

## **BOARD OF SUPERVISORS AGENDA ITEM REPORT** **CONTRACTS / AWARDS / GRANTS**

Requested Board Meeting Date: 08/17/2015

or Procurement Director Award ☐

**Contractor/Vendor Name (DBA):** Staples Contract & Commercial, Inc. dba Staples Inc. (HQ: Framingham, MA)

**Project Title/Description:**

Office Supplies

**Purpose:**

Board of Supervisors (BOS) Award of Master Agreement Contract: MA-PO 16\*040 to Staples for office supplies. Contract is for an initial term of one (1) year and includes four (4) one-year renewals with an annual award amount of \$1,100,000.00. The contract will include continued support of the Staples Web order and Pcard payment portal and quarterly performance reports providing significant additional benefit to Pima County. Administering Department: County Attorney.

**Procurement Method:**

Cooperative Award per Pima County Procurement Code 11.24.010 (Cooperative Agreement Authorized). RQM 15\*302 was issued by County Attorney. Request For Offer # 183642 was issued to the Contractor to establish an "as required" contract. The Procurement Department has evaluated solicitation options and the contract established by the National Joint Powers Alliance (Cooperative Agency) was determined to be advantageous to Pima County and provides productivity, time and/or the cost benefits enabled by higher volume purchasing. The new cooperative purchasing agreement provides a 6% savings over the old contract.

Attached: Cost Comparison Study, Master Agreement, Offer Agreement.

**Program Goals/Predicted Outcomes:**

Award will permit countywide departments to purchase office supplies at a competitive pricing with desktop delivery.

**Public Benefit:**

County will receive office supplies in a timely manner resulting in increased efficiencies in the performance of daily duties.

**Metrics Available to Measure Performance:**

Staff will monitor the timeliness of deliveries the majority of which are next day

**Retroactive:**

No

AUG 06 15:00:33 PC CLK OF RD  
ARB

COB: 8-6-15  
BOS: 8-17-15 Addendum

68704857450700 1001-000000

**Original Information**

Document Type: MA Department Code: CA Contract Number (i.e., 15-123): 16-040  
Effective Date: 09/01/2015 Termination Date: 08/31/2016 Prior Contract Number (Synergen/CMS): \_\_\_\_\_  
☒ Expense Amount: \$ 1,100,000.00 ☐ Revenue Amount: \$ \_\_\_\_\_  
Funding Source(s): \_\_\_\_\_

Various Dept. Funds

Cost to Pima County General Fund: 1,100,000.00

Contract is fully or partially funded with Federal Funds? ☐ Yes ☒ No ☐ Not Applicable to Grant Awards

Were insurance or indemnity clauses modified? ☐ Yes ☒ No ☐ Not Applicable to Grant Awards

Vendor is using a Social Security Number? ☐ Yes ☒ No ☐ Not Applicable to Grant Awards

If Yes, attach the required form per Administrative Procedure 22-73.

**Amendment Information**

Document Type: \_\_\_\_\_ Department Code: \_\_\_\_\_ Contract Number (i.e., 15-123): \_\_\_\_\_

Amendment No.: \_\_\_\_\_ AMS Version No.: \_\_\_\_\_

Effective Date: \_\_\_\_\_ New Termination Date: \_\_\_\_\_

☐ Expense ☐ Revenue ☐ Increase ☐ Decrease Amount This Amendment: \$ \_\_\_\_\_

Funding Source(s): \_\_\_\_\_

Cost to Pima County General Fund: \_\_\_\_\_

Contact: Nina Schatz, Commodity Contracts Officer 8/5/15 8/5/15

Department: Procurement 8/5/15 Telephone: 724-8719

Department Director Signature/Date: \_\_\_\_\_

Deputy County Administrator Signature/Date: 8-5-15

County Administrator Signature/Date: 8/5/15  
(Required for Board Agenda/Addendum Items)



# MASTER AGREEMENT

## PIMA COUNTY, ARIZONA

THIS IS NOT AN ORDER - TRANSMISSION CONSTITUTES CONTRACT EXECUTION

Master Agreement No: 16000000000000000040

MA Version: 1

Page: 1

Description: Office Supplies RFO 183642

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Pima County Procurement Department  
130 W. Congress St. 3rd Fl  
Tucson AZ 85701

Issued By: NINA SCHATZ  
Phone: 5207248719  
Email: Nina.Schatz@pima.gov

T  
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Initiation Date: 09-01-2015  
Expiration Date: 08-31-2016

NTE Amount: \$1,100,000.00  
Used Amount: \$0.00

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STAPLES INC  
  
8602 W BUCKEYE ROAD  
  
TOLLESON AZ 85353

Contact: ACCOUNTS PAYABLE  
Phone: 602-282-6774  
Email:  
Terms: 0.0000 %  
Days: 30

Shipping Method: Vendor Method  
Delivery Type: STANDARD GROUND  
FOB: FOB Dest, Freight Prepaid

Modification Reason

This Master Agreement incorporates the attached documents, and by reference all instructions, Standard Terms and Conditions, Special Terms and Conditions, and requirements that are included in or referenced by the solicitation documents used to establish this agreement. All Transactions and conduct are required to conform to these documents.

Number of Attachments: 1

Attachment Names: MA16\_040\_BOSAIR\_AWARD\_081715.pdf



# MASTER AGREEMENT DETAILS

Master Agreement No: 1600000000000000040

MA Version: 1

Page: 2

Line	Description		
1	Office Supplies Pcard Payment		
	Service Contract Amt	Service From	Service To
	\$0.00	--	--
2	Sales Tax Pcard Payment		
	Service Contract Amt	Service From	Service To
	\$0.00	--	--

## OFFER AGREEMENT

Solicitation # 183642

Title: Office Supplies

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### 1. INTENT:

This document is intended to establish an "As Required" indefinite delivery/indefinite quantity (IDIQ) "Master" agreement contract to provide Pima County ("COUNTY") with such quantity of Office Supplies as the COUNTY may order from time to time by issue of Delivery Order (DO) or Delivery Order Maximo (DOM) pursuant to a resulting contract. As defined by the attached Pima County Standard terms and Conditions (STC) this agreement is non-exclusive and may be terminated for any reason without penalty or cost to COUNTY.

Although particular County Departments may be identified in the solicitation, unless otherwise documented by the executed contract, all County Departments may utilize the resulting agreement.

All Goods and Services offered or provided pursuant to the contract will conform to the requirements defined by or referred to by the solicitation documents including *Solicitation Addenda, Instructions to Bidders, Standard Terms and Conditions* and this *Offer Agreement* all of which are incorporated herein.

This document, including all attachments and documents incorporated by reference, constitutes the entire contract between the parties pertaining to the subject matter hereof, and all prior or contemporaneous agreements and understandings, oral or written, are hereby superseded and merged herein. This Contract may be modified, amended, altered or extended only by a written amendment signed by the parties.

### 2. CONTRACT EXTENSIONS-RENEWALS & REVISIONS:

The initial term of the agreement will be for a one-year period and include four (4) one-year renewals that may be exercised upon the written agreement of the parties as follows:

Proposed change of the contract shall be made through the issuance by COUNTY to CONTRACTOR of a revised Master Agreement (MA) or Purchase Order (PO), document setting forth the requested changes. Failure by CONTRACTOR to object in writing to the proposed revisions, terms, conditions and/or specifications within ten (10) calendar days of issuance by COUNTY will signify acceptance of all such changes by CONTRACTOR and the amendment will be binding upon the parties, effective on the date of issuance.

### 3. CONTRACTOR MINIMUM QUALIFICATIONS:

The CONTRACTOR certifies that it is competent, willing and responsible for performing the services or providing the products in accordance with all requirements of the solicitation and this contract. CONTRACTOR certifies that it possesses all licenses required by applicable Agencies to satisfy the requirements of this contract throughout the term of this contract. CONTRACTOR agrees to provide notification of any change in licensure status or sanctions taken against the CONTRACTOR during the contract period.

CERTIFY MINIMUM QUALIFICATIONS BY CHECKING THE RESPONSE BOX (YES OR NO) AND PROVIDING APPLICABLE INFORMATION OR DOCUMENTATION. A "NO" ANSWER WILL BE THE CAUSE OF YOUR OFFER TO BE REJECTED AS NON-RESPONSIVE.

MQ Line#	MINIMUM QUALIFICATIONS	CHECK <input checked="" type="checkbox"/> appropriate response certifying agreement with the requirement
1	CONTRACTOR certifies that it is competent, willing and responsible for performing the services and/or providing the products in accordance with all requirements of the solicitation and this contract.	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
2	CONTRACTOR agrees and understands that this Offer Agreement is established pursuant to Cooperative Agreement with the National Joint Power Alliance (NJPA) Contract #031210-SCC, Office, School and Other Workplace-related Supplies and Services.	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No

### 4. PRODUCT OR SERVICE SPECIFICATIONS & SCOPE:

All goods and services shall conform to the Pima County Request for Offer, Offer Agreement, Standard Terms and Conditions as modified or added to by the following specifications:

- 4.1 CONTRACTOR will have adequate office supplies in stock and provide next day desktop delivery to the various

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Solicitation # 183642

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County Departments per as-needed basis.

- 4.2 One sales representative and the designated inside customer service representatives shall be assigned to COUNTY. The sales representative will meet on a regular basis with the Procurement Department Commodity/Contracts Officer (CCO) to monitor this Contract. This person will also be required to assist County Departments when necessary. The inside customer service representatives will assist County Departments with catalogue inquiries, placement of orders and follow up on orders when required.
- 4.3 CONTRACTOR will provide an internet ordering system with the capability to help County Departments procure comparable items that are less expensive or environmentally friendly.
- 4.4 CONTRACTOR will provide a quarterly management report within 10 calendar days of the following month to the CCO of this Contract. The management report shall include the following information:
- a) Total Ship Amount by each department
  - b) Total Eco-Friendly Purchase Amount by each department
  - c) Total Purchase Amount for Which Lower Cost Alternatives existed by each department
  - d) Orders Less than \$250 by each department
  - e) Recycled Paper Total Purchase Amount by each department
- 4.5 CONTRACTOR will provide P-Card payment functions without additional costs to the County.

**SUSTAINABILITY:** In accordance with BOS Resolution 2007-84, Pima County values and encourages sustainable practices. Please CHECK which of the following your business incorporates:

- ☒ Waste prevention/reduction or material recycling/reuse?
- ☒ Alternative energy/fuels (such as solar/wind energy, bio-diesel, alternative fuels, hybrid vehicles) in your program's preparation, transportation, and demonstration?
- ☒ Environmentally preferable materials (such as recycled materials; locally produced/manufactured products)?
- ☒ Sustainable practices that lessen impact on non-renewable resources and global climate change (such as reduction in water/energy/paper use; minimization of hazardous materials; use of compressed/flexible work schedules)?
- ☒ Other practices which coincide with the County's definition of sustainable practices (such as alternative modes of transportation; transportation minimization; life-cycle costs; product/packaging "take back" practices; preference to firms located within Pima County)?

### **5. OFFER ACCEPTANCE AND ORDER RELEASES:**

COUNTY will accept offers and execute contract by issue of a Master Agreement (MA) to be effective on the document's date of issue without further action by either party. Master Agreement (MA) and Contract documents will document the term of the agreement.

COUNTY will order products or services pursuant to an executed Master Agreement by placing orders through Staples Advantage on line ordering site.

CONTRACTOR must not supply materials or services pursuant to the contract that are not documented or authorized by Pima County Procurement Department Commodity/Contracts Officer (CCO). COUNTY accepts no responsibility for control or payment for materials or services not documented or authorized by Pima County Procurement Department CCO.

CONTRACTOR will establish, monitor, and manage an effective contract administration process that assures compliance with all requirements of this contract. In particular, CONTRACTOR will not provide goods or services in excess of the executed contract items, item quantity, item amount, or contract amount without prior written authorization by contract revision properly executed and issued by COUNTY. Any items provided in excess of that stated in the contract are at CONTRACTOR's own risk. CONTRACTOR will decline verbal requests to deliver items in excess of the contract and will report all such requests in writing to the COUNTY Procurement Department within one (1) workday of the request. The report must include the name of the requesting individual and the nature of the request.

### **6. ACCEPTANCE OF SERVICES AND PRODUCTS:**

The County Department designated on the issued Order will accept goods and services only in accordance with this contract. Such acceptance is required prior to commencement of Payment terms.

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### **7. COMPENSATION & PAYMENT:**

All pricing will conform to Pima County's Living Wage ordinance if applicable, including required annual adjustments of the wage.

The parties may negotiate and establish unit pricing in writing under the contract for items included in the scope of the contract for which unit pricing has not been previously defined.

Unless the parties otherwise agree in writing, all pricing will be *F.O.B. Destination & Freight Prepaid Not Billed ("F.O.B. Destination")*, delivered to and unloaded at the destination(s) defined by the delivery article of this contract or accepted Order for services or products and all freight costs must be included in the offered Unit Price.

Although State and City sales tax may not be fully or accurately defined on an order, they will be paid when they are DIRECTLY applicable to Pima County and invoiced as a separate line item. Such taxes should not be included in the item unit price.

**Price Warranty:** CONTRACTOR will give Pima County the benefit of any price reduction before actual time of shipment.

**Price Escalation:** It is the intention of both parties that pricing shall remain firm during the Initial Term of the Contract, except as specifically set forth below. Price increases shall only be considered as follows:

**Exhibit A: Unit Prices for General Office Supplies:** Unit Prices shall be fixed during the initial year of the contract term after which the parties may consider price increases no more frequently than once per year.

**Exhibit B: Unit Prices for General Office Papers:** Unit Prices shall be fixed during the initial six (6) months of the contract term after which the parties may consider price increases no more twice per year.

CONTRACTOR will implement and actively conduct cost and price control activities. CONTRACTOR will submit a written request to COUNTY that includes supporting documents justifying requested increases at least sixty (60) days prior to the desired implementation date. CONTRACTOR will provide evidence, cite sources, demonstrate specific conditions and document how those conditions affect the cost of its performance, and identify specific efforts CONTRACTOR has taken to control and reduce those and other costs to avoid the need to increase prices. COUNTY will review proposed pricing and determine if it is allowable, fair and reasonable, and in the best interest of COUNTY to accept the proposal. County reserves the right to continue, accept or reject the price proposal, or terminate and re-solicit the contract.

Quantities referred to are estimated quantities. COUNTY reserves the right to increase or decrease the quantities and amounts. No guarantee is made regarding actual orders issued for items or quantities during the term of the agreement. COUNTY is not responsible for Contractor inventory or order commitment.

Unit prices offered must include all incidentals and associated costs required to comply with and satisfy all requirements referred to or included in this solicitation, which includes the *Instructions to Bidders, Standard Terms and Conditions* and Offer Agreement. No payments will be made for items not included in the contract.

CONTRACTOR will provide detailed documentation in support of payment requests which will document, be consistent with and not exceed COUNTY's order. CONTRACTOR will bill COUNTY within one (1) month after the date on which CONTRACTOR's right to payment accrues ("Payment Accrual Date"), which, unless this contract specifically provides otherwise, is the date goods are delivered, services are performed, or costs are incurred. Invoices must assign each amount billed to an appropriate line item of COUNTY's order and document each Payment Accrual Date. COUNTY may refuse to pay any amount billed in an untimely manner or which is not conforming to COUNTY's order. COUNTY will refuse to pay any amount billed more than six (6) months after the Payment Accrual Date, pursuant to A.R.S. § 11-622(C).

**UNIT PRICES:** Refer to **Exhibit A: Unit Prices for General Office Supplies & Exhibit B: Unit Prices for General Office Papers**

### **8. DELIVERY:**

As defined by the Standard Terms, "On-Time" delivery is an essential part of the consideration to be given to COUNTY under the contract. Delivery will be made in accordance with the Instructions to Bidders, Standard Terms and Conditions and to the location(s) referenced on the Delivery Order (DO) or Delivery Order Maximo (DOM) or Contract.

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Delivery locations: Pima County, Arizona.

CONTRACTOR guarantees delivery of product or service in compliance with this contract. If required to satisfy the guaranteed delivery interval CONTRACTOR will utilize premium freight method at no additional cost to COUNTY.

**9. TAXES, FEES, EXPENSES:**

Articles sold to COUNTY are exempt from federal excise taxes. COUNTY is subject to State and City sales tax. COUNTY will pay no separate charges for delivery, drayage, express, parcel post, packing, insurance, license fees, permits, costs of bonds, surcharges, or bid preparation unless expressly included in the contract and itemized by the solicitation documents.

**10. OTHER DOCUMENTS:**

CONTRACTOR and COUNTY in entering into this contract have relied upon information provided or referenced by Pima County Solicitation No. 183642 including the Instruction to Bidders, Standard Terms and Conditions, Solicitation Addenda, CONTRACTOR's Bid Offer, NJPA Contract #010615-SCC, Office, School and Other Workplace-related Supplies and Services, documents submitted by CONTRACTOR or References to satisfy Minimum Qualifications and on other information and documents submitted by the CONTRACTOR's response to the COUNTY's Solicitation. These documents are hereby incorporated into and made a part of this Contract as if set forth in full herein, to the extent not inconsistent with the provisions of this contract.

**11. INSURANCE:**

The SUPPLIER'S insurance shall be primary insurance and non-contributory with respect to all other available sources. Supplier shall obtain and maintain at its own expense, during the entire term of this Contract the following type(s) and amounts of insurance:

- a) Commercial General Liability in the amount of \$1,000,000.00 combined single limit Bodily Injury and Property Damage. COUNTY is to be named as an additional insured for all operations performed within the scope of the Contract between COUNTY and SUPPLIER;
- b) Commercial or Business automobile liability coverage for owned, non-owned and hired vehicles used in the performance of this Contract with limits in the amount of \$1,000,000.00 combined single limit or \$1,000,000.00 Bodily Injury, \$1,000,000.00 Property Damage;
- c) If this Contract involves professional services, professional liability insurance in the amount of \$1,000,000.00; and,
- d) If required by law, workers' compensation coverage including employees' liability coverage.

Supplier shall provide COUNTY with current executed certificates of insurance within two weeks from when the Notice of Award is issued by the County. All certificates of insurance shall guarantee the provision of thirty (30) days prior written notice to the COUNTY of cancellation, non-renewal or material change. The additional insured for Commercial General Liability shall be endorsed by the underwriter.

**12. PERFORMANCE BOND:**

N/A

**13. ACKNOWLEDGEMENT of SOLICITATION ADDENDA:**

CONTRACTOR acknowledges that the following solicitation addenda have been incorporated in its offer and this contract:

Addendum #	Date	Addendum #	Date	Addendum #	Date
183642	7-21-15				

**14. SMALL BUSINESS ENTERPRISE (SBE) CERTIFICATION:**

Is your firm SBE certified as defined by the solicitations 'Instruction To Bidders'? Yes ☐ No ☒ (Select one)

If 'Yes', have you included your certification document? Yes ☐ No ☐ (Select one) NOTE: If the SBE Certification document is not submitted with your bid the SBE Preference cannot be applied

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**15. BID/OFFER CERTIFICATION:**

CONTRACTOR LEGAL NAME: Staples Contract & Commercial, Inc.  
BUSINESS ALSO KNOWN AS: Staples Advantage  
MAILING ADDRESS: 500 Staples Drive  
CITY/STATE/ZIP: Frammingham, MA 01702  
REMIT TO ADDRESS: Staples Dept, LA PO, Box 83689  
CITY/STATE/ZIP: Chicago, IL 60696-3689  
CONTRACT CONTACT PERSON NAME/TITLE: John Geurin, Vice President Staples Advantage Sales  
PHONE: 918-629-1456 FAX: \_\_\_\_\_  
CONTRACT CONTACT PERSON EMAIL ADDRESS: john.geurin@staples.com  
EMAIL ADDRESS TO WHICH ORDERS & CONTRACTS SHALL BE TRANSMITTED:  
Lori Ellwolt lori.ellwolt@staples.com orders@staples.com  
**CORPORATE HEADQUARTERS LOCATION:**  
STREE ADDRESS CITY, STATE, ZIP: 500 Staples Drive, Frammingham, MA 01702

By signing and submitting these Offer Agreement documents, the undersigned certifies that they are legally authorized to represent and bind CONTRACTOR to legal agreements, that all information submitted is accurate and complete, that CONTRACTOR has reviewed the Pima County Procurement website for solicitation addenda and has incorporated all such addenda to its offer, that CONTRACTOR is qualified and willing to provide the items requested, and that CONTRACTOR will comply with all requirements of the solicitation. The Unit Pricing includes all costs incidental to the provision of the items in compliance with the above documents; no additional payment will be made. Conditional offers that modify the solicitation requirements may be deemed not 'responsive' and may not be evaluated. CONTRACTOR's submission of a signed offer agreement shall constitute a firm offer and upon the issuance of a Master Agreement (MA) or Purchase Order (PO) document signed by the Pima County Procurement Director or authorized designate a binding contract is formed that will require CONTRACTOR to provide the services and materials described in this solicitation. The undersigned hereby offers to furnish the material or service in compliance with all terms, conditions, specifications, defined or referenced by the solicitation, which includes Pima County Standard Terms & Conditions, this Offer Agreement and other documents listed in this Offer Agreement's Other Documents article

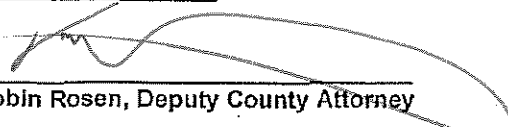
SIGNATURE: John Geurin DATE: Jul 22, 2015  
John Geurin VP Staples Advantage Sales

PRINTED NAME & TITLE OF AUTHORIZED CONTRACTOR REPRESENTATIVE EXECUTING OFFER

PHONE AND E-MAIL: john.geurin@staples.com

**County Attorney Contract Approval "As to Form":**

Approved as to form

  
Tobin Rosen, Deputy County Attorney

**PIMA COUNTY STANDARD TERMS AND CONDITIONS (03/18/15)****1. OPENING:**

Responses will be publicly opened and each respondent's name, and if a Bid the amount, will be read on the date and at the location defined in the *Invitation for Bid (IFB)* or *Request For Proposals (RFP)*. Proposals shall be opened so as to avoid disclosure of the contents of any proposal to competing offerors during the process of negotiation. All interested parties are invited to attend.

**2. EVALUATION:**

Responses shall be evaluated to determine which are most advantageous to Pima County (COUNTY) considering evaluation criteria, conformity to the specifications and other factors.

If an award is made, COUNTY will enter into an agreement with the one or multiple respondent(s) that submitted the lowest responsive bid(s) that were determined responsible for supplying the required goods or services. Unless otherwise specified on the Bid/Offer document determination of the low/lowest bids will be made considering the total bid amount.

COUNTY, at its sole discretion, reserves the following rights: 1) to waive informalities in the bid or bid procedure; 2) to reject the response of any persons or corporations that have previously defaulted on any contract with COUNTY or who have engaged in conduct that constitutes a cause for debarment or suspension as set forth in COUNTY Code section 11.32; 3) to reject any and all responses; 4) to re-advertise for bids previously rejected; 5) to otherwise provide for the purchase of such equipment, supplies materials and services as may be required herein; 6) to award on the basis of price and other factors, including but not limited to such factors as delivery time, quality, uniformity of product, suitability for the intended task, and bidder's ability to supply; 7) to increase or decrease the item quantity or eliminate any item of this solicitation prior to the award. Pricing evaluations will be based on pre-tax pricing offered by Contractor.

**3. AWARD NOTICE:**

A *Notice of Recommendation for Award* for IFB or RFP will be posted on the Procurement website and available for review by interested parties. A tabulation of responses will be maintained at the Procurement Department.

**4. AWARD:**

Awards will be made by either the Procurement Director or the Board of Supervisors in accordance with the Pima County Procurement Code. COUNTY reserves the right to reject any or all offers, bids or proposals or to waive irregularities and informalities if it is deemed in the best interest of COUNTY. Unless expressly agreed otherwise, resulting contracts are not exclusive, are for the sole convenience of COUNTY, and COUNTY reserves the right to obtain like goods or services from other sources.

**5. WAIVER:**

Each offeror, by submission of an offer, bid or proposal waives any and all claims for damages against COUNTY or its officers or employees when COUNTY exercises any of its reserved rights.

**6. ACKNOWLEDGEMENT AND ACCEPTANCE:**

If Contractor's terms of sale are inconsistent with the terms of the resultant contract, the terms herein shall govern, unless COUNTY accepts Contractor's terms in writing. No oral agreement or understanding shall in any way modify this contract or the terms and conditions herein. Contractor's acceptance, delivery or performance called for herein shall constitute unqualified acceptance of the terms and conditions of the resultant contract.

**7. INTERPRETATION and APPLICABLE LAW:**

The contract will be interpreted, construed and given effect in all respects according to the laws of the State of Arizona. If any of Contractors' terms or conditions is not in agreement with County's terms and conditions as set forth herein, COUNTY's shall govern. This contract incorporates the complete agreement of the parties with respect to the subject matter of this contract. No oral agreement or other understanding will in any way modify the terms and conditions of this contract.

**8. WARRANTY:**

Contractor warrants goods or services to be satisfactory and free from defects.

**9. QUANTITY:**

Contractor will not exceed or reduce the quantity of goods ordered without written permission from COUNTY in the form of a properly executed Master Agreement (MA), Purchase Order (PO) Delivery Order (DO) or Delivery Order Maximo

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(DOM) revision or amendment as required by COUNTY Procurement Code. All quantities are estimates and COUNTY provides no guarantee regarding actual usage.

### **10. PACKING:**

Contractor will make no extra charges for packaging or packing material. Contractor is responsible for safe packaging conforming to carrier's requirements.

### **11. DELIVERY:**

On-time delivery of goods and services is an essential part of the consideration to be received by COUNTY.

A guaranteed delivery date, or interval period from order release date to delivery, must be given if requested by the Price offer document. Upon receipt of notification of delivery delay, COUNTY at its sole option and at no cost to COUNTY may cancel the order or extend delivery times. Such extension of delivery times will not be valid unless extended in writing by an authorized representative of COUNTY.

To mitigate or prevent damages caused by delayed delivery, COUNTY may require Contractor to deliver additional quantity utilizing express modes of transport, and or overtime, all costs to be Contractor's responsibility. COUNTY reserves the right to cancel any delinquent order, procure from alternate source, or refuse receipt of or return delayed deliveries, at no cost to COUNTY. COUNTY reserves the right to cancel any order or refuse delivery upon default by Contractor concerning time, cost, or manner of delivery.

Contractor will not be held responsible for unforeseen delays caused by fires, strikes, acts of God, or other causes beyond Contractor's control, provided that Contractor provides COUNTY immediate notice of delay.

### **12. SPECIFICATION CHANGES:**

COUNTY has the right to make changes in the specifications, services, or terms and conditions of an order. If such changes cause an increase or decrease in the amount due under an order or in time required for performance, an acceptable adjustment will be made and the order modified in writing. Any agreement for adjustment must be made in writing. Nothing in this clause reduces Contractor's responsibility to proceed without delay in the delivery or performance of an order.

### **13. INSPECTION:**

All goods and services are subject to inspection and testing at place of manufacture, destination or both by COUNTY. Goods failing to meet specifications of the order or contract will be held at Contractor's risk and may be returned to Contractor with costs for transportation, unpacking, inspection, repacking, reshipping, restocking or other like expenses to be the responsibility of Contractor. In lieu of return of nonconforming supplies, COUNTY, at its sole discretion and without prejudice to COUNTY's rights, may waive any nonconformity, receive the delivery, and treat the defect(s) as a warranty item, but waiver of any condition will not be considered a waiver of that condition for subsequent shipments or deliveries.

### **14. SHIPPING TERMS:**

Unless stated otherwise by the contract, delivery terms are to be F.O.B. Destination & Freight Prepaid Not Billed ("F.O.B. Destination") and are to be included in the Unit Price offered by Contractor and accepted by COUNTY.

### **15. PAYMENT TERMS:**

Payment terms are net thirty (30) days, unless otherwise specified by the contract.

### **16. ACCEPTANCE OF MATERIALS AND SERVICES:**

COUNTY will not execute an acceptance or authorize payment for any service, equipment or component prior to delivery and verification that all specification requirements have been met.

### **17. RIGHTS AND REMEDIES OF COUNTY FOR DEFAULT:**

In the event any item furnished by Contractor in the performance of the contract should fail to conform to the specifications thereof, or to the sample submitted by Contractor, COUNTY may reject same, and it thereupon becomes the duty of Contractor to reclaim and remove the same, without expense to COUNTY, and immediately replace all such rejected items with others conforming to the specifications or samples. Should Contractor fail, neglect, or refuse immediately to do so, COUNTY has the right to purchase in the open market, in lieu thereof, a corresponding quantity of any such items and to deduct from any monies due or that may become due to Contractor the difference between the price named in the Master Agreement or Purchase Order and actual cost to COUNTY.

In the event Contractor fails to make prompt delivery as specified of any item, the same conditions as to the rights of COUNTY to purchase in the open market and invoke the reimbursement condition above apply, except when delivery is

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delayed by fire, strike, freight embargo, or acts of god or of the government. In the event of cancellation of the Master Agreement, Purchase Order or associated orders, either in whole or in part, by reason of the default or breach by Contractor, Contractor will bear and pay for any loss or damage sustained by COUNTY in procuring any items which the Contractor agreed to supply. The rights and remedies of COUNTY provided above are not exclusive and are in addition to any other rights and remedies provided by law or under the contract.

### **18. FRAUD AND COLLUSION:**

Each Contractor, by submission of a bid, certifies that no officer or employee of COUNTY or of any subdivision thereof: 1) has aided or assisted Contractor in securing or attempting to secure a contract to furnish labor, materials or supplies at a higher price than that proposed by any other Contractor; 2) has favored one Contractor over another by giving or withholding information or by willfully misleading the bidder in regard to the character of the material or supplies called for or the conditions under which the proposed work is to be done; 3) will knowingly accept materials or supplies of a quality inferior to those called for by any contract; 4) has any direct or indirect financial interest in the offer or resulting contract. Additionally, during the conduct of business with COUNTY, Contractor will not knowingly certify, or induce others to certify, to a greater amount of labor performed than has been actually performed, or to the receipt of a greater amount or different kind of material or supplies that has been actually received. If at any time it shall be found that Contractor has in presenting any offer(s) colluded with any other party or parties for the purpose of preventing any other offer being made, then any contract so awarded shall be terminated and that person or entity shall be liable for all damages sustained by COUNTY.

### **19. COOPERATIVE USE OF RESULTING CONTRACT:**

As allowed by law, COUNTY has entered into cooperative procurement agreements that enable other Public Agencies to utilize procurement agreements developed by COUNTY. Contractor may be contacted by participating agencies and requested to provide services and products pursuant to the pricing, terms and conditions defined by the COUNTY Master Agreement, or Purchase Order. Minor adjustments are allowed subject to agreement by both Contractor and Requesting Party to accommodate additional cost or other factors not present in the COUNTY's agreement and required to satisfy particular Public Agency code or functional requirements and are within the intended scope of the solicitation and resulting contract. Any such usage shall be in accordance with State, COUNTY and other Public Agency procurement rules, regulations and requirements and shall be transacted between the requesting party and Contractor. Contractor shall hold harmless COUNTY, its officers, employees, and agents from and against all liability, including without limitation payment and performance associated with such use. A list of agencies that are authorized to use COUNTY contracts can be viewed at the Procurement Department Internet home page: <http://www.pima.gov/procure> by selecting the link titled *Authorized Use of COUNTY Contracts*.

### **20. PATENT INDEMNITY:**

Contractor will indemnify, defend and hold COUNTY, its officers, agents and employees, harmless from liability of any nature or kind, including costs and expenses, for infringement or use of any copyrighted composition, secret process, patented or unpatented invention, article or appliance furnished or used in connection with the Master Agreement, Purchase Order, and associated orders. Contractor may be required to furnish a bond or other indemnification to COUNTY against any and all loss, damage, costs, expenses, claims and liability for patent or copyright infringement.

### **21. INDEMNIFICATION:**

Contractor will indemnify, defend, and hold harmless COUNTY, its officers, employees and agents from and against any and all suits, actions, legal administrative proceedings, claims or demands and costs attendant thereto, arising out of any act, omission, fault or negligence by Contractor, its agents, employees or anyone under its direction or control or on its behalf in connection with performance of the Master Agreement, Purchase Order or associated orders. Contractor warrants that all products and services provided under this contract are non-infringing. Contractor will indemnify, defend and hold COUNTY harmless from any claim of infringement arising from services provided under this contract or from the provision, license, transfer or use for their intended purpose of any products provided under this Contract.

### **22. UNFAIR COMPETITION AND OTHER LAWS:**

Responses must be in accordance with Arizona trade and commerce laws (Title 44 A.R.S.) and all other applicable COUNTY, State, and Federal laws and regulations.

### **23. COMPLIANCE WITH LAWS:**

Contractor will comply with all federal, state, and local laws, rules, regulations, standards and Executive Orders, without limitation. In the event any services provided under this contract require a license issued by the Arizona Registrar of Contractors (ROC), Contractor certifies that those services will be provided by a contractor licensed by ROC to perform those services in Arizona. The laws and regulations of the State of Arizona govern the rights, performance and disputes of and between the parties. Any action relating to this Contract must be brought in a court of the State of Arizona in Pima County.

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Any changes in the governing laws, rules, and regulations during an agreement apply, but do not require an amendment or revisions.

### **24. ASSIGNMENT:**

Contractor may not assign its rights to the contract, in whole or in part, without prior written approval of COUNTY. COUNTY may withhold approval at its sole discretion, provided that COUNTY will not unreasonably withhold such approval.

### **25. CONFLICT OF INTEREST:**

This contract is subject to the provisions of A.R.S. § 38-511, the pertinent provisions of which are incorporated into and made part of all COUNTY Master Agreements or Purchase Orders as if set forth in full therein.

### **26. NON-DISCRIMINATION:**

CONTRACTOR agrees to comply with all provisions and requirements of Arizona Executive Order 2009-09 which is hereby incorporated into this contract as if set forth in full herein including flow down of all provisions and requirements to any subcontractors. During the performance of this contract, CONTRACTOR must not discriminate against any employee, client or any other individual in any way because of that person's age, race, creed, color, religion, sex, disability or national origin.

### **27. NON-APPROPRIATION OF FUNDS:**

COUNTY may cancel this contract pursuant to A.R.S. § 11-251(42) if for any reason the COUNTY Board of Supervisors does not appropriate funds for the stated purpose of maintaining the contract. In the event of such cancellation, COUNTY has no further obligation, other than payment for services or goods that COUNTY has already received.

### **28. PUBLIC INFORMATION:**

Pursuant to A.R.S. § 39-121 et seq., and A.R.S. § 34-603(H) in the case of construction or Architectural and Engineering services procured under A.R.S. Title 34, Chapter 6, all information submitted in response to this solicitation, including, but not limited to, pricing, product specifications, work plans, and any supporting data becomes public information and upon request, is subject to release or review by the general public including competitors.

Any records submitted in response to this solicitation that Contractor reasonably believes constitute proprietary, trade secret or otherwise confidential information must be appropriately and prominently marked as CONFIDENTIAL by Contractor prior to the close of the solicitation.

Notwithstanding the above provisions, in the event records marked CONFIDENTIAL are requested for public release pursuant to A.R.S. § 39-121 et seq., COUNTY will release records marked CONFIDENTIAL ten (10) business days after the date of notice to Contractor of the request for release, unless Contractor has, within the ten (10) day period, secured a protective order, injunctive relief or other appropriate order from a court of competent jurisdiction, enjoining the release of the records. For the purposes of this paragraph, the day of the request for release is not counted in the time calculation. Contractor will be notified of any request for such release on the same day of the request for public release or as soon thereafter as practicable.

COUNTY will not, under any circumstances, be responsible for securing a protective order or other relief enjoining the release of records marked CONFIDENTIAL, nor is COUNTY in any way financially responsible for any costs associated with securing such an order.

### **29. CUSTOM TOOLING, DOCUMENTATION AND TRANSITIONAL SUPPORT:**

Costs to develop all tooling and documentation, such as and not limited to dies, molds, jigs, fixtures, artwork, film, patterns, digital files, work instructions, drawings, etc. necessary to provide the contracted services or products and unique to the services or products supplied to COUNTY are included in the agreed upon Unit Price unless specifically stated otherwise in the contract. Such tools and documentation are the property of COUNTY and will be marked, as is practical, as the "Property of Pima County" and if requested by COUNTY a copy of the tooling and documentation will be delivered to COUNTY within twenty (20) days of acceptance by COUNTY of the first article sample, or not later than ten (10) days of termination of the contract associated with their development, without additional cost to COUNTY. Contractor also agrees to act in good faith to facilitate the transition of work to a subsequent Contractor if and as reasonably requested by COUNTY at no additional cost. Should exceptional circumstances be present that may justify an additional charge, Contractor may submit said justification and proposed cost and negotiate an agreement acceptable to both Contractor and COUNTY, but Contractor may not withhold any requested tooling, document or support as defined above that would delay the orderly, efficient and prompt transition of work. Should conduct by Contractor result in additional

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costs to COUNTY, Contractor will reimburse COUNTY for said actual and incremental costs provided that COUNTY had given Contractor reasonable time to respond to COUNTY's requests for support.

### **30. AMERICANS WITH DISABILITIES ACT:**

Contractor will comply with all applicable provisions of the Americans with Disabilities Act (public law 101-336, 42 USC 12101-12213) and all applicable federal regulations under the act, including 28 CFR parts 35 and 36.

### **31. NON-EXCLUSIVE:**

Contracts resulting from this solicitation are non-exclusive and are for the sole convenience of COUNTY, which reserves the right to obtain like goods and services from other sources for any reason.

### **32. PROTESTS:**

An interested party may file a protest regarding any aspect of a solicitation, evaluation, or recommendation for award. Protests must be filed in accordance with the Pima County Procurement Code, Section 11.20.010.

### **33. TERMINATION:**

COUNTY reserves the right to terminate any Master Agreement, Purchase Order, Delivery Order, Delivery Order Maximo or award, in whole or in part, at any time, without penalty or recourse, when in the best interests of COUNTY. Upon receipt of written notice, Contractor will immediately cease all work as directed by the notice, notify all subcontractors of the effective date of termination and take appropriate actions to minimize further costs to COUNTY. In the event of termination under this paragraph, all documents, data, and reports prepared by Contractor under the contract become the property of and must be promptly delivered to COUNTY. Contractor is entitled to receive just and equitable compensation for work in progress, work completed and materials accepted before the effective date of the termination. The cost principles and procedures defined by A.A.C. R2-7-701 apply.

### **34. ORDER OF PRECEDENCE-CONFLICTING DOCUMENTS:**

In the event of inconsistencies between contract documents, the following is the order of precedence, superior to subordinate, that will apply to resolve the inconsistency: Master Agreement, Delivery Order or Delivery Order Maximo, Purchase Order, offer agreement or contract attached to a Master Agreement, Purchase Order, Delivery Order or Delivery Order Maximo; these standard terms and conditions; any other solicitation documents.

### **35. INDEPENDENT CONTRACTOR:**

The status of Contractor is that of an independent Contractor. Contractor and Contractor officer's agents or employees are not considered employees of COUNTY and are not entitled to receive any employment-related fringe benefits under the COUNTY Merit System. Contractor is responsible for payment of all federal, state and local taxes associated with the compensation received pursuant to this Contract and will indemnify and hold COUNTY harmless from any and all liability which COUNTY may incur because of Contractor's failure to pay such taxes. Contractor is solely responsible for its program development and operation.

### **36. BOOKS AND RECORDS:**

Contractor will keep and maintain proper and complete books, records and accounts, which will be open at all reasonable times for inspection and audit by duly authorized representatives of COUNTY. In addition, Contractor will retain all records relating to this contract at least five (5) years after its termination or cancellation or, if later, until any related pending proceeding or litigation has been closed.

### **37. COUNTERPARTS:**

The Master Agreement or Purchase Order awarded pursuant to this solicitation may be executed in any number of counterparts and each counterpart is considered an original, and together such counterparts constitute one and the same instrument. For the purposes of the Master Agreement and Purchase Order, the signed offer of Contractor and the signed acceptance of COUNTY are each considered an original and together constitute a binding Master Agreement, if all other requirements for execution have been met.

### **38. AUTHORITY TO CONTRACT:**

Contractor warrants its right and power to enter into the Master Agreement or Purchase Order. If any court or administrative agency determines that COUNTY does not have authority to enter into the Master Agreement or Purchase Order, COUNTY is not liable to Contractor or any third party by reason of such determination or by reason of the Master Agreement or Purchase order.

### **39. FULL AND COMPLETE PERFORMANCE:**

The failure of either party to insist on one or more instances upon the full and complete performance with any of the terms or conditions of the Master Agreement, Purchase Order, Delivery Order or Delivery Order Maximo to be performed on the

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part of the other, or to take any action permitted as a result thereof, is not a waiver or relinquishment of the right to insist upon full and complete performance of the same, or any other covenant or condition, either in the past or in the future. The acceptance by either party of sums less than may be due and owing it at any time is not an accord and satisfaction.

### 40. SUBCONTRACTORS:

CONTRACTOR is fully responsible for all acts and omissions of any subcontractor and of persons directly or indirectly employed by any subcontractor, and of persons for whose acts CONTRACTOR may be liable to the same extent that CONTRACTOR is responsible for the acts and omissions of persons directly employed by it. Nothing in this contract creates any obligation on the part of COUNTY to pay or see to the payment of any money due any subcontractor, except as may be required by law.

### 41. SEVERABILITY:

Each provision of this Contract stands alone, and any provision of this Contract found to be prohibited by law is ineffective to the extent of such prohibition without invalidating the remainder of this Contract.

### 42. LEGAL ARIZONA WORKERS ACT COMPLIANCE:

CONTRACTOR hereby warrants that it will at all times during the term of this Contract comply with all federal immigration laws applicable to CONTRACTOR's employment of its employees, and with the requirements of A.R.S. § 23-214 (A) (together the "State and Federal Immigration Laws"). CONTRACTOR will further ensure that each subcontractor who performs any work for CONTRACTOR under this contract likewise complies with the State and Federal Immigration Laws.

COUNTY has the right at any time to inspect the books and records of CONTRACTOR and any subcontractor in order to verify such party's compliance with the State and Federal Immigration Laws.

Any breach of CONTRACTOR's or any subcontractor's warranty of compliance with the State and Federal Immigration Laws, or of any other provision of this section, is a material breach of this Contract subjecting CONTRACTOR to penalties up to and including suspension or termination of this Contract. If the breach is by a subcontractor, and the subcontract is suspended or terminated as a result, CONTRACTOR will take such steps as may be necessary to either self-perform the services that would have been provided under the subcontract or retain a replacement subcontractor as soon as possible so as not to delay project completion.

CONTRACTOR will advise each subcontractor of COUNTY's rights, and the subcontractor's obligations, under this Article by including a provision in each subcontract substantially in the following form:

"SUBCONTRACTOR hereby warrants that it will at all times during the term of this contract comply with all federal immigration laws applicable to SUBCONTRACTOR's employees, and with the requirements of A.R.S. § 23-214 (A). SUBCONTRACTOR further agrees that COUNTY may inspect the SUBCONTRACTOR's books and records to insure that SUBCONTRACTOR is in compliance with these requirements. Any breach of this paragraph by SUBCONTRACTOR is a material breach of this contract subjecting SUBCONTRACTOR to penalties up to and including suspension or termination of this contract."

Any additional costs attributable directly or indirectly to remedial action under this Article is the responsibility of CONTRACTOR. In the event that remedial action under this Article results in delay to one or more tasks on the critical path of CONTRACTOR's approved construction or critical milestones schedule, such period of delay will be excusable delay for which CONTRACTOR is entitled to an extension of time, but not costs.

### 43. CONTROL OF DATA PROVIDED BY COUNTY:

For those projects and contracts where COUNTY has provided data to enable the Contractor to provide contracted services or products, unless otherwise specified and agreed to in writing by COUNTY, Contractor will treat, control and limit access to said information as confidential and will under no circumstances release any data provided by COUNTY during the term of this contract and thereafter, including but not limited to personal identifying information as defined by A.R.S. § 44-1373, and Contractor is further prohibited from selling such data directly or through a third party. Upon termination or completion of the contract, Contractor will either return all such data to COUNTY or will destroy such data and confirm destruction in writing in a timely manner not to exceed sixty (60) calendar days.

**END OF PIMA COUNTY STANDARD TERMS AND CONDITIONS**

**EXHIBIT A: UNIT PRICE GENERAL OFFICE SUPPLIES**

Line#	Staples SKU	Description	QTY/UNIT	Sell Uom	Unit Prices\$
1	817947	FILE,STG,LTR/LGL,NJAN	1	EA	\$2.17
2	386659	ROLL THERMAL 3-1/8X230	50	CT	\$71.99
3	509893	FLDR,DT,MLA,ET,STR,LTR	100	BX	\$11.90
4	509588	FLDR,MLA,1/3,LTR,1C	100	BX	\$7.50
5	122583	ERGOTRON WORKFIT-S	1	IN	\$497.20
6	622183	BINDER 3 RING 11X8.5 1IN CAP	1	EA	\$5.66
7	489211	TAPE,SCOTCH,3/4"X1000	10	PK	\$15.75
8	71480	15 AAG MTH DSK PD 22 X 17	1	EA	\$2.85
9	801100	NTBK,MEMO,3X5,TOP	1	EA	\$0.92
10	192629	WORKFIT-S SIT-STAND WKSTN	1	EA	\$1,514.77
11	418355	FILE PKT,LTR,5.25"EXP,10	10	BX	\$14.92
12	478292	WIPE,DISNFCT,LEMON SCNT	35	PK	\$2.65
13	306459	SURFACE PRO 2 64GB TABLET	1	EA	\$854.05
14	576948	FLDR,MLA,ET,FAS,LTR,50/BX	50	BX	\$19.67
15	617886	PEN,FLAIR,PT GUARD,BK	1	EA	\$1.33
16	778176	48X60 RECT FLOORMAT CARPETS	1	EA	\$132.78
17	811063	PAD LEGAL RULED PERFORATED LET	12	DZ	\$23.55
18	TOP63950	PAD,LGL RL,PERF,LTR,CY	12	DZ	\$23.55
19	768192	BINDER VIEW SLANT VS11-30-BK	1	EA	\$10.97
20	418335	5.25IN FILE PCKT LTR BRN 10	10	BX	\$8.70
21	61787	PEN,FLAIR,MD PT GUARD,RD	12	DZ	\$8.55
22	575718	FILE PKT,ET,LTR,3.5",TYK	10	BX	\$17.23
23	311267	SAMSUNG SL-C460FW LASER AIO	1	EA	\$374.05
24	617433	NATURAL ERGO KEYBOARD 4000	1	EA	\$23.04
25	853577	TAPE MONO RNBW DSPR 6BX	6	BX	\$17.53
26	TOM68670	TAPE,MONO,RNBW DSPR,6BX	6	BX	\$17.53
27	356654	DUST-OFF 7 OZ 2 PACK	2	PK	\$6.46
28	105007	ACCO 2IN FASTENER BASE 100 CT	100	BX	\$2.67
29	831099	FLDR,LTR,DBL TOP,W/FSTNR	50	BX	\$13.81
30	808008	PEN,BLPT,RET,MD,BK	12	DZ	\$3.99
31	483072	TAPE,PKG,1.88"X54.6Y,6PK	6	PK	\$22.45
32	811050	NTBK STENO GREGG GREEN 80 SHEE	1	EA	\$3.35
33	59139	BINDER VS-11-20 VIEW SLRNGXXX	1	EA	\$8.20
34	125328	MRKR,SHARPIE,PERM,FN,BK	12	DZ	\$4.96
35	116012	PCL,WD,GOLF,3.5",YW	144	BX	\$3.37
36	UNV13410	US UNV13410 - FOLDER,REIN,LTR,1FSTR,ML	50	BX	\$26.97
37	769919	TAPE,MASK,BULK,1-1/2X60YD	1	RL	\$6.20
38	815927	WIPE DISNFCT LEMON SCENT	6	CT	\$30.35
39	561162	CMAT,STD,LIP,CLEAT,36X48	1	EA	\$25.32
40	850448	CORR TAPE,1-LINE,WE	1	EA	\$1.56
41	489526	LAMNT POUCH,LTR,5ML,CL	100	PK	\$18.92
42	489526	LAMNT POUCH,LTR,5ML,CL	100	PK	\$18.92
43	659812	FLDR,EXP,2FAS,LTR,MLA	50	BX	\$30.65
44	652149	SPLS 9X12 ECON CLIPBRD 2PK BLK	2	PK	\$6.71
45	329860	DUST DESTROYER 7OZ 12PK	12	PK	\$34.15
46	199670	SPLS STANDARD 10OL SURGE	1	EA	\$24.70
47	AAGSK2400	CAL,DSKPD,RCY,12MO,BK,11	1	EA	\$2.37
48	556360	CUST SELF INK STAMP15/16X2-3IN	1	EA	\$21.40
49	FLR1115223ER	US FLR1115223ER - CHAIRMAT,48X60,RCTG	1	EA	\$90.70
50	581830	STAPLES 8.5X11 3-HOLE CS	10	CT	\$32.87
51	617048	FILE POCKETS	10	BX	\$14.92
52	901387	CASE JEWEL THIN 25PACK	1	IN	\$18.99
53	618937	MEMOREX 100PK DVD-R SPINDLE	100	PK	\$34.83
54	570318	LIQUID PAPER DRYLINE GRIP 2PK	2	PK	\$4.88
55	162898	45X53 RENEWABLE PLT CLR CHRMAT	1	EA	\$57.85
56	369657	WIPE FRESH/CITRUS 35EA 3PK	3	PK	\$6.29
57	813232	24IN WDSCRN LCD PRIVACY FILTER	1	EA	\$96.86
58	760951	PAD,EASEL,25X30,WE	6	PK	\$91.25
59	506790	EASEL PAD,25X30,POSTIT,WE	2	PK	\$33.81
60	AVE5160	LBL,LASR,ADD,2-5/8X1,3M/BX	3000	BX	\$20.00
61	209882	AVY LSR LBL 3000PK 1X2 5/8	3000	BX	\$19.57
62	587413	PAD,DCKT,5X8,CY	12	PK	\$19.57



**EXHIBIT A: UNIT PRICE GENERAL OFFICE SUPPLIES**

Line#	Staples SKU	Description	QTY/UNIT	Sell Uom	Unit Prices\$
63	587221	PAD RECYC 5X8 12PK CA	12	DZ	\$20.08
64	693565	TI-30XS SCIENTIFIC CALCULATORS	1	EA	\$17.09
65	390350	MRKR,SHARPIE,TWN TIP,BK	1	EA	\$1.09
66	116657	FLDR,MLA,1/3,LTR,1C/BX	100	BX	\$3.52
67	879116	FLDR,CLAS,TT,1DIV,LTR	10	BX	\$17.42
68	452556	CD-R,700MB,80MIN,52X",100	100	PK	\$13.40
69	71465	15 PLANAMTH MTH WAL 12X27	1	EA	\$7.94
70	708966	BOOK,RECD,12-1/8X7.5,BE	1	EA	\$33.10
71	642408	SANDISK CRUZER GLIDE 32GB USB	1	EA	\$23.51
72	654676	SANDISK CRUZER GLIDE 16GB USB	1	EA	\$11.39
73	791764	INDEX MAKER,3H,8TB,25/BX	25	BX	\$56.94
74	844761	XENON 2 SPINNER MOBILE OFFICE	1	EA	\$151.99
75	QUA37893	ENVL,CSP,28#,9.5X12.5,KFT	100	BX	\$17.35
76	813455	ENVL CLASP 25# 9.5X12.5 KRAFT	100	BX	\$17.35
77	227892	PROT,SHT,TL,LTR,NG,50	50	BX	\$8.48
78	IM1BC0019	IM IM1BC0019 - LS4208 SCRIN WHT/EAS/1-D	1	EA	\$303.04
79	AAGPM1128	CAL,WALL,14MO,3MO/PG,11	1	EA	\$7.13
80	326197	FALCON DUST DESTROYER 7OZ 4PK	4	PK	\$11.38
81	975256	WHITE QUICKFIT VIEW BINDER D	1	EA	\$5.14
82	QUA11117	ENVL,#10,REG,RCY,5C	500	BX	\$25.45
83	813300	ENVL #10 REGULAR RECYCLED 500/	500	BX	\$25.45
84	811658	BADGE,HOLDER,VERTICAL,CLR	50	PK	\$20.51
85	DAXN2709N7T	FRAME,8.5X11,GD ACCENT,MY	1	EA	\$9.25
86	518057	CD SLEEVE,DVD,4 7/8X5,WE	100	BX	\$11.88
87	578462	PBL AV CART	1	EA	\$217.92
88	911869	ROLL THERMAL POS	50	CT	\$119.99
89	567300	CMAT,46"X60",UTIL,CLT	1	EA	\$25.08
90	519018	STP CORRECTION TAPE 10PK	10	PK	\$6.45
91	404301	NAME BDG RED BORDER LBL	100	PK	\$2.25
92	71505	2015 MNTH ATAGLNC SCENIC 12X17	1	EA	\$11.96
93	792163	FILTER,PRIVACY,LT WT,BK	1	EA	\$128.25
94	535104	#5.5 COIN ENV BRN KRFT 24#500	500	BX	\$19.24
95	823326	LOGI WIRELESS WAVE KEYBOARD K3	1	EA	\$55.28
96	187013	ENVL,#10,24#,WE,5C/BX	500	BX	\$5.49
97	479884	LBL,ADRS,1X2 5/8,75C/BX	7500	BX	\$17.06
98	599738	FLDR,PB,2DIV/6SEC,LTR,GY	10	BX	\$25.91
99	946198	POWERSHRED 225MI MICRO CUT SHRD	1	EA	\$953.47
100	812732	POWERSHRED C-325I STRIP CUT	1	EA	\$949.53
101	331179	TRANSPARENT GREENER TAPE 3/4IN	12	PK	\$23.05
102	510131	CLASSFICTN FLD GRY LTR SZ 10CT	10	BX	\$62.39
103	616319	WIPE,DISINFCT,FRESH SCENT	75	PK	\$4.38
104	891214	4X6 PLATNM REVERSBL DURA-RITE	1	EA	\$464.07
105	607936	DISINFECTANT LYSOL IC19OZ	12	CT	\$92.04
106	917881	BROTHER TZE-2312PK 12MM BKWHT	12	PK	\$20.40
107	82901	LARGE WE LOTTERY BOX	1	EA	\$33.70
108	482172	CALC,PRT,COMM,12DGT	1	EA	\$73.23
109	569104	LBL,SHPG,QL 500/550,EA	1	RL	\$11.17
110	890993	EARTH-IT WOOD FRM CORK BRD 4X6	1	EA	\$226.09
111	607942	SANITIZER,HND,PURELL,12OZ	1	EA	\$3.23
112	890785	BROTHER INTELLIFAX 2840	1	EA	\$157.92
113	377519	ENVL,CSP,32#,11.5X14.5,KF	100	BX	\$27.83
114	452555	CD-R,80MIN,700MB,52X,50PK	50	PK	\$7.09
115	AVE5161	LBL,LASR,ADD,4X1,2M	2000	BX	\$20.10
116	209890	AVY LSR LBL 20UP 100-1 X 4	2000	BX	\$20.10
117	923063	MICROSOFT WIRELESS DESKTOP 800	1	EA	\$27.62
118	707204	STAPLES 24-SHEET CROSSCUT	1	EA	\$286.22
119	797806	LW450 LABELWRITER	1	EA	\$72.23
120	100721	48X60 UTIMAT CHAIRMAT LOW	1	EA	\$141.83
121	MER530	SR MER530 - DICTIONARY,POCKET	1	EA	\$5.65
122	756004	TARGUS PRIVACY FILTER 22 WIDE	1	IN	\$84.63
123	303393	TYPE COVER 2 SC HDWRCHARCOAL	1	EA	\$120.78
124	428257	FLDR,CLAS,LTR,2DV,DBE.10	10	BX	\$28.16

**EXHIBIT A: UNIT PRICE GENERAL OFFICE SUPPLIES**

Line#	Staples SKU	Description	QTY/UNIT	Sell Uom	Unit Prices\$
125	358166	.5 IN WHITE BASIC BINDER	12	CT	\$24.28
126	778173	47X35 RECT FLOORMAT CARPETS	1	EA	\$77.49
127	599527	CMAT,DURAMAT,66X60	1	EA	\$63.37
128	473994	HP PREM PLS GLOSS 8.5X11 50/PK	50	PK	\$23.93
129	907578	TWIN PKT LAM RC 10PK DBE	10	PK	\$10.19
130	813489	ENVL COIN #5.5 3-1/8X5.5 500/B	500	BX	\$54.22
131	642617	SANDISK CRUZER GLIDE 8GB USB	1	EA	\$7.17
132	303390	ARC TOUCH MOUSE SE BLUETOOT	1	EA	\$59.84
133	IM1576574	IM IM1576574 - WASP WCD-5000 POS CASH	1	EA	\$132.04
134	470745	KLEENEX FACIAL TISSUES	12	CT	\$16.71
135	334110	H-122 BOX SEALING DISPENSER	1	EA	\$17.00
136	591594	CVR,REP,FAST,LTR,DBE	25	BX	\$14.32
137	639711	PEN, ENERGEL RTX, .7, BK	12	DZ	\$14.48
138	508639	BOOK,RECD,500PG,BE	1	EA	\$31.08
139	562896	NOTE,SUPER STICKY,POSTIT	12	PK	\$9.06
140	573411	MAXELL 50PK DVD+R SPINDLE	50	PK	\$15.35
141	831496	HEAVY DUTY VIEW 1IN RED	1	EA	\$6.23
142	508540	FILE PKT,LTR,5.25	50	BX	\$66.69
143	698908	BLT 7OUTLET SURGE CORD+WINDER	1	EA	\$55.88
144	483018	TAPE,CORRECTION,10PK,WE	10	BX	\$11.50
145	504589	STAPLER,ELEC,CTRG,HD,BK	1	EA	\$243.42
146	356072	SPLS 24 SHEET CROSSCUT SHRDR	1	EA	\$240.17
147	674106	LYSOL CITRUS WIPES,PK	110	PK	\$5.99
148	818788	MS WIRELESS COMFORT DT 5000	1	EA	\$63.17
149	556369	CUST SELF INK STAMP1-1/2INX3IN	1	EA	\$26.50
150	327040	SAVI 740 CONVERTIBLE WIRELESS	1	EA	\$246.99
151	AAGPM328	CAL,WALL,RCY,12MO,11	1	EA	\$7.39
152	652192	STORAGE,MOBILE CHEST,BK	1	EA	\$69.16
153	622853	STAPLES 100PK DVD-R SPINDLE	100	PK	\$20.77
154	QRTS538	BOARD,DRY ERS,4'X8',AL	1	EA	\$174.03
155	789834	BOARD MARK N WIPE ALUMIN 8 X 4	1	EA	\$130.84
156	AAGG52000	BOOK,APPT,RCY,2PGW/K,11	1	EA	\$7.70
157	866359	CLOROX DISINFECT WIPES LAVND	75	PK	\$5.12
158	486838	MEMORY FOAM SEAT REST	1	EA	\$34.15
159	702879	3IN WHT BTRBINDER W VIEW WIN	1	EA	\$9.38
160	510214	F/FLDR LTR ET ST PSBD 2K-1&3	25	BX	\$67.47
161	806552	STAPLER DSKTP 25/SH BKSR	1	EA	\$28.04
162	599339	FLAGS, POSTIT, 200/PK	200	PK	\$5.29
163	213436	2015 WKLY DAYMNDR BLACK 8X11	1	EA	\$7.70
164	577132	CD-R,52X,100SP,THR,WE	100	PK	\$20.90
165	369313	BOARD DRIERS MAG 72X48 AL	1	EA	\$222.91
166	71435	AY15 AAG 16-MNTH DSKPD 22X17	1	EA	\$16.24
167	422734	1-3/4 COMM. STEEL PADLOCK	4	BX	\$36.63
168	917860	TAPE,EMBS,1/2",BK ON WE	1	EA	\$9.34
169	646015	WRIST STRIP	1	EA	\$12.90
170	KMW62668	US KMW62668 - SURGE,W/15 FT CORD,GY	1	EA	\$29.87
171	791161	SPLS 6 OUTLET PWR STRIP 15FT	1	EA	\$9.49
172	428331	TAPE,SEAL,2"X60YD,CL	6	PK	\$22.52
173	789115	PUNCH PAPER 2-HOLE ELECTRC PM	1	EA	\$162.82
174	71468	15 AAG MTH PLNMO WAL 15X22	1	EA	\$7.39
175	538298	AVERY FILEFOLDER BLU 50SHT	50	BX	\$21.38
176	AVE5766	LBL,LASR,FFLDR,BE,15C	1500	BX	\$21.38
177	AVE5366	LBL,LASR,FFLDR,WE,15C/BX	1500	BX	\$21.38
178	465930	AVY INK/LSR 30UP 50 FILE FLDR	1500	BX	\$20.91
179	808021	ELECTRIC PUNCH 30 SHEETS	1	EA	\$52.76
180	130229	POST-IT 3X5 CNRY 12PK	12	DZ	\$11.15
181	127878	PEN,BLPT,STK,MED,BK	12	DZ	\$1.11
182	377336	ENV CAT KRAFT 9.5X12.5	250	BX	\$70.06
183	163865	PAD,LGL,8-1/2X11-3/4,DZ	12	DZ	\$4.10
184	318402	HEAVY DUTY VIEW BINDER 3IN WE	1	EA	\$6.63
185	560830	ENRGL RET REFILL .7MM BLU	1	EA	\$1.08
186	116475	BOSTON 1031 MANUAL SHARPENER	1	EA	\$7.66

**EXHIBIT A: UNIT PRICE GENERAL OFFICE SUPPLIES**

Line#	Staples SKU	Description	QTY/UNIT	Sell Uom	Unit Prices\$
187	381970	CATLG ENV EZCLS KRFT 9X12 -100	100	BX	\$10.44
188	479880	LBL,LASR,1X2-5/8,WE	3000	BX	\$7.40
189	576361	RY15 STAPLES DESKPAD 22X17	1	EA	\$3.88
190	707116	REMOVABLE LABEL 3 X 1	250	PK	\$5.96
191	70457	NEPTUNE 3 125 12.5IN LAMINATOR	1	EA	\$292.59
192	MMM234-1-1/2	SR MMM234-1-1/2 - TAPE,MASK,BULK,1.5"X6	1	RL	\$6.20
193	116855	FLDR SGL TOP LTR 1/2 MA	100	BX	\$6.32
194	623616	DISC,DVD-R,4.7GB,16X,50PK	50	PK	\$10.64
195	567295	CMAT,46"X60",UTIL,HFLR	1	EA	\$37.66
196	765696	HSM 108.2 22-24 SHEET	1	EA	\$598.49
197	775492	STAPLES 15PK CLEANING WIPES	15	PK	\$2.61
198	649778	DISC,DVD-R,16X,4.7,100PK	100	PK	\$27.15
199	125369	MRKR,SHARPIE,PERM,FN,RD	12	DZ	\$4.86
200	130005	PAD,POSTIT,3X3,YW	12	DZ	\$8.52
201	130005	PAD,POSTIT,3X3,YW	12	DZ	\$8.52
202	917098	ENVELOPE INTER DEPT 10X13	100	BX	\$58.26
203	125443	MRKR,SHARPIE,XFN,BK	12	DZ	\$5.27
204	506578	LUXO CLAMP ON LAMP BLK	1	EA	\$115.89
205	71568	2015 DAILY ATAGLNC APPT BK 5X8	1	EA	\$18.04
206	704404	NOTE,POSTIT,CABINET,3"X3"	24	BX	\$15.54
207	353666	EVI PERF PAD LTR 2HLE 12PK CAN	12	DZ	\$40.84
208	AVE5066	LBL,LASR,FFLDR,RD,15C/BX	1500	BX	\$20.31
209	538280	LSR LBL FILE FOLDER INK/RED	1500	BX	\$20.31
210	48931	HP ELITEPAD PRODUCTIVITY JACKT	1	EA	\$189.05
211	651807	ENERGEL DLX RT NEEDLE VIOLET	12	DZ	\$22.47
212	815080	PAD,LGL RL,LTR,PERF,CY	12	DZ	\$7.29
213	432559	TAPE,STRP,2"X6",2PK	2	PK	\$1.93
214	71546	2015 MNTH ATAGLNC APPT BK 9X11	1	EA	\$7.70
215	285007	STAPLER,DESK,FULL STRP,BK	1	EA	\$6.23
216	FEL98316	CASE,JEWEL,THIN,25PK	25	PK	\$7.01
217	399787	12 PAMPHLET/6 MAGAZINE DISPLAY	1	EA	\$184.33
218	486839	MEMORY FOAM BACK REST	1	EA	\$32.39
219	440647	LBL C/CODE ALPHA-O ROLL	1	RL	\$12.24
220	659939	SUPER PREM. PAPER CLIPS GIANT	1000	PK	\$12.51
221	701218	LOGI WAVE WLESS KEYBRD/MOUSE	1	EA	\$56.04
222	535013	ENVL,CSP,28#,9.5X12.5,KFT	100	BX	\$5.95
223	869261	LOGITECH M510 WIRELESS MOUSE	1	EA	\$28.49
224	819376	3 PACK FACIAL TISSUE CUBE BOX	3	PK	\$2.22
225	938988	BROTHER FAX2940 H-S LASER FAX	1	EA	\$270.74
226	461210	BIC GRIP ROLLER FINE BLK 12	12	DZ	\$10.02
227	826473	BOARD CORK 4X6 AL FRAME UNV SP	1	EA	\$134.89
228	AAG7012005	PLNR,12MO,2PG/MO,BK,11	1	EA	\$9.98
229	213395	2015 MNTH ATAGLNC APPT DSK 6X9	1	EA	\$9.98
230	826830	TISSUE FACIAL BOUTIQ 6/PK	6	PK	\$8.83
231	639712	PENTEL ENERGEL RTX .7MM	12	DZ	\$25.04
232	IM1BF2258	IM IM1BF2258 - EXCHANGE ROLLER KIT	1	EA	\$59.42
233	917883	TAPE,EMBS,3/4",BK/WE	1	EA	\$12.93
234	534701	ENVL RCY KRT 28# 6.5X9.5	100	BX	\$5.93
235	905930	TAPELOGIC INDBLK3X60YDS3PK	3	CT	\$105.44
236	610272	X-STAMPER 2-9/16IN X 3-15/16IN	1	EA	\$105.21
237	440652	LBL C/CODE ALPHA R ROLL	1	RL	\$11.69
238	440625	LBL C/CODE ALPHA-A ROLL	1	RL	\$11.95
239	331332	8OZ PAPER HOT CUP PATH 1000/CT	1000	CT	\$43.70
240	459599	ENVELOPE CD/DVD 5X5 WHITE	50	BX	\$1.42
241	332866	2X2 ELCTRC GLW SUPERSTICKY 8PK	8	PK	\$6.57
242	384873	CLASS FLDR MANILA LTR 1 PART	10	BX	\$17.86
243	344109	INDEX MAKER 5-TAB 8.5 X 11	50	BX	\$129.49
244	71507	SANDISK CRUZER BLADE USB 64GB	1	EA	\$34.51
245	356139	SPLS 12 SHEET MICROCUT SHRDR	1	EA	\$170.97
246	518928	BOARD MRKR MEL ALUM FRM 6 X 4	1	EA	\$91.71
247	33760	FLDR,MLA,1/3,LTR,1C	100	BX	\$8.65
248	487908	TAPE,INVISIBLE,3/4 IN,12	12	DZ	\$5.37

**EXHIBIT A: UNIT PRICE GENERAL OFFICE SUPPLIES**

Line#	Staples SKU	Description	QTY/UNIT	Sell Uom	Unit Prices\$
249	860982	POST-IT SS TROP NOTES 24PK RCY	24	PK	\$28.27
250	105809	PAD,SELF STICK,3X3,YW	12	DZ	\$1.89
251	105809	PAD,SELF STICK,3X3,YW	12	DZ	\$1.89
252	689309	NOTE,POSTIT,11/2X2,100SHT	24	PK	\$7.63
253	665570	SPLS 9.5 X 12.5 MULTI PKT HLDR	1	EA	\$16.90
254	749568	GREEN LINE SELF INKING STAMP	1	EA	\$18.77
255	462168	BOARD 4X3 PORCELAIN MAHOGANY	1	EA	\$252.68
256	187021	ENVL,CSP,28#,9X12,KFT,1C	100	BX	\$4.75
257	949512	HOLMES BLIZZARD OSCILLATINGFAN	1	EA	\$22.87
258	765560	3TAB FAST LTR BLU 25	25	BX	\$29.51
259	129957	POST-IT 1.5X2 CNRY 12PK	12	DZ	\$3.66
260	732718	CMAT,45"X53",LIP,MEDPILE	1	EA	\$41.70
261	556354	CUST SELF INK STAMP3/8X2-3/4IN	1	EA	\$17.23
262	642736	MRKR,SHARPIE,ULTRAFN,BK	12	DZ	\$6.17
263	132522	PEN,UNIBALL,MCRO,.5MM,BK	12	DZ	\$2.34
264	518973	SPLS SUPREME GLOSS 8.5X11 50PK	50	PK	\$20.71
265	103446	37 1/2 PRO ROLLING TRIMMER	1	EA	\$493.05
266	784551	LOGITECH M325 BLACK	1	EA	\$18.95
267	163840	PAD,LGL RL,PERF,LTR,CY	12	DZ	\$3.90
268	617878	MARKER FLAIR RD	1	EA	\$1.24
269	377521	ENVL,CAT,28#,6X9,KFT,5C	500	BX	\$30.47
270	689268	SPLS RESTICK ROLL-ON DISP 2PK	2	PK	\$3.57
271	843132	CHAIRMAT DURAMAT 39X49	1	EA	\$53.00
272	468389	STAPLES DUCT TAPE 48MMX55M	1	RL	\$2.97
273	210496	25GB BD-R 25-CT SPINDLE	1	EA	\$59.29
274	886640	DISINFECTING WIPE FRESH 75/PK	75	PK	\$2.44
275	831123	FASTNR FOLDR LTR KRAFT 50	50	BX	\$29.56
276	AAGPM228	CAL,WALL,12MO,PG/MO,11	1	EA	\$5.20
277	599338	FLAGS, POSTIT, 1"	200	PK	\$5.29
278	SMD1524EB	FILE PKT,LTR,3.5"EXP,50BX	50	BX	\$39.19
279	811313	FILE PKT LETTER 3.5 EXPANSION	50	BX	\$39.19
280	213432	2015 MNTH DAYMNDR PLN BLK 8X12	1	EA	\$13.41
281	86805	CAL,WALL,RCY,3MO,SCENC,11	1	EA	\$13.42
282	598808	UNI-BALL SIGNO GEL 207 RT	12	DZ	\$16.68
283	884426	LOGITECH WIRELESS COMBO MK520	1	EA	\$51.87
284	393128	FLDR,STR,2FAS,LTR,1 AND 3	50	BX	\$17.93
285	326048	MARDIGRAS 8 5/8IN PAPER PLATE	125	PK	\$5.06
286	575573	FILE PKT,ET,LTR,1.75"EXP	25	BX	\$31.04
287	807744	ENERGEL DELUXE RTX GEL PEN	12	DZ	\$24.27
288	869097	LOGITECH MK710 WRLSS COMBO	1	EA	\$71.88
289	639673	PEN, ENERGEL RTX, .7, BE	12	DZ	\$14.48
290	429174	PILOT G2 RET FINE BLACK 12	12	DZ	\$10.44
291	132142	SONY ICD-PX333	1	EA	\$49.30
292	186999	ENVL,CSP,28#,6X9,KFT,1C	100	BX	\$4.47
293	490259	EASEL,TELESCOPING,L/WT,BK	1	EA	\$46.40
294	364408	STAPLER,ELEC,HVYDTY,BK	1	EA	\$29.43
295	396663	STAPLES 8.5X11 DOCUMENT 3PK	3	PK	\$6.86
296	487541	FORM HLDR,8.5X12,AL,EA	1	EA	\$17.17
297	468405	TAPE,MASKING,STD,60YD,2PK	2	PK	\$1.14
298	852328	BOARD CRK ENCLSD 1-DR ALUM 3X2	1	EA	\$213.85
299	127300	FELLOWES 64CB 10SHT XCUT SHRED	1	EA	\$142.49
300	440311	PUNCH,3HL,ELEC,9/32",PL	1	EA	\$114.44
301	355714	DESIGNER COLOR STENO 6X9 6PK	6	PK	\$16.14
302	808017	RUBBERBAND #117B 1 LB	200	PK	\$6.64
303	452170	THERMAL POS ROLLS-10/PK	10	PK	\$20.60
304	86809	CAL,WALL,RCY,SCENIC,11	1	EA	\$7.70
305	AVE2163	LBL,LASR,SHIP,2X4,WE,1C	100	PK	\$3.36
306	422162	MINI LASERPRINTER LABEL 2X4	100	PK	\$3.36
307	390352	MRKR,SHARPIE,TWN TIP,RD	1	EA	\$1.04
308	669768	BNDR CLIP,#100,LG,DZ	12	DZ	\$2.69
309	440632	LBL C/CODE ALPHA-E ROLL	1	RL	\$11.64
310	AAGSK117000	CAL,DSKPD,12MO,BK,11	1	EA	\$4.81

**EXHIBIT A: UNIT PRICE GENERAL OFFICE SUPPLIES**

Line#	Staples SKU	Description	QTY/UNIT	Sell Uom	Unit Prices\$
311	203145	6X4 PRESTIGE2 PRC MAG MAH FRM	1	EA	\$431.15
312	898119	ES1000 TABLE TOP SCREEN	1	EA	\$83.57
313	658196	BROTHER PT9600 LABEL PRINTER	1	EA	\$415.67
314	86811	15 AAG MTH BLK DSKPD 22 X 17	1	EA	\$4.81
315	125484	EXPO DRY ERASE MARKR ASST 8PK	1	ST	\$8.23
316	862287	LOGITECH M100 MOUSE BLK	1	EA	\$7.85
317	326530	STPLS FLLR REINFORCED CR 100CT	100	PK	\$2.20
318	343213	B2P RT BALLPOINT MEDIUM BLUE	12	DZ	\$8.30
319	AVE5163	LBL,LASR,ADD,2X4,1M	1000	BX	\$21.38
320	260273	AVY LSR LBL 10UP 100-2 X 4	1000	BX	\$20.16
321	356071	SPLS 16 SHEET MICRO CUT SHRDR	1	EA	\$200.64
322	811870	MS WRLSS BT MBL MOUSE 4000 GRP	1	EA	\$26.35
323	506832	BOARD,FOAM,3/16",30X40,WE	10	CT	\$33.35
324	486940	ENVL,CAT,28#,9X12,KFT,250	250	BX	\$13.34
325	501737	POST-IT 3X3 POP GRNR PASTEL 12	12	PK	\$10.22
326	358168	1 IN WHITE BASIC BINDER	12	CT	\$24.79
327	614406	FOLDER 1/3CUT W/FAST RECY LTR	50	BX	\$36.02
328	130567	TAPE,MAGIC,3/4"X36YD	1	RL	\$1.30
329	515182	BIN,4PKT,W/DVDR,BK	1	EA	\$42.94
330	779330	IJ FILE FOLDER WHT 25PK 30UP	25	PK	\$9.60
331	AVE8366	LBL,INKJT,FFLDR,WE,750/PK	750	PK	\$9.60
332	715257	CASIO 12 DIGIT EASY READ CALC	1	EA	\$78.08
333	653347	PEN STPLS SONIX GEL STICK BLK	12	DZ	\$6.71
334	746887	SAFCO ONYX ROTATING MAG STAND	1	EA	\$194.46
335	105720	85 WHR 9-CELL LITHIUM-ION BATT	1	EA	\$129.20
336	AAGSK1400	CAL,DSKPD,RCY,12MO,BK,11	1	EA	\$2.55
337	73959	INDEX CPK-8 CUSTOMIZED COPIER	5	PK	\$29.70
338	504407	SPLS HD CLR TAPE 48MMX50M 6PK	6	PK	\$14.22
339	564231	NOTE,ULTRA,3X3,POSTIT	14	PK	\$10.95
340	451445	LINEN CERTIFICATE HOLDER	5	PK	\$10.93
341	648102	PEN,G2, 1.0MM BOLD,BLACK	12	DZ	\$10.05
342	IM1V25728	IM IM1V25728 - PRIVACY FILTER 30IN WS UN	1	EA	\$190.94
343	206709	MS SCULPT ERGONOMC DSKTP COMBO	1	EA	\$109.24
344	390833	8.5X11 AWARD PLAQUE WHITE	1	EA	\$18.99
345	440639	LBL C/CODE ALPHA-I ROLL	1	RL	\$11.81
346	943635	XPRESSLOAD BLK VIEW BNDR 1.5IN	1	EA	\$4.82
347	745899	LEE PRODUCTS FINGERTIP PAD	1	EA	\$5.41
348	487135	STAPLES 18PK GLUE STICK CLEAR	18	PK	\$3.10
349	AAGPM1228	CAL,WALL,RCY,12MO,QTR,11	1	EA	\$5.93
350	827906	ENVL COIN 20# 2.5X4.25 KRAFT 5	500	BX	\$37.30
351	811494	TRIUMPH 537R ROLLERBALL PEN	12	DZ	\$16.14
352	71470	15 AAG MTH DSKPD 17 3/4X10 7/8	1	EA	\$2.55
353	AAGPM128	CAL,WALL,RCY,RLD,12MO,11	1	EA	\$2.80
354	478292	WIPE,DISNFCT,LEMON SCNT	35	PK	\$2.65
355	757125	Z-GRIP GEL RETR. .7MM BLK	12	DZ	\$5.45
356	940511	STAPLES 10 SHEET XCUT SHREDDER	1	EA	\$60.79
357	572645	PUNCH HEAVY DUTY 3 HOLE ADJ	1	EA	\$24.31
358	606125	STPLS COMFORT STIC MED BLK60PK	60	PK	\$4.22
359	AAGG21000	BOOK,APPT,RCY,2PG/WK,11	1	EA	\$9.04
360	IDEVZ01165	SR IDEVZ01165 - BOX,STORAGE,SECURE	1	EA	\$72.29
361	805377	MESH ADDITIONS DRY ERASE BRD	1	EA	\$25.79
362	130415	LARGE PLASTIC WEAVE BIN BLACK	1	EA	\$9.49
363	163485	NOTEBOOK,6X9,80SHT,GR,12	12	DZ	\$5.98
364	538306	LBL,LASR,FFLDR,GN,15C	1500	BX	\$21.17
365	71466	15 AAG MTH PLNMO WAL 12X17	1	EA	\$5.20
366	39811	TRIPLE TROLLEY UTILITY DUTY	1	EA	\$178.20
367	71452	15 AAG YR PLNMO WALL 24X36	1	EA	\$5.93
368	815544	PPR,ROLL,2-1/4	50	CT	\$32.32
369	221689	FOLDER 1/3 CUT LTR 250/BX	250	BX	\$14.81
370	814880	TRIPPLITE SUPPRESSOR 70TLT 7FT	1	EA	\$23.56
371	71463	15 AAG MTH PLNMO WALL 8X11	1	EA	\$2.80
372	887694	MRKR CHINA BLACK 12/DOZEN	12	DZ	\$12.59

**EXHIBIT A: UNIT PRICE GENERAL OFFICE SUPPLIES**

Line#	Staples SKU	Description	QTY/UNIT	Sell Uom	Unit Prices\$
373	567881	NOTE,SUPER STICKY,POSTIT	12	PK	\$13.02
374	809556	TAPE,INVSBL,3/4X1000,24	24	PK	\$35.13
375	303395	DOCKING STATION FOR SURF	1	EA	\$175.55
376	76012	CASSETTE 108510 AUDIO 90	1	EA	\$1.75
377	471570	COPYHLDR,INLINE	1	EA	\$49.99
378	565436	STICKIES 4X6 REC LND YLW 5PK	5	PK	\$4.31
379	895534	DIVIDER CLEAR LABEL I.M. 5-TAB	25	BX	\$87.16
380	368931	3M PF21.5W PRV FILTER	1	EA	\$100.50
381	887832	FLAT FACIAL TISSUE 2PLY WHITE	10	PK	\$8.44
382	607833	SANITIZER PUREL ALOE 12OZ	12	CT	\$69.11
383	343567	INKJOY 300 RT BLACK MEDIUM	12	DZ	\$5.65
384	809816	BETTER PERF PAD 8.5X11 WTE NAR	12	DZ	\$16.41
385	41508	STAPLER,ELEC,ZEPHYR,BK	1	EA	\$92.21
386	813192	HAM FORE MP YELL LET 24LB RM	1	RM	\$11.80
387	504571	STAPLER ELECTRIC FULL 30SHT GY	1	EA	\$170.99
388	614615	FOLDER CLASS 2 DIV LTR RD	100	BX	\$26.31
389	198770	ALUM HOLDER SIDE HLDNG 8.5X12	1	EA	\$42.74
390	440726	LSR NAME BADGE CLIP 3X4 100PK	100	BX	\$38.85
391	181625	24-42 H AV CART	1	EA	\$339.43
392	167210	RY14 COMPACT DESKPAD 18.5 X 13	1	EA	\$8.47
393	424575	PILOT G2 RT FINE BLU 12	12	DZ	\$10.44
394	329504	SCOTCH MAGIC GREENER TAPE 3/4	10	PK	\$14.91
395	428552	POST-IT 1/2 FLAG PRIMARY 4PK	4	PK	\$3.55
396	233577	7.5X10.5 CLASP ENV 100CT BROWN	100	BX	\$8.03
397	688118	DVD-R 100 PK	100	PK	\$33.56
398	752464	OPTIMA 70 ELECTRIC STAPLER	1	EA	\$303.99
399	199686	SPLS ENERGY SAVINGS 70L SURGE	1	EA	\$20.90
400	80414	PORTFOLIO,2PKT,DBE,25/BX	25	BX	\$4.26
401	1051250	TRSND 64G JETFLASH 790 USB BLK	1	EA	\$33.24
402	479455	TWIN PKT PORT 10PK RECYCLD BLU	10	PK	\$3.69
403	512320	TAPE,MAGIC,3/4"X1000",16	16	PK	\$22.09
404	651256	SONIX RET GEL 12PK CHIP BOX BL	12	DZ	\$7.59
405	810897	FRAME,8.5"X11",WD,BK	1	EA	\$2.58
406	461212	BIC GRIP ROLLER FINE RED 12	12	DZ	\$10.02
407	899992	PURELL COTTONY SOFT SANITIZING	120	BX	\$12.50
408	462664	LABELS LASE FILE FOLDER ORANGE	750	PK	\$14.86
409	614419	FOLDER CLASS 3 DIV LGL RED	20	BX	\$66.07
410	162702	HP 16GB 165 USB DRIVE BLUE	1	EA	\$12.20
411	117713	3TAB FLDR INTERIOR LTR MAN 100	100	BX	\$8.39
412	462666	LABELS LASER FILEFOLDER PURPLE	750	PK	\$14.86
413	112276	STAPLES STND STAPLES 25000CT	5	PK	\$2.84
414	461374	PEN,UNIBALL,VISN,,8MM,BK	12	DZ	\$17.16
415	382560	INDEX MAKER 5 TAB COLOR 5PK	5	PK	\$18.56
416	213423	2015 DAILY DAYMNDR APPT BK 5X8	1	EA	\$9.04
417	812069	TAPE INVSBL 3/4X1000 20BX	20	PK	\$42.33
418	356068	SATURN2 125 LAMINATOR	1	EA	\$162.40
419	943731	EVOLUENT GLDTouch VERTMOUSE 4	1	EA	\$108.13
420	71444	15 AAG MTH PLNMO WAL 20X30	1	EA	\$11.97
421	518936	BOARD MRKR MEL ALUM FRM 5 X 3	1	EA	\$72.37
422	329283	XTRALIFE CLEARVUE NONSTICK 6IN	1	EA	\$35.93
423	825065	FIRST AID KIT 16 UNIT 94PIECE	1	EA	\$40.38
424	ALEFC94VY10B	US ALEFC94VY10B - CHAIR,FLDNG,PADD,4/4	1	EA	\$161.49
425	257444	READY INDEX 1-31 TAB MULTI CLR	1	ST	\$5.47
426	592402	MARKER 07888 CHISEL BLACK	12	DZ	\$14.03
427	811237	FLDR DOUBLE TOP 1/3CUT LETTER	100	BX	\$35.76
428	614434	FOLDER CLASS 2 DIV LTR LT BLUE	20	BX	\$34.68
429	444118	TAPE,PAINTERS,1X60YD,BE	1	EA	\$4.50
430	975724	SLIMJIM BK CONTAIN 23 GAL	1	EA	\$64.65
431	885276	POSTIT RECY 3X3 CABPK FRMR MKT	24	PK	\$26.59
432	766105	BOARD ALUM CORK 24X36 2303	1	EA	\$21.25
433	343572	ENERGEL NV 0.7MM BLUE GEL PEN	12	DZ	\$16.78
434	72187	46X60 RECY RECT CHAIRMAT HDFLR	1	EA	\$105.96

**EXHIBIT A: UNIT PRICE GENERAL OFFICE SUPPLIES**

Line#	Staples SKU	Description	QTY/UNIT	Sell Uom	Unit Prices\$
435	901411	PAPER LASER GLOSSY 11X17 250	250	PK	\$35.14
436	816231	BNDR,DURBL VU,1"CAP,WE	1	EA	\$1.52
437	328501	POST-IT 3X3 FAN BRIGHTS 12PK	12	PK	\$6.35
438	512427	INDEXMAKER WHT 12TABS 5SET	5	PK	\$28.61
439	587169	FILE RECY LTR/LGL CTN12	12	CT	\$52.41
440	556138	ENERGEL RET.7MM BLK REFILL 2	1	EA	\$1.14
441	854116	CD-RW 700MB PRT IJ SR	50	PK	\$52.25
442	QRTECKA406	BOARD,CORK,4X6,AL FRAME	1	EA	\$78.37
443	864876	BOOK MONEY RECEIPT 3PT 7.18 X1	1	EA	\$31.34
444	951060	LETTER SIZE CLIPBOARD BLACK 6P	6	PK	\$28.49
445	374814	1.5IN WHITE VIEW BINDER	1	EA	\$1.61
446	AAGPM628	CAL,WALL,RCY,3MO/PG,11	1	EA	\$6.63
447	648833	2IN BLU BTR BINDER W VIEW WIN	1	EA	\$6.63
448	804715	LAMINATOR,GBC,H425	1	EA	\$424.44
449	471514	SHARPIE CHISEL DZ BLK	12	DZ	\$11.98
450	AAGG520H00	BOOK,APPT,RCY,2PG/WK,11	1	EA	\$10.71
451	213443	2015 WKLY DAYMNRD HARDCVR 8X11	1	EA	\$10.71
452	751833	STAPLER,ELEC,OPTIMA 45	1	EA	\$49.59
453	440643	LBL C/CODE ALPHA-L ROLL	1	RL	\$11.91
454	461375	PEN,UNIBALL,VISN.8MM,BEBK	12	DZ	\$17.16
455	440629	LBL C/CODE ALPHA-C ROLL	1	RL	\$11.89
456	502726	AVERY EXLG FILEFOLDER WHT25SHT	450	PK	\$20.03
457	752356	SHARPIE FINE 24 COUNT ASSSTD	24	PK	\$16.14
458	392830	SORTER MODULE	1	EA	\$307.98
459	726597	STAPLES LAM HANG FLDR LTR	25	BX	\$6.52
460	490349	MARKER SHARPIE TWIN TIP RED	12	DZ	\$14.55
461	71476	15 AAG MTH PLNMO WALL 15 X 22	1	EA	\$6.63
462	117010	FINE BUSINESS PPR WH 500CT20LB	500	BX	\$16.94
463	86772	2015 MNTH ATAGLNC QUIKNOT 8X11	1	EA	\$23.27
464	509778	ENDTAB FSTNR FLDR LTR MAN 50	50	BX	\$32.89
465	791749	INDEX MAKER,3H,5TB,25/BX	25	BX	\$50.36
466	750063	GREEN LINE SELF INKING STAMP	1	EA	\$21.57
467	815929	WIPE DISNFCT FRESH 75PK 6CT	6	CT	\$30.01
468	374819	3 IN WHITE BASIC BINDER	1	EA	\$9.30
469	508262	FLDR,CLAS,2/5,LTR,YW	10	BX	\$29.96
470	907693	FLDR,2 PKT,POR,LBE	10	PK	\$2.87
471	440653	LBL C/CODE ALPHA-S ROLL	1	RL	\$11.94
472	489408	FLDR,MLA,1/3,LTR,11PT,RCY	100	BX	\$9.03
473	887547	DUSTOFF MONITOR WIPES HEX JAR	1	EA	\$22.22
474	897469	KEY CABINET KEY CAPACITY 60	1	EA	\$59.54
475	651712	USB 3.0 HI-SPEED MEDIA READER	1	EA	\$27.01
476	86790	15 AAG DLY PADSTYL CAL RFL 5X8	1	EA	\$11.29
477	220001	BOARD DRIESR GU 48X72 WH	1	EA	\$293.35
478	807897	LOGI ANYWHERE MOUSE MX	1	EA	\$36.61
479	130749	MAGNIFLEX LIGHTED MAGNIFIER	1	EA	\$36.57
480	554359	EXPO LO CHISEL ASSORTED 12PK	12	PK	\$8.98
481	AAGE21050	CAL,DSK,RFL,APPT,2PPD,11	1	EA	\$5.61
482	86787	15 AAG DLY LSLF CAL RFL 41/2X8	1	EA	\$5.61
483	527333	AAG CAL BASE FOR 4.5X7.875	1	EA	\$18.23
484	799825	PUNCH,2HL,1/4"20SH,BK	1	EA	\$3.87
485	RED33709	NTBK,WB,CM,LTR	1	EA	\$1.88
486	813529	NTBK WIREBOUND COLLEGE MARGIN	1	EA	\$1.99
487	124867	WASTE 28QT BLACK PLASTIC	1	EA	\$4.32
488	535021	ENVL,CSP,28#,10X15,KFT,1C	100	BX	\$10.73
489	485999	FELLOWES FOOTREST	1	EA	\$16.52
490	332974	2X2 JWL POP SUPERSTICKY 8PK	8	PK	\$6.57
491	912174	CLIPBOARD LETTER HARDBOARD	1	EA	\$2.08
492	472993	ENVL,INDPT,TIE,10X13,1C	100	BX	\$15.19
493	AVE76001	US AVE76001 - PROTECTOR,SH SDE 25PK,C	25	EPK	\$8.24
494	853977	FL PKT LGL SZ 5.25 EXPNSN 5/B	5	BX	\$28.81
495	917917	TAPE LABEL 1 IN BLK/WHT	1	EA	\$19.10
496	395200	BINDER CLIPS MEDIUM 144PK	144	PK	\$3.94

**EXHIBIT A: UNIT PRICE GENERAL OFFICE SUPPLIES**

Line#	Staples SKU	Description	QTY/UNIT	Sell Uom	Unit Prices\$
497	651254	PEN,SONIX,MED.,7MM,GEL,BK	12	DZ	\$2.48
498	355259	HONEYWELL QUIETSET 16IN FAN	1	EA	\$47.92
499	SMD14595	FLDR,CLAS,LTR,14PT,2FAS	50	BX	\$23.88
500	811296	FLDR CLASSIFICATION LETTER 14P	50	BX	\$23.88
501	385550	BIC WITE-OUT CORRECT TAPE 4	4	PK	\$4.84
502	938920	CORR TAPE,WITE-OUT CTRG	1	EA	\$1.69
503	AAGG40000	PLNR,RCY,12MO,2PG/MO,11	1	EA	\$6.20
504	638769	WIPES,DISINFECTING,CLOROX	75	PK	\$4.35
505	638769	WIPES,DISINFECTING,CLOROX	75	PK	\$4.35
506	459556	FLOORTEX XXL 60X118 CHAIRMAT	1	EA	\$284.99
507	194381	STRATH WTG LAID SOFT WH 24W 8	1	RM	\$28.49
508	938180	12X17 KRYSTAL VIEW MICROBAN NG	1	EA	\$14.24
509	518555	BOARD CORK W/AL FRM 5 X 3	1	EA	\$71.00
510	382955	MOUSE PAD,ECON,9.5",BK	1	EA	\$1.20
511	487077	CASE,COMP/CAT,HNGFL,BK	1	EA	\$89.09
512	516564	FOLDR 100% RECY PCW 1/3 LTR ML	250	BX	\$23.53
513	71451	15 AAG MTH 3-M REF WALL 23X12	1	EA	\$13.40
514	887422	15.6IN WDSCN LCD PRIVFILTER	1	EA	\$56.15
515	456651	HP UNIVERSAL 36X150 COATED	1	RL	\$28.02
516	213428	2015 MNTH DAYMNDR 7X9	1	EA	\$6.20
517	486330	STP STD SHEET PROT 200/BX	200	BX	\$5.07
518	756020	PORTABLE CLIPBOARD CASE W/CALC	1	EA	\$27.89
519	323354	DAB N SEAL 50ML 4-PACK	4	PK	\$5.67
520	132137	SONY ICD-SX733 DVR	1	EA	\$135.37
521	213381	15 AAG MTH IMAGES/SEA DP 22X17	1	EA	\$12.07
522	507053	ERASER,MAGICRUB,DRFT FILM	12	DZ	\$5.23
523	886654	WIRELESS TRACKBALL M570	1	EA	\$32.58
524	783415	F/FLDR LTR ET ST BE 2B-1&3	50	BX	\$39.47
525	79020	SHARP QS2760 CALCULATOR	1	EA	\$138.10
526	414392	HP 304A COLOR TONER 3PK	3	PK	\$256.94
527	665596	SIGN HLDR,STDUP,8.5	1	EA	\$3.60
528	180279	TOSHIBA CONNECT 1TB PORTABLEHD	1	EA	\$71.24
529	MRC06410	US MRC06410 - NAPKINS,BELLADNR2PLY10	100	PK	\$68.38
530	505700	MEMOREX 100PK CD/DVD SLEEVES	100	PK	\$5.69
531	633540	STORAGE CART 2-SHELF	1	EA	\$273.12
532	653349	PEN STPLS SONIX GEL STICK RED	12	DZ	\$6.19
533	616321	CLOROX DISNF WIPES 75CT	75	PK	\$5.60
534	875429	3TAB FLDR LTR ASST 100	100	BX	\$9.42
535	782383	BRD,IN-OUT,2X1-1/2,BK AL	1	EA	\$71.59
536	614421	FOLDER CLASS 1 DIV LTR RED	20	BX	\$45.29
537	669359	FELLOWES PULSAR ELC CMB BINDER	1	EA	\$271.27
538	890185	BROTHER LABELER PT2730	1	EA	\$90.24
539	356697	DUST OFF 7 OZ. 12 PK	12	PK	\$67.03
540	814950	MRKR,ULTRAFN,BK,EA	12	DZ	\$3.08
541	427582	PADDED MAILER 25PK-#4	25	PK	\$17.85
542	831443	6X4 MELAMINE MKRBOARD AL FRAME	1	EA	\$133.85
543	46313	FORM HLDR ALUM 8.5 X 12	1	EA	\$17.83
544	807741	ENERGEL DELUXE RTX GEL PEN	12	DZ	\$24.27
545	685016	RCY 12PK 6X9 STENO PAD	12	DZ	\$5.75
546	599298	POST-IT POP-UP NOTES 3X3 12PK	12	PK	\$16.67
547	489804	BOOKENDS HVDYDUTY JMBO 10IN BLK	1	PR	\$15.00
548	470401	PAD,POSTIT,3X5,UAST,5PK	5	PK	\$5.53
549	614899	MOBILE FILE MESH OPEN TOP BLK	1	EA	\$132.33
550	811713	TRAY KEYBOARD ERGONOMIC ADJUST	1	EA	\$212.32
551	206459	VERT COLOR FRAME HOLDER BLACK	50	PK	\$26.38
552	476058	SWINGLINE PRTBL ELEC STAPLER	1	EA	\$65.91
553	831636	1/4-LB RUBBERBANDS SIZE 84	45	PK	\$1.62
554	939036	GBC FUSION 3100L 12IN LAMINATR	1	EA	\$262.76
555	508553	FILE PKT,LGL,3.5"EXP,50BX	50	BX	\$65.46
556	86793	2015 DAILY ATAGLNC TABREFL 3X6	1	EA	\$7.26
557	379810	STAMP,TIME/DT,ELEC	1	EA	\$261.15
558	UNV57119	US UNV57119 - COVER,RPT,CLEAR FRONT,A	25	BX	\$26.05



**EXHIBIT A: UNIT PRICE GENERAL OFFICE SUPPLIES**

Line#	Staples SKU	Description	QTY/UNIT	Sell Uom	Unit Prices\$
559	708146	GOLDFIBRE PADS PERF LETTER BRN	1	EA	\$3.61
560	SMD18430	FLDR,PB,1/3,LGL,METTAB	25	BX	\$64.94
561	72139	JETFLASH770 32GB USB3 DRIVE	1	EA	\$25.93
562	213408	2015 WKLY ATAGLNC QCKNOTES 5X8	1	EA	\$18.49
563	QUA37897	ENVL,CSP,28#,10X13,KFT,1C	100	BX	\$21.57
564	823287	ENVL CLASP 28# 10X13 KRAFT 100	100	BX	\$21.57
565	690747	STAPLES RECYLD LT LG BOX 12/PK	12	CT	\$32.31
566	377015	CDRW REWRITABLE CD BK	1	EA	\$0.48
567	100717	36X48 ECOTEX CHAIRMAT	1	EA	\$85.49
568	508255	FILE BACK W/02 CAPACITY LETTER	100	BX	\$36.63
569	867131	POST-IT 2IN DUR TAB PRIME 24PK	24	PK	\$3.60
570	462878	PAD,LGL RL,PERF,LTR,CY	12	DZ	\$36.51
571	639710	PENTEL ENERGEL RTX .7MM	12	DZ	\$25.04
572	412593	SPLS GRAPH PAD 4SQ/IN 6PK	6	PK	\$11.07
573	440435	INDUSTRIAL 15FT BLACK	1	EA	\$25.30
574	323610	STAPLES YELLOW #2 PENCIL 72	72	BX	\$3.00
575	356384	HP 32GB V255 USB DRIVE	1	EA	\$28.06
576	54383	HILITER,DESK STYLE,FYW	12	DZ	\$4.13
577	391614	LBL,FILE FLDR,WE,130RL	260	BX	\$7.40
578	617257	HAMMERMILL FORE MP-BLUE	1	RM	\$16.71
579	440638	LBL C/CODE ALPHA-H ROLL	1	RL	\$12.52
580	811436	TT FLDR FSTN 1/3 1	25	BX	\$35.71
581	71555	2015 MNTH ATAGLNC RECY BK 9X11	1	EA	\$20.81
582	744100	STPLS HEAVY WEIGHT 3TAB MAN 50	50	BX	\$5.77
583	907701	FLDR,2 PKT,POR,DBE	10	PK	\$2.44
584	556292	S.I.HVYDUTYDATE 1-1/4X1-13/16	1	EA	\$49.71
585	905203	SEB 9 IN PLATE 250/PK	250	PK	\$17.72
586	502677	FLDR DT 1/3CUT MLA 250/BX	250	BX	\$27.44
587	683059	CANON L100 LASER FAX	1	EA	\$161.55
588	254656	FLAG,POSTIT,1",2-PK,50/PK	50	PK	\$2.26
589	220215	PLNR,14 MO,2PG/MO,11	1	EA	\$7.04
590	559217	PEN,GEL,SIGNO,207,BE	12	DZ	\$11.97
591	607873	SPRAY DSNFCT CRISPLINEN	12	CT	\$81.88
592	71464	15 AAG MTH DSK/WALL 11X81/4	1	EA	\$9.09
593	752468	OPTIMA GRIP ELECTRIC STAPLER	1	EA	\$40.84
594	354631	DURABLE BINDER 2IN BLACK	1	EA	\$5.21
595	220010	ATOMIC DIGITAL WALL CLOCK	1	EA	\$61.08
596	SMD1076G	WALLET,EXP,5.25",LGL	1	EA	\$2.03
597	811220	WALLET EXPANDING 5.25 FLAP W/	1	EA	\$2.03
598	317313	STAPLE REMOVER,BK	1	EA	\$0.66
599	917889	BROTHER TZE-335 12MM WHT ON BK	1	EA	\$16.14
600	234998	2015 STAPLES MNTHLY BLACK 8X11	1	EA	\$10.55
601	119107	FILE 1-31 NO FLAP LTR BN	1	EA	\$9.32
602	155412	BEY-BERK CARD CASE AL TRIM BRN	1	EA	\$16.14
603	483535	TAPE,MTE INVSBL,3/4",6/PK	6	PK	\$2.57
604	71462	15 AAG YR LRG ERS WAL 48X32	1	EA	\$30.04
605	614643	UNIVERSAL ROLL CART BLACK/GREY	1	EA	\$34.19
606	861132	SPLS 4GB RELAY FLASH - SLED	1	EA	\$8.54
607	1147225	DIXIE BASIC 8.5IN PAPER PLATES	125	PK	\$6.64
608	764134	AVY INK LBL 6UP 25-3 1/3 X 4	1500	PK	\$9.49
609	197388	500 LB 2 SHELF UTILITY CA	1	EA	\$237.49
610	792107	LTWEIGT PRIV FILTER DESKTOPLCD	1	EA	\$237.49
611	889095	SWINGLINE STACK&SHRED 100X AUT	1	EA	\$237.49
612	130740	SCOTCH FILAMENT TAPE 3/4 X60YD	1	RL	\$11.87
613	841298	EGG SHAKERS	1	ST	\$4.74
614	750946	PEN,SEC COUNTER,CHAIN,BK	1	EA	\$1.63
615	808960	IMATION SWIVEL USB FLASH DRIV	1	EA	\$27.07
616	783399	F/FLDR LTR ET ST GN 2B-1&3	50	BX	\$39.47
617	440645	LBL C/CODE ALPHA-M ROLL	1	RL	\$12.43
618	574160	FOOTREST ADJUSTABLE ROTATING	1	EA	\$28.02
619	975260	WHITE QUICKFIT D RING VIEW BIN	1	EA	\$4.33
620	45007	BLK WI REMOTE W GRN LSR POINT	1	EA	\$77.70

**EXHIBIT A: UNIT PRICE GENERAL OFFICE SUPPLIES**

Line#	Staples SKU	Description	QTY/UNIT	Sell Uom	Unit Prices\$
621	650963	BNDR CLIP,#20,SM	12	BX	\$0.80
622	70458	JUPITER 2 125 12.5IN LAMINATOR	1	EA	\$232.97
623	AAGSK241600	CAL,DSKPD,RCY,ACD,16MO,12	1	EA	\$5.68
624	707357	ACCO SLV PAPER CLIPS JUMBO 100	1000	PK	\$6.46
625	804362	PEN RFL,ENRGL,MTL,,7MM,BE	1	EA	\$0.72
626	584878	FLAG,POSTIT,1/2",8 DISP	280	PK	\$5.28
627	468413	TAPE,MASKING,STD,60YD,4PK	4	PK	\$1.15
628	VER95014	US VER95014 - DISC,DVD+R,DL,8.5GB,3PK,L	3	PK	\$10.55
629	163360	FLDR,MLA,1/3,LGL,1C/BX	100	BX	\$6.80
630	329861	DUST DESTROYER 7 OZ. 6PK	6	PK	\$28.90
631	934611	MV HEAVY DUTY FLDNG EASEL BLK	1	EA	\$57.75
632	733485	INDEX MAKER,3H,3TB,25STBX	25	BX	\$57.67
633	733485	INDEX MARKER BULK 3TAB LSR PRN	25	BX	\$57.67
634	906353	KEURIG K150 BREWER	1	EA	\$230.67
635	AAGG54500	PLNR,RCY,12MO,WK/MO,11	1	EA	\$17.74
636	614602	TAPE PACKING CRYST/CLEAR 1.88IN	6	PK	\$12.78
637	535070	#3 COIN ENV BRN KRFT 24# 500CT	500	BX	\$14.73
638	727446	LABEL NUMERIC COLOR CODED	1	RL	\$12.10
639	946197	POWERSHRED 84CI XCUT SHREDDER	1	EA	\$227.99
640	730788	TAPE,EMBS,1/2",BK/WE	1	EA	\$4.99
641	559215	PEN,GEL,SIGNO,207,BK	12	DZ	\$7.80
642	681421	STAPLES 200-CD BINDER PAGE BLK	25	PK	\$12.70
643	SWI54032	US SWI54032 - PAD,F/FINGER,RUBR,SZ 12	12	DZ	\$3.26
644	430286	M3500 DOC.PAYROLL RECORDER	1	EA	\$227.99
645	132943	PYLE PRO WIRELESS MICSYSTEM	1	EA	\$227.99
646	IM1CK7066	IM IM1CK7066 - 64GB JUMPDRIVE TWISTTU	1	EA	\$227.69
647	213430	2015 MNTH DAYMNDR HARDCVR 8X12	1	EA	\$17.50
648	689616	EASEL,PREM,EURO PRES.	1	EA	\$227.41
649	399785	24 PAMPHLET DISPLAY	1	EA	\$227.38
650	614424	FOLDER CLASS 1 DIV LTR LT BLUE	20	BX	\$45.29
651	507032	MAGNETIC LABEL HOLDERS 6INX1IN	10	PK	\$12.58
652	848852	DISINFECTING WIPES 70 CT.	70	PK	\$5.80
653	472902	ENVL,CSP,28#,12X15.5,KFT	100	BX	\$10.28
654	634797	DRY ERASE ERASER	1	EA	\$0.88
655	517011	SORTER SORT-ALL LGL A/31 VINYL	1	EA	\$22.52
656	658933	Precise rt rb fine blue 12	12	DZ	\$17.26
657	812295	CLOCK,WALL,14",QRTZ,BK	1	EA	\$13.64
658	923878	ARC TOUCH MOUSE EN/ES HDWR	1	EA	\$44.75
659	208557	NEW STYLE FULL HEADPHONE	1	EA	\$18.61
660	472928	AVY IJ/LSR RMV FF 30UP 25 ASST	750	PK	\$15.91
661	260869	3M SUPER77SPRAY ADHESIVE16.5OZ	1	EA	\$7.42
662	903032	WALLET EXP 2.25 LTR GN	1	EA	\$11.11
663	440634	LBL C/CODE ALPHA-G ROLL	1	RL	\$11.08
664	501155	MARKER FLIPCHART BULLET 8 AST	8	PK	\$3.76
665	440648	LBL C/CODE ALPHA-P ROLL	1	RL	\$11.00
666	689370	POSTIT 4X4 SSFRMR MKTE 6PK	6	PK	\$14.63
667	649412	BOARD TRANSLUCENT EDGE 11X7	1	EA	\$19.94
668	333652	12OZ PATHWAYS PAPER COLD CUP	50	PK	\$2.55
669	397982	PADS MICRO 8.5X11 ASST	6	PK	\$6.63
670	616650	LABEL MAKER EXECULABEL LM450	1	EA	\$109.24
671	814345	7110 BOARD DRY ERASE 24X36 EAC	1	EA	\$72.82
672	167056	MRKR,REG,BK,DZ	12	DZ	\$2.51
673	757127	Z-GRIP RETR GEL .7MM BLE	12	DZ	\$5.45
674	665661	10X47/8 MULTI PKT RIGID HOLDER	1	EA	\$8.72
675	614411	FLDR CLASS 3 DIV LTR RD	20	BX	\$52.78
676	956781	4X3 CORK BULLETIN BRD AL FRAME	1	EA	\$34.05
677	598880	UNI-BALL SIGNO GEL 207 RT	12	DZ	\$16.68
678	847544	TAG TIE CABLE 8X3/16 BK	1000	PK	\$43.35
679	518563	BOARD 6X4 CORK ALUMINUM FRAME	1	EA	\$108.31
680	332948	KLEENEX ANTIVIRAL TISSUE 27/CT	27	CT	\$46.36
681	422750	2 COMM. STEEL PADLOCK	4	BX	\$54.00
682	LLR84145	SR LLR84145 - FILE,LETTER,KD,MESH	1	EA	\$35.94

**EXHIBIT A: UNIT PRICE GENERAL OFFICE SUPPLIES**

Line#	Staples SKU	Description	QTY/UNIT	Sell Uom	Unit Prices\$
683	SMD70121	SR SMD70121 - FILE,EXP,12X10,A-Z,KFT	1	BX	\$15.38
684	440630	LBL C/CODE ALPHA-D ROLL	1	RL	\$11.33
685	642312	SANDISK CZ BLADE 8GB USB	1	EA	\$7.17
686	607841	SANITIZER HAND PURELL 8OZ	12	CT	\$38.89
687	384854	8.5IN MED WGT PAPER PLATE-SYMP	125	PK	\$11.39
688	616275	LIQUID GEL INK PEN-RED	12	DZ	\$19.44
689	432487	CASIODR210TM-BK PRINT CALC	1	EA	\$42.74
690	860831	SPLS 16GB RELAY FLASH - SLED	1	EA	\$26.59
691	577980	CL310L 15 LASER LIGHT TRIMMER	1	EA	\$70.68
692	813343	HAM FORE MP PINK LET 24LB RM	1	RM	\$12.46
693	260265	AVY LSR LBL 6UP 100-3 1/3 X 4	600	BX	\$30.25
694	472377	KINGSTON 16GB DATATRAV 101 BLK	1	EA	\$21.14
695	582170	HD ELECTRIC PENCIL SHARPENER	1	EA	\$17.09
696	750659	HOG HEAVEN 5/8 MAT 3X5 BLACK	1	EA	\$70.22
697	371756	WIRED KEYBOARD 200	1	EA	\$12.30
698	735534	DESIGNER SUITES MONITOR RISER	1	EA	\$26.31
699	1035097	HNYWELL QUIETS WHOLE ROOM TWR	1	EA	\$69.15
700	905721	PORTFOLIO,2 PKT,YW,10PK	10	PK	\$2.87
701	132946	PYLE 4 MIC WIRELESS MIC SYSTEM	1	EA	\$207.09
702	759400	STOR-N-SLIDE TOTE LETTER	1	EA	\$10.90
703	536706	MRKR,SHARPIE RET,FN,BK,DZ	12	DZ	\$15.92
704	221265	2015 DESKPAD 100% RECYCLED	1	EA	\$2.79
705	FAOH305	FIRST AID,ALCOHOL WIPE,BE	100	BX	\$2.05
706	854279	FIRST AID ALCOHOL WIPE BE	100	BX	\$2.05
707	398765	CALLISTO 125 12.5 IN LAMINATOR	1	EA	\$205.16
708	614743	FACIAL TISSUE	10	BX	\$0.72
709	86798	2015 MNTH ATAGLNC WALL 15X12	1	EA	\$7.59
710	704406	NOTE,POSTIT,CABINET,3"X3"	24	PK	\$14.62
711	OIC26082	US OIC26082 - FILE,MAGAZINE,RCYC,BK	1	EA	\$4.75
712	958038	32GB PINSTRIPE USB DRIVE	1	EA	\$20.32
713	AAGE71750	CAL,DSK,RFL,APPT,2PPD,11	1	EA	\$1.25
714	86791	2015 DAILY ATAGLNC REFILL 3X6	1	EA	\$1.25
715	569099	BAGS SHREDDER FOR 220-480	50	CT	\$22.57
716	813880	FASTENER FLDR RF LT MAN 50CT	50	BX	\$40.58
717	440655	LBL C/CODE ALPHA-U ROLL	1	RL	\$11.23
718	513442	FILE JACKET,FLAT,LTR,1C	100	BX	\$22.43
719	384872	CLASS FLDR MANILA LTR 2 PART	10	BX	\$20.18
720	260612	9X12 WHITE 28LB SS 100CT+15	100	BX	\$13.40
721	575574	FILE PKT,ET,LTR,3.5"EXP	25	BX	\$33.43
722	404293	NAME BDG BLUE BORDER LBL	100	PK	\$2.25
723	710856	SHARPIE RT UF MARKERS BK DZ	12	DZ	\$16.62
724	790113	STAPLER,ELEC,BK	1	EA	\$26.14
725	558253	NOTE,SUPER STICKY,POSTIT	5	PK	\$7.96
726	804719	NEPTUNE NL125 LAMINATOR	1	EA	\$198.76
727	556349	S.I.LGT-DTYSTMP 1-1/4X1-13/16	1	EA	\$49.59
728	86799	15 AAG QN DLY CAL 3 1/2 X 6	1	EA	\$9.02
729	806284	KEYBRD SPLIT DESIGN W/MB	1	EA	\$49.58
730	852479	REMARX DE MARKER 6PK ASST	6	PK	\$5.22
731	702874	BINDER,VIEW,HD,BLACK	1	EA	\$6.60
732	104869	BIC BRITE LINER HILI YLW 12PK	12	DZ	\$3.60
733	AAGSK200	PLNR,RCY,14MO,2PG/MO,11	1	EA	\$4.12
734	HOD1646	US HOD1646 - CALENDAR,COMPACT DSK P	1	EA	\$8.98
735	727453	LABEL NUMERIC COLOR CODED	1	RL	\$13.17
736	351843	PAD,POSTIT,RCY,1.5X2,YW	12	PK	\$4.39
737	AAGDMD14132	CAL,DSKPD,RCY,12MO,11,	1	EA	\$8.55
738	79511	TAPE,EMBS,4500,1/2",BK/WFE	1	EA	\$8.35
739	472555	STAPLER,ELEC,BK	1	EA	\$100.14
740	482203	SHARPIE CHISEL ASST COLOR 8PK	8	PK	\$6.32
741	826542	BOARD BULL 4X4 VNL WBE/AM UNV	1	EA	\$65.24
742	488552	PADHOLDER L/R W/EXP FILE BLACK	1	EA	\$16.30
743	564835	PROJECTOR OVERHEAD 3000 LUMEN	1	EA	\$195.60
744	764756	SANITIZER PURELL OCEAN AA	1	EA	\$3.79

**EXHIBIT A: UNIT PRICE GENERAL OFFICE SUPPLIES**

Line#	Staples SKU	Description	QTY/UNIT	Sell Uom	Unit Prices\$
745	493895	MED DUTY PLASTIC SPOON 1000/CT	1000	CT	\$15.03
746	82806	8-1/2 W X 11 H DOUBLE-FOOT F	10	PK	\$65.07
747	616285	MAGNETIC SHOPTKT HOLDERS 9X12	15	BX	\$65.01
748	774770	SHREDSTAR CROS CUT 18 SHT 7GAL	1	EA	\$194.74
749	573696	DESK ORGANIZER MESH GIANT BLK	1	EA	\$19.47
750	787360	GREENWORKS NATURAL WIPES 62CT	62	PK	\$6.49
751	472522	HIGH-CAP STAPLER 210SH	1	EA	\$64.69
752	13493	LABEL COLOR CODE RECT GRN 1X3	200	PK	\$7.76
753	428893	POST-IT TABLE TOP EASEL PD WHT	1	EA	\$21.51
754	AVE5874	CARD,BUS,2SIDE,CE,1000,WE	1000	BX	\$64.51
755	807688	EASEL PAD 34X27 PLAIN,4/P	4	CT	\$18.28
756	495738	RECYCLED 2-POCKET FOLDER	25	BX	\$24.15
757	563076	SHARPIE RT MARKERS BLACK FINE	12	DZ	\$17.84
758	328424	ULTRA PLATES 8 1/2 INCH	125	PK	\$12.87
759	599397	POST-IT 2IN TAB TIP PRIME 24PK	24	PK	\$2.83
760	437773	POST-IT FLAGS ARROW FLAGS PRIM	96	PK	\$4.47
761	814982	PEN,BLPT,RET,MED,BE,DZ	12	DZ	\$4.36
762	727945	PNY 8GB SDHC	1	EA	\$11.30
763	831494	DURABLE VIEW PROT&STORE 1.5IN	1	EA	\$8.54
764	86769	2015 MNTH ATAGLNC QCKNOTE 8X11	1	EA	\$10.10
765	650745	POST-IT 1.5X2 YELLOW 24PK	24	PK	\$10.65
766	689371	POST-ITFLAGS,1"X1.7",YW	1200	BX	\$27.33
767	374812	2IN WHITE VIEW BINDER	1	EA	\$1.89
768	905191	SEB 6 IN PLATE 250/PK	250	PK	\$7.07
769	421818	POST-IT 1.5X2 NEON 12PK	12	PK	\$7.33
770	808659	STAPLES RUBBERBANDS #64/1-LB	380	PK	\$1.64
771	MAX630010	CD-RW,80MIN,700MB,4X	1	EA	\$0.48
772	356252	CHECKPOINT FRIENDLY 16IN MOBIL	1	EA	\$94.99
773	733708	SANDISK 8GB ULTRA CF	1	EA	\$47.49
774	1075618	USB ETHERNET ADPTR 3.0 SC EN/X	1	EA	\$37.99
775	179595	2BTN USB OPTICAL MOUSE	1	IN	\$18.99
776	534073	G FIB PAD LTR 8.5X11.75 W 12PK	12	DZ	\$21.08
777	807777	FLDR TT FAST 1&3 LTR BLE	50	BX	\$27.08
778	843698	28-KEY HOOK CABINET W/LOCK	1	EA	\$37.90
779	328423	ULTRALUX PAPER PLATES 8 1/2 IN	125	PK	\$10.52
780	327725	MICROSOFT COMFORT MSE 3000 MAC	1	EA	\$18.04
781	219565	SOUNDLINK MINI BLUETOOTH SPEAK	1	EA	\$189.05
782	440626	LBL C/CODE ALPHA-B ROLL	1	RL	\$10.50
783	495818	FILE,STG,RCY,LTR/LGL,12CT	12	CT	\$23.60
784	435366	TWIST ERASE III 09 BLUE	1	EA	\$3.79
785	808401	PEN,BLPT,RET,BLACK	12	DZ	\$4.28
786	919641	EVOLUENT RIGHT HANDED MOUSE V4	1	EA	\$94.05
787	ACC72050	BNDR CLIP,#50,MED	12	DZ	\$0.96
788	669767	BNDR CLIP MED	12	DZ	\$0.96
789	732578	11X8.5 HORZ STAND UP SIGN HLDR	1	EA	\$3.61
790	943889	BIONAIRE OFFICE HEATER	1	EA	\$31.28
791	750834	TAPE,PAK,1.88X54.6,18/PK	1	EA	\$91.36
792	887012	12 INCH WOOD GUILLOTINE TRIMMER	1	EA	\$62.23
793	401161	TAPE MASKING 3/4 X60-YARDS	1	RL	\$4.66
794	213867	15 AAG MTH FLORL DSKPD 22X17	1	EA	\$18.61
795	QUA38190	ENVL,CSP,28#,9X12,RCY,KFT	100	BX	\$20.67
796	813545	ENVL CLASP 28# 9X12 KRAFT REC	100	BX	\$20.67
797	328418	DIXIE 16 OZ POLYCOATED COLD CUP	50	PK	\$2.58
798	385323	PAD,POSTIT,PU,3X3,LND,6PK	6	PK	\$5.16
799	560849	STAPLES 10PK DVD+RW JEWEL	10	PK	\$10.31
800	SMD2153LY	FLDR,DT,1/3,LTR,YW	100	BX	\$20.61
801	SAF2160BL	ORGANIZER,PHONE STAND,BK	1	EA	\$23.18
802	816035	ORGANIZER PHONE STAND BK	1	EA	\$23.18
803	730482	MEMOREX 25PK DVD+R DL SPINDLE	25	PK	\$30.88
804	100725	36X48 CLEARTEX CHAIRMAT RECT	1	EA	\$61.75
805	527085	AAG 17-STYLE DESK CAL BASE	1	EA	\$14.24
806	958103	RESTICKABLE EASEL PAD 25X30	2	CT	\$17.62

**EXHIBIT A: UNIT PRICE GENERAL OFFICE SUPPLIES**

Line#	Staples SKU	Description	QTY/UNIT	Sell Uom	Unit Prices\$
807	213424	2015 DAILY DAYMNDR APPT BK 5X8	1	EA	\$15.38
808	864363	21 X 17 X 44 SHREDDER BAGS	100	BX	\$69.25
809	399784	DISPLAY UNIT W/TWELVE POCKETS	1	EA	\$184.31
810	807870	POINTER,WIRELESS,R400	1	EA	\$38.29
811	163873	PAD,NAR RL,PERF,5"X8",WE	12	DZ	\$2.79
812	495366	VELOCITY GEL RETRACTABLE PEN	12	DZ	\$11.49
813	TOP63160	PAD,LGL RL,PRISM,LTR,GY	12	DZ	\$16.70
814	811100	PAD LEGAL RULED PRISM LETTER G	12	PK	\$16.70
815	662286	DUSTER AIR 152A 2PK	2	PK	\$16.66
816	593065	SHARPIE CD MARKER ASST 4PK	4	PK	\$12.19
817	871032	ACCU-STAMP 2 SHUTTER STAMP 20	1	EA	\$22.84
818	757117	ECO FILE FLDR LBL 2/3X3 7/16	1500	BX	\$36.53
819	321475	SCOTCH GREENER MAGIC TAPE 3/4	16	PK	\$29.16
820	657164	LAMINATE REFILL CTG F/LS960	1	RL	\$42.08
821	SLOR53J	US SLOR53J - CUP,PPRCOLD,5OZ,30/100,TD	1	EA	\$182.29
822	228445	PAPERMAATE FLAIR MED RED 12	12	DZ	\$8.86
823	PENLRN5C	US PENLRN5C - REFILL,ENRGL,NDL,,5MM,B	1	EA	\$1.23
824	467951	SPLS LIGHT MOVE&STORE TAPE 6PK	6	PK	\$9.49
825	798213	ENERGEL NV 1.0MM STICK BLUE	12	DZ	\$25.97
826	719645	CLD/SELF ADHSVE LTR 3MIL 50PK	50	PK	\$16.50
827	213451	2015 DM MTH BLK PLNR 8 X 11	1	EA	\$4.12
828	331288	STAPLES HIGH CAPACITY STAPLER	1	EA	\$25.86
829	646016	MOUSE PAD - OVAL	1	EA	\$11.31
830	614433	FOLDER CLASS 1 DIV LGL LT BLUE	20	BX	\$45.18
831	831610	STAPLES LGE BINDERCLIPS 12CT	12	PK	\$0.90
832	436632	X-ACTO SCHOOLPRO ELEC SHARPENR	1	EA	\$24.79
833	555288	CUTLESS FILEFLDR LTRAST 100/BX	100	BX	\$18.04
834	CCS25303	SR CCS25303 - RISER, ADJT MONITOR,2.5",B	1	EA	\$25.74
835	435485	BINDER RING 1IN BK 8.5X11	1	EA	\$4.00
836	71469	15 AAG MTH PM3 LAM WAL 15X22	1	EA	\$20.00
837	15752	CSTMZ PLSTC SGGSTN BX LGHT GRY	1	EA	\$59.95
838	320863	PURELL 8OZ ORIGINAL	1	EA	\$3.16
839	884312	HANGING PKT SHUREHOOK LTR GRN	4	BX	\$18.04
840	IM1G08303	IM IM1G08303 - 20PK CDR 52X 700MB 80MIN	20	PK	\$17.95
841	10726	FASTENER 70324 COMPLETE(324F)	50	BX	\$19.93
842	807717	3IN RED BTRBINDER WVIEWWIN	1	EA	\$9.38
843	493340	SWINGLINE STANDARD STAPLES 5PK	5	PK	\$6.36
844	456927	STAPLES STRAPING TAPE 48MMX55M	1	RL	\$2.92
845	901619	CARDSTOCK 110# LTR GN	250	PK	\$11.39
846	782409	BOARD CORK ALUMINUM FRAME 4X3	1	EA	\$44.26
847	356652	DUST-OFF 7OZ. 6 PK	6	PK	\$44.19
848	80311	GUIDE ET225-OG OUT LEGAL	100	BX	\$58.85
849	HOD126	US HOD126 - REFILL,F/124 CALENDAR PAD	1	EA	\$8.00
850	567488	EXPO LO FINE ASST 8	8	PK	\$7.49
851	462952	DIVIDER NON-LAM BUFF 8 TAB	24	BX	\$35.17
852	467886	STAPLES STRAPING TAPE 24MMX55M	1	RL	\$1.79
853	565423	NETGEAR 5-PORT GIGABIT SWITCH	1	EA	\$28.87
854	254672	FLAG,POSTIT,1",2-PK,50/PK	50	PK	\$2.26
855	614641	FLDR LTR 2DIV LBE WTR	10	BX	\$24.81
856	440623	LBL C/CODE ALPHA-Z ROLL	1	RL	\$11.57
857	103960	12 STEEL RULER	1	EA	\$2.38
858	382256	CRAYOLA 12CT BL WASH MRKR ASST	1	EA	\$6.93
859	946196	POWERSHRED 60CS X CUT SHREDDER	1	EA	\$86.37
860	567885	C60 TAPE DISPENSER SILVER	1	EA	\$3.92
861	751535	NOTE,POSTIT,POPUP,RECYCLE	12	PK	\$9.08
862	752463	OPTIMA PREMIUM STAPLES	3750	BX	\$4.02
863	727420	LABEL NUMERIC COLOR CODED	1	RL	\$12.27
864	907719	2 POCKET PORT RED 10PK	10	PK	\$3.01
865	785490	WIRED 600 KEYBOARD	1	EA	\$13.18
866	613972	SHARPIE RT 12PK FINE ASST	12	PK	\$17.76
867	NUD38008Z	US NUD38008Z - FRAME,8.5X11WALL SIGN,C	1	EA	\$10.08
868	806643	FLDR 2 POCKET UNLAMINATE	25	BX	\$19.02

**EXHIBIT A: UNIT PRICE GENERAL OFFICE SUPPLIES**

Line#	Staples SKU	Description	QTY/UNIT	Sell Uom	Unit Prices\$
869	814000	PAD,LGL RL,PERF,LTR,WE	12	DZ	\$8.02
870	162897	46X60 RENEWABLE PLT CLR CHRMAT	1	EA	\$85.49
871	461147	NAME BADGE HANGING 3INX4IN-100	100	BX	\$56.99
872	194229	HP WIRELESS CLASSIC DESKTOP CO	1	EA	\$28.41
873	491899	BUS CARD LASER WHITE CE 200PK	200	PK	\$14.38
874	479876	SPLS 3 1/3X4 LSR/IJ LBL 100SH	600	BX	\$15.48
875	414705	ADJUSTABLE EASEL	1	EA	\$170.04
876	816146	RSVP RETRACTABLE BALLPOINT PE	12	DZ	\$24.27
877	755472	IMATION SWIVEL 8GB FLASH DRIV	1	EA	\$12.13
878	AAGG400H00	PLNR,RCY,12MO,2PG/MO,11	1	EA	\$7.71
879	213431	2015 MNTH DAYMNDR HRDCOVER 7X9	1	EA	\$7.71
880	522003	CLIPBOARD LTR MASNTE 9X12.5 BN	1	EA	\$0.83
881	559218	SIGNO GEL 207 RT RED	12	DZ	\$16.94
882	637689	BROTHER PT-D200 LABEL MAKER	1	EA	\$34.70
883	727438	LABEL NUMERIC COLOR CODED	1	RL	\$12.08
884	958701	PAPER CHCK BTM 24LB BE	1	RM	\$33.75
885	219999	BOARD DRIESR GU 36X48 WH	1	EA	\$168.06
886	153874	INSERTABLE DIVIDERS 8TAB CLEAR	1	ST	\$0.99
887	591339	FOLDER 153C FILE LEGAL MANILA	100	BX	\$27.92
888	758523	HANDTRUCK,HIDEAWY,CONVTBL	1	EA	\$161.50
889	AAGPM4428	CAL,WALL,FLORAL,12MO,11	1	EA	\$9.85
890	179729	GLASSES PROT LTWT CLEAR LENS	1	EA	\$1.67
891	71458	15 AAG YR WALLCAL ERAS 36 X 24	1	EA	\$23.86
892	481034	SHARPIE 12CT ASST UF PERM MARK	12	PK	\$8.79
893	727461	LABEL NUMERIC COLOR CODED	1	RL	\$11.91
894	200428	MODEL #50050 STPLS CARTRIDGE	1	EA	\$5.56
895	586606	CALC,12DGT,2/CLR	1	EA	\$41.61
896	583606	SHARP EL-2196BL PRINT CALC	1	EA	\$41.61
897	215239	LBL C/C YR-14 ETS FLAT	250	PK	\$2.00
898	727503	LABEL NUMERIC COLOR CODED	1	RL	\$12.77
899	354573	DURABLE BINDER 3IN BLUE	1	EA	\$7.21
900	609671	HOLE PUNCH ELECTRIC W/STAPLER	1	EA	\$165.84
901	844290	FLAG,POSTIT,SIGN HERE,AST	120	PK	\$3.38
902	302257	PILOT PRECISE ROLL XFN RED DZ	12	DZ	\$13.29
903	491443	BREAKAWAY LANYARD BLACK	12	PK	\$8.28
904	257360	INDEX MAKER,3H,5TB,5/PK	5	PK	\$12.72
905	AAGSK2503	CAL,DSKPD,RCY,12MO,GN,11	1	EA	\$5.69
906	719620	CRYSTAL COVER CLEAR OVER 100PK	100	PK	\$20.04
907	869137	SANITIZER,HAND,PURELL	1	EA	\$5.19
908	127837	PAPMATE BP STIC MED RED DZ	12	DZ	\$1.30
909	489565	LBL,LASR,2X4,WE	2500	BX	\$13.65
910	480114	CLIPS,BINDER,SM,144/PK	144	PK	\$1.53
911	303387	VGA ADAPTER SURFACE PRO	1	EA	\$40.84
912	807795	FOLDER FASTENR ENDTAB LTR GN	50	BX	\$27.20
913	380995	PEN UNIBALL IMPACT BLACK INK	1	EA	\$2.81
914	504023	POSTIT POP-UP NTS 3X3 ELCTGLW	12	PK	\$11.09
915	318865	FLAG,POSTIT,1",2-PK,50/PK	50	PK	\$2.26
916	420181	NONSTICK ANGLE-D VIEW BNDR WHT	1	EA	\$54.24
917	722173	REMARKABLE CLEAN/CONDITION 551	1	EA	\$10.17
918	783381	FLDR,ET,FAS,LTR,RD	50	BX	\$20.33
919	430090	SAMSONITE WHEELED BACKPACK	1	EA	\$81.22
920	19684	TAB 59-112 INDEX	25	BX	\$2.75
921	938186	20X36 KRYSTAL VIEW MICROBAN CL	1	EA	\$20.25
922	612622	LAMINATED ID CARDS	30	BX	\$20.23
923	474445	BROCHURE LITERATURE HOLDER	1	EA	\$2.49
924	600516	STAPLES P500 PRINTING CALC	1	EA	\$17.96
925	CSC11834GGB1	US CSC11834GGB1 - STEPSTOOL,3 STEP,,B	1	EA	\$161.49
926	224519	3TAB FLDR LTR RED 100	100	BX	\$7.94
927	821191	WATERHOG CLASSIC 4X6 CHARL S	1	EA	\$80.42
928	ION90IP1RCMB1	US ION90IP1RCMB1 - PURIFIER,IONIC PRO A	1	EA	\$160.79
929	271674	SHARPIE 36CT FINE BLACK BOX	36	PK	\$30.87
930	440656	LBL C/CODE ALPHA-V ROLL	1	RL	\$11.48

**EXHIBIT A: UNIT PRICE GENERAL OFFICE SUPPLIES**

Line#	Staples SKU	Description	QTY/UNIT	Sell Uom	Unit Prices\$
931	811228	FLDR DOUBLE TOP 1/3CUT LETTER	100	BX	\$40.18
932	502336	TAB DIVID CPR REINF 5TAB CL	1	ST	\$1.20
933	MEA85366	SR MEA85366 - BOARD,CORK,3X2	1	EA	\$40.06
934	508934	FILE,WALL,MESH,HNG,BK,3PK	3	PK	\$26.70
935	495367	BIC VELOCITY RET BLACK	12	DZ	\$11.49
936	614618	FLDR CLASS 100% RCYCL LGL BLU	20	BX	\$79.98
937	329493	8IN KLEENEARTH STRAIGHT SCISSO	2	PK	\$3.21
938	727511	LABEL NUMERIC COLOR CODED	1	RL	\$12.30
939	71483	15 AAG MTH FASHION DSKPD 22X17	1	EA	\$12.43
940	108985	STAPLE,PREM,CHISEL,1/4,5M	5000	BX	\$1.26
941	575554	FILE PKT,EXP,7",LTR,RDR,5	5	BX	\$10.60
942	CKC987610	US CKC987610 - BOARD,DRIERSE,WH/BK,10	10	PK	\$31.76
943	923273	10 PK FACIAL TISSUE 100/BX	10	PK	\$19.85
944	ESS96304	US ESS96304 - BOOK,RECRD,7.875X5.25,BK	1	EA	\$9.33
945	752602	KLEENEX ANTI-VIRAL FACE TISSUE	3	PK	\$5.28
946	AAGPM428	CAL,WALL,RCY,RDL,12MO,11	1	EA	\$9.89
947	524546	WORKMANAGER ADJUST FOOTREST	1	EA	\$39.55
948	138750	BNDR,3RG,11X8.5,2",BK	1	EA	\$2.77
949	556297	S.I.HVYDUTYDATE 1-1/8X2-5/16	1	EA	\$52.59
950	560514	DR.GRIP COG BLLPT W/PINK GRIP	1	EA	\$4.74
951	619669	HAND TAPE DISPENSER	1	EA	\$1.36
952	DBL554200	DISPLAY,DSKTP,REF SYS	1	EA	\$52.51
953	806664	DISPLAY DSKTP REF SYS	1	EA	\$52.51
954	614062	RETRACTABLE ID HOLDER BLACK	25	PK	\$19.66
955	39732	QUARTET EASEL BAG	1	EA	\$39.30
956	905663	2 POCKET PORT GREEN 10PK	10	PK	\$3.01
957	973998	APPLE IPHONE 4/4S CASE	1	EA	\$3.13
958	487493	ENVL CLASP 9X12 KRT	250	BX	\$14.19
959	516707	FOLDER POLY W/POCKET LTR ASST	30	BX	\$21.94
960	71479	15 AAG MTH WALL 2 LRG 22X29	1	EA	\$22.22
961	869358	NEUTRA AIR MORNING LINEN	1	EA	\$3.46
962	440122	FOLDING CRATE ON WHEELS	1	EA	\$14.52
963	504308	STAPLER METAL FULL BK	1	EA	\$4.18
964	424576	PEN G2 RETRACTABLE RED	12	DZ	\$10.44
965	48554	LABEL COLOR CODE RECT ORNG 1X3	200	PK	\$7.76
966	430729	PEN,ROLR,GEL,XFN,BK	12	DZ	\$9.70
967	105791	STICKIES 1.5X2 REC YLW 12PK	12	DZ	\$0.94
968	441754	P700 GEL ROLLER FN BLUE DOZEN	12	DZ	\$15.51
969	895666	GREETCARD 1/4-FOLD IJ 20-CRD	20	PK	\$12.92
970	573105	CLIP 1122897 BADGE PHOTO ID	100	PK	\$11.07
971	479878	SPLS INKLSR LBL 14UP100-11/3X4	1400	BX	\$15.48
972	506436	PUNCH 2-3 HOLE ADJ 11SHT BK	1	EA	\$17.19
973	679951	PAD,POSTIT,1.5X2,ULT,AST	12	PK	\$5.52
974	612997	SHT PROT STP HVY WT 200CT	200	BX	\$8.13
975	395892	BIC RND STIC GRP BP FINE BK DZ	12	DZ	\$1.38
976	683872	3M UNDER-DESK KEYBOARD TRAY	1	EA	\$143.73
977	440642	LBL C/CODE ALPHA-K ROLL	1	RL	\$11.00
978	684679	COMMAND MED HOOKS 6PK	6	PK	\$10.27
979	441750	PEN ROLLER P500 GEL INK XF RD	12	DZ	\$21.99
980	665588	81/2X11-SLANTED SIGN HOLDER	1	EA	\$3.42
981	398764	CALLISTO 95 9.5 IN LAMINATOR	1	EA	\$153.86
982	475384	BOOK,NOTARY,BN	1	EA	\$9.43
983	557418	10X10X36 CORRUGATED CARTON	25	CT	\$51.13
984	816215	DURABLE VIEW BINDER 2IN WE	1	EA	\$2.13
985	559221	SHARPIE ACCENT RT YELLOW DZ	12	DZ	\$9.49
986	392742	BOARD TABLETOP 72INX30IN GRAY	1	EA	\$152.75
987	614901	FILE,MOBIL,LTR/LGL,BK	1	EA	\$184.82
988	440622	LBL C/CODE ALPHA-Y ROLL	1	RL	\$11.73
989	BOR96304	US BOR96304 - BOOK,RECRD,7.875X5.25,BK	1	EA	\$10.14
990	355593	SPLS M7 MAILMATE SHREDDER	1	EA	\$56.99
991	666718	Bulkee II gauze bandage roll	100	CT	\$151.99
992	903182	FASTENER ADHV 1 CAP 1C/BX	100	BX	\$18.98

**EXHIBIT A: UNIT PRICE GENERAL OFFICE SUPPLIES**

Line#	Staples SKU	Description	QTY/UNIT	Sell Uom	Unit Prices\$
993	466029	LSR NOTE CARD 4 1/4 X 5 1/2	60	BX	\$21.60
994	704426	FILE PCKT TOPTB TY LTR 5.25 BN	10	BX	\$21.58
995	887388	ONYX MONITOR RISER BLK	1	EA	\$37.76
996	343571	ENERGEL NV 0.7MM BLK GEL PEN	12	DZ	\$16.78
997	560856	ENRGL RET REFILL 1MM BLUE	1	EA	\$1.23
998	392507	INDEX MAKER CIR TABS 5TAB/25CT	25	BX	\$75.35
999	427844	HD CLR 2.6MIL 1.88X109YRD 6PK	6	PK	\$24.34
1000	167031	HILITER,BROAD,FYW,DZ	12	DZ	\$1.47
1001	441756	PEN ROLLER P700 GEL INK FN RED	12	DZ	\$21.45
1002	71443	15 AAG MTH FLORL WAL 15X22	1	EA	\$12.50
1003	381912	ENVELOPE EZCLS #10 -500	500	BX	\$17.85
1004	751226	POST IT SS POPUP TROPIC BRZ	10	PK	\$16.63
1005	826569	3 PACK FACIAL TISSUE BOX	3	PK	\$2.22
1006	797549	POST IT NOTES 3X3 18 PAD PK	18	PK	\$18.70
1007	293050	LTR SIZE FLAT JACKET 100PK	100	BX	\$24.90
1008	506913	3X60 SILVER GENERAL DUCT TAPE	16	CT	\$149.14
1009	511298	ENV EXP P&S 9X12X2 BROWN KRAFT	25	BX	\$24.82
1010	IM1RR4697	IM IM1RR4697 - 32GB EXTREME PRO SDHC	1	EA	\$74.44
1011	71492	2015 MTH ATAGLNC TROPIC 15X12	1	EA	\$8.27
1012	727495	LABEL NUMERIC COLOR CODED	1	RL	\$11.44
1013	474429	MAGAZINE LITERATURE HOLDER	1	EA	\$5.30
1014	356067	COSMIC2 95 LAMINATOR	1	EA	\$74.07
1015	814423	7530 NTBK STENO AST	3	PK	\$14.80
1016	749192	RACK TIMECARD 800-1	1	EA	\$73.86
1017	213438	2015 WKLY DAYMNDR BUS PLNR 6X9	1	EA	\$16.40
1018	440641	LBL C/CODE ALPHA-J ROLL	1	RL	\$11.35
1019	430730	G2 GEL ROLLING BP XF BL DZ	12	DZ	\$10.44
1020	515140	14 AAG MNTH 3MONTH WALL 12X27	1	EA	\$8.67
1021	813383	SLEEVE CD/DVD PAPER WHITE	250	BX	\$36.85
1022	697872	DATASTICK MLTI-PCK PRO 10X4GB	1	EA	\$49.11
1023	464647	REPORT COVER CLEAR FRONT BLACK	25	BX	\$36.80
1024	540633	WASTEBASKT RECY SLIMJIM 23G CO	1	EA	\$36.71
1025	862561	DVD RECORDER/VCR COMBO	1	EA	\$146.48
1026	SJPS11531	FLDR,FILE,1/3,LTR,FAS	50	BX	\$14.63
1027	208645	MICRO SDHC CARD 8 GB	1	EA	\$13.30
1028	210694	150W POWER INVERTER	1	EA	\$29.25
1029	712230	NEUTRA AIR FRESH SCENT 10OZ.	1	EA	\$3.13
1030	82684	STPLS HD VIEW BINDER 1.5IN WHT	1	EA	\$6.64
1031	619332	BCA WRITING PADS 8.5X11.75	6	PK	\$20.85
1032	359184	PEN,ROLR,JIMNIE,GEL,BE	12	DZ	\$7.30
1033	187039	ENVL,CSP,28#,10X13,KFT,1C	100	BX	\$5.83
1034	750944	SECURE-A-PEN ANTIM REPLACE BLK	1	EA	\$0.89
1035	953329	MICROSOFT WEDGE TOUCH MOUSE	1	EA	\$48.49
1036	567882	NOTE,SUPER STICKY,POSTIT	10	PK	\$4.41
1037	213412	2015 WKLY ATAGLNC RECY BK 8X11	1	EA	\$24.22
1038	648819	1IN BLK BTR BINDER W VIEW WIN	1	EA	\$5.19
1039	749567	PAD,BAGASSE,LEGAL,12/PACK	12	DZ	\$8.35
1040	862274	BOTTLE TO PEN GEL RT 12PK BLK	12	DZ	\$13.18
1041	163832	PAD,LGL RL,PERF,5X8,CY	12	DZ	\$2.63
1042	729553	STPL FILE FLDR HANG LAM 1/3LGL	25	BX	\$16.05
1043	783683	POST IT POP UP NOTES MIXED P	18	PK	\$18.04
1044	365376	BP PAPER TWL 250 SHT//RL	250	CT	\$20.62
1045	569102	BROTHER DK1201 ADDRESS LABELS	1	RL	\$13.78
1046	263498	BLUE RG WT PLSTC 2PKT FLDRS-1	1	EA	\$1.43
1047	377778	FASTENER,ADHV,2"CAP,1C/BX	100	BX	\$5.99
1048	790912	STORE IT ALL BOX - LARGE	1	EA	\$15.95
1049	651312	LASER POINTER,WRLSS,EA	1	EA	\$52.94
1050	180666	SAFETY STEP 3-STEP	1	EA	\$143.44
1051	AAGPM2628	CAL,WALL,REV,12MO,11	1	EA	\$11.03
1052	651255	SONIX RET GEL 12PK CHIP BOX RD	12	DZ	\$7.59
1053	780066	2X3 CRADLE TO CRADLE BLACK SPL	1	EA	\$71.53
1054	440657	LBL C/CODE ALPHA-W ROLL	1	RL	\$10.97



**EXHIBIT A: UNIT PRICE GENERAL OFFICE SUPPLIES**

Line#	Staples SKU	Description	QTY/UNIT	Sell Uom	Unit Prices\$
1055	382956	MOUSE PAD PURP	1	EA	\$1.81
1056	810635	PEN GEL DR GRIP FINE NEO PURP	1	EA	\$9.50
1057	916999	LOGITECH SPEAKER SYSTEM Z623	1	EA	\$142.49
1058	206711	MS SCULPT ERGO MOUSE WIN7/8	1	EA	\$47.49
1059	332943	KB 4000 BUS WIN 3	1	EA	\$47.45
1060	727095	TAPE,DBL SD,1/2X90,2PK	2	PK	\$8.46
1061	677045	LAMNT POUCH,LTR,3ML,50PK	50	PK	\$4.28
1062	344108	100% RECYCLED CLEAR FRONT REPO	25	BX	\$10.93
1063	401141	PUREL SANTZNG WIPE CITRS270/PK	270	PK	\$9.69
1064	446159	JJ BAND-AID SHEER 100 ADHESIVE	100	BX	\$4.89
1065	491454	AVERY VINYL BADGE HORIZONTAL	25	PK	\$15.75
1066	780353	PAPERMATE FLAIR MED GRN 12	12	DZ	\$10.35
1067	650853	FLDR,DT,MLA,2FAS,LTR,1/3	50	BX	\$36.57
1068	430731	PILOT G2 GEL ROLLER XFN RED 12	12	DZ	\$10.44
1069	810958	DEFLECTO CUBE-TWO DRAWERS	1	EA	\$8.85
1070	213409	2015 WKLY ATAGLNC QN BLK 8X10	1	EA	\$20.23
1071	519348	EASEL W/MRKR BRD 40X29	1	EA	\$141.47
1072	505149	SCISSOR STRAIGHT 8 BLE	1	EA	\$1.81
1073	1194136	FLOOR COAT STAND 6PEGS BLACK	1	EA	\$70.39
1074	488535	BIC MARK-IT PERM FN BLK DZ	12	DZ	\$3.90
1075	GEO47401	SR GEO47401 - COVER,DOCUMENT,BLUE,6/	1	EA	\$17.53
1076	440710	INKJET CD/DVD PERM 20PK 2UP	20	PK	\$15.57
1077	112680	STAPLES #33-RBBR BNDS 1/4 LB	205	PK	\$0.46
1078	324534	BUNN THERMOFRESH 10 CUP BREWER	1	EA	\$139.96
1079	501798	STAPLES CD LABELS - 50PK	50	PK	\$2.85
1080	441748	PILOT P500 GEL XF BLU 12	12	DZ	\$15.51
1081	827981	PEN BALLPOINT FLEXGRIP RETRACT	12	DZ	\$9.49
1082	466467	STPLS 250 DESKTOP 10 DIGIT CAL	1	EA	\$7.34
1083	236557	RY15 ECOLOGX MNTHLY PLNNR GRN	1	EA	\$11.61
1084	947237	1X 3 WHTELBLS - MAG STRIPS	25	CT	\$27.83
1085	220218	2015 DESKPAD CALENDAR 22X17	1	EA	\$6.62
1086	819529	EASYGRIP PKT 3 1/2 EXP LTR25PK	25	BX	\$34.65
1087	719286	250CT WT LINEN ENV 24LB 25%CTN	250	BX	\$23.09
1088	509004	CRAYONS WASHABLE 16 COLOR	16	BX	\$1.92
1089	829754	FXL LAMP	1	EA	\$27.62
1090	448910	PAD,POSTIT,4X6,RC,LN,PAST	5	PK	\$8.62
1091	336323	FOLDER FILE LT 1/3 W/FAS KRAFT	50	BX	\$34.38
1092	934153	CUBICLE CLIPS ASSORTED TRANSLU	24	PK	\$6.24
1093	803426	POST-IT DUR IND TABS 2X1.5 WE	50	PK	\$6.07
1094	364279	PENTEL WOW RT BP MED VAL PK/36	36	PK	\$16.43
1095	489562	STAPLER,DESK,FULL STRP,BK	1	EA	\$2.24
1096	377179	LBL,WHITE,350/1011,2RLS	700	BX	\$12.36
1097	195400	SEC CHECK GR 8 1/2) X 11	2500	CT	\$136.51
1098	86794	2015 DAILY ATAGLNC REFILL 3X4	1	EA	\$8.02
1099	379112	FLAG,POSTIT,1",2-PK,50/PK	50	PK	\$2.43
1100	607069	DRY ERASE MARKER ASST 4PK	4	PK	\$1.01
1101	505297	SWISS PATRIOT RLLNG 2P CASE 17	1	EA	\$135.84
1102	AVE8376	BUS CRD,INKJT,2"X3.5",IY	25	PK	\$7.14
1103	765305	BUS-CARD INKJET IVORY 250	25	PK	\$7.14
1104	591248	FILE 4920 POCKET 2 EXP MA	50	BX	\$30.30
1105	750737	COMFORT FLOW MAT 3X5 BLACK	1	EA	\$67.84
1106	332941	WRLSS MOBILE MOUSE 3000V2	1	EA	\$22.58
1107	478935	MRKR,SHARPIE,SUPR,BLD,BK	12	DZ	\$6.79
1108	AVE27250	BNDR,3RG,DURBL,1",BK	1	EA	\$2.46
1109	917920	BROTHER TZE-355 24MM WHT ON BK	1	EA	\$27.07
1110	326886	DURABLE BINDER 1IN BLACK	1	EA	\$2.46
1111	504274	STAPLER,DESK,FULL STRP,BK	1	EA	\$1.99
1112	392743	CASE FOR TABLETOP BULLETIN BRD	1	EA	\$67.50
1113	806677	FLDR 2 POCKET UNLAMINATE	25	BX	\$16.86
1114	379168	AVY INK/LSR 30UP25 FILFLDR RMV	750	PK	\$16.86
1115	517900	3M SCOTCH-MOUNT FOAM TAPE	1	RL	\$44.96
1116	576410	BADGE HOLDR-NECKHANGING3INX4IN	100	BX	\$44.96

**EXHIBIT A: UNIT PRICE GENERAL OFFICE SUPPLIES**

Line#	Staples SKU	Description	QTY/UNIT	Sell Uom	Unit Prices\$
1117	83649	8-1/2 X 11 WALL MOUNT HLDR W	10	PK	\$67.44
1118	560828	ENRGL RET REFILL .7MM RED 2/PK	1	EA	\$1.23
1119	508895	FOLDR DBLE TOP LTR 1/3 GY	100	BX	\$26.95
1120	508911	RECYCLED PREMIUM BLUE LTR	100	BX	\$26.95
1121	936975	DIXIE ULTRA 20OZ HEAVY BOWLS	125	PK	\$21.84
1122	930900	ULTIMATE FOOT SUPPORT	1	EA	\$26.90
1123	454299	MRKR KT,DRY ERS,8CHSL/4FN	1	EA	\$12.99
1124	IM1NY8547	IM IM1NY8547 - CSP LAPTOP SECURITY CAB	1	EA	\$22.39
1125	813612	ENVL 6.5X9.5 KRAFT BOX	100	BX	\$26.84
1126	334831	SELF ADHESIVE VINYL PKT 10	10	PK	\$12.19
1127	215098	2015 MO. DESKPAD VIRGIN PAPER	1	EA	\$3.27
1128	815974	SOLENOID ELECTRIC STAPLER	1	EA	\$65.54
1129	521163	HILITER,ACNT,AST,10/PK	10	PK	\$7.17
1130	1051087	LBL C/C YR-15 ETS FLAT	250	PK	\$2.00
1131	735771	MAGIC TAPE 3/4X1000 18PK	18	PK	\$41.51
1132	515337	FILE WALL POCKET METAL LTR BK	1	ST	\$44.50
1133	562903	POST-IT 4X4 SS LND ELECGLW 6PK	6	PK	\$10.44
1134	483636	EXPO CHISEL LO STARTER SET	1	EA	\$8.22
1135	479877	SPLS 2X4 LSR/IJ LBL 100SH	100	BX	\$11.09
1136	907784	2PKT PORT W/FAST LT BLUE 10PK	10	PK	\$5.32
1137	293560	CAMERA OPTIO RZ18 KIT PRL WHT	1	EA	\$132.99
1138	135391	FOLDING PLATFORM CART CASTERS	1	EA	\$132.99
1139	147996	WIRE UTILITY CART 3SHELF BL	1	EA	\$111.43
1140	430103	SMKLINK PRESENTATION PILOT PRO	1	EA	\$66.49
1141	343718	MEMOREX 6X BD-R 15 PK. SPINDLE	15	PK	\$28.49
1142	131688	8.5X11 BLACK	1	EA	\$13.29
1143	460337	PARCHMENT CERTIFICATE PAPER	100	PK	\$11.07
1144	213441	2015 WKLY DAYMNDR EXEC RFL 6X9	1	EA	\$18.98
1145	887844	LUNCHEON NAPKINS 400SHTS WHITE	400	PK	\$2.46
1146	440633	LBL C/CODE ALPHA-F ROLL	1	RL	\$11.07
1147	751160	LYSOL SPRAY CRISP LINEN 19 OZ	1	EA	\$6.19
1148	573945	LABELS MULTIPURPOSE 1/2X1 3/4	8000	BX	\$14.73
1149	IM1KD8203	IM IM1KD8203 - BW-12D1S-U 12X USB 3.0 DT	1	EA	\$132.49
1150	71457	15 AAG YR WALLCAL ERAS 24 X 36	1	EA	\$11.03
1151	SEL85871	US SEL85871 - MAILER,#0,6X10,SELF SEAL	250	BX	\$132.27
1152	587432	PPR,FILLER,WD RLD,WE	1	EA	\$3.31
1153	753249	GREENWORKS LIQUID DISH SOAP	1	EA	\$3.00
1154	424606	DENN. HI-LITER FLOUR GRN DZ	12	DZ	\$6.29
1155	807969	TCRIPT MP .7MM DZ	12	DZ	\$5.28
1156	371106	FIRST AID,RFL,ALCOHOL PAD	50	BX	\$3.07
1157	517988	HIGHLIGHTER ACT INTRO FL YEL	12	DZ	\$4.55
1158	162553	LOGITECH WRLESSMOUSEM317SILVER	1	EA	\$11.96
1159	486931	ENVL,CAT,28#,9X12,250/BX	250	BX	\$20.21
1160	397983	STPLS 5X8 PASTEL PERF PAD 6	6	PK	\$7.29
1161	556383	CUST SELFINK STAMP1-1/4IN DIAM	1	EA	\$32.78
1162	428979	HEAVY DUTY VIEW BINDER 5IN BLK	1	EA	\$24.31
1163	199685	SPLS STANDARD 8OL SURGE	1	EA	\$21.85
1164	275608	BOOK,APPT,ACAD,2PG/WK,12	1	EA	\$16.36
1165	815955	ONYX TRIPLE LETTER SIZE RACK	1	EA	\$32.71
1166	614453	FLDR CLASS 3 DIV LTR GN	20	BX	\$52.78
1167	758215	CNT,RCY,DSK,MED,28 1/8QT	1	EA	\$4.99
1168	260828	HANG PKT 3.5IN LTR STDGRN 4	4	PK	\$10.88
1169	440654	LBL C/CODE ALPHA-T ROLL	1	RL	\$10.87
1170	515555	PENCIL MECH VELOCITY .9MM	12	DZ	\$11.86
1171	608748	PENCIL VELOCITY 0.7MM	12	DZ	\$11.86
1172	37927	MRKR,SHARPIE,INDUS,FN,BK	12	DZ	\$4.72
1173	871005	MAG IN/OUT PERSONNEL BRD 23X34	1	EA	\$130.14
1174	71467	15 AAG MTH PM2 LAM WAL 12X17	1	EA	\$10.00
1175	810766	PPR BOND 24X150	1	RL	\$12.97
1176	404095	POST CARD LASER WHITE 100	100	BX	\$18.53
1177	495816	PARTITION FOLDER W/6 FASTNERS	10	BX	\$64.78
1178	213417	2015 MNTH ATAGLNC FLORAL 7X9	1	EA	\$6.80

**EXHIBIT A: UNIT PRICE GENERAL OFFICE SUPPLIES**

Line#	Staples SKU	Description	QTY/UNIT	Sell Uom	Unit Prices\$
1179	537472	INDEX,BNDR,LTR,A-Z,BF	1	ST	\$2.75
1180	642248	FLAG,POSTIT,1",AST	248	PK	\$6.78
1181	828476	ENDURAGLIDE 12PK ASSTD BLISTER	12	DZ	\$9.91
1182	521401	FLDR HGING BOX BOTM LET 2 EXP	25	BX	\$18.38
1183	704788	OPTIFLOW STK RLR NEEDLE 0.5 BK	12	DZ	\$7.14
1184	613240	5YD STICKY BLACK TAPE	1	EA	\$16.04
1185	474407	OPTICAL MOUSE 200	1	EA	\$12.82
1186	649280	TAPE DOUBLE -SIDED W/DISPENSER	3	PK	\$4.74
1187	609658	TPE,TEAR BY HAND, 4PK,CR	4	PK	\$14.22
1188	SWI50050	STAPLE CTRG,F/50201/69001	1	EA	\$5.56
1189	320597	SANDISK ULTRA USB 32GB	1	EA	\$25.55
1190	708798	CLEAR FRONT REPORT COVER	25	BX	\$42.58
1191	813112	REINF HANGING FF 5TAB LGL AST	25	BX	\$18.21
1192	807766	TT FLDR FSTN 1/3 3	25	BX	\$42.39
1193	487494	ENVL CLASP 10X13 KRT	250	BX	\$15.89
1194	689737	SCOTCH-BRITE FLOOR SWEEPER	1	EA	\$42.29
1195	130500	TAPE,DBL STK,1/2"X25YD	1	RL	\$2.19
1196	343117	BU3 GRIP RET. BLUE BALL PEN	12	DZ	\$3.42
1197	940365	SCOTCH GREENER 1.88X49.2 TAPE	6	PK	\$25.31
1198	225089	WALLWORKS MESH 5 SLOT BLACK	1	EA	\$10.54
1199	873986	POST-IT 4X6 ULTRA LINED 3PK	3	PK	\$7.43
1200	710292	FILTER,PRIVACY,19",EACH	1	EA	\$132.99
1201	559208	JET STREAM BLACK DZ	12	DZ	\$21.01
1202	750832	SCOTCH TAPE DP1000 REFILL	6	PK	\$15.74
1203	485107	BAND AID VARIETY PAK 280BX	280	BX	\$10.49
1204	633539	PURELL SANITIZER 2 LITER PUMP	1	EA	\$18.69
1205	363384	BINDER SLANTRING VIEW 5I WE	1	EA	\$26.59
1206	AVE09901	BNDR,SLTRG,11X8.5,5"WE	1	EA	\$17.96
1207	405056	BLACK ON WHT LABELING TAPE 3/8	1	EA	\$41.79
1208	650748	POST-IT 3X5 YELLOW 24PK	24	PK	\$31.34
1209	427584	PADDED MAILER 25PK-#5	25	PK	\$17.91
1210	213429	2015 MNTH DAYMNDR ASST 3X6	1	EA	\$3.69
1211	572062	PEN PRECISE GRIP BOLD BLACK	12	DZ	\$17.90
1212	572070	PEN PRECISE GRIP BOLD BLUE	12	DZ	\$17.90
1213	124511	MRKR,EXPO,DRY ERS,CHSL,BK	12	DZ	\$11.28
1214	814120	CLIP BARREL NO2 2.25IN MAGNETI	12	PK	\$7.59
1215	77465	2015 WKLY ATAGLNC 8X11	1	EA	\$15.58
1216	814960	PEN,BLPT,RET,MED,BK,DZ	12	DZ	\$4.28
1217	441751	P700 GEL ROLLER FN BLK DZ	12	DZ	\$15.51
1218	706811	JACKET FILE HANGING 5PK	5	PK	\$10.33
1219	474698	BIC 4-COLOR PEN MED AST 3	3	PK	\$6.87
1220	221266	2015 MONTH NATURE WALLCALENDAR	1	EA	\$17.66
1221	328421	ULTRALUX PLATES 5 7/8 INCH	125	PK	\$5.61
1222	1065437	SRFCE PRO3 TYPE CVR HDWR BLK	1	EA	\$123.49
1223	1065436	SRFCE PRO3 TYPE CVR HDWR PUR	1	EA	\$123.49
1224	76030	BOX 00724 STRGE RKIVE RECYXXX	12	CT	\$61.74
1225	477937	MRKR,SHARPIE,ULTRAFN,RD	12	DZ	\$6.17
1226	811236	FLDR DOUBLE TOP STRAIGHT LETTE	100	BX	\$41.03
1227	649446	STAPLES ADJ 3HOLE PUNCH 15SHT	1	EA	\$13.67
1228	416701	FALCON DUST OFF 10OZ	1	EA	\$4.73
1229	508804	FOLDER SNGL TOP LTR 1/3 AST	100	BX	\$13.61
1230	365599	ISOPROPYL ALCOHOL 70% 16OZ	12	CT	\$17.49
1231	612885	PEN,BLPT,PROFILE 1.4MM,BE	12	DZ	\$7.49
1232	439328	3TAB FLDR POLY LTR ASST 24	24	PK	\$11.12
1233	887486	ROTARY DESK ORGNZR 16COMPT BLK	1	EA	\$17.47
1234	464115	SUPER DELUXE LUGGAGE CARRIER	1	EA	\$40.69
1235	457024	G2-5 GEL EXTRA FINE PEN	12	DZ	\$17.43
1236	205112	PEN ROLLER PRECISE XFN PT BK	12	DZ	\$13.29
1237	812296	CLOCK,WALL,QRTZ,12IN,BK	1	EA	\$15.18
1238	VER97555	US VER97555 - DRIVE,CLIP IT USB 4GB,BK	1	EA	\$12.14
1239	155433	BEY-BERK CARD CASE W/FILIGREE	1	EA	\$17.34
1240	901509	WALLET EXPANDING PRTTN 6PKT 5	10	BX	\$121.32

**EXHIBIT A: UNIT PRICE GENERAL OFFICE SUPPLIES**

Line#	Staples SKU	Description	QTY/UNIT	Sell Uom	Unit Prices\$
1241	508777	DIVIDERS XEROX 5090 UNPUNCHED	30	BX	\$30.31
1242	MPVV4660RMP	US MPVV4660RMP - CHAIRMAT,MP,46X60,R	1	EA	\$121.18
1243	461148	INAME-BADGE CLIP SOFT IJ 100	100	BX	\$60.57
1244	943696	TARGUS 17IN XL LAPTOP BACKPACK	1	EA	\$60.53
1245	166009	CLR CODING REMOVABLE-RED GLOW	200	PK	\$7.56
1246	310125	6 CENTER FOLD TABLE BLACK	1	EA	\$120.97
1247	566914	BX BTM HANG FILE LGL 2IN ASS	25	BX	\$24.19
1248	325255	POST-IT 2IN DUR TAB BRIGT 24PK	24	PK	\$2.01
1249	905192	SEB 12 OZ BOWL 125/PK	125	PK	\$5.49
1250	332863	19IN GOLD NTBK PRIVACY FILTER	1	EA	\$120.75
1251	538249	LBL,LASR,1X2-5/8,FGN,750	750	PK	\$8.05
1252	653409	POST-IT 3X3 POPUP DISP W NOTES	12	PK	\$15.09
1253	500710	EXPO ORGANIZER MARKER SET	1	EA	\$8.60
1254	811903	SCREEN WIPES TWIN PACK	40	PK	\$13.37
1255	566641	TI-84 PLUS-GRAPHING CALC	1	EA	\$99.08
1256	806625	RUBRBAND STRL #10 1LB	5000	BX	\$10.02
1257	493896	MED DUTY PLASTIC FORK 1000/CT	1000	CT	\$15.02
1258	814122	CLIP BARREL #1 1.25 MAGNETIC	18	PK	\$13.77
1259	440711	LBL C/CODE ALPHA-MC ROLL	1	RL	\$10.91
1260	560512	DR.GRIP COG BALLPT MED CHARC	1	EA	\$4.74
1261	521229	FOLDER HGING STRAIGHT LTR GN	25	BX	\$6.31
1262	462994	AVERY READY INDEX TOC 8 B&W	1	ST	\$1.66
1263	409623	NOTE SEAL GOLD LBL	44	PK	\$2.99
1264	649545	LABELER,AUTO CUT,4"W	1	EA	\$180.49
1265	835793	2INX60YDS MASKING TAPE	1	RL	\$2.18
1266	246850	100% REC 3TAB FLDR LTR MAN 100	100	BX	\$9.97
1267	121962	ENVL CLASP 32# 9X12 BN	100	BX	\$9.20
1268	445525	4GB USB DRIVE	1	EA	\$6.64
1269	AAGG59000	PLNR,RCY,12MO,2PG/WK,11	1	EA	\$7.47
1270	811324	FLDR MANILA 2/5CUT RIGHT LEGAL	100	BX	\$23.89
1271	514747	MARKER PERM MARKSALOT LG BLACK	12	DZ	\$7.96
1272	727529	LABEL NUMERIC COLOR CODED	1	RL	\$10.86
1273	467258	CORR FILM,DRYLINE,NRF,1LN	1	EA	\$1.67
1274	886012	MESH 8 SECTION HOR SORTER BLK	1	EA	\$23.85
1275	243429	THREE SHELF ECON CART 31X16X37	1	EA	\$119.15
1276	704370	HD WALLET W/FLAPCORD LGL 5.25	10	BX	\$59.54
1277	463285	BOARD,FBR,3'X4',GY	1	EA	\$59.48
1278	321967	REFILL ENRGEL RTX .7 VIOLET	1	EA	\$1.23
1279	807770	TT FLDR FSTN 1/3 2	25	BX	\$39.59
1280	486153	PRINTABLE TABS 1-1/4 MULTI	96	PK	\$7.42
1281	766212	BOARD MARKER ALUMINUM 3X2	1	EA	\$29.65
1282	912694	MEL DRYERASE BOARD 48X36 GRPHT	1	EA	\$118.60
1283	783373	F/FLDR LTR ET ST Y 2B-1&3	50	BX	\$39.47
1284	650741	POST-IT S.S 3X3 JWLPPOP12PK	12	PK	\$16.87
1285	936753	0.7 CF MICROWAVE OVEN	1	EA	\$102.59
1286	423889	FELLOWS P. ADD COAT HOOK	1	EA	\$9.49
1287	592410	MARKER 07887 CHISEL POINT RED	12	DZ	\$13.09
1288	489346	LBL ET SYST BULK SUP	250	PK	\$39.24
1289	869337	MICROSOFT COMFORT MOUSE 4500	1	EA	\$19.58
1290	396412	PILOT G2 GEL REFILL FN BLUE 2	2	PK	\$1.59
1291	356070	SATURN2 95 LAMINATOR	1	EA	\$117.28
1292	503205	SHARPIE METALIC SILVER DZ	12	DZ	\$14.95
1293	901913	PRINTED PLSTC DIVIDERS JAN-DEC	1	ST	\$6.17
1294	415471	BUS-CARD LASER WHITE 250	250	PK	\$10.65
1295	633754	LYSOL SANITIZING WIPE FRSH80PK	80	PK	\$4.63
1296	905788	POST-IT .5 ARROW FLAGS AST 5PK	5	PK	\$3.13
1297	86770	2015 MNTH ATAGLNC QCKNOTES 7X9	1	EA	\$19.44
1298	378819	FASTENER,BASE,2"CAP,1C/BX	100	BX	\$1.77
1299	511098	LANYARD BREAKWAY BLACK 5/PK	5	PK	\$4.48
1300	564229	POST-IT 3X3 NEON NOTES 14 PK	14	PK	\$12.91
1301	901312	BUS CRD LASR WHITE 2000/BOX	2000	BX	\$115.99
1302	810918	ALUMINIUM FRAME POSTER 24X36IN	1	EA	\$28.97

**EXHIBIT A: UNIT PRICE GENERAL OFFICE SUPPLIES**

Line#	Staples SKU	Description	QTY/UNIT	Sell Uom	Unit Prices\$
1303	332867	3X3 GREENER NOTES CANARY 24PK	24	PK	\$38.56
1304	515076	14 VO WALL MNTH SCENIC 15X23	1	EA	\$7.70
1305	71541	2015 ATAGLNC MNTH PLAN BLK 7X9	1	EA	\$7.70
1306	506170	RUBBER FINGR AMBER XLG SIZE 13	12	DZ	\$1.81
1307	215097	2015 DURAFLEX DAILY PLAN BLK	1	EA	\$8.86
1308	344245	4GB CLIP-IT USB DRIVE 3 PACK	1	EA	\$28.78
1309	826340	BOARD BULL 4X8 VNL AWE/AM UNV	1	EA	\$115.05
1310	591602	COVER 58806 REPORT CL ACETATE	25	BX	\$19.16
1311	463000	AVERY READY INDEX TOC 5 B&W	1	ST	\$1.24
1312	567884	C60 TAPE DISPENSER BLACK	1	EA	\$4.74
1313	504139	POST-IT SELF-STICK WALL PAD	2	PK	\$21.75
1314	806271	LAMNT POUCH LTR 10ML 50PK	50	PK	\$38.18
1315	BRTMFCJ220	AZ BRTMFCJ220 - FAX,MFCJ220, INKJET,BK	1	EA	\$114.47
1316	515347	14 AAG MONTHLY WALL 12X17	1	EA	\$5.20
1317	704789	OPTIFLOW STK RLR NEEDLE 0.5 BL	12	DZ	\$7.14
1318	667003	SPLS FLGS W/DISP 1 RED 100CT	100	PK	\$2.24
1319	LLR84155	SR LLR84155 - STAND,PHONE,MESH	1	EA	\$11.40
1320	795421	EVOLUENT VERT MOUSE WIRELESS R	1	EA	\$114.00
1321	199675	SPLS STANDARD 60L 1200J SURGE	1	EA	\$11.40
1322	828010	LOGI Z320 PC SPEAKERS 2.0	1	EA	\$56.99
1323	102385	TARGUS 90 WATT LAPTOP CARCHRGR	1	EA	\$56.99
1324	711157	ADJ BLACK FOOTREST W/MICROBAN	1	IN	\$56.99
1325	512510	PUNCH 3HOLE HD ADJ W/LEVER	1	EA	\$37.99
1326	55551	HI-LITER 24-050 FLUOR/ORG	12	DZ	\$8.77
1327	573957	WASTEBAGS POWERSHRED 50	50	BX	\$28.49
1328	828569	STAPLES MESH 5 SLOT VERT SORTR	1	EA	\$22.79
1329	330073	TZE TAPE 1/2IN BLKONWHT FLEXID	1	EA	\$18.99
1330	648178	SPLS PHOTO PLS GLS 8.5X11 50PK	50	PK	\$18.99
1331	609826	NOTEBOOK WB 8.5X11.75 70SH	1	EA	\$7.59
1332	108258	LUGGAGE CART 100LB	1	EA	\$28.45
1333	633699	DUST-OFF 3.5OZ	1	EA	\$3.34
1334	495492	TAPE,SEAL,2"X800",CL,6/PK	6	PK	\$10.34

**EXHIBIT B: UNIT PRICES GENERAL OFFICE PAPERS**

Line#	Staples SKU	Description	QTY/UNIT	Sell Uom	RCY %	Unit Prices\$
1	492072	SPLS 8.5X11 30% REC COPY CS	5,000	CT	30%	\$26.39
2	492071	STAPLES 8.5X11 30% REC COPY RM	500	RM	30%	\$2.63
3	135848	SPLS 8.5X11 COPY CS	5,000	CT	0%	\$32.29
4	620014	SPLS 8.5X11 100% REC COPY CS	5,000	CT	100%	\$36.40
5	135855	STAPLES 8.5X11 COPY RM	500	RM	0%	\$3.23
6	122457	STAPLES 8.5X11 3HOLE COPY CS	5,000	CT	0%	\$36.12
7	512211	SPLS 11X17 COPY RM	500	RM	0%	\$5.51
8	620016	SPLS 8.5X11 100% REC COPY RM	500	RM	100%	\$3.87
9	925292	3-1/8 X 220FT BPA FREE THERMA	50	CT	0%	\$71.38
10	581760	SPLS 8.5X14 30% REC COPY CS	10	CT	30%	\$69.44
11	512215	SPLS 11X17 COPY CS	2,500	CT	0%	\$36.07
12	490948	PASTELS 8.5X11 CANARY PAPER RM	500	RM	30%	\$4.21
13	490935	PASTELS 8.5X11 PINK PAPER RM	500	RM	30%	\$4.20
14	490947	PASTELS 8.5X11 BLUE PAPER RM	500	RM	30%	\$4.20
15	580336	SPLS 11X17 30% REC COPY RM	500	RM	30%	\$11.57
16	DMR851332	PAPER,PERFED,8.5X11	500	CT	0%	\$52.31
17	581761	SPLS 11X17 30% REC COPY CS	2,500	CT	30%	\$60.79
18	756860	SPLS 8.5X11 50%REC MULTI 24#CS	5,000	CT	50%	\$49.09
19	490887	8.5X11 WHITE CARD STOCK 250	250	PK	30%	\$6.13
20	126987	SPLS 8.5X14 COPY CS	5,000	CT	0%	\$46.28
21	490936	PASTELS 8.5X11 GREEN PAPER RM	500	RM	30%	\$4.20
22	581761	SPLS 11X17 30% REC COPY CS	2,500	CT	30%	\$60.79
23	580525	SPLS 8.5X14 30% REC COPY RM	500	RM	30%	\$6.72
24	478386	PAPER INJET BASIC BOND 36X150	1	RL	0%	\$18.53
25	678826	PASTELS 8.5X11 LILAC PAPER RM	500	RM	30%	\$4.20
26	479057	24# PARCHMENT PAPER 8-1/2X11	500	BX	0%	\$27.63
27	197061	REGISTER ROLLS 44 MM 10PK	10	PK	0%	\$7.03
28	678824	PASTELS 8.5X11 SALMON PAPER RM	500	RM	30%	\$4.20
29	733077	BRIGHTS 8.5X11 YELLOW RM	500	RM	0%	\$12.14
30	756046	AVERY CLEAN EDGE 2-SIDED BC	1,000	PK	0%	\$64.51
31	709132	SOU CERTIFICATE IVORY MATTE 25	25	PK	0%	\$5.06
32	486345	HP TRIFOLD BROCHURE PAPER GLS	100	PK	0%	\$24.34
33	733072	BRIGHTS 8.5X11 BLUE RM	500	RM	0%	\$12.14
34	733086	BRIGHTS 8.5X11 ORANGE RM	500	RM	0%	\$12.14
35	425577	EPS HEAVY 8.5X11 MATTE 50/PK	50	BX	0%	\$9.03
36	490944	PASTELS 8.5X11 GOLD PAPER RM	500	RM	30%	\$4.20
37	127035	SPLS 8.5X14 COPY RM	500	RM	0%	\$4.94
38	733079	BRIGHTS 8.5X11 TEAL RM	500	RM	0%	\$12.14
39	810776	PPR COATED 42 X150	1	RL	10%	\$30.77
40	733084	BRIGHTS 8.5X11 PINK RM	500	RM	0%	\$12.14
41	733093	BRIGHTS 8.5X11 GREEN RM	500	RM	0%	\$12.14
42	678829	PASTELS 8.5X11 TURQUOISE RM	500	RM	30%	\$4.88
43	490890	8.5X11 IVORY CARD STOCK 250	250	PK	0%	\$8.84
44	620701	SPLS 67# COVER 8.5X11 GREY	250	PK	0%	\$7.88
45	827165	PAPER CONST 12X18 25PK PE	25	PK	0%	\$3.55