Signature: [Signature] Date: 8/6/24
Deputy County Administrator Signature: [Signature] Date: 8/12/2024
County Administrator Signature: [Signature] Date: 8/12/2024

Pima County Department of Regional Wastewater Reclamation

Project: Wastewater Billing and Collection Services

Contractor: Metropolitan Domestic Water Improvement District

Contract No.: CT-WW-20-306

Contract Amendment No.: Five (05)

Orig. Contract Term: 07/01/2020 - 06/30/2021	Orig. Amount:	\$480,000.00
Termination Date Prior Amendment: 06/30/2025	Prior Amendments Amount:	\$1,985,800.00
Termination Date This Amendment: 06/30/2025	This Amendment Amount:	\$12,740.00
	Revised Total Amount:	\$2,478,540.00

INTERGOVERNMENTAL AGREEMENT AMENDMENT

The parties agree to amend the above-referenced Agreement as follows:

1. Background and Purpose.

1.1. Background. On July 1, 2020, Pima County ("County") and the Metropolitan Domestic Water Improvement District ("District") entered into the above referenced Intergovernmental Agreement to provide billing and collection services for County wastewater service customers who are also District's water service customers. Amendment 3 of the Intergovernmental Agreement, which went into effect July 1, 2023, included a revised Scope of Service to account for potential expenses related to request-based costs or reports provided to the County by the District. On July 1, 2024 Amendment 4 of the Intergovernmental Agreement extended the term of the Agreement to June 30, 2025.

1.2. Purpose. County and District have determined in the best interests of their mutual water and sewer customers, to purchase and implement software that will allow County staff read-only access to District's computerized customer billing system to answer sewer user customer questions.

2. Compensation and Payment. County will reimburse District for the purchase of ten seats (licenses), implementation, training, and staff time to configure the software to enable County access. District will purchase a 3-year subscription of BeyondTrust at an estimated cost of \$9,964.00. District will be reimbursed staff time cost of \$2,776.00. The total cost of purchasing a three year subscription and implementing BeyondTrust is not to exceed \$12,740.00.

3. Maximum Payment Amount. The maximum amount County will spend under this Agreement, as set forth in Section C (1), is increased by \$12,740.00 for continuing services and potential costs associated with the Intergovernmental Agreement. County's total payments to District under this Agreement, including any sales taxes, will not exceed \$2,478,540.00.

4. Legal Arizona Workers Act Compliance. County and District hereby warrant that it will, at all times during the term of this Agreement, comply with all federal immigration laws applicable to their employment of their employees and with the requirements of A.R.S. §§ 23-214 and 41-4401 (together the "State and Federal Immigration Laws"). County and District further agrees to ensure that each contractor or subcontractor performing work under this Agreement also complies with the State and Federal Immigration Laws.

5. **Counterparts.** This Agreement may be executed in counterparts, each of which when fully executed and delivered will constitute a duplicate original. All counterparts together shall constitute a single agreement.

All other provisions of the Agreement not specifically changed by this Amendment remain in effect and are binding upon the parties.

PIMA COUNTY:

**METROPOLITAN DOMESTIC WATER
IMPROVEMENT DISTRICT:**

Chair, Board of Supervisors

Chair, Board of Directors

ATTEST

ATTEST


Clerk of the Board

Clerk of the Board

Date

Date

APPROVAL AS TO CONTENT:



Director, Regional Wastewater Reclamation
8/6/24

Date

Metropolitan Domestic Water Improvement District

Date

Digitally signed by Ellen Moulton
DN: cn=Ellen Moulton, o=Finance & Risk
Management, ou=Pima County,
email=ellen.moulton@pima.gov, c=US
Date: 2024.08.12 09:32:23 -0700
Ellen Moulton

Director, Finance and Risk Management

8/12/2024
Date

Intergovernmental Agreement Determination

The foregoing Intergovernmental Agreement Amendment between Pima County and the Metropolitan Domestic Water Improvement District has been reviewed by the undersigned, each of whom has determined that it is in proper form and is within the powers and authority granted under the laws of the State of Arizona to the party he or she represents.

PIMA COUNTY:

**METROPOLITAN DOMESTIC WATER
IMPROVEMENT DISTRICT:**



Cindy Nguyen, Deputy County Attorney

Lewis, Roca, Rothgerber, Christie LLP Partner